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# June Newsletter

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## DSD Custodial

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Learning First!

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### Boiler Reports

Checking your boiler rooms is a critical part of your job. Your facility's boiler report is required every month, including the summer months. Send them to us via email at [dsdcustodial@dsdmail.net](mailto:dsdcustodial@dsdmail.net), fax at 801-402-7881, or through the pony. If any corrections need to be made on your facility's form, please let us know.

### IPM

Be sure to walk your grounds and look for wasps and hornets. Remember to check handrails, portables, ramps, eaves, and window ledges. A mixture of 2 oz of Dawn dish soap mixed with water in a 32 oz spray bottle will kill them. This method can take up to 10 minutes to work. If you need to you can call in a work order. You need to be writing in your IPM book and placing IPM monitors monthly. If you need more monitors, contact your coordinator.

### Fire Protection

Remember that all hallways MUST have a clear 42-inch path to outside exiting (even during summer months).

If you are missing ceiling tiles in classrooms and/or hallways a job sheet must be called in immediately (do not wait until the end of summer). These are areas of concern and focus for your Custodial Administration Team, Risk Management Department, the Fire Marshall, and our Superintendency.

### Grounds

Walk your grounds daily looking for brown spots and areas that need attention. Grounds are the face of your building, make sure flowerbeds are being weeded often.

### Covid

All things pertaining to COVID-19 can come down in your facility. If you have residue on your carpets remaining after the removal of signs and stickers, contact your coordinator for help.

## Upcoming Events

### July 4

Independence Day-All  
Custodians Off

### July 5

Independence Day-All  
Custodians Off

### July 9

Zoom Facility Teams Meeting-  
9:00 am

### July 23

Pioneer Day- All Custodians Off

### July 24

Pioneer Day- All Custodians Off

### August 6

PDD- More information to follow

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## Congratulations

We would like to congratulate **Nathan Teasdale** on becoming the Head Facility Manager at Cook Elementary.

We would like to congratulate **Ross Horn** on becoming the Assistant Head Facility Manager at Farmington Jr. High.

## Retirement

We would like to congratulate **Danny Smith** on his retirement after 30 years of service to Davis School District. Please join us in wishing Danny well in all his future endeavors.

## Furlough Day

Just a reminder, your furlough needs to be used before July 1<sup>st</sup>. If you do not use it before then, you will lose it. This applies to all full-time custodial employees.