

## USE OF SCHOOL DISTRICT FACILITIES

The Ottawa Hills Board of Education believes that the school facilities and grounds of the School District should be made available for community use, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools.

The Board shall make available the use of School District facilities and grounds when permission has been requested in writing by a school or community sponsored group, an outside group, or an individual resident responsible for the group activity.

The School District facilities and grounds shall be available for the uses listed below. When there are competing interests, approval will be given according to the following priorities:

1. Uses directly related to the schools and the operation of the schools
2. Uses and groups indirectly related to the schools
3. Uses for voter registration and elections
4. Uses by community organizations or groups formed for charitable, civic, religious, or educational purposes
5. Uses by departments or agencies of government
6. Other such uses that promote the welfare of the community, provided such meetings are non-exclusive and open to the general public

The use of the District's grounds and facilities shall not be granted for private social functions.

Any organization or group of citizens permitted to use the school district facilities shall be responsible to pay for any damage done over and above ordinary wear, and shall, if required, pay the actual expenses incurred for custodial services, light and heat.

Guidelines for the Use of School District Facilities will be developed by the Superintendent for granting permission to use the District's facilities. Guidelines will include the following:

1. Requirements to present evidence of the purchase of organizational liability insurance to the limit prescribed in the Guidelines.
2. Financial liability for damage to the facilities or equipment and for proper supervision of individuals and groups.
3. Conditions and responsibilities for using School District facilities and grounds.
4. Fees for the Use of School District Facilities

No liability shall attach to Ottawa Hills Local School District, or any of its employees and officers, specifically as a consequence of permitting access to these facilities.

[Adoption date: September 17, 2002]

[Revised: September 15, 2009]

[Revised: May 18, 2010]