

“Two Feet in the Door”

Normal school day:

- (A) Students are required to be in the classroom at the tardy bell. (second bell)**
- (B) Teachers will shut and or turn away any student tardy to class to the attendance office to receive a tardy slip.**
- (C) All students outside in the common areas will report to the attendance office to receive a tardy slip.**

***Administration will collect all remaining students in the common areas and direct them to the attendance office. Random tardy sweeps will be held by Learning Directors. Students caught in a tardy sweep will be assigned an immediate 1.5 hour after school detention in the cafeteria.**

***SATURDAY SCHOOL DOES NOT CLEAR TARDIES.**

Discipline will be assigned as follows:

- A) When a student accumulates 8 unexcused tardies, the student will be assigned a 1.5 hour after school detention on Wednesdays in the cafeteria.
 - B) When a student accumulates two additional tardies, totaling 10 unexcused tardies, the student is considered defiant and disciplinary measures will be taken IAW RHS defiance policy on page 17 of the Pirate Log.
- 2) Drugs:** If a student is determined to be under the influence or in possession of any controlled substance: (E.C. 48900.C).
- a) Five-day out-of-school suspension.
 - b) Parent notification.
 - c) Referral to counseling.
 - d) Law enforcement agency notified.
- J) Drug Paraphernalia EC48900J** - Had unlawful possession of or unlawfully offered, arranged or negotiated to sell any drug paraphernalia, as defined in Section 110114.5 of the Health and Safety Code.
- 1) Five-day out-of-school suspension.
 - 2) Report to law enforcement agency.
 - 3) Referral to placement committee and/or consider expulsion.
 - 4) Referral to drug counselor.