

INDEPENDENT SCHOOL DISTRICT 283
 St. Louis Park School District
REIMBURSEMENT - LOCAL BUSINESS TRAVEL

| Effective 01/01/2021 | | | | Submitted for the period | | |
|--|--|----|----------|--------------------------|-------|--------|
| | | | | through | | AMOUNT |
| DATE | FROM | TO | ACTIVITY | MILEAGE | OTHER | |
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| TOTALS | | | | | | \$ - |
| MILEAGE RATE | MILEAGE BUDGET CODE: ___ E ___ ___ ___ ___ 366 | | | | | \$ - |
| \$ 0.560 | OTHER BUDGET CODE: ___ E ___ ___ ___ ___ ___ | | | | | \$ - |
| OTHER BUDGET CODE: ___ E ___ ___ ___ ___ ___ | | | | | | \$ - |
| TOTAL AMOUNT DUE | | | | | | \$ - |

"I declare under the penalties of law that this account, claim or demand is just and correct and that no part of it has been paid".

Requested By: _____

Address: _____

City, State & Zip: _____

Submitted by: _____

Date: _____

Approved by: _____

Date: _____

NOTE: Itemize all reimburseable expenditures on this form and attach original receipts.