

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, May 10, 2021** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was live streamed and the recording is posted on the website. Please note: this meeting was open to the public with room capacity limits while staying six feet apart and wearing a mask.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison.
Ex-Officio: Dr. Wayne Kazmierczak
3. Pledge of Allegiance
4. Ellison moved and Beloyed seconded to approve the agenda as presented.
Voice vote: Ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.
5. Chapman moved and Newmaster seconded to approve the consent agenda consisting of:

- Approval of minutes for regular Board meeting on April 12, 2021, special session on April 16, 2021, and work session meeting on April 26, 2021;
- Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
- Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
- Approval of field trips;
- Passage of resolution to approve personnel issues to include:

➤ **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**

ASHLIE ANZEL - Admin. Assistant to Principal, WBLAHS - South Campus
Employed by District 624 since 07/01/2020
Effective Date: 04/06/2021

CAYLEA ARNOLD - Paraeducator, Vadnais Heights Elementary
Employed by District 624 since 01/27/2021
Effective Date: 04/01/2021

POLLY COVERT - Lunchroom Playground Supervisor, Hugo Elementary
Employed by District 624 since 06/18/2020
Effective Date: 05/24/2021

HEATHER HART - Nutrition Services Manager, Vadnais Heights Elementary
Employed by District 624 since 09/14/2017
Effective Date: 04/21/2021

BENJAMIN LAFRINIER - Field Technician, Admin Offices
Employed by District 624 since 01/18/2014
Effective Date: 04/16/2021

LEXIE LEICK - Lunchroom Assistant, Hugo Elementary

Employed by District 624 since 02/01/2021

Effective Date: 04/20/2021

JACQUES LEROUGE - Communication Specialist, District Center

Employed by District 624 since 01/04/2021

Effective Date: 05/28/2021

ARIANNA LUCIO - Extended Day, Lincoln Elementary

Employed by District 624 since 01/28/2020

Effective Date: 04/09/2021

STACY MILES - Paraeducator, Normandy Park

Employed by District 624 since 07/20/2005

Effective Date: 04/02/2021

PHILIP MITCHELL - Mechanic, Bus Garage

Employed by District 624 since 07/20/2005

Effective Date: 04/02/2021

KARLA MUNDELL - Custodian, Area Learning Center

Employed by District 624 since 05/16/2005

Effective Date: 04/05/2021

JUAN PUJOLS - Tech Support Field Technician, District Center

Employed by District 624 since 06/08/2016

Effective Date: 05/14/2021

IZABELLA SELB-SACK - Extended Day, Otter Lake Elementary

Employed by District 624 since 08/26/2019

Effective Date: 04/15/2021

CHENTE XIONG - Distance Learning Coach, District Center

Employed by District 624 since 12/07/2020

Effective Date: 05/04/2021

➤ **RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF**

NATALIE HUFFMAN - Spanish Teacher, Oneka Elementary

Employed by District 624 since 08/21/2017

Effective Date: 06/30/2021

SUMMER PARZYCK - 1st Grade Teacher, Birch Lake Elementary

Employed by District 624 since 10/19/2020

Effective Date: 06/14/2021

➤ **RETIREMENT– CLASSIFIED STAFF**

MICHELLE IGO - Administrative Assistant Early Childhood, Normandy Park

Employed by District 624 since 12/06/1996

Effective Date: 06/18/2021

BETH NEVALA - Paraeducator - Sunrise Park Middle School

Employed by District 624 since 09/05/2006

Effective Date: 06/11/2021

DIANE OSOWSKI - Building Support Technician - WBLAHS - South Campus

Employed by District 624 since 08/29/2005

Effective Date: 06/29/2021

JACQUALINE SHELSTAD - TIER I Field Technician - District Wide

Employed by District 624 since 08/25/2005

Effective Date: 06/30/2021

NANCY SKUPA - Nutrition Services Asst. Manager - WBLAHS - South Campus

Employed by District 624 since 02/09/1998

Effective Date: 04/04/2021

JACQUELYN TIERNEY - Paraeducator - Sunrise Park Middle School

Employed by District 624 since 11/06/2000

Effective Date: 04/30/2021

➤ **RETIREMENT– CERTIFIED STAFF**

JANE BARNETT - 5th Grade Teacher, Oneka Elementary

Employed by District 624 since 09/21/1989

Effective Date: 06/14/2021

MARC BRAEGER - Physical Education Teacher, WBLAHS - South Campus

Employed by District 624 since 08/26/1994

Effective Date: 06/14/2021

MARY DENUCCI - Language Arts Teacher, Sunrise Park Middle School

Employed by District 624 since 09/26/1988

Effective Date: 09/01/2021

CAMILLE FARINELLA - Music Teacher, Matoska Elementary

Employed by District 624 since 08/23/2001

Effective Date: 06/14/2021

ANN HARRIS - Speech Language Grade Teacher, Matoska Elementary

Employed by District 624 since 08/27/1987

Effective Date: 06/14/2021

KIRK JOHNSON - Science Teacher, WBLAHS - South Campus

Employed by District 624 since 08/27/1992

Effective Date: 06/14/2022

NANCY JONES - Kindergarten Teacher, Distance Learning Academy

Employed by District 624 since 08/21/1997

Effective Date: 06/14/2021

NANCY KROCAK - Physical Education & DAPE Teacher, Lakeaires Elementary

Employed by District 624 since 08/26/1991

Effective Date: 06/14/2021

KARA MARTINSON - French Teacher, WBLAHS - North Campus

Employed by District 624 since 08/21/2008

Effective Date: 06/14/2021

CRAIG NASVIK - Phy. Ed. & DAPE Teacher, WBLAHS - South Campus

Employed by District 624 since 08/21/1986

Effective Date: 06/14/2021

LUANNE OKLOBZIJA - Instructional Coach, Vadnais Heights Elementary

Employed by District 624 since 08/24/2006

Effective Date: 06/14/2021

LISA OLSON - Special Education Teacher, Central Middle School

Employed by District 624 since 08/21/2003

Effective Date: 06/14/2021

NANCY PRZYBYLSKI - 2nd Grade Teacher, Vadnais Heights Elementary

Employed by District 624 since 08/30/1988

Effective Date: 06/14/2021

KEITH STEADLAND - Science Teacher, WBLAHS - North Campus

Employed by District 624 since 08/21/1997

Effective Date: 06/14/2021

KARI SUNDBERG - Spanish Teacher, WBLAHS - South Campus

Employed by District 624 since 08/23/1984

Effective Date: 06/14/2021

JOHN WACHLAROWICZ - Special Education Teacher, TEC

Employed by District 624 since 08/21/1986

Effective Date: 06/14/2021

➤ **CHANGE IN ASSIGNMENT– CLASSIFIED STAFF**

LEANN BIRCH - Instructional Assistant, Normandy Park

From 20.5 hours to 27.5 hours, \$19.07 an hour

Effective Date: 04/12/2021

TERESA DIPPEL - Pupil Support, Normandy Park

From 13.75 hours to 19.75 hours, \$19.53 an hour

Effective Date: 04/13/2021

TANYA GIESE - From AA - Associate Principal, WBLAHS - South Campus

To AA - Principal, WBLAHS - South Campus

\$21.16 per hr., to \$22.49 per hr.,

Effective Date: 04/07/2021

ALEXANDER HENNESSEY - From OST Site Supervisor, Hugo Elementary

To OST Programming Specialist, District Center

\$56,062, to \$61,200, (pro-rated)

Effective Date: 05/03/2021

MENTOYIA JACKSON - Lunchroom Supervisor, Matoska Elementary

From 2.5 hours to 27.5 hours, \$18.34 an hour

Effective Date: 02/08/2021

RISA KNOCHE - Extended Day, Hugo Elementary

From 35 hours to 30 hours, \$16.08 an hour

Effective Date: 04/12/2021

DOUGLAS NELSON - From Nutrition Services Assistant, Vadnais Elementary

To HS Assistant Manager, WBLAHS - South Campus

\$17.22 per hr., to \$20.58 per hr.,

Effective Date: 04/23/2021

JENNIFER RUHLAND - Pupil Support, Normandy Park

From 20.6 hours to 26.2 hours, \$19.53 an hour

Effective Date: 04/14/2021

HEIDI SCHUSTER - From Nutrition Services Asst., Vadnais Heights Elementary

To Nutrition Services Elementary Manager, Vadnais Heights Elementary

\$15.70 per hr., to \$19.07 per hr.,

Effective Date: 05/04/2021

MARIE SWANSON - Nutrition Services Assistant, Otter Lake Elementary
From 23.75 hours to 18.75 hours, \$17.33 an hour
Effective Date: 04/05/2021

➤ **CHANGE IN ASSIGNMENT– PROFESSIONAL STAFF**

MATTHEW MENIER - From Interim Elem. Principal, Willow Lane Elementary
To Elementary Principal, Willow Lane Elementary
Effective Date: 04/16/2021

➤ **TEMPORARY CHANGE IN ASSIGNMENT– CLASSIFIED STAFF**

HILARY FARAH - Building Assistant, Matoska Elementary
To AA- Principal, Distance Learning Academy
Effective Date: 01/11/2021 through 06/30/2021

➤ **PART TIME LEAVE OF ABSENCE– CERTIFIED STAFF**

DENISE DEEN - ECSE Teacher, Normandy Park
Position .8 FTE (Leave .2 FTE)
Effective Date: 2021-2022 School Year

➤ **FULL TIME LEAVE OF ABSENCE– CLASSIFIED STAFF**

HEATHER BRUNE - Paraeducator, Otter Lake Elementary
Employed by District 624 since 09/25/2017
Effective Date: 09/08/2021 through 12/17/2021

➤ **FULL TIME LEAVE OF ABSENCE– CERTIFIED STAFF**

ABIGAIL WITT - 1st Grade Teacher, Hugo Elementary
Employed by District 624 since 08/24/2020
Effective Date: 06/04/2021 through 06/14/2021

➤ **THREE YEAR EXTENDED LEAVE REQUEST– CERTIFIED STAFF**

SUSAN ALLEN - 2nd Grade Teacher, Lincoln Elementary
Employed by District 624 since 08/25/1986
Effective Date: 06/14/2021 - 08/31/2024

KAREN BROZA - 5th Grade Teacher, Lakeaires Elementary
Employed by District 624 since 08/23/1999
Effective Date: 06/14/2021 - 08/31/2024

STACEY LOCH - 1st Grade Teacher, Vadnais Heights Elementary
Employed by District 624 since 08/26/1993
Effective Date: 06/14/2021 - 08/31/2024

➤ **NEW PERSONNEL– CLASSIFIED STAFF**

RAM ADHIKARI - Pupil Support Assistant, Sunrise Park Middle School
\$19.53 per hr., 32.5 hrs. per wk., \$4,189.18
Effective Date: 04/28/2021

NANCY APMAN - Nutrition Services, WBLAHS - South Campus
\$15.70 per hr., 18.75 hrs. per wk., \$2,001.75
Effective Date: 04/27/2021

KARA CARDENAS - Pupil Support Assistant, Vadnais Heights Elementary
\$19.53 per hr., 32.5 hrs. per wk., \$4,443.07
Effective Date: 04/26/2021

CATHERINE MCVEIGH - EL Assistant, Sunrise Park Middle School
\$19.07 per hr., 30 hrs. per wk., \$3,890.28

Effective Date: 04/27/2021

HEIDI SCHUSTER - Nutrition Services, Vadnais Heights Elementary
\$15.70 per hr., 22.5 hrs. per wk., \$3,037.95

Effective Date: 04/14/2021

LAUREL SMITH - Pupil Support Assistant, WBLAHS - South Campus
\$19.53 per hr., 32.5 hrs. per wk., \$5,077.80

Effective Date: 04/19/2021

MICHELLE WIGFIELD - Nutrition Services, District Wide
\$15.70 per hr., 18.75 hrs. per wk., \$2,996.12

Effective Date: 04/20/2021

KALEE XIONG - Pupil Support Assistant, Lincoln Elementary
\$19.53 per hr., 32.5 hrs. per wk., \$4,570.02

Effective Date: 04/23/2021

➤ **LONG TERM SUBSTITUTE– CLASSIFIED STAFF**

ESTANIE TYLER - Pupil Support Assistant, WBLAHS - South Campus
\$19.53 per hr., 32.5 hrs. per wk., \$ 4,443.07

Effective Date: 04/26/2021 through 06/11/2021

➤ **LONG TERM SUBSTITUTE– CERTIFIED STAFF**

MELINDA RUANE - 3rd Grade, Otter Lake Elementary
MA, Step 1, \$7,741.39

Effective Date: 05/04/2021 – 06/14/2021

Roll call vote: Ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.

B. PUBLIC FORUM - Rae Jwanouskos

C. INFORMATION ITEMS

1. Student Recognition - Students who represented the district at a state level were recognized.
2. Student Liaisons to the School Board Recognition - Jennifer Adams and Bemnet Tessema were recognized for their outstanding roles as the 2020-21 Student Representatives on the School Board.
3. Superintendent's Report - Dr. Kazmierczak congratulated the students recognized for State Awards honors. He also spoke about Mental Health Month, Teacher Appreciation Week, School Lunch Hero Day, Eid al-Fitr, National School Nurse Day, Armed Forces Day, and Memorial Day. He congratulated the Teacher of the Year, Kendall Gonzalez. Other topics he mentioned: Distance Learning Enrollment, Kindergarten Enrollment, and an Equity Planning Update. Dr. Kazmierczak concluded with information about the updated COVID-19 guidance.

D. DISCUSSION ITEMS

1. Facility Maintenance Bonds - Shelby McQuay from Ehlers, Inc., the district's municipal advisors, discussed the sale of the facilities maintenance bonds.

Dan Roeser, Director of Building Operations, reviewed the revised Long-Term Facilities Maintenance (LTFM) 10-year plan.

E. OPERATIONAL ITEMS

1. Arcand moved and Beloyed seconded to approve the action on the Resolution of Intent to Sell Facilities Maintenance Bonds. **Roll call vote: Ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.**
2. Ellison moved and Newmaster seconded to approve the action on the Resolution for the 10-year maintenance plan. **Roll call vote: Ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.**
3. Ellison moved and Chapman seconded to approve the action on the Nutrition Services Milk Products Contract for SY 2021-2022, \$184,381.98. **Roll call vote: Ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.**
4. Arcand moved and Beloyed seconded to approve the action on the 2021-22 School Year Calendar. **Roll call vote: Ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.**
5. Thompson moved and Arcand seconded to approve the School Board Policies: a) Policy 403, Discipline, Suspension and Dismissal of School District Employees; b) Policy 498, Respectful Workplace, and Policy 498 Form; c) Policy 502, Search of Student Lockers, Desks, Personal Possessions and Student's Person; d) Policy 512, School Sponsored Student Publications and Activities; e) Policy 527, Student Use and Parking of Motor Vehicles; Patrols, Inspections and Searches, Policy 527 Addendum, and Policy 527 Form; f) Policy 605, Alternative Programs; g) Policy 606, Textbooks and Instructional Materials, and Policy 606 Appendices A-E; h) Policy 616, School System Accountability; i) Policy 801, Equal Access to Facilities of Secondary Schools, and Policy 801 Form; as recommended by the School Board Policy Committee and Cabinet. **Voice vote: Ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.**

- F. BOARD FORUM:** Jessica Ellison commended the WBLATE Teacher of the Year committee for their work. Margaret Newmaster commended the teachers and staff who are retiring. Don Mullin commended the student board liaisons for their work this school year.

- G. ADJOURNMENT** - Arcand moved and Thompson seconded to adjourn the meeting at 6:09 p.m. **Voice vote: Ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.**

Submitted by: Jessica Ellison, clerk