

MONITORING REPORT: Policy OE-2 (Emergency Superintendent Succession)

PHASE ONE: Interpretation and Monitoring Indicators

DATE: June 2018

Policy

The Superintendent will designate at least one other executive staff member who is familiar with the Board's governance process and issues of current concern and is capable of assuming Superintendent responsibilities on an emergency basis.

Interpretation

We understand this means we need to have a plan in place that guarantees the District will continue to operate effectively, efficiently, and legally without interruption or impact if the Superintendent should unexpectedly become unable to provide leadership.

To meet the expectations of this policy, we must ensure that our Assistant Superintendents and Executive Directors are prepared to assume the Superintendent's duties, under the direction of the School Board, with a deep understanding of priorities and services essential both to operating the organization and to maintaining our emphasis on student learning.

Monitoring Indicator(s)

We will know we are in compliance with this Operational Expectation when we can show the following evidence that our Assistant Superintendent(s) and Executive Directors are prepared to assume emergency leadership effectively.

- They have clear understanding of both Administrative Policies and Governing Policies.
- They have established positive relationships with the School Board, the Administrative Team, and Union Leaders.
- They have strong knowledge of the District's established decision-making and communication processes and procedures