



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **June 28, 2012** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- Mrs. Jean Rice recognized two departing Board Members. Mr. Ford Thompson, Central Dauphin School District, has served on the CAIU Board since 2007. Mr. John Salov, Steelton-Highspire School District, has served on the CAIU Board since 2009. The Steelton-Highspire seat on the CAIU Board will rotate to Middletown Area School District in July.
- Alicia McDonald, Director of Student Services, provided an update about a new program for drop-out recovery, the Magic Johnson Bridgescape Academy @ CAIU Midtown, in partnership with EdisonLearning, CAOLA and HACC.

Executive Session

- The Board met in executive session to discuss personnel matters.

Public Comment on Agenda Items

- None

Committee Reports

- Laurie Reichert, Nominating Committee Chair, asked the Board members to submit their name if interested in serving as President or Vice President. The CAIU Board reorganization month is July.

Approved Action Items

- The Board accepted the resignation of Mr. Ford Thompson, Central Dauphin School District.
- Minutes from the May 24, 2012 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$6,014,885.01 in receipts and \$5,753,978.61 in expenditures for May 2012
- Summary of Operations for the 2011-12 fiscal year showing revenues of \$60,098,860.17 and expenses of \$59,386,810.32
- Budget Administration:
 - Proposed 2011-12 Original Budget – Gifted Technical Assistant Services in the amount of \$9,000
 - Proposed 2012-13 Original Budget – Act 89 (Nonpublic Schools) (2nd Reading) in the amount of \$3,999,317
 - Proposed 2012-13 Original Budget – Cafeteria in the amount of \$258,413
 - Proposed 2012-13 Original Budget – Capital Area Partial Program (CAPP) in the amount of \$1,880,000
 - Proposed 2012-13 Original Budget – Diakon Center Point Program in the amount of \$248,400

- Proposed 2012-13 Original Budget – Early Intervention (2nd Reading) in the amount of \$9,188,279
 - Proposed 2012-13 Original Budget – Early Intervention Access Program in the amount of \$800,000
 - Proposed 2012-13 Original Budget – Education Leading to Employment and Career Training (ELECT) and Fatherhood Initiative Program in the amount of \$310,594
 - Proposed 2012-13 Original Budget – English as a Second Language (ESL) in the amount of \$342,025
 - Proposed 2012-13 Original Budget – Financial Software Application in the amount of \$205,210
 - Proposed 2012-13 Original Budget – Hospital Education Program in the amount of \$257,900
 - Proposed 2012-13 Original Budget – IDEA Section 611 – Early Intervention (Component 1) in the amount of \$1,141,253
 - Proposed 2012-13 Original Budget – IDEA Section 611 – School Age (Component 2 & 3) in the amount of \$17,051,736
 - Proposed 2012-13 Original Budget – IDEA Section 619 (Preschool) in the amount of \$418,182
 - Proposed 2012-13 Original Budget – Institutionalized Children’s Program (2nd Reading) in the amount of \$441,000
 - Proposed 2012-13 Original Budget – Nonpublic Auxiliary Title Programs in the amount of \$225,000
 - Proposed 2012-13 Original Budget – Professional Services in the amount of \$981,066
 - Proposed 2012-13 Original Budget – Special Education (2nd Reading) in the amount of \$13,774,000
 - Proposed 2012-13 Original Budget – Technology Entrepreneurial in the amount of \$2,420,912
- Other Fiscal Matters
 - Cafeteria Rates for 2012-13
 - Hill Top Academy Acoustic Remediation Proposal
 - Special Education Service Contract Summary – 2012-13
- Personnel Items – see attached report
- Policies and Programs
 - Second Reading Revised Policy #916 – Volunteers
 - Second Reading Revised Policy #815 – Acceptable Use Policy
 - Second Reading New Policy – Electronic Communication Devices
 - Second Reading New Policy – Social Media Policy
 - Second Reading New Policy – Use of Medications/Procedures – Preschool
 - Second Reading Revised Policy #210 – Use of Medications/Procedures – School Age
 - Policy #249 – Bullying/Cyberbullying (Review of Information Only)
 - Revised 2012-13 CAIU 12-Month Employee Calendar
- Position Descriptions
 - Second Reading Existing Position – Revised Description – Program Coordinator, Online Learning Program
 - Second Reading Existing Position – New Description – Project Administrator
 - Second Reading Existing Position – New Description – Project Coordinator, Student Services

Executive Director's Report

- See attached written report.

President's Report

- Mrs. Jean Rice shared that she became a grandmother this past month.

Board Member Sharing of Information

- Mrs. Barbara Gleim shared that Alicia McDonald, Director of Student Services, had conducted a review of Cumberland Valley's Special Education Program. The district was very satisfied with the quality of the report and feedback provided regarding their Special Education Program.
- Mrs. Nancy Otstot shared information about an upcoming play at the Oyster Mill Playhouse and invited all to attend.
- Dr. Elisabeth McLean reported that Northern York County School District's superintendent is retiring, and Dr. Eric Eshbach has been appointed as the new superintendent beginning August 1, 2012.

Information Items

- See AgendaMan at www.caiu.org for additional miscellaneous correspondence

Public Comment on Items Not Specific to the Agenda

- None

NEXT MEETING: Thursday, July 26, 2012, 8:00 a.m., Board Room, CAIU Enola Office

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

A. RESIGNATIONS:

JOHN DELLEGROTTO, Director, Special Service, PaTTAN effective August 31, 2012. Reason: Retirement after 39 years of CAIU service.

KAREN GEORGE, part-time Speech/Language Clinician, School-age program effective June 18, 2012. Reason: Personal following leave of absence.

GIBRAN JONES, Application Support Engineer, Technology Services effective June 15, 2012. Reason: To further career in Information Technology.

ROBIN KEPHART, Communications Coordinator, HR/Communications effective June 22, 2012. Reason: Employee was to be reduced to part-time status July 1, 2012, accepted full-time position outside of the CAIU.

JUSTIN MILLER, Teacher, Emotional Support effective August 24, 2012. Reason: Accepted a teaching position with Mechanicsburg Area School District.

ANN TIMASHENKA, Supervisor, Early Intervention effective September 4, 2012. Reason: Retirement after more than 23 years of CAIU service.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

SARAH BETACK, full-time Speech/Language Professional, School-age Speech effective August 2, 2012. Salary will be based on Masters, Step 3, for 192 days of service. This is a new position funded through the Speech/Language Budget.

ALISHA DICKEY, Speech/Language Clinician, School-age Program effective August 6, 2012. Salary will be based on Masters, Step 1 for 192 days of service. This is a replacement position funded through the Speech/Language Budget.

ASHLEY DOWLER, full-time, long-term substitute Speech/Language Professional, Early Intervention effective August 27, 2012 through June 7, 2013. Salary will be based on Masters, Step 1, prorated for a total of 167 days. This is a long-term substitute position funded through the MAWA Budget.

The following individuals have been recommended for employment for the Extended School Year Program effective July 9 – July 31, 2012:

F Name	L Name	Position	Ed Level	12-13 Level
Roseann	Atkinson	EPP/PCA	HS+30	1
Sarah	Betack	S/L Clinician	Masters	2
Tracey	Bowermaster	EPP	HS	8
Carol	Brown	S/L Clinician	Masters	15
Evelyn	Burkholz	EPP	HS+30	3
Janelle	Bushong	Teacher	Masters	5
Marie	Gregg	EPP	HS+30	1
Caitlin	Harman	EPP SUB @ \$65/day		

F Name	L Name	Position	Ed Level	12-13 Level
Kevin	Holmes	EPP	HS+30	5
Judith	Kunzman	Epp/LPN	HS+30	15
Bethany	Lepley	Teacher	Bachelors	1
Maryann	Mercer	EPP	HS	3
Kelsey	Moll	EPP	HS+30	1
Kyle	Moll	Teacher	Bachelors	1
Kim	Moran	S/L Clinician	Masters	6
Abby	Rehkamp	Teacher	Masters	1
Leann	Rock	Teacher	Masters	1
Connie	Rossi	EPP	HS	1
Paula	Sembach	School Nurse	Bachelors	1
April	Trego	Teacher	Masters	1
Mary	Vacchiano	EPP	HS+30	2
Beth	Voystock	EPP	HS+30	1
Amy	Womer	Teacher	Masters	2
Kristin	Zimmerman	EPP	HS+30	4

C. CHANGES OF STATUS:

LARRY ADAMS, Custodian, Student Services moving from 260-day to 205-day employee effective September 1, 2012 due to funding reductions. Employee will be working a total of 229 days July 1, 2012 through June 30, 2013.

KIMARIE BROWN, Educational Paraprofessional, School-age, demotion from full-time to part-time status working up to 30 hours per week in the 2012/2013 school year due to curtailment of programming effective July 1, 2012.

KIMBERLEE CLAYPOOLE, from school-age to early intervention effective July 5, 2012.

MARK HENDERSON, Projects Coordinator, Partnership for Career Development, recommended for furlough due to program no longer contracting for services with the CAIU effective June 30, 2012.

LARRY HOFFMAN, from retired to employed on an emergency basis as an Educational Consultant, Training and Consultation effective July 1, 2012 for the 2012/2013 school year. To be paid based on Masters +30, Step 15 for 189 days of service. This is an emergency position for Wilson trainings funded by TaC.

KAREN HOLLIMAN, Occupational Therapist, recommended for furlough due to curtailment of programming effective July 1, 2012.

RONALD HOPKINS, Teacher, Loysville Youth Detention Center, recommended for furlough due curtailment of programming effective July 1, 2012.

PATRICIA KNOUSE, Secretary, Student Services from 260-day to 205-day employee effective September 1, 2012 due to funding reductions. Employee will be working a total of 229 days July 1, 2012 through June 30, 2013.

SARAH LEPLEY, from long-term substitute to permanent full-time Remedial Specialist, Aid to Non-public School Services effective July 1, 2012. Salary will be based on Masters, Step 1 for 192 days of service. This is a replacement position funded through the ANPS Budget.

DEB PARODA, from Secretary, Student Services, Enola working on a 260-day schedule to Secretary, Loysville Youth Detention Center working on a 205-day schedule effective **August**

13, 2012. This change is due to funding reductions. Employee will be working a total of **234** days July 1, 2012 through June 30, 2013.

CAROLYN PRICE, Secretary, Student Services from 260-day to 205-day employee effective September 1, 2012 due to funding reductions. Employee will be working a total of 229 days July 1, 2012 through June 30, 2013.

KARA THOMAS, from long-term substitute Data Systems Specialist to Access Secretary, Student Services effective July 1, 2012. Salary will be based on the Range 4. This is a replacement position funded through the ACCESS Budget.

KATHLEEN WEBER, Educational Paraprofessional, Early Intervention, demotion from full-time to part-time status working up to 30 hours per week in the 2012/2013 school year due to curtailment of programming effective July 1, 2012.

TODD WITTERS, Teacher, Loysville Youth Detention Center, demotion from full-time to part-time status due to curtailment of programming effective for the 2012/2013 School year working four days per week for a total of 30 hours.

D. LEAVES OF ABSENCE:

CHRISTINE BERTSCH, Guidance Counselor, Aid to Non-public School Services, child-rearing leave of absence effective October 4, 2012 through the end of the 2012/2013 school year. Leave is requested with pay for a total of 30 days and without pay for the remainder of the leave in accordance with FMLA and CAIU Policies.

EMILY BOLLING, Guidance Counselor, Aid to Non-public School Services, child-rearing leave of absence effective August 20, 2012 through November 2, 2012. Leave is requested with pay for a total of 30 days and without pay for a total of 20 days in accordance with FMLA and CAIU Policies.

RACHEL DIEM, S/L Professional, Early Intervention, child-rearing leave of absence effective September 12, 2012 through January 1, 2013. Leave is requested with pay using accumulated sick leave for a total of 25 days and without pay for the remainder of the leave for a total of 33 days. Leave is requested in accordance with FMLA and CAIU Policies.

VERONICA LEPLEY, Speech/Language Clinician, Early Intervention, child-rearing leave of absence effective September 10, 2012 through November 30, 2012. Leave is requested with pay for a total of 30 days and without pay for a total of 19 days in accordance with FMLA and CAIU Policies.

E. ISSUANCE OF TENURE:

Upon recommendation of the Executive Director, the following temporary professional employees to be elevated to the status of professional and shall be issued professional contracts, effective June 2012:

NANCY HAGERTY
STEPHANIE KLINEDINST
KATIE KLOPP

MARIA LAZZAREVICH
MARY RANNEY

F. CHANGES OF SALARY:

MARY RANNEY, Teacher, Capital Area Partial Program, change of salary for completion of Masters +30 Credits effective with the first pay of the 2012/2013 school year. Salary will be based on Masters +30, Step 2, for 189 days of service.

AMY WALTZ, Payroll Clerk, HR/Communcations, change of salary to align with other accounting clerks effective July 1, 2012. Salary will be based on the Range 3 rate.

Executive Director's Report

June 28, 2012

NEWS

- **ESY** (Extended School Year) classroom program begins operation on July 9th. We serve 58 students in 11 classrooms at Hill Top Academy and in district-based sites as well as providing other itinerant services to students in non-classroom locations.
- We are moving forward with the fall launch of the **Magic Johnson Bridgescape Academy @ CAIU Midtown campus**, a drop-out recovery program. We are expecting to be able to provide services to 100 students at HACC Midtown. This program will be jointly staffed by Edison Learning (on-site program director) and the CAIU (counselor, two teachers and a part-time paraprofessional). The program will provide both face to face and online instruction through CAOLA.
- Over 250 families attended the **EIC (Early Intervention Connections) Family Carnival**. A wonderful turn-out and a great way for families and children to make community connections.
- We have been invited, by the state, to apply for a **Preschool/EI Inclusion grant** for up to \$70,000. The grant will focus on creating more opportunities for natural inclusion in our preschool, district-based sites.
- In filling contract, service and grant needs for 2012-2013, **Student Services staffing** will be able to reduce staff through a combination of attrition (retirements, resignations, not filling vacancies), reductions, and furloughs. We anticipate that this will result in an overall reduction of 20-30 positions.
- The **CAIU ACCESS** staff is working diligently on the upcoming July implementation of the new statewide system (PCG's EasyTrac) to be used for Medical Access billing. Several staff members will be trained on the new system and all current procedures will be reviewed and adjusted to accommodate the new system.
- The **PennData** staff are preparing for the new CAIU PennData system (Leader Children Count) to be implemented mid-July following the submission of the 2011-2012 Revised Child Count special education data in early July. The new system will replace our current system that will no longer be supported by the vendor.

RECOGNITION

- **David Colestock**, Supervisor for Nonpublic School Services, attended the North American Society of Adlerian Psychology (NASAP) Annual Conference in Atlanta, Georgia. His presentation entitled "**Is There a Place for Adler in Schools Today?**" focused on practical ways that school administrators, counselors, and teachers can infuse concepts of cooperation, equality, encouragement, creativity, and social interest into the culture of the school community. One of the attendees from Vermont wrote this in response to the session: "I attended your talk 'Is There a Place for Adler in Schools Today?' Brilliant...Your words, in combination with each other, along with your clear, simple definitions would allow me to develop a curriculum for teachers which introduce Adlerian Concepts in bite-size pieces that would make it easier for them to integrate into their classroom and into the school culture."
- **The CAPP program** sends an end of the year survey out to all families so as to identify any areas of concern. This year quite a few were returned and not one received had a bad review or even a criticism from any parent. Below are some direct quotes from the surveys:
 - "Very satisfied"
 - "The understanding and support of everyone.....It is what my son needed"

- “They are very dedicated to helping childrenall of them are wonderful, the greatest”
- “Everyone was very quick to help. I was hesitant at first due to feeling in the past few people were really in that line of work for the right reasons. Everyone was truly a blessing. I can’t honestly think of one thing the CAPP should change.”
- “If it were not for the success of this program my son would have been placed in a residential treatment program. They are life savers!”
- “Constant feedback and communication....great program”
- “A group of professionals who understand the problems my son deals with”
- “The personal touch. Everyone is caring....it is the best thing to happen for my daughter”
- “I liked how respectful, understanding, and caring everyone was. I liked how eager everyone was to better the child and to see the amazing results within such a short period of time”
- “I’m completely satisfied with everything. I have been given new hope that when you think there are no more answers out there that you just might be surprised. It has truly been an amazing experience. I thank everyone with all my heart that my baby boy has become the child I knew he was, but struggled.”
- “Each day as I’ve seen my child grow I get tears of happiness. It has felt like God has put a hand on my shoulder and helped when I thought there was nothing more out there that could help. You may not realize just how much you impact not just the child but the parents as well.”

This is really inspiring and speaks to the work and leadership that the CAIU staff provides on a daily basis for the students and families in our area.

NOTIFICATION OF ACTIVITIES

- Shawn, Cindy and I met with Todd Shutt to discuss renegotiating the Lemoyne lease
- Aided in the search for Cumberland Perry Vo Tech School’s Administrative Director
- Attended CPVTS JOC meeting
- Attended PAIU conference where we heard from Luke Williams the author of **Disrupt**
- Met with CAEA officers to discuss pertinent information
- Attended Dauphin County Vo Tech Graduation at the Forum
- Attended Loysville graduation
- Attended MDS graduation
- Attended DCVT JOC meeting
- Attended PASA Women’s Conference in State College
- Served on panel discussion concerning the role of women in Intermediate Units
- Been selected to PASA Women’s Executive Council
- Attended retirement reception for Middletown’s superintendent
- Met with Millersburg’s superintendent
- Attended PASA Women’s Executive meeting

UPCOMING ACTIVITIES

- **July 24, 2012 @ 11:00 AM to 4:00 PM - 16th Annual CAIU Champions for Children Golf Tournament.**