

**LOS ALAMITOS UNIFIED SCHOOL DISTRICT
2021-2022
SCHOOL TRANSPORTATION GUIDELINES**

BUS PASS APPLICATION

Complete and submit:

1. Online: losal.org -> Parents Tab -> Bus Application -> Online Application
2. Mail: Complete and forward the regular bus pass application and the appropriate payment to:
Los Alamitos Unified School District
Business Transportation Office
10293 Bloomfield Street
Los Alamitos, CA 90720
3. In-person: Business Office is open Monday to Friday from 8am to 4:30pm
Business Office (Building D)
10293 Bloomfield Street
Los Alamitos, CA 90720

Note: Door is on the left side of the Board Room and faces the street

METHOD OF PAYMENT

- A. We accept Cash, Check, Money Order, and Credit Cards.
 - a. If mailing, please only send checks or money orders.
- B. Checks and Money Orders should be made payable to Los Alamitos Unified School District (LAUSD).

ISSUANCE OF PASSES

Upon receipt of the completed application and fee, information will be imprinted on Middle and High School Student Identification Cards. Passes will also be issued to elementary students during the first week of school. Drivers and school offices will maintain lists of eligible students. ALL students will be required to display their passes or identification card each time they board the bus. Los Alamitos High School students living in the Seal Beach Old Town/Hill areas need to obtain an OCTA pass which is available from the Los Alamitos High School ASB Office or the District Office. Los Alamitos High School students living in College Park East, College Park West, and Rossmoor are offered transportation by a District school bus.

LOST PASSES

In the event that a student loses his/her school bus pass, he/she will be permitted to ride the bus for that day and one additional day. During this time, the student may purchase a duplicate pass in the school office for \$15.00. If a student loses his/her OCTA bus pass, he/she will be required to pay the full price of a replacement pass.

REFUND

Pro-rated refunds will be provided to those families who move out of the District or within the district where home-to-school bus transportation is no longer required. Refunds will not be provided when students are temporarily removed from the bus for disciplinary reasons.

HOME-TO-SCHOOL SERVICES

We provide Home-To-School Transportation either on a one-way or round-trip basis. However, we cannot provide transportation to other afterschool activities or day care.