



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **May 23, 2013** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- Kay Straw from Special Olympics, Area M, presented a plaque to the CAIU Board of Directors in appreciation of the 44 year partnership and support that the CAIU has provided this region's Special Olympics. Area M is the largest program in Pennsylvania with 1,753 athletes in this region. This year 1,250 athletes participated in the area games.
- Len Kapp, Supervisor of Operations and Transportation, shared that the HVAC replacement project in the Enola office is progressing well and the work is being completed ahead of schedule.
- The Math 24 Regional Competition will be held at the CAIU on Friday, May 24. Brian Griffith, Director of Curriculum Services, also shared that the Common Core Standards continue to be a controversial topic. Brian will be sending a communication from the PDE to the school districts indicating that it is the intent to move forward with implementation of the PA Common Core Standards.
- Cindy Mortzfeldt, Assistant Executive Director, attended the Deaf/HH Awards Ceremony last week. CAIU continues to support the districts with training for Federal Program Coordinators and hosted a webinar from the PDE regarding implementation of a new e-Grants system that will be operational soon. The local education agencies will submit their application for federal grants through the new system this year.
- David Martin, Director of Technology Services, indicated that 132 students from local schools participated in this year's Regional Computer Fair. He also shared a video that included interviews of students who had entered the competition.

Executive Session

- The Board met in Executive Session to discuss negotiations and personnel matters.

Approved Action Items

- Minutes from the April 25, 2013 CAIU Board Meeting
- Treasurer's Report and Payment of Bills – a total of \$4,811,527.42 in receipts and \$5,581,566.72 in expenditures in April 2013
- Summary of Operations for 2012-13 as of April 2013 showing revenues of \$51,716,077.42 and expenses of \$49,595,431.19
- Budget Administration:
 - Proposed 2012-13 Original Budget – International Baccalaureate Project in the amount of \$80,400
 - Proposed 2012-13 Original – PA Institute for Instructional Coaching in the amount of \$1,403,045
 - Proposed 2012-14 Budget Revision A – Title II Part A, Improving Teacher Quality in the amount of \$61,433

- Proposed 2013-14 Original Budget – Act 89 (Nonpublic Schools) (1st Reading) in the amount of \$4,272,350
 - Proposed 2013-14 Original Budget – Driver Education in the amount of \$145,281
 - Proposed 2013-14 Original Budget – Early Intervention (1st Reading) in the amount of \$9,739,858
 - Proposed 2013-14 Original Budget – Entrepreneurial Transportation in the amount of \$48,282
 - Proposed 2013-14 Original Budget – Institutionalized Children’s Program (1st Reading) in the amount of \$474,650
 - Proposed 2013-14 Original Budget – Technology Entrepreneurial in the amount of \$2,439,415
 - Proposed 2013-14 Original Budget – Transportation (1st Reading) in the amount of \$2,353,179
 - Proposed 2013-14 Original Budget – Special Education (1st Reading) in the amount of \$14,157,500
- Other Fiscal Matters – No items this month
 - Policies & Programs
 - Proposed 2013-14 CAIU Board Meeting Dates
 - Second Reading, Revised Policy #806 – Child/Student Abuse/Megan’s Law
 - First Reading, Revised Policy #536 – Personal Necessity Leave
 - First Reading, Existing Position, Revised Description – ACCESS Program Secretary
 - Personnel Items – see attached report

Executive Director’s Report

- See attached written report.

President’s Report

- Mrs. Jean Rice shared that she had attended the CASA performance. The performance was very well done. She felt that there will be a good transition of the school to the charter school. She wished everyone a safe Holiday and some rest and relaxation. She invited the Board members to the MDS graduation on June 5.

Information Items

- See AgendaMan at www.caiu.org for additional miscellaneous correspondence

NEXT MEETING: Thursday, June 27, 2013, 8:00 a.m., Board Room, CAIU Enola Office

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

A. RESIGNATIONS:

CHERYL ADAMS, Educational Paraprofessional, Early Intervention effective September 6, 2013. Reason: Retirement after 14 years of CAIU service due to move out of state.

JOSEPH CURRY, Audiologist effective June 30, 2013. Reason: Retirement after 38 years of CAIU service.

JONATHAN MITTEN, part-time Inclusion Educational Paraprofessional, Early Intervention effective June 7, 2013. Reason: Personal.

SARAH MORTZFELDT, Secretary, Special Projects/CAOLA effective June 12, 2013. Reason: Personal.

LESLIE RHOADES, part-time Head Cook, Cafeteria effective June 7, 2013. Reason: Personal.

DELORIS WETZEL, Teacher, Capital Area Partial Program effective June 7, 2013. Reason: Retirement after 13 years of CAIU service.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

SAMANTHA BISE, Secretary, Capital Area On-line Learning with a tentative start date of May 28, 2013. To be paid at the rate of \$14.00 per hour. This is a replacement position funded through the CAOLA Budget.

STEPHANIE KRAMER, Speech/Language Clinician, School-age program effective at the start of the 2013/2014 school year. Salary will be based on Masters, Step 1, \$45,527 for 189 days of service. This is a new position funded through the Speech and Language Budget.

COTY MARTIN, Application Developer II, Technology Services effective April 23, 2013. Base salary of \$65,000 for 12 months of service will be prorated for a total of 49 days through June 30, 2013. This is a replacement position funded through the Technology Entrepreneurial/Application Development Budget.

MARY ELIZABETH REBUCK, part-time, long-term substitute Occupational Therapist effective May 15, 2013. To be paid at the rate of \$44.51 per hour, based on Bachelors, Step 14, \$63,093 for 189 days of service. This is a replacement position funded through the OT/PT Budget.

C. CHANGES OF SALARY:

JAMI ARNOLD, Occupational Therapist, change of salary for completion of 15 credits beyond Master's Degree effective April 16, 2013. New base salary of Masters +15, Step 8, \$55,226 for 189 days of service will be prorated for the remaining 18 days of the 2012/2013 school year.

Executive Director's Report

May 23, 2013

NEWS

Hill Top Academy

The end of the year school picnic for the students attending Hill Top Academy is in on Wednesday, June 5, 2013 at Lower Allen Township Park. The last day of school for students will be Thursday, June 6, 2013.

The Capital Area Partial Program (CAPP) license has been renewed by DPW (Department of Public Welfare). CAPP is in the process of forming several internal Quality Assurance committees that will help to ensure the program is maintaining the highest standards administratively, operationally, and clinically. CAPP continues to move forward in communications with other agencies (Pressley Ridge, Adams-Hanover Counseling) with the continued goal to improve collaborative service delivery.

14th Annual Champions for Children Bingo

The evening was a huge success again this year, even though people had to run through torrential rain to get into the building. Over 140 tickets were sold raising over \$4000 for children with unique and special needs who live within the CAIU footprint. A special thank you to all of our sponsors and volunteers.

RECOGNITION

Congratulations and Best Wishes

Dr. Harner, Superintendent of Cumberland Valley School District, has been nominated to replace Secretary of Education Tomalis. Dr. Harner will be Acting Secretary of Education until his Senate Confirmation.

Amy Morton, Executive Deputy Secretary and former Executive Director of CAIU, has been appointed as the chief academic officer at the Central Susquehanna IU. She will start her duties there on June 1, 2013.

2013 Gay Keiser Scholarship Award

In conjunction with the Keiser family, the Capital Area Intermediate Unit Speech and Language Program established this scholarship in memory of Mrs. Gay Keiser. Mrs. Keiser was employed at the Capital Area Intermediate Unit for twelve years and worked as an itinerant speech/language clinician, educational consultant, and program supervisor. Her interests were in the areas of autism, multiple disabilities, and assistive technology. She promoted ongoing professional staff development to ensure quality services for all children and their families. Her influence extended well beyond the intermediate unit to school districts and agencies. The scholarship is awarded to a qualified student who is enrolled in a full-time master's degree program in speech/language pathology within the Commonwealth of Pennsylvania who wishes to pursue a career as a speech/language pathologist in the school setting. ***This year's recipient of the \$2,000 scholarship is Kimberly Kerstetter***, a speech/language pathology graduate student at Edinboro University.

The Thomas W. Holtzman, Jr. Leadership Award

The Thomas W. Holtzman, Jr. Leadership Award was established in 2002 to honor the memory of Dr. Thomas Holtzman Jr., the former principal and superintendent at Susquehanna Township School

District, whose passion for learning, positive attitude, commitment to his students' success, and concern for diversity, were an inspiration to all who knew him. Award candidates are nominated by school administration, fellow teachers, parents, and students.

The Capital Area Intermediate Unit announced that the winner of the 2012/2013 Thomas W. Holtzman, Jr. Leadership Award is ***Judy Hawthorn, a technology teacher at Cedar Cliff High School in the West Shore School District.***

Hawthorn has been teaching for 35 years in the area of technology and engineering education. Throughout her career, Hawthorn has been involved in many professional organizations. She is currently the Executive Director of the Technology and Engineering Education Association of Pennsylvania and is on the Board of Directors for the Pennsylvania Technology Student Association. She plans to remain active in these groups after she retires in June.

NOTIFICATION OF ACTIVITIES

- Attended and participated in the PASA Women's Caucus at Hershey Hotel. Cherie Lovre provided several extremely important sessions on crisis response and trauma intervention. If a district wants immediate advice on how to deal with a situation in their district she is available at 503-508-6767. Her website www.cmionline.org, provides, checklists, sample letters and other valuable resources needed during a crisis.
- Facilitated a panel discussion on IUs: Another Pathway to Leadership with executive directors from Lancaster-Lebanon IU 13, IU 20 and assistant executive director from Tuscarora IU 11.
- Facilitated discussion on PA Educator Effectiveness with representative from PDE and superintendents from Quakertown Community SD and Milton Area SD.
- Held our third and final CAIU Staff Communication meeting for this school year.

UPCOMING ACTIVITIES

- **Graduation and Awards Ceremonies**
 - Hill Top Academy Graduation is on Monday, June 3rd at 1:00 PM
 - Loysville Youth Development Center Graduation is on Thursday, May 31st at 1:00 pm
 - Deaf or Hard of Hearing Program Awards Ceremony will be on Friday, May 17th at 7:00 pm
 - Graduation for Multiple Disabilities & Autism Programs will be on Wednesday, June 5th at 7:00 pm
- **June 27, 2013** - The Capital Area Intermediate Unit and the Pennsylvania Association of Educational Office Professionals will be offering the 2nd annual Educational Office Support Professionals Workshop. The title and theme of the workshop is E.SP 2013 – GET. In. The. KNOW. This mantra is designed to increase awareness of the importance of being lifelong learners no matter what part of education you work in.