

IB and A Level Examination Results Days 2021

The following information is intended to help you to understand

- how to access your results
- how to proceed if you have any exam queries
- how to respond to any university offers which you may be holding.

IB students

How to access IB results

You should be able to access your results at <https://candidates.ibo.org> at **13.45 GMT on Tuesday 6th July** using the pin code with which you have been issued. If you have not fulfilled your firm choice university offer then you may wish to contact the Admissions Tutor at the university in question to see what procedures they have and whether they are in a position to make a decision on your place. It is unlikely that Track will be updated immediately as the IBO take some time to release the results to UCAS. Therefore, the response may be that you will have to wait until Tuesday 10th August, which is A-level results day, when universities will know how many vacancies, if any, they have. **Ms Scofield can support you with this and you should call her for advice (01371 822668/ 07525 277247).**

IB certificates are sent to the school in August and will be posted to you. All the requests for results to be released directly to Universities and/or regional offices have been processed and we can add or amend this up to 1st July. We will also send you a formal statement of results from school on 6th July. We will send this to the address we hold on file for you, so if your family has moved recently please make sure this is updated. If you have any problems accessing results please contact Mrs Woodhouse.

IB Exam Queries

Queries about IB examination results: Mrs Woodhouse - klw@felsted.org

The IBO will run an 'enquiries upon results' service as in all other years. There is also the opportunity to sit the exams in November if you are unhappy with your results. Please contact Mrs Woodhouse for further details.

Queries about university applications: Ms Scofield - lms@felsted.org 01371 822668 or 07525 277247. Please be aware that if the phone is unanswered, LMS may be on another call; please email her to let me know that you need to talk to her.

'Google Meets' can be arranged with Mrs Woodhouse and/or Ms Scofield for further advice.

IB Students: Re-marks or Appeals

If you wish to request a **re-mark**, you should contact Mrs Woodhouse (klw@felsted.org) and you will have to pay in advance for the service via Wisepay. For any queries regarding payment, you should contact the Finance Manager (cnw@felsted.org).

A remark for a subject, EE or ToK costs £72 and the IB will look again at all the externally assessed components of your work. For most subjects this is both External Assessments (i.e HL written tasks) and Internal Assessments, for ToK it is your essay only, for Extended Essay it is your full essay and for Art and Music the EA components only. Where work has been moderated this year (Art and Music IAs and ToK presentations) this would not be reviewed as part of a remark but we can request remoderation as a centre if our marks are lower than expected. A remark can cause a mark to go down, go up or remain the same, if your remark results in a change of grade your £72 is refunded.

The predicted grades sent to the IB from school needed to fit the profiles set for us by the IB. If you wish to appeal your predicted grade you must contact Mrs Woodhouse in the first instance to start the process of a school based review. We will inform you of the outcome of this review within five working days and explain how the decision was reached. If we identify a mistake in our processes we will contact the IBO to request that the predicted grade is changed and provide evidence for this. If the school believes the predicted grade to be correct and you still wish to contest it you have the right to appeal directly to the IB and we will explain how to go about this.

A Level students

How to access A level results

You will be able to access your results on the School's MIS **from 8.30 am on Tuesday 10th August**. Your paper results slips will be posted to you by first class post and should reach you on Wednesday 11th August (or shortly afterwards).

Ms Scofield will respond to emails from around 8.30 am on results day. **If emailing, please state as clearly as possible the nature of your query and supply a contact number if you wish to be called back.** Emails will be prioritised and responded to as soon as possible.

Ms Scofield, Mrs Sunshine-Harris, Miss Simpson, Mr Palmer and Mrs Barrett will all be available from 8.30 am by phone, email or via Google Meet to support you with any university queries.

Please note that **UCAS Track** will not be available until approximately 8.30 am. When Track does go live, applicants can see either confirmation of their places or status updates. ***Please wait for Track to go live before contacting Ms Scofield as it is possible that places will be confirmed for some students who have marginally missed offers.***

As well as the guidance that follows, further information can be found on the UCAS website: www.ucas.com/students/results

A level queries

Queries about university applications: Ms Scofield - lms@felsted.org 01371 822668 or 07525 277247

We will be supporting pupils and parents through online meetings and over the phone. This is the most efficient way to support you, especially now that we are all so much confident working in this way.

Please email or phone Ms Scofield or another member of the Professional Guidance Team to discuss queries from 8.30 am onwards on Tuesday 10th August.

A level Re-marks or Appeals

As you did not sit external exams this summer, **it is not possible to request a remark.**

If you wish to appeal your School Assessed Grade, there are two stages to this process:

1. Request a Centre Review

This can be requested on two grounds:

- The centre (school) has failed to follow its procedures properly or consistently in arriving at that result
- The centre (school) has made an administrative error in relation to the result

You must make this request to school (***more details about this process will be released shortly***), who will then conduct the Centre Review. The outcome of this review will then be communicated to you.

2. Request an Appeal to the Awarding Organisation (Exam Board)

A pupil can ***only request an appeal to the Awarding Organisation once the Centre Review has taken place***. This request must be submitted on the pupil's behalf by the school with the consent of the pupil. This can be request on three grounds:

- The centre (school) did not follow its procedures properly or consistently in arriving at that result, or during the centre review
- The awarding organisation (exam board) made an administrative error in relation to the result
- The centre (school) made an unreasonable exercise of academic judgement in the choice of evidence from which to determine the grade and/or the determination of that grade from the evidence.

UCAS Applications

If you achieve the conditions of your CF (firm) offer

If you have met the conditions, then UCAS will automatically send you a final confirmation of your place. It is vital that you reply to this confirmation immediately if required to do so. (If you are going to turn down the place, do so as soon as possible so that the place can be offered to someone else.)

Once you have got your confirmation of a place, check to make sure that you have finalised your financial support and accommodation.

If you do not get your CF grades but you do achieve your CI (insurance) grades

Check the conditions as above. UCAS will send you confirmation of your place. Proceed as above.

If you have only just missed your CF offer then there may be a chance that the institution will still take you; if so UCAS will inform you. It is possible that they may take you even if they have initially rejected you on Track. Call Ms Scofield for advice on this. However, you cannot assume your CF institution will take you.

If you achieve higher grades than required by your firm choice offer

UCAS Adjustment is a chance for you to reconsider where and what to study. If you've had a conditional firm choice accepted – and therefore made into an unconditional firm choice – you could potentially swap your place for one on another course you prefer. Adjustment is available from A level results day until 31st August. It's entirely optional, and a lot of competitive courses will be full – but other applicants might have missed their conditions or swapped a course too, so it could be worth seeing what's available. You register for Adjustment in UCAS Track.

If you do not achieve your CF or CI offer grades and have no confirmed place

Clearing is open to you.

The Clearing System

More than 50,000 people will find university and college places through Clearing. The important thing is to be flexible. If your grades are below the grades required for the course you wanted to do, consider trying for related courses where the grade requirements are lower. For example, if you have failed to get the grades for your History course, you could consider applying through Clearing for an Economic or Social History course where the typical entry grades are lower. If your grades are not good enough for Biology, consider Zoology. Similarly when you contact a university or college you should be prepared to suggest to them that if they are not able to take you for one course, could they offer you an alternative. In other words, be prepared to adapt to changed circumstances.

How does Clearing work?

Clearing matches applicants who have not secured a university or college place with suitable vacancies. You are eligible for Clearing if you are not holding any offers or if you did not fulfil the requirements of your offers. If you are eligible, UCAS will automatically let you know. You can then find out your Clearing Entry Number using Track.

The system was updated last year to make it easier, with the introduction of **CLEARING PLUS**. This uses an algorithm to match you with course vacancies which will be suggested to you, and you can then apply for these online. It will be available from 6th July until 31st August. Full details of this will be emailed to you all when they are available, and instructions about how to use it put onto the U6 Careers Google Classroom. This is an additional service, and you will still need to be proactive in searching for clearing options, especially if you are looking for a different course to that which you originally applied. In

addition, several universities are stating that their clearing processes will be entirely via online forms this year, rather than over telephone.

How do I find courses with vacancies?

The UCAS website at www.ucas.com will have an interactive Clearing Course Search which will be updated regularly and goes live with vacancies on 6th July. Some newspapers will also publish Clearing information.

What next?

Use Clearing Plus, or contact directly the universities and colleges offering courses which interest you. Have your UCAS applicant number and your CEF number handy. Remember you will probably be asked questions about your exam results and should be ready to explain them.

What do I do when a university or college offers me a place?

Don't be hasty - remember you could be spending the next three or four years there! If you want to know more, pay a visit. If you are sure that the course is for you, you can accept the offer via Track from 3 p.m. on Results Day. UCAS will then send you an official confirmation letter. ***Make sure that you inform Ms Scofield when you have accepted a clearing offer, as this information is needed for our tracking of destinations.***

CLEARING ADVICE: Prior to results day check the Clearing list to see which courses are available. It may be that the course you have applied to is in Clearing. Draw up a long list of courses you are interested in. This will save you time if your offer is not confirmed on results day, and also help with telephone conversations which you may then have.

If you are taking a GAP year and intend to go to university in 2021

If you have already either applied for 2021 or arranged to defer until 2021, and you have got the required grades, UCAS will send you a confirmation of your place. If you are certain that you want to accept the place you reply as required. If you want to turn down the place because you wish now to go elsewhere, you must inform UCAS; if you do not turn down the place, you will not be allowed to apply for any other university for 2020 entry until you have done so.

What if I've changed my mind?

The UCAS terms & conditions state that if you fulfill the conditions of your CF or CI offer but you decide that you do not want to take up the place, then you are withdrawing from the UCAS application cycle for 2020 entry. However, you can ask to be released into Clearing if you want to look for an alternative. The UCAS system has recently been improved and now allows you to release yourself from your offer through Track, using the 'DECLINE MY PLACE' button. You will only be able to use this button if your place has been confirmed. If it has not yet been confirmed you will need to contact the university directly. Please do not use this button or contact the university until you have had advice from the Professional Guidance Team.

If you get the grades of your CF offer, but now want to go to your CI institution

You would have to contact the CI institution to see if they would take you and if so, then use Track to release you from your firm.

In some circumstances, you may wish to withdraw completely and apply for entry in 2021.

Please speak to Ms Scofield for advice before you take this decision.

Making a post IB or A-level UCAS application

If you wish to make a new UCAS application, I will be happy to assist you.

When applying pre-examinations, offers are conditional on IB scores or A-level grades. When applying post-examinations, it is still necessary to apply through UCAS. However, prior to filling in the UCAS form, you can contact universities informally from September onwards, to see if they would be likely to make you offers on the basis of your scores/grades. Universities are not obliged to give you an answer at this stage but many will. If you can sort out some informal offers, then the UCAS application should become a formality.

If you applied in the previous year and accepted and fulfilled any offers, you must withdraw that application before embarking upon a new one.

When the time comes, you should submit your application via the school. Contact me to find out the new buzzword for UCAS Apply which you will need when registering.

Non-UCAS applications

If you have applied to an international university OR an Art Foundation or similar course applied to off UCAS, and are confirmed into your place, please notify Ms Scofield where your final destination will be, so that we can update our records. If you are an IB student, please also let Mrs Woodhouse know.

Mrs Sarah Capewell

Deputy Head (Academic)