



2021 - 2022

CATALOG OF CLASSES



- LEARN ENGLISH
- PREPARE FOR A SKILLED JOB
 - CREATE CAREER GOALS
- EARN A HIGH SCHOOL DIPLOMA
 - GED/HISET PREPARATION
- CAREER TECHNICAL EDUCATION



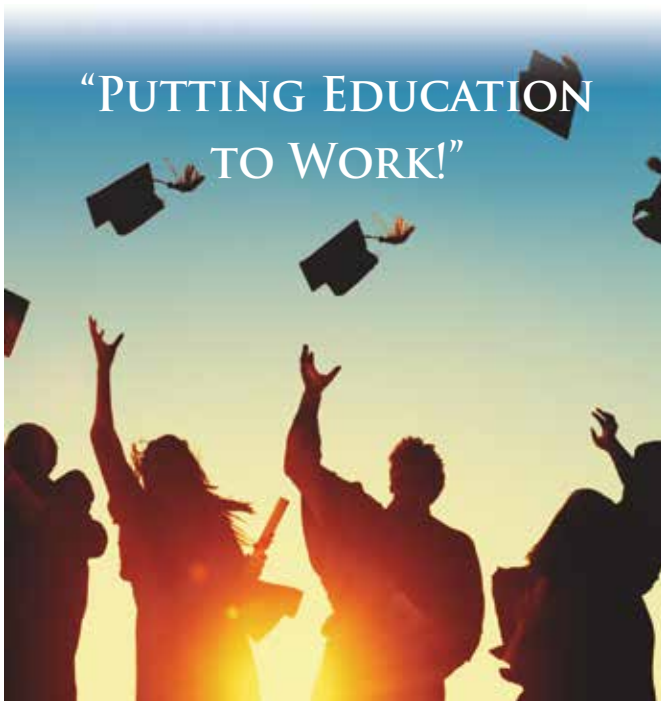
VISIT US AT:
ADULTED.LODIUSD.NET
OR CALL: 209-331-7605

WASC Accredited Institution

WELCOME TO LODI ADULT SCHOOL

Congratulations on choosing to continue your education through Lodi Adult School!

Whether your goal is to learn English, earn your high school diploma, prepare for employment or to pursue further education, you have come to the right place. We offer a wide array of courses and programs to assist you in your quest for educational enrichment and skills attainment.



OUR MISSION:

Lodi Adult School is committed to preparing all students to be college and career ready through rigorous, industry-responsive courses of study that challenge them to:

- THINK CRITICALLY
- SOLVE PROBLEMS
- COLLABORATE
- BE INNOVATIVE

as they prepare to compete in a global economy.

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GENERAL INFORMATION

Who May Attend: Students must be 18 years of age or older to attend. The Board of Education desires to ensure equal opportunities for all students in admission and access to the district's educational programs, guidance and counseling, testing procedures, and other activities. District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group, identification, race, nationality, origin, religion, color, physical or mental disability, age or sexual orientation.

It is the intent of Lodi Unified School District to provide a safe environment for learning. As a student, you share equally in the responsibility of identifying hazards and following the safety rules. All tasks must be performed in a safe manner, as your personal safety is our greatest concern.

Attendance & Credits: To receive credit for a class, students must attend a course and complete all required work.

Open enrollment is available for ESL and High School Diploma/ GED/HiSET prep courses. All classes are subject to cancellation if attendance falls below the established minimum number.

Tobacco Use: All campuses in the Lodi Unified School District are "Tobacco free." NO SMOKING is allowed anywhere on the Lodi Adult School campus.

LODI ADULT SCHOOL

is accredited through the
WESTERN ASSOCIATION OF
SCHOOLS AND COLLEGES
Accrediting Commission for Schools
533 Airport Blvd., Suite 200,
Burlingame, CA 94010
www.acswasc.org



ADMINISTRATION

Julie Jansen - Principal

Mark Troutner - Vice Principal

Trang Do - Counselor

ADMINISTRATION OFFICE
542 E. Pine Street, Lodi, CA 95240
209-331-7605

OFFICE HOURS

Monday – Thursday

7:30 a.m. – 6:30 p.m.

Friday - 7:30 a.m. – 3:30 p.m.

- No financial assistance is available through Lodi Adult School
- Cash, check, or credit cards accepted for payment
- Refunds will only be made through the first two weeks of class and may take up to six weeks to process. Payment receipt is required for a refund. All registration fees are non-refundable.

Please see our website:
<https://adulthood.lodiused.net>

COUNSELING SERVICES

The Lodi Adult School Counselor is available to assist all Adult School students. Students interested in the High School Diploma/GED/HiSET Preparation class must obtain all high school records before scheduling an

appointment with the counselor. The counselor will complete a transcript evaluation and review educational goals. Appointments are necessary; please call 331-7605 to schedule an appointment.

“Adult Education is important to me because I want to be a good example for my children”

- Adult student, Veronica Ordonez

TRANSITION SERVICES: HIGH SCHOOL DIPLOMA/EQUIVALENCY



The transition specialist provides support services for students, to help them achieve success at Lodi Adult School, and transition to the next phase of their education or career. Examples of transition services:

- Welcome to the program
- Reintroduce skills to be successful in a learning environment
- Goal-setting
- Connections to community services
- Academic and career planning
- College workshops and enrollment assistance
- Transition to workforce
- Transition to short-term Career Technical Education programs (at Lodi Adult School or Delta College)
- Establish network of contacts and services to promote success at Delta College

HIGH SCHOOL DIPLOMA

Lodi Adult School offers individualized programs which include on-line curriculum for Adult High School Diploma completion. Our goal is to provide the best possibility for a successful completion of your High School Diploma or equivalency exam. Our learning platform allows for students to learn in a lab setting while interacting with our teachers and to accelerate course completion with access to curriculum outside of class hours (i.e., weekends, school breaks and holidays). We also provide classes to assist students as they re-immense themselves in the classroom environment. Classes to support students in English and Math are offered to ensure students feel comfortable and are able to gain the confidence to complete classes in a timely manner. Through persistence, motivation (both internal and external), and encouragement we put students in the position to complete this step in their educational journey. Students interested in completing a high school diploma must schedule an appointment with the counselor prior to enrollment in the program. Students earning a high school diploma or certificate may participate in a graduation ceremony.

Lodi Adult School Graduation Requirements

Courses:	Credits
English 9-12	40
Government	5
Economics	5
Mathematics	10
Algebra 1	10
World History	10
Fine Arts/CTE or Foreign Language	10
Physical Science	10
Life Science	10
US History	10
Electives & Other Allowed Credits	40
Total Credits Required	160

CLASSES BEGIN IN AUGUST

Please call 209.331.7605

High School Diploma / HSE Preparation

Classes are offered days and evenings,
Monday to Thursday.

ENROLLMENT STEPS:

- 1. Obtain a copy of your official high school transcript.
- 2. Schedule a meeting with the counselor: 209-331-7605.
- 3. Attend an orientation.
- 4. Start Class

"GED has been tough. I am tougher!"

- Adult student, Michelle Aartman

**Lodi Adult School is not
a GED/HiSET test site.**

(Contact San Joaquin County Office of
Education,
209-403-9500 for testing information)

GRADUATION CEREMONY



“I’m on my way to get my diploma and go to Delta to start the Nursing Program. I’m going to save lives.”

- Adult student, Annalee White



“I made a promise to my family and myself that I would graduate. Earning my diploma is the beginning of new dreams and a new path for me.”

-Yessica Badillo



ESL TRANSITION SERVICES



The Lodi Adult School ESL Transition Specialist is available to assist intermediate and advanced ESL students with the intent to gain an awareness and

understanding of academic and career pathway options. Goal-setting will be encouraged in order to develop individual career and academic plans.

“Adult Education has helped me with my pronunciation in English which is better. I think I understand when I read books and I think I’m going to study more English.”

- ESL student, Karen

“Adult Education is very necessary and useful. I have learned a lot... not only about grammar and reading, but I have also expanded my knowledge of history and culture.”

- ESL student, Thuy

ESL SERVICIOS TRANSICIÓN

La Especialista en Transición de la Escuela de Adultos de Lodi está disponible para asistir a los estudiantes de ESL del nivel intermedio y avanzado para obtener un conocimiento y entendimiento sobre objetivos de trayectoria profesional.

Se fomentará el establecimiento de metas para desarrollar planes académicos y profesionales individuales.

“It means learning English to be able to socialize with people and excel. It’s helped me to talk a little and even understand. I’ve learned to understand and read more.”

- ESL student, Yolanda

ENGLISH AS A SECOND LANGUAGE - ESL

These courses provide an integrated approach to language learning in the four skills of reading, writing, listening, speaking, that is enhanced with the integration of digital literacy in order to increase student access to technology and promote autonomous learning/ learning outside the classroom setting.



SEGUNDA IDIOMA DE INGLÉS - ESL

Estos cursos brindan un enfoque integrado para el aprendizaje de idiomas en las cuatro habilidades de lectura, escritura, comprensión auditiva y expresión oral que se mejora con la

integración de la alfabetización digital para aumentar el acceso de los estudiantes a la tecnología y promover el aprendizaje/aprendizaje autónomo fuera del salón.

ESL Class Schedule:

Classes are offered days and evenings, Monday to Thursday.

ESL classes are offered at 6 levels:

- Beginning Literacy
- Beginning Low
- Beginning High
- Intermediate Low
- Intermediate High
- Advanced

**Students are tested at orientation to determine placement.*

CLASSES BEGIN IN AUGUST
Please call 209.331.7605

REGISTRATION

Register at the Lodi Adult School Administration Office.

FEES:

Materials: \$35 (workbook)

Se cobrara para
los materiales: \$35.00 (libro)



CLASSES BEGIN MONDAY, AUGUST 2ND, 2021

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Courses Coming Soon

Certified Nursing Assistant (CNA)	20
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**PLEASE VISIT OUR WEBSITE
FOR MORE INFORMATION.**

CAREERS WITH CHILDREN



This course prepares students to become child care workers in a variety of settings. Students will be placed at community sites working with young children for related hands-on instruction. Students completing this program have an opportunity to work in pre-schools, day care centers, elementary schools, schools for exceptional children, and other types of child care centers. Students receive instruction

in child development stages, current learning theories, health and safety issues, positive guidance, discipline techniques and job preparation skills. *Prerequisite: Fingerprint clearance and a Negative TB skin test or chest x-ray required before students can be placed at a community classroom site. Students must provide own transportation to training sites.*

Careers with Children Schedule

Monday-Friday	7:15 - 9:15 am	Room A-38
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This is a year-long course.

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES

Registration: \$25

Materials: \$75

COMPUTER REPAIR



Due to an overall growth in the use of the Internet and computers, the demand for computer technicians is great, be a part of the fast growing industry of Computer Technology and join the force of many IT professionals around the world. This course is designed to prepare students for a variety of entry-level careers in computer technology. Students will learn how to install/upgrade/network and troubleshoot computer hardware on desktop computers, chromebooks, monitors, printers and mobile devices. Students will install/utilize software for computer systems and mobile devices such as, Microsoft Windows/Apple/Android, Microsoft office suites, Google applications, antivirus programs and any third-party software needed for computer systems

and mobile devices. Students will have the opportunity to perform technical support to Lodi Unified School District computer systems and chromebooks on-site or via phone. The curriculum prepares students for the A+ certification exam, offering great job opportunities as a Technical Support Specialist, Field Service Technician, IT Support Technician, IT support administrator and IT support specialist. Externships are part of the course along with earning San Joaquin Delta College credits that may be transferred to four year colleges and universities. An IT Essentials certification of completion from the Cisco Academy will be given at the end of course, (minimum grade required).

Computer Repair Schedule

Monday-Friday	7:15 - 9:15 am	Room A-20
Monday-Friday	9:30 - 11:30 am	Room A-20

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiusd.net or in the Lodi Adult School Administration Office.

FEES

Registration: \$25 Materials: \$75
Textbook Optional

COMPUTER WEB AND GAME DESIGN



Every company needs a website and wants to keep it looking current which puts web designers and developers in high demand.

The U.S. video game industry will grow 30 percent from \$15 billion in 2014 to \$19.6 billion in 2019. The U.S. Bureau of Labor Statistics, in its 2016-2017 Occupational Outlook Handbook, states that employment for web developers, included in the larger category of web designers, is projected to grow 27 percent from 2014 to 2024, which is much faster than the average for all occupations.

This 360-hour program is an ideal option for those who love the Internet! Being a designer enables you to not only work with websites and Video Games every day, but also robots and drones to shape the way people interact with the Web.

Learn to incorporate sophisticated features such as animation and interactive forms.

Computer Web and Game Design Schedule

Monday-Friday	7:15 - 9:15 am	Room A-22
Monday-Friday	12:15 - 2:15 pm	Room A-22

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Registration: \$25

Materials: \$75

DENTAL ASSISTING



This year-long course provides students with the opportunity to immediately enter the workforce as an unlicensed chairside dental assistant with the possibility of being eligible to become a Registered Dental Assistant (RDA) in as little as 6 months after completing the program. Classroom lectures, demonstrations, and hands-on practice in three fully-equipped dental treatment rooms train students to prepare commonly used dental materials, assist the dentist while working in the patient's mouth, utilize sterilization techniques, and prepare instrumentation.

Upon successful completion of this course students will receive a Certificate of Completion. This certificate is credited by the Dental Board of CA to be equivalent to 9 months of work experience in the "Work Experience Pathway" toward becoming a RDA

In order to receive a Certificate of Completion students must:

- Successfully complete a dental lab class two days per week
- Earn a Dental X-Ray certificate
- Hold a valid CPR certificate
- Successfully complete an externship in a dental office (Externships are arranged by the instructor).

Additional requirements to be completed within the first 30 days of the class:

- *Negative TB skin test or chest X-ray*
- *Proof of Hepatitis vaccination series or series begun*
- *Up-to-date Tetanus vaccination*

Course prerequisites: Aptitudes in finger and gross motor dexterity, high level English grammar and verbal skills, spelling, and ability to follow written and verbal directions are necessary for student success in this program. Student must possess or have access to a reliable computer with internet access and a printer. in this program.

DENTAL ASSISTING (CONT'D)

Students may enroll at the beginning of the school year only.

Dental Assisting Schedule

Monday-Friday	12:30 - 2:30 pm	Room A-4
Mon & Wed LAB	8:15 - 9:30 am	Room A-4

This is a year-long course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Registration: \$25

Tuition: \$1000

Textbook/Uniform (approximate): \$210

Externship Site Placement: \$125

DENTAL RADIATION SAFETY COURSE



This course is a California Dental Board approved 80-hour course that meets the requirements to operate film and digital dental radiographic equipment in California. The course includes theory, laboratory, and clinical application of X-ray safety, film expo-

sure, processing, and evaluation. After successfully completing the techniques on Dexter manikins, participants must provide four patients for the completion of clinical requirements. Participants are required to wear a uniform for the clinical portion of the course.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

Fall and Spring Classes, Dates/Time: TBD

FEES

Registration: \$25

Materials: \$450



This engaging course is designed to help students evaluate the business skills and commitment necessary to successfully operate an entrepreneurial venture and to evaluate the challenges and rewards of entrepreneurship. Instruction is designed for college preparatory students that will be majoring in business administration. It is also for those driven to develop and operate their own small business. Students are provided ample opportunity to develop their product or service in a productive environment.

Students are led through the entrepreneurial process which culminates in the

development of a personal business plan for a small start-up company. Along the way, students learn about the characteristics of entrepreneurs, idea generation, managing risks, recognizing opportunities, market research, data driven decision making, economic factors, competitive pricing strategies, distribution and inventory control, legal structures of business, expense management, financing and analysis, organizational management, recordkeeping and taxes, recruitment and training, franchising, and financing opportunities.

Entrepreneurship Schedule

Monday-Friday	9:30 - 11:30 am	Room A-2
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This is a year-long course.

REGISTRATION:

Register online at adulted.lodiused.net or in the Lodi Adult School Administration Office.

FEES

Registration: \$25

Materials: \$75

Textbook/Workbook (optional)

MEDICAL ASSISTING EVENING COURSE



This course is an accelerated program that prepares students for employment as a Medical Assistant in both the administrative and clinical areas of medical facilities, hospitals, and offices.

Administrative instruction includes medical ethics and law, reception techniques, patient check-in, clerical skills, communication skills, office automation, including computer skills for the medical facility, HIPAA regulations and medical terminology.

The clinical component includes infection control/aseptic technique, vital signs, patient assessment and charting, pharmacology, EKG's, nebulizers, phlebotomy and injection techniques, as well as Point of Care testing such as urinalysis and glucose testing. Students will study the various body systems.

This course is approved for San Joaquin

Delta College articulation credit and will provide 3 units of Medical Terminology and speech.

Prerequisite: At home internet access and a device ie laptop, chromebook or desktop. Negative TB skin test or chest x-ray and all immunizations up to date. Students will be required to complete an externship of 160 hours. This is typically a Monday through Friday 8-5 unpaid training. Extern sites require a background check (at the student's expense). Students will also need a Basic Life Support CPR certification prior to externship.

Additional Requirements to be completed within the first 30 days of the class:

- An up-to-date background check
- Negative T.B. skin test or chest x-ray
- Hepatitis vaccination
- Up-to-date tetanus vaccination

Medical Assisting Schedule

Monday-Friday	5:30 - 8:30 pm	Health Careers Center
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This is a 16-week program

Fall 2021: 08/16/2021 - 12/06/2021

Spring 2022: January, 2022.

Please call for more information

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Registration:	\$25	Uniform (approximate):	\$45
Tuition:	\$1000	Externship site placement:	\$125
Textbook (approximate):	\$200	Other fees may apply.	



These 4.5-week courses provide individuals with the skills and knowledge necessary to gain a competitive edge over others and help make informed career choices. The 4-part program provides essential materials needed for entry into today's

world of work, college and career programs. Students gain hands-on experience developing workplace skills, exploring careers and educational options, conducting jobs searches, preparing a professional portfolio and getting ready for job interviews.

Workforce Essentials – Workplace Success

(4.5 Weeks, 5 Credits)

- Intro to Microsoft Office – Word, Excel
- Developing an Intrapreneurial Mindset
 - Who Owns the Ice House
- Workplace Communication
- Work Ethic Skills
- Skills for Today's Workplace
- Collaboration/Teamwork
- Successful Work Habits
- Problem-Solving
- Building Self-Esteem

Workforce Essentials – Career Exploration and Planning

(4.5 Weeks, 5 Credits)

- Making Informed Career Choices
- Personal Interest Profile
- Choosing your Lifestyle
- Educational Options
- College
- Trade School
- Apprenticeships
- Military
- Financial Aid Options
- Completing a FAFSA
- Declaring a Major

WORKFORCE ESSENTIALS COURSES (CONT'D)

Workforce Essentials – Personal and Professional Development

(4.5 Weeks, 5 Credits)

- Goal Setting
- Working Smart, Planning Smart
- Jobs versus Careers
- EverFi Financial Literacy
- Qualities of Great Employees
- Stellar Customer Service Skills
- Professional Relationships
- Traits of an Effective Leader

Workforce Essentials – Resumes and Interviews

(4.5 Weeks, 5 Credits)

- Developing a Personal Brand
- Professional Portfolio
- Cover Letters
- Resumes
- References
- Employment Applications
- Thank-You Letters
- Power Words
- Job Search Skills
- Dressing for a Successful Interview
- Most Asked Interview Questions
- Preparing for a Job Interview
- Mock Interviews



Workforce Essentials Class Schedule

Monday-Thursday	8:15 - 9:15 am	Room A-2
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These are 4.5-week courses.

New classes begin monthly. Please visit our website or call for more information, 209-331-7605.

REGISTRATION:

Register online at adulted.lodiUSD.net or in the Lodi Adult School Administration Office.

FEES

Registration: \$25

(no fee required for concurrently enrolled adult education high school diploma/ equivalency and ESL students.)

CERTIFIED NURSING ASSISTANT

COMING
SOON



The Nurse Assistant Training (CNA) program prepares students with entry-level skills and knowledge to practice in the role of a certified nurse assistant in a variety of a long-term care settings and hiring CNA's. The course is designed to prepare students to successfully complete the state certification examination to become a Certified Nurse Assistant in the state of California. The program consists of a ten week course with both lecture and clinical components.

INFORMATION NIGHT

Date/Time:

July 26, 2021: 4:30 – 5:30 PM

Location:

Lincoln Technical Academy/Lodi Adult School, Multi-purpose Room

PHARMACY TECHNICIAN PROGRAM

COMING
SOON



A Pharmacy Technicians assist in various activities of compounding, distributing and dispensing medications, maintaining client records and using skills, knowledge, and training to perform a wide variety of pharmacy related tasks. Upon successful program completion, student will be prepared to take the Pharmacy Technician Certifying Board (PTCB) exam, register as Pharmacy

Technician through the Board of Pharmacy of the State of California and work as a competent entry-level assistant under the direction of a Registered Pharmacist.

SCHEDULE: TBA



The Phlebotomy program is designed to train students to draw blood samples in a clinical laboratory or public health setting. Over the course of the program, students will gain exposure to on-the-job duties that include drawing blood samples from patients, producing quality laboratory results, gaining the trust and confidence of patients, and much more. The program includes 84 hours of classroom instruction and a 40-hour clinical

phlebotomy externship. The program will prepare students to take the exam for Phlebotomy Technician Certification (CPT) from the National Healthcareer Association (NHA) and State license. Externships will be arranged by the Delta College Phlebotomy Program Coordinator. 100% Attendance is required.

SCHEDULE: TBA

**PLEASE VISIT OUR WEBSITE FOR MORE INFORMATION
ON OUR NEW COURSES COMING SOON.**

UNIFORM COMPLAINT PROCEDURES

LODI UNIFIED SCHOOL DISTRICT ANNUAL NOTIFICATION OF THE UNIFORM COMPLAINT PROCEDURES (UCP) 2021-2022

For Pupils, Employees, Parents/Guardians, School and District Advisory Committee Members, Private School Officials, and Other Interested Parties,

Pursuant to California Education Code Section 35186, you are hereby notified that:

The Lodi Unified School District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees and the non-compliance of our Local Control Accountability Plan (LCAP).

The Lodi Unified School District shall investigate and seek to resolve complaints using policies and procedures known as the Uniform Complaint Procedures (UCP) adopted by our local board. Unlawful discrimination, harassment, intimidation, or bullying complaints against any protected group as identified in Education Code section 200 and 220 and Government Code section 11135, including any actual or perceived characteristics set forth in Penal Code section 422.5 or on a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity by the Lodi Unified, which is funded directly by, or that receives or benefits from state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Adult Education
- After School Education and Safety
- Agricultural Vocational Education
- American Indian Education Centers and Early childhood Education Program Assessments

- Bilingual Education
- California Peer Assistance and Review Programs for Teachers
- Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training
- Child Care and Development
- Child Nutrition
- Compensatory Education
- Consolidated Categorical Aid
- Course Periods without Education Content
- Education of Pupils in Foster Care, Pupils who are Homeless, and former Juvenile Court Pupils now enrolled in a school district
- Economic Impact Aid
- English Learner Programs
- Every Student Succeeds Act / No Child Left Behind
- Local Control Accountability Plan (including Charter Schools as described in EC 47606.5 and 47607.3)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Safety Plans
- Special Education
- State Preschool
- Tobacco – Use Prevention Education

A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A complaint of noncompliance with laws relating to pupil fees may be filed no later than one year from the date the alleged violation occurred pursuant to the local UCP. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

Lodi Unified shall post a standardized notice of the educational rights of foster and homeless youth, as specified in Education Code Sections 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

Complaints other than complaints relating to pupil fees or LCAP must be filed in writing with the following compliance officer:

***Enrique Avalos, Coordinator,
Positive School Climate***

1305 E. Vine St.
Lodi, CA 95240
(209) 331-7976 FAX (209) 331-7981

Complaints of noncompliance with laws relating to pupil fees or LCAP are filed with a principal of a school. A complaint regarding pupil fees or LCAP may be filed anonymously if the complaint provides evidence or information to support an allegation of noncompliance with laws relating to pupil fees or LCAP.

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the superintendent or his or her designee.

Any complaint alleging that the district has not complied with legal requirements related to the implementation of the local control and accountability plan.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The LEA person responsible for investigating the complaint shall

conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the LEA's Decision of complaints regarding specific programs, pupil fees, and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the LEA's Decision. The appeal must include a copy of the complaint filed with the LEA and a copy of the LEA's Decision.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation, or bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of the LEA's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

A copy of the Lodi Unified School District's UCP policy and complaint procedures shall be available free of charge.

LODI UNIFIED SCHOOL DISTRICT

Board of Education

Ron Freitas - President
Susan MacFarlane - Vice President
Mr. Courtney Porter - Clerk
Mr. Ron Heberle
Mr. Gary Knackstedt
Mr. Joe Nava
Mr. George Neely

Superintendent's Office

Cathy Nichols-Washer, Ed.D.
Superintendent

Jeff Palmquist, Assistant Superintendent,
Secondary Education

James Areida Educational Support Center
1305 E. Vine Street • Lodi, CA 95240
www.lodiUSD.net

Lodi Adult School

542 E. Pine Street • Lodi, CA 95240
(209) 331-7605
adulted.lodiUSD.net

LODI UNIFIED SCHOOL DISTRICT
LINCOLN TECHNICAL ACADEMY
LODI ADULT SCHOOL
542 E. PINE STREET
LODI, CA 95240

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REGISTER TODAY.



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POSTAL CUSTOMER

“PUTTING EDUCATION TO WORK!”