

SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: LESSON PLANS

ADOPTED: June 25, 2012

REVISED:

111. LESSON PLANS	
<p>1. Authority SC 510</p> <p>2. Delegation of Responsibility</p> <p>3. Guidelines</p>	<p>To ensure consistency and continuity of instruction, the Board requires professional staff members to develop and maintain daily lesson plans.</p> <p>Teachers shall be responsible for completing written lesson plans following the district’s prescribed format. Written plans should be electronically submitted on the first teaching day of each week. In the event of a teacher’s absence, written plans should be posted to AESOP so that they are readily available for the substitute.</p> <p>Teachers are to provide adequate directions for substitutes, the purpose of which shall be to continue the instructional program or provide a meaningful educational alternative that relates to the subject area.</p> <p>Guidelines for implementation of this policy shall include:</p> <ol style="list-style-type: none">1. Teachers are required to be thoroughly prepared for each daily lesson. Lessons should be developed based on the use of the best educational practices, as defined in the professional development efforts supported by the district.2. Material to be used in a lesson, such as duplicated material and audiovisual resources, should be appropriate with respect to the curriculum and with respect to the instructional level and needs of the learners. <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> <p>Board Policy – 000</p>