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**On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service.**

**An updated Executive Order was issued extending through July 5, 2021.**

**This meeting will be live streamed through the school district's Zoom account on YouTube.**

**It is anticipated that the Board will entertain a motion to enter executive session at 6:00 p.m. to collective negotiations of the Monitor contract pursuant to the Taylor Law.**

**The regular portion of the meeting will begin at 6:30 p.m.**

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. President's Comments**

- Remarks
- Correspondence

**IV. Superintendent's Report**

- Diversity, Equity, and Inclusion Update
- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**V. Student Representative- Ms. Carlyn Bjorling**

**VI. Minutes**

- June 7, 2021- Regular Board Meeting

**(BOARD ACTION)**

**VII. Warrant Review- May (Mrs. Pedzich and Mr. Polimeni)**

**(BOARD ACTION)**

- A-83 General 13700-13748 (Check Print)
- A-84 General 9006123-9006183 (ACH)
- A-85 General 13699, 13749-13751 (In House)
- A-87 General 13754-13826 (Check Print)
- A-88 General 9006184-9006248 (ACH)- Void Check #9006225
- A-89 General 13752-13753 (In House)
- C-21 Cafeteria 2314-2324
- C-22 Cafeteria 2325-2328
- F-37 Federal 669-670 (Check Print)
- F-38 Federal 9000224-9000225 (ACH)
- F-39 Federal 671-673 (Check Print)
- F-40 Federal 9000226 (ACH)
- H-30 Capital 9000069-9000070 (ACH)
- H-31 Capital 9000071-9000072 (ACH)

**VIII. Presentation**

Strategic Plan- Spring Update

Jamie Farr and Matt Schrage will provide an update on the District Strategic Plan by highlighting events that occurred between the February update and the end of the year.

**IX. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business**

**1. Course Name Change- Final Approval**

At the May CIE meeting, the Council reviewed and approved the following course name change request. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the District Curriculum Procedures Manual.

- IB Applications SL change to IB Math Analysis and Approaches SL

**2. Surplus Books**

Mrs. Marissa Logue, Academy Principal, is requesting approval to declare as surplus items a classroom set of Mathematics for the International Student Math SL. This book is no longer use and the course is no longer offered by the IB program.

**3. Agreements**

Professional Services Agreements for the 2021-2022 school year with the following translation services, to assist our English Language Learners and their families.

- ME Service Communications, Inc. will provide written and oral translation from World Languages to English and English to World Languages.
- Propio Language Services will provide phone and written interpretation/translation services.

With At-Risk International and Mark Concordia for school safety and violence prevention training.

**4. District Safety Plan**

Approval of the District Safety Plan. The updated plan was posted on the District website on May 7, 2021 and a public hearing was held on June 7, 2021.

**5. Budget Transfer**

The below transfer is over \$20,000 and requires Board of Education approval. Based on the recommendation of the Superintendent/Business Official the Board declares the deficit (or current year loss) in the School Lunch Fund an ordinary contingent expenditure and authorizes a transfer.

From:	A2250-490-00-000	Special Programs BOCES Services	\$240,000
To:	A9901-900-00-CAFE	CAFE	\$240,000

**6. Financial Reserve Plan**

Approval of the Financial Reserve Plan for the Fiscal Year July 1, 2020-June 30, 2021.

**7. Chromebook Sale**

Approval to sell 300 Dell 3189 Chromebooks and chargers to the class of 2021 at the price of \$35 each.

#### **8. New Club**

Mrs. Marissa Logue is requesting approval for a new club called **Distributive Education Clubs of America (DECA)** to prepare emerging leaders and entrepreneurs for careers in marketing, finance, hospitality, and management. The unpaid advisor will be Ms. Kaitlyn Estes.

#### **9. Mural Club Volunteers**

Approval for the below volunteers for the Summer Workshop with Ms. Courtney Austin and Ms. Danielle Consual for Mural Club this summer:

Caitlyn Newhook, Sylah Money, Gabbi Farr, Avery Rowland, Cole Harris, Caelyn Burke, Karena Muscato, Evie Kruger, Sydney Ross, Kate Martin, Addison Dillon, Helin Engin, Molly Butler, Maddie Smith, Avery Sobey, Lex Botts, Sarah VonRhede, Jillian Campbell, Casey Robinson, Isabelle Cook, Stella Olivieri, Abbie McKeegan, Hannah Lloyd, Aimee Hawkins, Sandra Botts, and Kate Symond

#### **10. Donation**

A donation in the amount of \$500 from Rochester Regional Library Council for the Canandaigua Middle School being awarded School Library of the Year. This money will be used to purchase virtual books.

#### **11. Surplus Items**

Mr. John Arthur, Middle School Principal, is requesting approval to declare as surplus items the below items that have reached the end of their useful life.

- Heimer Flute- No serial number
- ElDeford Flute- No serial number
- Artley Flute- 297122V
- Vito Clarinet- 07894A
- Bundy Oboe- B23404
- Yamaha Clarinet left hand with Bundy right hand and bell (no barrel)- No serial number
- Moenig Bassoon- 11872
- Conn Baritone Saxophone- 11820
- Selmer Tenor Saxophone- m282689
- Yamaha Baritone Saxophone- 003123
- 50 copies- *LifeSkills Training Student Guide 3-* ISBN 0-933665-17-2, Copyright 2000
- 27 copies- *The 7 Habits of Highlight Effective Teens-* ISBN 0-684-85609-3, Copyright 1998
- 7 copies- *Teen Health Course 2-* ISBN 0-02-652566-6, Copyright 1996
- 5 copies- *Risk Watch Safety Program Grades 7 and 8,* Copyright 1998

#### **12. Student Teacher Placement- Fall Semester- Changes**

Mrs. Emily Bonadonna, Primary School Principal; and Mr. Brian Amesbury, Elementary Principal, recommend: (*originally approved April 5, 2021*)

- Sarah Kelly, SUNY Geneseo with Jen Bay, 9/7-10/22/2021
- Emily Button, SUNY Geneseo with Maureen Kanaley-Messina, 9/7-10/22/2021
- Jenna Willey, SUNY Geneseo with Darlene Daley, 10/28-12/17/2021
- Jessica Bartels, Hobart William Smith with Ann Gleason, 9/7-12/10/2021

#### **13. Funding of Reserves**

**WHEREAS**, in compliance with Education Law Section 3653, the Board desires to authorize the transfers pursuant to its Reserve Fund Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Canandaigua City School

District does hereby approve the following reserve funds transfers:

- Transfer of up to \$1,000,000 to the **Retirement Contribution Reserve Fund** created in accordance with General Municipal Law Section 6-r from unappropriated fund balance;
- Transfer of up to \$300,000 to the **Employee Benefit Accrued Liability Reserve Fund** created in accordance with General Municipal Law Section 6-r from unappropriated fund balance;
- Transfer of up to \$530,000 to the **Teacher Retirement Contribution Reserve Fund** created in accordance with General Municipal Law Section 6-r from unappropriated fund balance;
- Transfer of up to \$3,500,000 to the **2021 Capital Reserve Fund** created in accordance with General Municipal Law Section 6-m from unappropriated fund balance;
- Transfer of up to \$1,479,574 to the **2017 Capital Equipment Reserve Fund** created in accordance with Education Law Section 3651 from unappropriated fund balance;
- Transfer of up to \$342,000 to the **Workers' Compensation Reserve Fund** created in accordance with General Municipal Law Section 6-j from unappropriated fund balance;

**14. Recommendations of the Committee on Preschool Special Education**

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**15. Recommendations of the Committee on Special Education**

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Christine DeRycke	Teacher Aide	6/24/2021	7
Deborah Wingate-Clark	School Bus Driver	6/26/2021	7

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Hsiao Huang	Teacher Aide	Resignation	6/18/2021

C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Nicole Majewski	Teacher Aide	6/8/2021	\$12.60/hr.
Jessica Damiano	Substitute Teacher Aide	6/22/2021	\$12.50/hr.
Robert Fredericks	School Bus Driver Trainee	6/16/2021	\$12.50/hr.



Extended School Year Special Education Summer School Program 2021

The following staff have been recommended for the Summer School Program at the contractual rate:

**12:1:1 Program and Ratio Aides (8:30-1:30)**

Bobbette Bailey	Wendy Buskey	Mary Connor
Linda Gerstner	Sue Hockenberry	Diane Ludwig
Cynthia Lyke	Tammy Moore	Bridgett Mussaw
Annmarie Reed	John Rivera	Mary Santella
Corey Sliwka	Camelia Sheesley	Elsie Tarlach
Tricia Vattimo	Mary Jane Welch	Vicki White

**15:1- Program/ Ratio Aides**

Val Catalfamo	Amy McCarthy	Eric DeVoll
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2. Instructional Personnel

A. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employee. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly Effective” in at least three of the four preceding years and a rating higher than “Ineffective” in the final year of the probationary period.*

- 1) **Mitchel Segbers** received his Bachelor’s degree in Health & Physical Education from Syracuse University. He earned his Master’s degree in Sport Administration from the University of Northern Colorado. He has been working as a substitute teacher for the District for the past two years. Mr. Segbers will be appointed to a 1.0 FTE 4-year probationary Physical Education Teacher position with a tenure area of Physical Education effective September 1, 2021. This position is available as a result of a retirement.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Mitchel Segbers	Physical Education	9/1/2021	Step 1

2) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Anna Domiano	Speech & Language Therapist	ES	9/8/2021 – 10/31/2021

3) Extended School Year Special Education Summer School Program 2021

The following staff have been recommended for the Summer School Program at the contractual rate:

**12:1:1 Professional Staff (8:00-1:30)**

- Carly Camp- Special Education Teacher
- Lisa Cooke - Special Education Teacher
- Beth Doud- Special Education Teacher
- Morgan Mahoney- Special Education Teacher
- Carol Nicholson - Special Education Teacher
- Chris Rodriguez- Special Education Teacher



**15:1 Professional Staff (8:00-11:30)**

Morgan Amberg- Special Education Teacher  
Angel Clark- Special Education Teacher  
Julie Lawrence- Special Education Teacher

**Related Service Providers:**

Chris D'Amato- Physical Therapist  
Anna Domiano- Speech and Language Pathologist

**School Nurses**

Jill Cross  
Jacqui Tessina

**Summer School Coordinator**

Rebecca Kraft- Middle School

4) Individual Contracts

- (a) For the Superintendent to have approval from the Board of Education to allow the Superintendent and the Board President to finalize the following individual contracts:

Dennis Bradley- Information Technology Analyst II  
Barbra Sweet- Tax Collector  
Linda Eames- Secretary to the Assistant Superintendent of Business  
Laurie Dueland- School Auditor  
Debora Bowen- Head Bus Driver/Trainer  
Diane Kemp- Secretary to the Assistant Superintendent of Instruction

- (b) For the Board President to finalize the Superintendent contract:

Jamie Farr- Superintendent

5) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Jessica Damiano  
Gwendolyn Catalano

6) 2020-2021 Co-Curricular

The following individuals have been recommended to a Co-Curricular appointment at a rate in accordance with contract:

Kiwanis Kids Club      Amanda Harris (0.5 FTE); Meg Smith (0.5 FTE)



7) Tenure Appointments

The following staff member is being recommended for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Danielle Consaul	Elementary	9/1/2021
Jean Hoyt	Elementary	9/1/2021
Samuel Marren	Special Education	9/1/2021
Sarah Massey	Elementary	9/1/2021
Oreshya Peterson	Special Education	9/1/2021
Patrick Davis	Art	9/1/2021
Laura Corey	Speech	9/1/2021
Sara D'Ambrosio	Social Studies	9/1/2021
Charles DeTaeye	Physical Education	9/1/2021
Shane Driffill	Special Education	9/1/2021
Kaitlyn Estes	Business	9/1/2021
Jeremiah Johnson	Science	9/1/2021
Michelle Marsh	Teaching Assistant	9/1/2021
Theresa Morabito	Special Education	9/1/2021
Myra Morgan	Science	9/1/2021
Jennifer Rotz	Teaching Assistant	9/1/2021
Sarah Vassello	Elementary	9/1/2021
Jonathan Zacharias	Elementary	9/1/2021

***End of Consensus Agenda***

**X. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee
- **Council for Instructional Excellence (CIE)- Mr. Milton Johnson**
- Diversity, Equity, and Inclusion Task Force
- Safety / Health / Security Committee
- **COVID19 Safety Committee- Dr. Jen Schneider**

**XI. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

**XII. Upcoming Events**

- June 26- Graduation at Bristol Mountain
- July 1- Reorg Meeting- 8:00 a.m.- Via Zoom
- July 5- Fourth of July Holiday Recognized
- July 26- Regular Board Meeting
- August 30- Regular Board Meeting
- September 6- Labor Day
- September 7-8- Superintendent Conference Day
- September 9- First Day of School for Students
- September 13- Regular Board Meeting