



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **August 25, 2011** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- The Board welcomed new Board member, Dr. Elisabeth McLean, Northern York County School District.

Executive Session

- The Board met in executive session to discuss matters related to personnel and negotiations.

Public Comment on Agenda Items

- None

Committee Report

- Executive Director Evaluation Committee Report – Mrs. Jean Rice reminded the members to return the completed evaluation document to Rennie Borrelli.

Approved Action Items

- Appointment of Board Committee Chairs/Members
- Minutes from the July 28, 2011, CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$3,965,586.50 in receipts and \$4,340,700.18 in expenditures for July 2011
- Summary of Operations for the 2011-12 fiscal year showing revenues of \$2,400,871.24 and expenses of \$2,508,302.19
- Budget Administration:
 - Proposed 2011-12 Budget Revision A – IDEA Section 619 in the amount of \$455,532
 - Proposed 2011-12 Budget Revision A – Title I, Part D – Loysville Youth Development Center in the amount of \$210,604
 - Proposed 2011-12 Original Budget – ELECT and Fatherhood Initiative Grant in the amount of \$306,060
- Other Fiscal Matters:
 - 2011-12 Special Education Service Contracts: Carlisle Area SD, Commonwealth Connections Academy, Dauphin County Technical School, Greenwood SD, Juniata County SD, and Steelton-Highspire SD
- Personnel Items – see attached report
- Policies and Programs
 - First Reading Revised Policy #218.1– Weapons
- Position Descriptions

- First Reading Existing Position, Revised Description – Educational Interpreter

Acting Executive Director's Report

- See attached written report.

President's Report

- Mrs. Jean Rice thanked the board members for their attendance and thanked the CAIU administration for their work this past year. She welcomed Dr. Gales and looks forward to working with her.

Information Items

- See AgendaMan at www.caiu.org for additional miscellaneous correspondence

Public Comment on Items Not Specific to the Agenda

- None

NEXT MEETING: Thursday, September 22, 2011, 8:00 a.m., Board Room, CAIU Enola Office

*Personnel and Policies/Programs Highlights
from the Capital Area Intermediate Unit Board of Directors' Meeting*

A. RESIGNATIONS:

CLORISA BLANKENSHIP, Teacher, Capital Area Partial Program effective June 30, 2011. Reason: Personal.

LAURA CRAWFORD, Educational Sign Language Interpreter, Deaf/Hard of Hearing Support effective October 14, 2011. Reason: Accepted a position with Mechanicsburg School District.

ELIZABETH HARDING, part-time Speech/Language Clinician, Early Intervention effective August 8, 2011. Reason: Personal.

MAURA LASKOWSKI, Educational Paraprofessional, Emotional Support effective August 12, 2011. Reason: Accepted a position with Cumberland Valley School District.

ASHLEY MADEA, Speech/language Clinician, Early Intervention effective August 19, 2011. Reason: Personal.

GEORGEANN MAGUIRE, part-time Educational Paraprofessional, Early Intervention effective August 5, 2011. Reason: Personal.

MARIE MAXWELL, Personal Care Assistant, Deaf/Hard of Hearing Support effective August 8, 2011. Reason: Accepted employment with Western Pennsylvania School for the Deaf.

MARGARET McCONNELL, Personal Care Assistant/LPN, Multiple Disability Support effective August 3, 2011. Reason: Personal.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

KIMBERLY CAIN, part-time Speech/Language Clinician, Early Intervention effective August 29, 2011. Pay will be based on the 2009-2010 base salary of Masters +15, Step 12 for 189 days of service prorated for three (3) days per week. This is a replacement position funded through the MAWA Budget.

SARAH LEPLEY, long-term substitute Remedial Specialist, Aid to Non-public School Services effective August 22, 2011 through the last day of the 2011-2012 school year. To be paid at the 2009-2010 salary of Masters, Step 1 for 189 days of service until a new Collective Bargaining Agreement has been reached. This is a long-term substitute position funded through the ANPS Budget.

MARYLEE MAGARO, long-term substitute Remedial Specialist, Aid to Non-public School Services effective for the 2011-2012 school year. Exact start date to be determined upon release from Susquehanna Township School District. To be paid at the 2009-2010 salary of Masters, Step 7 for 189 days of service until a new Collective Bargaining Agreement has been reached. This is a long-term substitute position funded through the ANPS Budget.

C. CHANGES OF STATUS:

LYNN COBB, recalled to full-time status as an Educational Paraprofessional, Emotional Support effective August 29, 2011.

CINDY MORTZFELDT, from Acting Executive Director to Assistant Executive Director effective September 1, 2011. Stop payment of stipend for Acting Executive Director duties effective August 30, 2011 due to hiring of new Executive Director.

NICHOLAS MILLER, recalled to full-time status as an Educational Paraprofessional, Autism Support effective August 29, 2011.

ERICA OVERBAUGH, recalled to part-time status as an Educational Paraprofessional, Early Intervention effective August 29, 2011.

ELLEN SADLOCK, recalled to full-time status as an Educational Paraprofessional, Autism Support effective August 29, 2011.

TAMMY CALDWELL, recalled to part-time status as an Educational Paraprofessional, Early Intervention effective August 29, 2011.

STEPHANIE KLINEDINST, recalled to full-time, long-term substitute Teacher, Emotional Support effective August 22, 2011 through December 22, 2011. This is a long-term substitute position.

AIMEE KOCHER, recalled to full-time status as a Teacher, Early Intervention effective August 29, 2011. Salary will be prorated for a total of 171 days through June 30, 2012.

ELIZABETH LOWE, recalled to part-time status as an Educational Paraprofessional, Early Intervention effective August 29, 2011.

REBECCA NYDES, recalled to full-time status as an Educational Paraprofessional, Autism Support effective August 2, 2011.

PATTY POTOKA, recalled to part-time status as an Educational Paraprofessional, Early Intervention effective August 29, 2011.

NICOLE WERTZ, recalled to part-time status as a floater Educational Paraprofessional, Student Services effective August 29, 2011.

D. CHANGES OF SALARY:

AMY COOK, part-time Occupational Therapist, change of salary due to increase in number of work days for the 2011-2012 school year. Employee will be working an additional two (2) days for a total of 38 days.

BRIAN GRIFFITH, Director of Curriculum Services, stoppage of payment of stipend for assisting the Acting Executive Director effective August 30, 2011 due to hiring of new Executive Director.

HEIDI HAAS, part-time Speech/Language Clinician, Early Intervention, change of salary due to increase in number of work days for the 2011-2012 school year. Employee will be working an additional 34 days for a total of 152 days. Increase in number of work days is due to resignations.

MEGAN TOLER, part-time Speech/Language Clinician, Early Intervention, change of salary due to increase in number of work days for the 2011-2012 school year. Employee will be

working an additional 33 days for a total of 118 days. Increase in number of work days is due to resignations.

E. LEAVES OF ABSENCE:

LISA POLITO, Reading Specialist, Aid to Non-public School Services, sabbatical leave of absence for restoration of health effective for the 2011/2012 school year. Leave is requested in accordance with Pennsylvania School Code – Section 1166.



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Acting Executive Director's Report August 25, 2011

NEWS

On Thursday, August 11, Comcast provided a presentation regarding their Internet Essentials program, which provides low-cost broadband internet to lower-income families.

Benefits of the Program

- Family receives broadband connection for 9.95+tax per month
- Families don't have to pay any installation, activation or equipment rental fees
- Family is eligible for a low-cost computer for \$150+tax
- The student and family can receive free Internet training (safety, internet use)
- As an Xfinity customer, family receives Norton Internet Security Suite free

Limitations of the Program

- Only students who participate in the free lunch program are eligible
- The family cannot have had Internet service through Comcast in the last 90 days.
- It is only available to families who live within a Comcast service area.

Additional information can be found at www.internetessentialspartner.com.

CAIU staff in our school-age programs returned this week. Program meetings are being held throughout this week. CAIU staff providing services for preschool children return for their beginning of year program meeting during the week of August 29. During this time, I visit each program meeting to greet and express gratitude to our employees.

Our curriculum services team staff provided two-day sessions (August 23-24 and 25-26) on High Impact Strategies to pre-service teachers who will be student teaching in our area school districts this fall. These two-day sessions provide participants with in-depth knowledge of research-based high-impact strategies to improve student achievement that support Learning Focused Schools. More than 100 pre-service teachers participated in these two training opportunities.



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NOTIFICATION OF ACTIVITIES

- Brian Griffith, Karen Ruddle, and I met with Dr. David Reeder, the new superintendent of Camp Hill School District, to review CAIU services available to his district.
- The CAIU continues to provide training for new federal program coordinators. I met with PDE staff and representatives from other IUs and school districts from across PA to plan the fall New Federal Program Coordinators' training session.
- Our summer preschool classes concluded on August 4. I attended the preschool graduation in Heather Donovan's classroom at Carroll Elementary.
- Several members of the CAIU Safety Team and I participated in the Cumberland County Safe Schools Presentation—"School Violence-An Experience You Will Not Forget" at Bellaire Elementary, Carlisle Area SD. This simulated incident provided an opportunity to experience the actions, events, sounds, and emotions that may occur during a school shooting.
- Earlier this month I attended the first session of the PASCD Supervision Academy. This Act 45 course targets educators who have an interest in promoting teacher growth through the supervisory process.

I am very grateful to each of you for giving me the opportunity to lead the Capital Area Intermediate Unit during this past year. I look forward to continuing our work together as we achieve educational excellence with families, schools and communities through leadership, partnership and innovation.

Please note: I will be out of the office on Tuesday, August 30. I am traveling out of the area to take my daughter back to college.