



OLGC PRESCHOOL Orientation

May 26, 2021



PHILOSOPHY

Preschool is an introduction to play-based learning, an opportunity to cultivate friendships and a time to blossom in independence and self-awareness. Through individual, small group and whole group instruction, students begin to explore the wonders of language, literacy, mathematics, religion and the arts. Our program thoughtfully and purposefully incorporates these concepts into everyday play and classroom activities. With a balanced and developmentally appropriate focus on social, emotional, physical, religious and academic growth, OLGC fosters a program where your child will grow as a student and friend in a safe and nurturing environment. Your child is a blessing, let OLGC be blessed with the presence of your child.



COVID 19 SAFETY MEASURES

- Daily health reports, including temperatures checks, submitted daily by 7:30 a.m. for both students and staff.
- Hands sanitized prior to building entry.
- Staff wears appropriate PPE and students are required to wear masks.
- Only OLGC staff, faculty and students permitted in buildings.
- Students and faculty grouped as cohorts.
- Toys, playground and high touch areas disinfected frequently.
- Copious hand washing.
- Appropriate social distancing maintained whenever possible.



SCHOOL YEAR CALENDAR

- Refer to the OLGC School on-line calendar for school holidays and early release days.



SCHOOL SCHEDULE

- Morning Carpool Drop Off begins at 7:45 a.m.
- School Day begins at 8:00 a.m. **No admittance after 8:10 a.m.**
- Mid-Day Dismissal – 11:45 a.m.
- Afternoon Dismissal – 2:45 p.m.
- Early Dismissal Days – 11:15 a.m.
- **August 25, 26, and 27 – 11:15 a.m. Dismissal**



CARPOOL PROCEDURES

- **Morning Drop Off**

Video instructions on carpool drop off can be found on the OLGC school website.

- **Midday and Afternoon Pick Up**

Please park and exit car with a name placard.

Wait on the side walk as students will be dismissed from the preschool doors to you.



DAILY SCHEDULE

- Arrival
- Free Play
- Circle Time
- Snack
- Outdoor Play
- Center Time
- Lunch
- Rest
- Outdoor Play / Quiet Activity
- Dismissal



UNIFORMS

- **UNIFORMS – Available thru Lands End and Flynn & O’Hara**

Summer

Blue OLG C Tee Shirt and navy shorts.

Winter

Blue OLG C Tee Shirt, navy sweatpants, navy sweatshirt or fleece.

- **SHOES**

Closed toed, rubber soled shoes, preferably Velcro closure.
Students need to be able to run, jump and play comfortably.

- **BACKPACKS**

Students will need to bring a standard sized backpack to school on Fridays. The backpack must be large enough to hold school work and a rollee pollee.

- **DESIGNATED OUT OF UNIFORM DAYS**

Students should dress in clothes that are comfortable and suitable for active play and rest.
Students should wear clothing which they can manage independently and successfully when using the restroom.



BATHROOM PROTOCOL

- Bathroom breaks are structured into the daily schedule and as requested by the student.
- Boys bathrooms have urinals. Please introduce your son on the use of urinals prior to the start of school.
- Flushable wet wipes are allowed. Wipes must be supplied by the parents and labeled accordingly.
- OLGC will have extra change of uniforms available for students. If your student is sent home in a “spare” set, please wash and return all pieces the next school day. Underpants need to be parent provided and two spare pairs need to be labeled and kept at school as well as two spare face masks.
- Parents will be contacted and an action plan will be decided upon if their child has frequent accidents.
- Parents will be contacted to pick up child if there is a bowel movement accident.



ABSENCES

- Absences need to be reported prior to 7:30 a.m. to preschool@olgcschool.org along with the child's teacher and assistant teacher.
- Inform student's teacher of scheduled absences.
- Failure to inform a student's absence will result in a phone call from the school.
- Due to staffing requirements, children will not be admitted after 8:15 a.m.



ILLNESS

- Students with a fever of 100 or more will not be permitted to attend class.
- Students must be fever free without medication for 48 hours before returning to class.
- Students with recurrent vomiting or diarrhea will not be permitted to attend class.
- Students must be symptom free of vomiting or diarrhea for 48 hours before returning to class.
- Students with communicable diseases will not be permitted to attend class.
- Please inform school of any diagnosed communicable diseases.
- Students must be on antibiotics for 24 hours before returning to class.
- If it is deemed necessary to send a child home due to illness, parents will be notified and expected to make arrangements for the child to be picked up within 30 minutes.



BITING

- Biting is not an acceptable behavior.
- Parents of both students involved in a biting incident will be notified.
- Names involved will not be shared by teachers or directors.
- Students may be sent home as a result of their actions.



SNACK / LUNCH

- **SNACK**
Morning snack is provided daily.
Juice and water is offered.
- **LUNCH**
Lunch is provided by Schoolhouse Grill.
Parents will create an account on the Schoolhouse Grill website.
Parents will place monthly lunch orders by a specified date.
Milk can be purchased for the year. Water will be provided otherwise.
No outside food or drink is allowed.
- **ALLERGIES**
Accommodations will be made for students with documented food allergies.
Parents will be contacted concerning these accommodations.



REST TIME

- VA Licensing requires a minimum rest time of 60 minutes each day.
- Students will be issued rest mats and rollee pollees.
- Students who fall asleep during rest will be allowed to sleep for 1 hour.
- Students who remain awake after the initial 30 minutes will remain in the classroom for a quiet activity.
- Rollee Pollees will be sent home at the end of the school week to be washed and returned the next school day.



FORMS

- You will be receiving a packet of school forms in the mail which need to be completed in their entirety prior to the start of school.
- Students who require Epi-pens must have all forms and doctors orders submitted along with a current Epi-pen prior to the first day of school.



THANK YOU!

Thank you!

We are looking forward to a wonderful year!