



educational excellence through leadership, partnership, and innovation

Substitute Executive Director's Report July 22, 2010

NEWS

On July 14-15, the Cabinet members met off site for a two day retreat at the home of one of our directors. Key activities included a review and reflection of the past year, the identification of key programs/services to be included in our annual report, a plan for incorporating professional learning communities within our monthly Leadership Team meetings, and the creation of goals for the coming year.

On July 1, the CAIU hosted a Safe Schools session, Incident Command System (ICS) Overview for Executive/Senior Officials. This session was offered for those school district personnel, including superintendents, who need to be aware and familiar with the concept of the incident command system but will not be taking an active decision making role in responding to emergencies and disasters.

I continue to facilitate the CAIU Core Safety Team. We met on July 19 to continue our task of developing a revised Emergency Operations Plan for the CAIU Enola office, Hill Top Academy, CASA, and preschool sites. This team was created during the summer of 2009 and continues to update the EOP to meet the requirements of the state and federal governments.

The CAIU is coordinating an annual retirement dinner for superintendents to be held on Wednesday, August 4. Retiring superintendents during 2010 include Mary Kay Durham (Carlisle Area SD) and Joseph Hood (Mechanicsburg Area SD). We are pleased to welcome their replacements, respectively; John Friend and Mark Leidy (beginning August 2010). We also welcome new superintendents, Norman Shea (Newport SD) and Paul Caputo (Upper Dauphin SD). We anticipate a new superintendent in Steelton-Highspire SD. I will be meeting with each new superintendent early in August.

UPDATES

Capital Region Partnership for Career Development – Application for 501(c)3 designation has been submitted. The Board of Directors is functioning and governing the actions of the Partnership. The school district's participation agreements will go out within the next week.

NOTIFICATION OF ACTIVITIES

Brian Griffith, Karen Ruddle, and Kathleen Eich spent July 19-21 presenting at a conference focusing on a three tiered approach to intervention for students. Participants at this conference were Diocesan educators from across PA. The purpose of this annual conference is to facilitate improved understanding of intervention strategies for all students.

For a second year, it was decided that the CAIU will not have a “traditional” all staff opening day. However, new staff will attend an orientation session on Monday, August 16th. Program meetings for the majority of the staff will take place during the week of August 23rd. Preliminary planning has begun for our All Staff Celebration Day to be held on May 6, 2011.

NOTE: *I will be on vacation from Friday, July 23rd through Sunday, August 1st, returning to work on Monday, August 2nd. Brian Griffith, Director of Curriculum Services, will be Lead Administrator during my absence.*