

# SAU 70 – Dresden, Hanover & Norwich School Districts

41 Lebanon Street, Suite 1

Hanover, NH 03755

603-643-6050

## Independent Contractor Agreement – Grant Funds

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**Directions:** Fill in all requested information and attach a copy of the contractor's current professional liability insurance. The form shall be completed and signed prior to the commencement of service. The business office must receive the completed form, with all three required signatures, proof of liability insurance and a W-9 form prior to the execution of any payment.

Grant # \_\_\_\_\_

School Location \_\_\_\_\_ Hiring Administrator \_\_\_\_\_

Name of Contractor \_\_\_\_\_ Tax ID/SSN \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### AGREEMENT

Please describe what service the independent contractor is required to perform.

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Please list the required meetings, reports or other quantifiable deliverables that must be performed in order to satisfy this agreement. Please use dates where appropriate. (For Example: Attends a minimum of three progress meetings and files progress report by May 14, 2008)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

PAYMENT

\_\_\_\_\_ School District agrees to pay you the sum of \_\_\_\_\_ in exchange for the above services.

Please list any special terms of payment.

(For example: payment upon completion, or half due prior to service commencement and half upon completion.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Hiring Administrator:**

Signature	Title	Date
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**Contractor:**

Signature	Title	Date
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**Business Administrator:**

Signature	Title	Date
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**Superintendent:**

Signature	Title	Date
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All parties participating either directly or indirectly (subcontractors) with this agreement understand that their records are subject to federal audit in accordance with 34 CFR 80.36(i). All parties participating either directly or indirectly (subcontractors) with this agreement must abide by the school districts Harassment Policies (GBAA) which can be found on the districts website at [www.sau70.org](http://www.sau70.org). All parties certify compliance with the following:

- a. Equal Employment Opportunity – By signing this agreement the contractor certifies it is in compliance with the Equal Employment Opportunity Act including E.O.11246, “Equal Employment Opportunity,” as amended by E.O. 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and as supplemented by regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor”.
- b. Contract Work Hours and Safety Standards Act (40 USC 327-333) – By signing this agreement the contractor certifies that it is in compliance with the Contract Work Hours and Safety Standards Act (40 USC 327-333), as supplemented by Department of Labor regulations (29CFR part 5).
- c. Clean Air Act (42 USC 7401 et seq.) and the Federal Water Pollution Control Act (33 USC 1251 et seq.), as amended – By signing this agreement the contractor certifies it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 USC 1251 et seq.).
- d. Environmental Protection Agency Compliance. By signing this agreement the contractor certifies that it shall comply with Section 306 of the Clean Air Act, Section 508 of the Clean Water Act, Executive Order 11738, and EPA Regulations 40 CFR Part 15, et seq. while performing the tasks outlined. Environmental violations shall be reported to the United States Department of Agriculture and US EPA Assistant Administrator for Enforcement, and the contractor agrees not to utilize a facility listed on the EPA’s “List of Violation Facilities.” [Part 3016.36(i)]
- e. Debarment and Suspension (E.O.s 12549 and 12689) – By signing this agreement the contractor certifies it is in compliance with E.O.s 12549 and 12689, “Debarment and Suspension.”
- f. Lobbying – Pursuant to 31 USC 1352, the contractor shall certifies they are not participating in Lobbying activities. If they decide to participate, the contractor shall complete and submit to SAU 70 (+/or subsidiaries) a Certification Regarding Lobbying and a Disclosure of Lobbying Activities (7CFR Part 3018). The certification and disclosure must accompany any subsequent annual contract renewals (7 CFR 3017.510).
- g. Energy Policy and Conservation Act, Part 3016.36(i) – By signing this agreement the contractor certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Energy Policy and Conservation Act, Part 3016.36(i)