



educational excellence through leadership, partnership, and innovation

Substitute Executive Director's Report October 28, 2010

NEWS

The CAIU Superintendents' Fall Leadership Conference was held from October 26-28 in Annapolis, MD. Amy Morton, Deputy Secretary for Elementary and Secondary Education, reviewed key PDE initiatives, such as graduation rates, graduation requirements, principal and teacher evaluation data collection, multi-measure teacher and principal evaluation tools, and the Keystone Exams. Kent Frese, a nationally recognized expert in leadership development, strategic planning, and operation process improvement, was the key presenter on Wednesday. Superintendents participated in several activities emphasizing Leadership Style and the Organizational Culture Dilemma. The final session on Thursday provided an opportunity for the superintendents to offer input on the Regional Special Education Strategic Plan.

Congratulations to Christina Greco, CAIU Teacher/Psychologist, in our Diagnostic Classroom program. She was selected as 2010-11 Outstanding Teacher of the Year by the Shippensburg University School Study Council. Annually, the Study Council takes pride in being able to recognize the accomplishments of outstanding teachers who work so hard on behalf of our students and our schools. Ms. Greco was honored among other outstanding teachers in our region at a luncheon and ceremony on October 20.

Congratulations also to Cheryl Capozzoli, CAIU Educational Consultant and Instructional Technology Specialist, who was named on the National School Boards Association (NSBA)'s Technology Leadership Network "20 to Watch" list for 2010. Twenty individuals from around the United States, including Cheryl, were recognized for successfully promoting the incorporation of technology into high quality classroom learning and district operations.

ORGANIZATIONAL GOALS UPDATE

- **Identify, define and implement regional practices for delivery of student services**
 - Alicia McDonald, along with superintendents, district special education directors, and CAIU staff have met to review and revise the Regional Special Education Strategic Plan. There are two sub-committees, one focusing on fiscal review and the other on special education programming needs.



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- Holly Bryzcki, supervisor for Online Learning, continues to provide presentations with potential new members through Capital Area Online Learning Association (CAOLA). Student participation in CAOLA continues to expand.
- **Design and implement plans, policies and procedures to consistently provide safe and secure environments for students, staff and visitors**
 - The draft of the CAIU Emergency Operations Plan is nearing completion. The Core Safety Team meets monthly to review and provide input for the plan.
 - The Enola Security Doors are fully operational providing secure office space for our employees and new visitor sign in procedures have been implemented.
- **Consistently implement models of effective supervision and leadership**
 - Professional Learning Communities have been established across the Leadership Team. The purpose of these small group communities is to provide unique professional learning opportunities for our leadership team. Topics for the learning communities include two book studies, the evaluation process, supervisor “101”, integration of technology in instruction, and budget “101”. Each group is facilitated by a member of the Leadership Team and has set goals and key topics for discussion over the next several months.
- **Model the appropriate integration of technology solutions to enhance all aspects of job performance**
 - Cabinet members participated in training to begin the implementation and use of ALIO financial software across teams for business and budget information.
 - The Early Intervention supervisors have begun the process for implementation of the Pelican student information system in preschool.
 - Links to Facebook and Twitter are established on the CAIU webpage. CAIU announcements of events are posted through these social media.



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NOTIFICATION OF ACTIVITIES

- Met with Kristin Carroll, superintendent of Shippensburg School District.
- Participated in the Fall Regional Federal Programs annual meeting held at the CAIU with PDE Division of Federal Programs staff.
- Attended Regional Special Education Strategic Plan fiscal sub-committee meetings
- Met with Business office staff and Team Directors to develop 2011-12 Draft General Operating Budget
- Attended ALIO training for access to the ALIO software to begin implementation across each team

Upcoming Activities:

- PAIU Central Region Executive Directors' meeting in State College on October 29
- All Staff Communications Meetings:
 - Monday, November 1 at the Enola Office – one meeting held at 11:45 a.m. and another at 3:45 p.m.
 - Wednesday, November 3 at Hill Top Academy – 3:45 p.m.
- Meeting with Superintendents' Finance Committee to review 2011-12 Draft General Operating Budget on November 2
- Meeting with Board Finance Committee to review 2011-12 Draft General Operating Budget on November 9
- PAIU Monthly Executive Directors' Meeting at Seven Springs, Champion, PA on November 4-5