
CAIU BOARD HIGHLIGHTS

The following actions were taken at the **May 22, 2014** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- May is Better Hearing and Speech Month. Congratulations to Alexandra Fry, a speech/language pathology graduate student at Misericordia University. She is the recipient of the 2014 Gay Keiser Scholarship.
- The Board recognized the following retiree: Carolyn Price, Secretary, after 35 years of service.
- Alicia McDonald, Director of Student Services, provided an update on the CAPP Program. At this time the provisional license will be in effect until August when DPW returns for a review. A Corrective Action Plan was submitted to PerformCare for the previous audit of therapeutic files and it is anticipated that the corrective action plan will be accepted. PerformCare will be conducting a file audit on Friday. Hill Top Academy's graduation will take place on Monday, June 2 at 1:00 p.m. The 2014-15 Special Education contracts are being received.
- Theresa Kinsinger, Director of HR, Business and Communications, shared that the staff person who manages our Subfinder system will be taking a position within our transportation department. As a result, the CAIU will be reviewing options to use an outside substitute teacher service.
- Len Kapp, Supervisor of Operations and Transportation, indicated that the large public restrooms remodeling project will take place during June and July. Also, parking lot repairs and resealing will also be completed during June. This project is completed every 4-5 years as part of our planned capital repairs.
- David Martin, Director of Technology Services, provided an updated on the status of the implementation of the new internet content filter. This installation will affect all districts that purchase internet through the CAIU. There is no additional cost to our districts for this new filter. The CAIU has submitted a request for eRate reimbursement on behalf of our districts. East Pennsboro Area School District is one of two districts that connect to the Regional Wide Area Network (RWAN) through a wireless connection. This summer EPASD will connect back to the CAIU through a fiber connection. The CAIU has also worked with Data Recognition Corporation (DRC) to host online testing servers for our districts.
- Rennie Borrelli, Board Secretary, shared that the annual school directors' election is taking place for the members of the CAIU Board. Election ballots are due by the end of June.
- Daren Moran, Business Manager, shared that we have been notified by the Auditor General's office that the state auditors will be beginning their audit at the end of this month. The CAIU will also participate in an IDEA audit at PDE in mid June. He provided an explanation to the Board as to why some budgets require two readings and the threshold for budget revisions.
- Cindy Mortzfeldt, Executive Director, provided an overview of the Speech and Language services provided for preschool and school age students. The 37th Annual Deaf/Hard of Hearing Awards Program was held on May 14th. The celebration focused on the successes of our current students and their families. Monitoring of Federal Programs continues this month and in June. Title I, Part D monitoring in collaboration with the Vision Quest site in Breezewood was completed in early May. Title II and Title III monitoring will take place in early June. Four of our current superintendents will be retiring at the end of this school year: Bruce Deveney, East Pennsboro Area SD, Robert Hassinger, Halifax Area SD, Norm Shea, Newport SD, and Dr. Jemry Small, West Shore SD. These superintendents were honored at a breakfast held prior to this month's SAC meeting. The CAIU Transition Team, Cheryl Giles-

Rudawski, Brian Griffith, Daren Moran and Cindy Mortzfeldt, received the 2014 Champion of Arts Education Award. This award was given as recognition for the team's commitment during CASA's transition to a charter school in 2013. Cindy also shared a brief video about Kimberley Matthews, one of the CAIU teachers in our Hospital program. Ms. Matthews was a Children's Miracle Network child and now works as a teacher at the Hershey Medical Center.

- On behalf of the Curriculum Team, Cindy shared that the 16th annual Tom Buskey Student Achievement Award celebration was held on May 15. This Awards Program spotlights seniors who are nominated by their teachers. This year the keynote speaker was Brittany, a former student at both the East Pennsboro Area School District and the CAIU's Hill Top Academy. Also, on May 16th, 22 teams of students participated in the Regional Math 24 competition held at the CAIU. Eighty-eight students and their coaches attended the event. This is the fifth year that the CAIU hosted the tournament with help from Edison Learning, First in Math and our local Learning Source. The winning teams were from Sporting Hill Elementary in Cumberland Valley SD, West Hanover Elementary in Central Dauphin SD and Shaul Elementary in Cumberland Valley SD. The three individual winners were from Sporting Hill Elementary and Middlesex Elementary in Cumberland Valley SD.

Executive Session – An Executive Session was held to discuss personnel matters.

Committee Reports

- The CAIU Transportation Committee met on May 14, 2014 to discuss transportation services for the 2014-15 school year. Board members in attendance were Nancy Otstot and Clifton Edwards.
- The Executive Director's Evaluation Committee met with Mrs. Mortzfeldt to review her annual evaluation. Mrs. Reichert and Mrs. Rice shared that Mrs. Mortzfeldt has met the performance standards set forth by the Board.

Approved Action Items

- Minutes from the April 24, 2014 CAIU Board Meeting
- Appointment of new Board member, Mr. Charles Brown, Newport School District, to fill unexpired term beginning May 22, 2014, and ending June 30, 2015
- Treasurer's Report and Payment of Bills – a total of \$4,603,078.95 in receipts and \$5,237,467.54 in expenditures for April 2014
- Summary of Operations for the 2013-14 fiscal year showing revenues of \$54,337,450.56 and expenses of \$51,517,441.81
- Budget Administration:
 - Proposed 2013-14 Budget Revision A – IDEA Section 611-Early Intervention in the amount of \$1,079,320
 - Proposed 2013-14 Budget Revision A – Title I, Part D-Loysville Youth Development Center in the amount of \$160,833
 - Proposed 2014-15 Original Budget – Act 89 (Nonpublic Schools) (1st Reading) in the amount of \$4,381,111
 - Proposed 2014-15 Original Budget – Driver Education in the amount of \$189,747
 - Proposed 2014-15 Original Budget – Early Intervention (1st Reading) in the amount of \$11,201,464
 - Proposed 2014-15 Original Budget – Entrepreneurial Transportation in the amount of \$66,194
 - Proposed 2014-15 Original Budget – Institutionalized Children's Program (1st Reading) in the amount of \$530,000
 - Proposed 2014-15 Original Budget – Student Services (1st Reading) in the amount of \$15,452,300
 - Proposed 2014-15 Original Budget – Transportation (1st Reading) in the amount of \$2,707,542
- Other Fiscal Matters – No Other Fiscal Matters this month

- Policies and Programs
 - Proposed 2014-15 CAIU Board Meeting Dates
 - Second Reading, Existing Position, Revised Description – Occupational Therapist
 - Second Reading, Existing Position, Revised Description – Physical Therapist
 - Second Reading, Existing Position, New Description – Physical Therapist Assistant
- Personnel Items – see attached report

Executive Director's Report

- See attached written report.

President's Report

- Mrs. Rice shared that she attended the CASA Charter School's end of year performance. It was a light-hearted theme around how we relate to our environment. She thanked the board members for their attendance at today's meeting and wished them all a wonderful holiday weekend.

Board Member Sharing of Information

- Mrs. Nancy Otstot, East Pennsboro Area SD, shared that she had participated in the PSBA Advocacy Forum. There were over 100 in attendance. The first day included various presentations and the second day she visited the Capitol and met with 4 Senators and 7 House Representatives.
- Janis Macut, Central Dauphin SD, shared that a representative from PSBA attended their district Board meeting and shared information about this event. She emphasized that Pennsylvania need to focus on Pension Reform.
- Judith Quigley, Mechanicsburg Area SD, also attended the PSBA Advocacy Forum and shared that Charter School Reform needs to continue to be a priority.
- Mrs. Rice congratulated Mrs. Quigley on being selected as the PSBA Director for Region 6.
- Mr. Wolf, Big Spring SD, shared that his members from his district's administration, board and Association attended Education Matters.

Information Items

- See AgendaMan at www.caiu.org for additional miscellaneous correspondence

NEXT MEETING: Thursday, June 26, 2014, 8:00 a.m., Board Room, CAIU Enola

DATE SAVER: Immediately following the June Board Meeting, there will be an overview of School-Age Special Education contracts and other services.

Personnel and Policies/Programs Highlights ***from the Capital Area Intermediate Unit Board of Directors' Meeting***

RESIGNATIONS:

JODY COBLE, part-time educational paraprofessional, Early Intervention effective May 13, 2014. Reason: Personal.

ASHLEY DOWLER, speech/language clinician, Early Intervention effective June 6, 2014. Reason: Personal.

AIMEE KOCHER, teacher, Early Intervention effective July 25, 2014. Reason: Relocating out of state.

DEBORAH MABRY-HEWITT, reading specialist, ANPS effective August 1, 2014. Reason: Retirement after more than 38 years of CAIU employment.

DIANA ROBINSON-DANKOSKY, part-time, long-term substitute occupational therapist, OT/PT effective May 29, 2014. Reason: Personal.

JANELLE STRICKLER, speech-language clinician, School-age effective July 30, 2014. Reason: Personal.

PATRICIA TEMPEST, part-time reading specialist, ANPS effective August 17, 2014 (last work day June 5, 2014). Reason: Retirement after 20 years of CAIU service.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

VERONICA CHAPMAN, part-time educational paraprofessional, Early Intervention effective May 22, 2014. To be paid at the rate of \$11.74 per hour based on HS+30, Step 1, \$16,654 for 189 days of service. This is a replacement position funded through the MAWA Budget.

LYNDI JANNY, long-term substitute inclusion consultant, Early Intervention effective May 1, 2014 through July 31, 2014. Base salary of Bachelors, Step 2, \$43,460 for 189 days of service will be prorated for a total of 27 days. This is a long-term substitute position funded through the MAWA Supplemental Funds.

KARL MOHLER, maintenance technician, Business and Operations effective June 2, 2014. Range 2 salary of \$33,150 for 12 months of service will be prorated for a total of 21 days through June 30, 2014. Employee will not be eligible for increase in the 2014/2015 school year. This is a replacement position funded through the General Operating Budget.

REBECCA SAVIDGE, part-time behind-the-wheel instructor, Driver's Education effective May 12, 2014. To be paid at the rate of \$24 per hour. This is a new position funded through the Driver's Education Budget.

VIVEK SHANTHARAM, educational paraprofessional, Autism Support effective May 12, 2014. Base salary of HS+30, Step 1, \$16,654 for 189 days of service will be prorated for the remaining 21 days of the 2014/2015 school year. This is a new position funded through the Autism Budget.

PETE STRACK, teacher, Student Services effective May 1, 2014. Base salary of Masters, Step 8, \$53,798 for 189 days of service will be prorated for the remaining 29 days of the 2013/2014 school year. This is a new position funded through the Diakon Budget.

CHANGES OF STATUS:

TERESA FREELAND, from part-time secretary, Access Program to full-time program assistant, Curriculum Services effective June 2, 2014. To be paid at the Range 2 rate of \$17.36 per hour, 7.5 hours per day for a total of 21 days through June 30, 2014. This is a replacement position funded through the Special Projects Budget.

KRISTIN WOODWARD, extension of contract as a long-term substitute teacher, Early Intervention effective July 1, 2014 – July 31, 2014 for a total of 12 days.

CHANGES OF SALARY:

AMY COOK, part-time occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year. Payment will be prorated for a total of 76 days.

BRITTANY DULING, occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

KELLY EVANS, guidance counselor, ANPS, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

JENIFER KIELBASA, occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

JOANNE KLISS, occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

MELISSA ROBERTS, occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year.

LYNN SHAFER, part-time occupational therapist, OT/PT, payment of \$2,500 National Board Certification effective for the 2013/2014 school year, prorated for a total of 70 days.

LEAVES OF ABSENCE:

SARAH BETACK, speech-language clinician, School-age, child-rearing leave of absence effective April 24, 2014 through June 10, 2014. Leave is requested with pay using accumulated sick leave for a total of 17 days and without pay for a total of 16 days. Leave is requested in accordance with CAIU and FMLA Policies.

MARIA LAZZAREVICH, speech-language clinician, Early Intervention, child-rearing leave of absence effective July 28, 2014. Leave is requested with pay using accumulated sick leave for a total of 30 days and without pay for a total of 52 days. Leave is requested in accordance with CAIU and FMLA Policies.

Executive Director's Report

May 22, 2014

PROGRAM SPOTLIGHT

Speech and Language Support Services

Speech and Language Support Services meet the communication needs of children ages three until entrance into Kindergarten and for school-age students in both the public and nonpublic schools. These services are provided for students when the assessment by a multidisciplinary team identifies speech and language needs. Therapy focus is on disabilities of language, articulation, voice and fluency that are present to such a degree that educational performance is affected and the problem is significantly disabling to the student. Speech and Language Clinicians that are specialists in Augmentative Communication and Assistive Technology design alternative systems for specific students to provide a means for effective communication. This may include the use of gesture/sign language systems, computers, facilitated communication, language boards, and/or electronic equipment.

Most of our 58 speech and language clinicians have obtained national certification through the American Speech and Hearing Association (ASHA). This year our clinicians provided services for over 900 students in our public and nonpublic school age settings and for 1,649 preschool children. These numbers do not include the several hundred children who were screened and/or evaluated and found not to be eligible for speech and language services. Services are delivered in classrooms or through an itinerant model.

Nonpublic School Services

Services for nonpublic school students were established in Pennsylvania through Act 89 in 1975. Intermediate Units are required to establish a program of services to provide auxiliary services for students attending nonpublic and private schools. These services are funded through an annual state allocation based on the total nonpublic enrollment within the intermediate unit footprint. Within our CAIU region, services are provided at 41 nonpublic schools by 29 remedial specialists, 13 school counselors, 2 school psychologists and 13 Speech and Language Clinicians. In addition to the Act 89 program, additional services are provided for staff and students through federal funds such as IDEA, Title I and Title II.

NEWS

Better Hearing & Speech Month

May is Better Hearing & Speech Month. This month provides an opportunity to raise awareness about speech and language disorders and the role of the Speech and Language Clinicians in providing life-altering treatment. Many communications disorders are treatable and with early identification many young children can catch up with their peers.

2014 Gay Keiser Scholarship Award

In conjunction with the Keiser family, the CAIU Speech and Language Program established this scholarship in memory of Mrs. Gay Keiser. Mrs. Keiser was employed at the CAIU for twelve years and worked as an itinerant speech/language clinician, educational consultant, and program

supervisor. She promoted ongoing professional development to ensure quality services for all children and their families.

This scholarship is awarded to a qualified student who is enrolled in a full-time master's degree program in speech/language pathology within the Commonwealth of Pennsylvania who wishes to pursue a career as a speech/language pathologist in the school setting. The 2014 recipient is Alexandra Fry, a speech/language pathology graduate student at Misericordia University. Congratulations to Alexandra and best wishes as she completes her graduate studies.

Deaf/Hard of Hearing Program (DHH)

The 37th Annual DHH Awards Program was held on May 14th. The celebration focused on the successes of our current students and their families. Former students and staff also attended to help celebrate and congratulate the students.

Summer Sign Language classes are scheduled during the month of June. There are 6 sessions per class. Deadline to register is June 2nd. The Level 1 class is offered on Tuesday/Thursday evenings. The Conversation class is offered on Monday/Wednesday evenings.

Hill Top Academy (HTA)

The number of students we serve at HTA continues to grow even as the school year winds down. Several of the classes are near or at full capacity.

The Susquehanna Service Dogs organization, with whom we partner for our therapy dog program, is bringing puppies for a visit on May 15th.

June's activities include graduation on Monday, June 2nd, the end of the year picnic at Lower Allen Park on Friday, June 6th and the student's last day on Monday June 9th.

Blind/Visually Impaired Support Program

Two teachers from the CAIU Blind and Visually Impaired Support Program, Stephanie Casey and Rose Anna Stillwagon, partnered with the Bureau of Blindness and Visual Services to promote awareness of services available to blind and visually impaired children outside of the educational setting. Social workers and rehabilitation counselors were available to provide information and answer questions from parents regarding these services. This event was held on May 6th at Vision Resources of Central PA located in Harrisburg.

Champion of Arts Education Award

The Champion of Arts Education Award, now in its thirteenth year, was presented to Cheryl Giles-Rudawski, Brian Griffith, Daren Moran and Cindy Mortzfeldt on May 15th at the CASA Charter School's annual performance. This award was given to honor our contributions and support to CASA during the transition into a full-day charter school.

NOTIFICATION OF ACTIVITIES

- Attended the PAIU Curriculum Coordinators' meeting
- Attended one day of the Pennsylvania Association of Federal Programs Coordinators' Annual Conference
- Attended monthly PAIU Executive Directors' meeting
- Attended the PASA Women's Caucus Conference in Hershey

- Participated in the Title ID monitoring for Vision Quest programs for delinquent youth. In addition to a records review on site at the CAIU, we traveled to the Vision Quest Madalyn Rite of Passage location in Breezewood to complete a site visit. Bobbi Ely, CAIU Accountant, also participated in the monitoring visit and provided the fiscal records review
- Met with the CASA Charter School Board of Trustees and Mr. Wendling, Principal at CASA Charter School, to provide an overview of Title I and II Federal programs
- Met with CAIU Transportation Committee to discuss transportation services for the 2014-15 school year
- Recognized and celebrated our 2014 Superintendent retirees: **Bruce Deveney**, East Pennsboro Area SD, **Robert Hassinger**, Halifax Area SD, **Norm Shea**, Newport SD, and **Dr. Jemry Small**, West Shore SD, at a breakfast prior to this month SAC meeting
- Attended the PDE Data Summit in Lancaster
- Conducted the final New Federal Coordinators' Training session for this year