

SOUTH KITSAP SCHOOL DISTRICT NO. 402  
Vehicle Request – Form T-15  
*(Submit at least 10 working days in advance)*

**DISTRICT VANS**

\$.98 per mile 0 -70 miles  
\$.55 per mile 71 plus miles

**The district owns three 10 person vans**

# of Vans 10 persons including the driver  
(If there is no district van available, an Enterprise vehicle can be rented)

**CHECK BOX IF FERRY CREDIT CARD OR GAS CREDIT CARD IS NEEDED:**

**Ferry Slip**

**Gas Credit Card**

Departure Date \_\_\_\_\_ Return Date \_\_\_\_\_

Pickup Time: \_\_\_\_\_ Return Time: \_\_\_\_\_

Destination \_\_\_\_\_

School/Department Making Request \_\_\_\_\_

Requester \_\_\_\_\_ Phone \_\_\_\_\_ Purpose of trip \_\_\_\_\_

Driver(s) Name(s): \_\_\_\_\_ Cell ph # \_\_\_\_\_

Driver(s) Name(s): \_\_\_\_\_ Cell ph # \_\_\_\_\_

Driver(s) Name(s): \_\_\_\_\_ Cell ph # \_\_\_\_\_

Number of Students \_\_\_\_\_ Number of Adults \_\_\_\_\_

Account Code \_ \_ \_ - \_ \_ - \_ \_ - \_ \_ - \_ \_ - \_ \_  
(WILL BE RETURNED IF NO ACCOUNT # GIVEN)

Principal/Administrator Authorization \_\_\_\_\_ Date \_\_\_\_\_

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**FOR TRANSPORTATION USE ONLY**

**Cost:** Miles \_\_\_\_\_ Rental \_\_\_\_\_ Ferry \_\_\_\_\_ Fuel \_\_\_\_\_ Bridge \_\_\_\_\_

Total Cost for Trip \_\_\_\_\_