

# MADISON EAST BOOSTERS

## ATHLETIC TEAM FUNDING REQUEST APPLICATION

### YOUR CONTACT INFORMATION

Date:

Team Name:

Boys

Girls

N/A

Your Name:

Email:

Phone:

### DESCRIPTION OF FUNDING REQUEST

Detailed Description of Purchase(s) to be Funded:

### FUNDING AMOUNT & NEED-BY DATE

Total Dollar Amount to be Funded: \$

Need-By Date:

### REQUIRED DOCUMENTATION ATTACHED

Two Detailed Competitive Bids/Quotes Attached (Use of Local Business Preferred)

Image of Any Purgolder Brand or Logo Attached

*Competitive bids/quotes must be attached and include all costs including shipping and brand or logos. Taxes should not be included as the Boosters and MMSD are a tax exempt organizations.*

### ALLOWABLE FUNDING OVERVIEW

Your district issued equipment budget is your primary source for funding equipment. We are here to help with any equipment needs that exceed this budget. The Boosters fund apparel, uniforms, and equipment that remain with your program. The Boosters will fund replacement of uniforms generally every 3-4 years based on wear and tear. Supplemental uniforms can be funded each cycle if needed. All equipment funded by the Booster Club must be reusable and collected each year by coaching staff. All purchases must meet Madison East High brand standards including use of acceptable logos. The Boosters do not fund coaches' apparel, personalized garments/uniforms or any equipment that is not collected year-to-year and passed on to another athlete. A coach or a representative of your team is expected to present your funding request at one of our scheduled monthly Booster meetings – see the MEHS school calendar for meeting dates.

### BOOSTER CLUB USE ONLY

Date Application Reviewed

Application Approved/Declined

Application Sent to AD's Office