

July 2010

Leave for Breast and Prostate Cancer Screening

The New York State Legislature has adopted a law in 2002 providing that public employees are entitled to excused leave for up to four hours annually for the purpose of breast cancer screening procedures and/or prostate cancer screening procedures.

Male employees are entitled to up to four (4) hours (per fiscal year) annually for the purpose of prostate cancer screening and up to four (4) hours annually (per fiscal year) for the purpose of breast cancer screening. Female employees are entitled to up to four (4) hours annually (per fiscal year) for the purpose of breast cancer screening.

The entitlement is for up to four (4) hours of leave annually. If an employee is absent for more than four (4) hours on the date of the screening, then the time will either be unpaid or charged to an appropriate category of leave (if the employee has any such leave accrued).

Documentation is required. An employee using this leave entitlement must have a signed statement (specifically stating breast or prostate screen) from the cancer screening facility or a signed form that verifies the purpose of the leave.

If you should have any questions or concerns, please contact your building secretary or the Office of Human Resources.