



Dear Fellow Harbor Parents,

As the school year winds down, we are looking ahead to fill the Class Parent Positions in the Parents' Association (PA) for the upcoming 2021-2022 school year. Each grade needs at least two parents in this role and each grade will be provided a budget to assist in funding class activities planned with their teacher.

Information and Expectations About the Class Parent Role

Class Parents:

- Will be approved by the PA Coordinators and the Head of School
- Should be active members of the PA and attend monthly PA meetings
- Should collaborate with the classroom teacher to set-up parties or to support classroom events
- Should maintain communication with other parents in the class about upcoming classroom and Parent Association events
- Help to support one Parent Association event that their class is sponsoring.
- Welcome/keep in touch with new families in the class during the current school year and contact, as needed, new families who are enrolling for the following school year
- Are expected to support the Spring Benefit
- May be asked to act as a Parent Ambassador for prospective student/family inquiries
- Serve for a term of one year

If you are interested in serving in this capacity during the 2021-2022 school year, please complete the online survey found [HERE](#) at your earliest convenience.

Should you have any questions, please contact the PA via email at: parentsassociation@hcdsnyc.org. Thank you for your continued support of the Parents' Association. We sincerely appreciate your help and the valuable time you offer!

Sincerely,

Cynthia Lippe & Jennifer Tona
2020-2021 PA Coordinators