



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **March 25, 2021** meeting, held virtually, of the Capital Area Intermediate Unit.

Executive Session

- The Board held an Executive Session to discuss Personnel Matters.

Reports/Updates

- **The Board Spotlight** was on Special Education – Online Learning presented by Student Services teachers Jen Sciacca and Heather Donovan. Jen is an Elementary Emotional Support Teacher at Hill Top Academy. In-person preparation using online tools such as Seesaw, Zoom and iPad apps made for easier transition for our students to virtual learning. Jen shared how she is using these tools to engage students in virtual learning. The key to success has been consistency, preparation, and flexibility. In addition, the support of their team has been essential. Heather Donovan, Inclusion Consultant, demonstrated how she uses Zoom, Seesaw and bitmoji classroom to provide one on one direct instruction and small group activities for her students. She focuses on a theme for instructional development, considers children's interest, prioritized IEP goals, family goals, and her personal goals for her children. This year has been very challenging for teachers, parents, and students. These tools have allowed for a positive, engaging, and fun virtual learning experience for the students and their parents. Heather share several parent responses that were all very positive – students love it! Heather invited anyone who is interested to pop into any of her classrooms.
- **Ms. Alicia McDonald, Director of Student Services**, gave a shout out to the CAIU Data Team who were recently nominated for the Data Governance Award of Excellence. The Data Team is made up of Kelly Green-Laman, Contract and Child Accounting Specialist/PIMS Administrator, Lauren Mahoney, Data Specialist, Beth Flick, Data Coordinator, and Donna Winfindale, Data Team Program Secretary. This team works with school districts for Penn Data, PIMS, child reporting, and the Capital Area Data Network. Thanks for your hard work and commitment to data quality. This month is Social Worker Appreciation month. Alicia shared her appreciation for our 35 Social Workers and Mental Health Workers for the work they do for students, families, and staff. They provide direct services for students and connect our families with community resources to meet their needs.
- **Mr. Dave Martin, Director of Technology Services**, reported on the upcoming **Learning and Growing Summit** on June 22-23, 2021. This is a free virtual event designed for educators, administrators, and technology specialists/directors within the IU 15 region. The goal is to provide sessions for learning, collaboration, and planning for an uncertain future due to the impact of COVID-19. He also reported that his team has received overwhelmingly positive feedback about the new release of AgendaManager.
- **Mr. Brian Griffith, Director of Educational Services**, provided an update on the Spring Equity Conference focusing on **Promoting Social Justice in School Discipline and Equity Policies**. Approximately 300 people from across the country attended this multi-day conference. The conference was a huge success. Thanks to the planning committee led by Mark Hennes. CAIU Summer Camps are back this year offering a variety of half and full-day camps. Currently, CAIU staff are participating in judging the Media and Design Competition which is all virtual this year. Winners will be announced on Monday. CAOLA continues to grow as IU11 and their districts recently voted to join this week.
- **Mr. Len Kapp, Supervisor of Operations & Transportation**, is busy assisting with the setup of our next vaccine clinic being held today and tomorrow. On April 5, the Miller House is expected to be moved into place.
- **Dr. Thomas Calvecchio, Assistant Executive Director**, provided an update on the extension on **FCCRA leave** and extended tax break. ESSER funds were added to fully subsidize COVID

premiums through September. **PAIU Day on the Hill** will be held on April 8, 2021 and will be virtual. In addition to increased education funding, we will be advocating for support of Early Intervention Services and COVID mitigation efforts. **Social and Emotional Learning** will now be formally recognized on March 26.

- **Dr. Andria Saia, Executive Director**, highlighted the All In Newsletter and the **vaccine clinics**. We have vaccinated over 1000 1a eligible people and 6889 during the special initiative to vaccinate PA teachers and school staff. Kudos to all that have stepped up to make this possible. Special thanks to Sally Fike and Kaitlin Swisher at the front desk, Len Kapp and his maintenance crew and all of the administrators and staff that have provided onsite support. We have two more days planned, today and tomorrow, to catch the rest of the region that might have been missed a vaccine. AMI and the National Guard have been wonderful to work with.
- **Daren Moran, Director of Business & Operations**, provided an update on the 2021-22 General Operation Budget. It has been sent out to all school districts for their board's approval. Thank you to those districts that have already approved the budget, which is approximately half of our districts.
- **Board Member Sharing**. Eric Samples shared that Lower Dauphin recently lost their longest standing board member, Keith Oellig. Contributions may be made in memory of Keith to the Lower Dauphin Falcon Foundation, Dauphin County Technical School Car Project, 291 East Main Street, Hummelstown, PA 17036. Checks may be mailed to the above address or contributions will be accepted at [paypal.me/LDFFdonate](https://www.paypal.me/LDFFdonate) (include "In Memory of Keith Oellig" in the memo)

Approved Action Items

- February 25, 2021 Board Meeting Minutes
- February 2021 Treasurer's Report – a total of \$9,079,403.34 in receipts and \$10,185,859.79 in expenditures.
- Summary of Operations for February 2021 showing revenues of \$69,700,985.07 and \$64,149,591.81 in expenditures
- Budget Administration
 - Proposed 2020-21 Budget Revision Early Intervention – ACCESS
 - Proposed 2020-21 Budget Revision English as a Second Language (ESL)
 - Proposed 2020-21 Budget Revision Professional Services
 - Proposed 2020-21 Budget Revision Early Intervention
 - Proposed 2020-21 Original Budget – Title I, Part A, Improving Basic Programs
- Other Fiscal Matters - None
- Other Business Items
 - Contracts – March 2021
 - Lease Termination Agreement between CAIU and South-Central Work Force Investment Board
 - Lease Assumption with Capital Region Partnership for Career Development
 - Acceptance of J. Bruce Walter, Millersburg Area SD, resignation from the CAIU Board effective March 17, 2021
 - Ratification of Comcast RWAN Service Agreement
- Policies & Programs
 - Second Reading, Revised Policy #103 -Discrimination/Title IX Sexual Harassment Affecting Students
 - Second Reading, Revised Policy #331 - Job Related Expenses
 - Second Reading, Revised Policy #333 - Professional Development
 - Second Reading, Revised Policy #334 - Sick Leave
 - Second Reading, Revised Policy #340 - Responsibility for Student Welfare
 - Second Reading, Revised Policy #803 - Intermediate Unit Calendar
 - Second Reading, Revised Policy #805.1 - Relations with Law Enforcement Agencies with addition of "cultural awareness" under Training section (see attached)
 - Second Reading, New Policy #252 – Dating Violence
 - First Reading, New Policy #218.3 – Discipline of Student convicted/Adjudicated of Sexual Assault
 - Proposed 2021-22 12-Month Employee Calendar
- Job Descriptions

- Second Reading, Existing Position, Revised Description – Custodian
- Personnel Items - See attached report

Executive Director's Report

- See attached report/newsletter.

President's Report

- Mrs. Jean Rice thanked the Board for their attendance. She also shared her deep gratitude to the CAIU for their involvement the vaccine rollout.

NEXT MEETING: Thursday, April 22, 2021, 8:00 a.m., Board Room, CAIU Enola Office

March 25, 2021 Approved Personnel Items:

A. RESIGNATIONS:

- **STEPHANIE CASEY**, Teacher, Vision Program, effective June 3, 2021. Reason: Retirement after 35 years of continuous CAIU service.
- **KATHERINE GOTTLIEB**, Program Supervisor, Student Services Team, effective July 31, 2021. Reason: Retirement after 5 years of continuous CAIU service.
- **MARK HENNES**, Supervisor of Special Projects, Educational Services Team, effective August 31, 2021. Reason: Retirement after more than 14 years of continuous CAIU service.
- **RICHARD MARLIN**, Speech and Language Clinician, School-Age Speech Program, effective June 1, 2021. Reason: Retirement after 26 years of continuous CAIU service.
- **ALLISON PRICE**, Educational Paraprofessional, Early Intervention Program, effective June 4, 2021. Reason: Personal.
- **DONNA WELDON**, Service Coordinator, Early Intervention Program, effective April 30, 2021. Reason: Retirement after more than 16 years of continuous CAIU service.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT:

- **JUSTINE ALLEN**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of HS+48, \$25,441 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a replacement position funded through the MAWA budget.
- **CANDICE BRUNER**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of HS+48, \$25,441 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a replacement position funded through the MAWA budget.
- **VICTORIA JACKSON**, Paraeducator, effective date March 30, 2021. Assignment: Personal Care Assistant, Autism Support Program with base salary of HS+48, \$25,441 for 190 days of service will be prorated for a total of 45 days with additional new hire days as required. This is a new position funded through the Autism budget.
- **KATHERINE KUHN**, Temporary Professional, effective date to be determined. Assignment: Teacher, Early Intervention Program with base salary of Bachelors, Step 2, \$48,987 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a new position funded through the MAWA budget.
- **ALEXANDRA ROBERTS**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of HS+48, \$25,441 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a new position funded through the MAWA budget.

C. CHANGES OF STATUS:

- **DR. ANDREW MCCREA**, from Assistant Director of Student Services to Director of Student Services, Student Services Team, effective May 3, 2021. Change of status results in a change of salary to \$140,598.03 for 260 days of service and will be prorated for a total of 43 days through June 30, 2021.