

Hanford Elementary School District

Hanford Elementary School District (HESD)
District English Learner Advisory Committee (DELAC)
Meeting Agenda

Date of Meeting: May 27, 2021

Starting Time: 9:00 a.m. to 10:30 a.m.

Location: Zoom: <https://hanfordesd.zoom.us/j/85383551294>

Purpose of the Meeting: To consult, review, and comment on the Hanford Elementary Local Control Accountability Plan.

I. Welcome

- a. Introductions:
- b. Public Comments

II. Approval of the Minutes from DELAC Meeting #3

Ms. Resendis made a motion to approve the minutes. Ms. Bravo seconded. All were in favor.

III. Review and Advise on the Consolidated Application (Summer CARS 2021)

Mr. Carlton explained that The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools throughout California. He explained that annually, from mid-May to the end of June, each local educational agency (LEA), using the Consolidated Application and Reporting System (CARS), submits the spring release of the ConApp. The spring release documents participation in these programs and provides assurances that the LEA will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.

Mr. Carlton explained that the district is eligible to participate in the following programs:

- Title I Part A (Low Income Students)
- Title II Part A (Teacher Training)
- Title III (English Learners)
- Title IV (Broad Educational Program)

Mr. Carlton explained that HESD will provide assurances that we will comply with the legal requirements of each of these programs.

IV. Recommend HESD Board of Trustees Approve Consolidated Application (Summer CARS 2021)

Ms. Ms Bryant made a motion that the Board of Trustees approve the Consolidated Application. Ms. Diaz seconded. All were in favor.

V. Review and Comment on Written Notifications to be Sent to Parents

Ms. Gomez reviewed the written notices that are required to be provided to parents. Ms. Gomez provided examples of these notices in Powerpoint and provided the committee members with paper copies in English and Spanish. Ms. Gomez explained each of the documents which included annual and initial EL and program placement letters. Ms. Gomez also explained changes to the State English Learner Assessments and how these may impact the notification letters.

VI. Review plan to Ensure Compliance with Any Applicable Teacher and Instructional Aid Requirements

VII. Instructional Aide Requirements

Ms. Gomez reminded the committee members that we discussed the CDE Teacher Equity Tools in detail at the previous meeting (Meeting #3). For instructional aides the requirements are:

Equivalent to graduation from high school. Must meet the following requirements as defined in the ESEA Act of January 2002 Section 1119:

- Complete two years of higher education study
OR
- Hold or Obtain an Associate degree or pass a formal state or local academic assessment that demonstrates knowledge of and the ability to assist in teaching, reading, writing, and mathematics or reading, writing and mathematics readiness.

Ms. Gomez explained that the job descriptions for paraprofessionals include these requirements. The human resources department ensures all paraprofessionals meet these requirements.

VIII. Review Current DELAC Recommendations from 2020-2021

Ms. Gomez reviewed a summary of the recommendations that have been made by our DELAC and PAC committees this year:

- Maintain the programs and services for Unduplicated Pupils under each of the districts five LCAP goals at their current levels
- Continue to provide services and programs that support students' social/emotional health and well-being
- Ensure that the support systems are efficient and are reaching students in need
- Have accountability in place to ensure that supports are reaching students and are effective in decreasing absenteeism
- Provide outreach, training, and support for parents in parenting skills and strategies that support the social/emotional well-being of their children
- Continue to provide training for teachers and staff in supporting students' social and emotional health.
- Identify groups of students, especially high-risk students, who are improving and replicate strategies and supports that were given to these students to other high-risk student groups.
- Increase services for at risk students and/or student groups including after school tutoring and summer enrichment programs.
- Support parent awareness of available interventions, enrichment and support using Remind, the district website, and other communication tools, ensuring families can make use of available resources.
- Implement additional supports for our African American students in ELA in the area of language skills and language arts. (Based on achievement data from the California School Dashboard)
- Provide individualized instruction/interventions to African American students (due to smaller numbers)
- Provide after school support for our African American students
- Provide support training for teachers in culturally responsive/responsible teaching
- Continue providing language support for our EL students
- Ensure that material barriers do not prevent students from participating in school activities
- Support parents in understanding the concepts in the state standards so that they can help their students
- Provide a structure where parents can see their students working/learning and can learn to better support them
- Continue to provide adequate instructional materials to all students.
- Continue to maintain facilities in exemplary condition.
- Continue efforts to hire and retain fully credentialed teachers.
- Distribute any inexperienced teachers equitably.

IX. Review the Expanded Learning Opportunities Grant

Ms. Gomez explained that the district has received an Expanded Learning Opportunities Grant. She explained that the Expanded Learning Opportunities Grant:

- Is a State funded grant

Meeting #4

- The funds are available until August 2022 (one school year)
- There is short timeline between the grant release and approval deadline (6/1/21—to be approved at the board meeting on 5/25/21)
- The funding amount is \$4,337,789

Ms. Gomez explained the seven allowable activities for the Expanded Learning Opportunities Grant.

Ms. Gomez explained that these allowable activities are well aligned with the recommendations that the committees (PAC and DELAC) have made this year. Mr. Carlton highlighted each recommendation and each proposed action that the district has planned and discussed the alignment.

Planned Activities (What we Plan to Do)

- Robust summer school 2021 summer and 2022 summer
 - Tutoring model (eight or fewer students /teacher)
- Services/tutoring/enrichment on Wednesday afternoons and on eight Saturdays in 2021-2022
- After school tutoring throughout the 2021-2022 school year
- Hire 21 paraprofessionals (Ed. Tutors) to work in TK-1 classrooms
- Further expand READY Program (goal of eliminating waiting list in 2021-2022)
- Hire eight counselors (counselor at every school site—two at junior highs)
- Hire two psychologists (to work directly with students)
- Hire two additional social workers (For total of three)
- Continue summer meals program
- Training for teachers and staff in supporting students' social/emotional wellbeing

Comments/Recommendations: Implement the Expanded Learning Opportunities Grant Plan

- X. Review the 2021-2022 to 2023-2024 Local Control Accountability Plan including the Annual Update
Ms. Gomez reviewed the draft of the Local Control Accountability Plan (21-22 to 23-24) with the committee, reminding them that this final draft of the plan is a culmination of recommendations, study and work we have done across this entire school year.
- XI. Recommend that the HESD Board of Trustees approve the 2021-2022 to 2023-2024 Local Control Accountability Plan and Annual Update
- XII. Mr. Castaneda made a motion to recommend that the HESD Board of Trustees approve the 2021-2022 to 2023-2024 Local Control Accountability Plan and Annual Update. Ms. Resendis seconded. All were in favor.
- XIII. Adjournment

Note: This document is being translated. A Spanish version will be posted when the translation is complete.