

Haldane Acceptable Use Policy for 1:1 Devices

Haldane Central School District provides technology resources to enrich the academic experiences of students, faculty, and staff. Haldane's 1:1 Chromebook/student ratio is a key component in creating and facilitating authentic learning experiences for students.

The Chromebook assigned to each student will be theirs for the duration of the school year. Students will use their Google account information to access the device from any location. Students are expected to have the device with them in class each day and are encouraged to use the school-administered Chromebook even if they have a device available to them at home.

Haldane is a wireless-enabled environment and student Chromebook use is monitored by the Haldane Technology Director.

Proper internet behavior is expected of all students, in accordance with the Haldane Central School District [Code of Conduct](#) and the [Internet and Network Student Acceptable Use Policy](#). Please review these policies with your child.

Privacy

Haldane may monitor usage and activity in order to fix an issue, investigate a complaint, and ensure appropriate behavior. Students should be aware that the school may review files and other communications in order to maintain the integrity of the network and responsible student use.

Account and Passwords

Students are responsible for their network, email, and online accounts. District password rules require that their passwords be at least eight characters long, have one uppercase letter, one lowercase letter, and at least one number or special character. Every 90 days passwords must be reset in order to maintain their integrity. It is the student's responsibility to secure their password and not reveal it to anyone except their parent or teacher. Students are not permitted to use someone else's account. This device should only be used to access your school accounts.

Video Conferencing

We have the same expectations in our online meetings as we do in our classroom. Please refer to the [Student Code of Conduct](#).

Google Classroom and Software

Haldane will install all required software on your child's Chromebook. If any additional information is needed, students must check in with the technology office.

Care of your Chromebook

We ask that you please help us keep all Chromebooks in good working order by following the guidelines below:

- Keep food and drink away from the Chromebook
- Carry the Chromebook with both hands and close the lid when not in use
- Do not remove the snap-on case; cases may be customized to help with identification (do not attach stickers or mark the actual device in any way)
- Personal social media sites such as, but not limited to, Snapchat, Facebook, Twitter, and Instagram may not be accessed
- The device may not be used for games, entertainment, or recreation
- Google Apps for Education or Google Extensions may be downloaded for educational use only
- If the Chromebook is damaged or is not working, students must notify the Tech Department by email Leah Horn at lhorn@haldaneschool.org

Parent Responsibilities in a 1:1 Environment

If a District-owned device is damaged, the student's family is responsible for the repair or replacement cost, not to exceed \$250.00. Replacement chargers may be purchased from the District not to exceed \$30.00. Please do not take District owned Chromebooks to an outside computer service for any type of repair or maintenance.

Students are responsible for returning all devices with chargers at the end of the school year in good working order. If Chromebooks are returned damaged or cords are missing you will be responsible for replacement or repair costs.

As a parent, you are responsible for your child's actions and their use of the Chromebook. Please review this policy carefully and discuss it with your child. By signing this policy, you give your child permission to receive and use a Haldane Chromebook and the network. Thank you for your support

*This document was created through:
Revisions of the original AUP created by the Haldane Technology Committee
Haldane Central School District 2017-2018*