

Students

Reporting to Parents

The Board of Education encourages regular and effective two-way communication between parent and teacher through frequent and varied reporting methods. Parent-teacher conferences, letters, informal notes, e-mails, telephone calls and school visitation should be used regularly to inform parents of student successes and needs and to inform teachers of parent concerns.

1. **Report Card.** Written reports on student progress will be issued in accordance with a schedule approved by the Superintendent of Schools after consultation with principals and faculties. Reporting dates shall be determined annually and placed on the school calendar.

Report cards should reflect the educational growth of the student in relationship to each student's ability, attitudes, interests, conduct or citizenship, and achievement and in relationship to standards for his/her age and grade.

2. **Progress Reports.** Student progress reports to parents/guardians should be sent as needed between marking periods - not only to indicate student achievement. Parental acknowledgment of these communications should be encouraged.

At all levels, teachers also will report on student progress at regularly scheduled parent conferences.

If parents are separated or divorced, both have equal rights to be informed of their child's school progress unless there is an order from the court to the contrary. Non-custodial parents shall receive written reports and conference notifications upon a request to the school principal.

Parents will be advised no later than the penultimate reporting period of a student's potential failure in a course or grade and the possibility of the student repeating the grade or course.

Legal Reference: Connecticut General Statutes

10-15b Access of parent or guardian to student's records.

46b-56 Access to records of minor children by non-custodial parent.

Policy adopted: August 20, 2013

REGIONAL SCHOOL DISTRICT NO. 17
Higganum, Connecticut