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Date: August 14, 2015

Mashpee Town Hall
16 Great Neck Road North
Mashpee, MA 02649

In accordance with the Massachusetts General Laws, Chapter 39, Section 23A-C, regarding Massachusetts Open Meeting Law the:

School Committee-Regular Meeting

give you notice that it will meet for the purpose of acting upon such business as may come before it.

Day and Date of Meeting: Wednesday, August 19, 2015

Time of Meeting: 6:30 pm.

Place: Quashnet School Library

Chairman: Scott McGee./gkh

Windows will be closed and lights will be shut off after meeting.

Initials

*****Please keep in mind that rooms are assigned on a first come, first serve basis. Therefore, it is imperative that you notify this office as quickly as possible to reserve your meeting room.***

Except in an emergency, a notice of every meeting of any governmental body shall be filed with the clerk of the city or town in which the body acts, and the notice or a copy thereof shall, at least forty-eight hours, including Saturdays but not Sundays and legal holidays, prior to such meeting, be publicly posted in the office of such clerk or on the principal official bulletin board of such city or town.

**MASHPEE PUBLIC SCHOOLS
SCHOOL COMMITTEE REGULAR MEETING
OF AUGUST 19, 2015
Quashnet School Library
6:30 pm**

Agenda ***

- I. Call meeting to order 6:30**

- II. Pledge of Allegiance 6:31**

- III. **Public comment 6:35**

- IV. 1:1 Technology roll-out update- Colleen Terrill & Suzy Brooks 6:45**

- V. Stevan Kukik, Ph.D. - Overview of Tower Grant 7:00**

- VI. *Approval of minutes 7:30**
 - 6.1 June 17, 2015- Finance Meeting (p. 1-2)
 - 6.2 July 8, 2015- Regular Meeting (p. 3-4)

- VII. Report of the Superintendent 7:35**
 - 7.1 Personnel Report (p. 5)
 - 7.2 Convocation (p. 6)

**Vote required*

***Public Forum – A total of 20 minutes will be allowed for this agenda item per School Committee policy BEDG*

****The listing of matters are those reasonable anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion.*

**MASHPEE PUBLIC SCHOOLS
SCHOOL COMMITTEE REGULAR MEETING
OF AUGUST 19, 2015
Quashnet School Library
6:30 pm**

Agenda

- VIII. New Business 7:40**
 - 8.1 School committee retreat (p. 7-8)
- IX. Specifically unassigned/unfinished business 7:45**
 - 9.1 Continuing discussion about school day start times
- X. Sub-Committee Reports 7:50**
- XI. Events/Happenings 7:55**
- XII. *Adjournment 8:00**

**Vote required*

***Public Forum – A total of 20 minutes will be allowed for this agenda item per School Committee policy BEDG*

****The listing of matters are those reasonable anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion.*

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**School Committee Finance Meeting
June 17, 2015
Minutes**

Present were: Scott McGee, Don Myers, Chris Santos, Geoff Gorman and George Schmidt. Also present was Brian Hyde, Superintendent of Schools and Paul Funk, Business Manager.

I. Call Meeting to Order

Mr. McGee called the meeting to order @6:30pm.

II. Pledge of Allegiance

III. Public Comment

None

IV. Approval of May 20, 2015 Minutes

Mr. Schmidt made a motion, seconded by Mr. Myers to approve the May 20, 2015 minutes as written.

Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.

V. Report from Food Service Director

Mr. Stickley presented an informative report regarding the Food Service Program and lunch price increase. The increase will be voted at the next meeting

VI. Business Report

6.1 FY15 Budget Monthly Report

Mr. Funk presented an update on the FY15 budget.

6.2 Status Grants, Revolving Accounts and Lunch Program

Mr. Funk reviewed the grants, revolving accounts and lunch program with the Committee.

6.3 *Bus Contracts (athletic, field trips)

Mr. Myers made a motion, seconded by Mr. Santos to approve the athletic & field trip 3 year contract with Cape Destinations as presented by Mr. Funk.

Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.

VII. *Approval of Assistant Superintendent Contract

Mr. Myers made a motion, seconded by Mr. Santos to approve the Assistant Superintendent contract as written.

Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.

VIII. *Approval of FY16 Nonunion Contracts

Mr. McGee made a motion, seconded by Mr. Myers to approve a 2% increase for Michele Brady, Special Education Director and Wendy Lithwin, Principal for the FY16 school year.

Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos and Mr. Schmidt; abstained – Mr. Gorman.

Mr. McGee made a motion, seconded by Mr. Santos to approve a 2% increase plus an additional 2% increase for Sean Moroney, Network Administrator for FY16 school year.

Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos and Mr. Schmidt; abstained – Mr. Gorman.

IX. *Executive Session

9.1 Strategy for Negotiation with Nonunion Personnel (central office, food service)

Mr. Schmidt made a motion, seconded by Mr. Gorman to move into executive session @8:00pm for the purpose of discussing a strategy for negotiation with non-union personnel and not return to regular session.

Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.

X. *Adjournment

Mr. Schmidt made a motion, seconded by Mr. McGee to adjourn the executive session @9:25pm.

Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos and Mr. Schmidt; opposed – none.

Mr. Schmidt made a motion, seconded by Mr. McGee to adjourn the regular meeting at 9:26pm.

Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos and Mr. Schmidt; opposed –none.

Respectfully submitted by,

Catherine E. Loyko
School Committee Recording Secretary

**School Committee Regular Meeting
Minutes
July 8, 2015**

Present were: Scott McGee, Don Myers, Chris Santos, Geoff Gorman and George Schmidt. Also present was Superintendent Brian Hyde and Patty DeBoer, Assistant Superintendent.

- I. **Call Meeting to Order**
Mr. Myers called the meeting to order @6:34pm.
- II. **Pledge of Allegiance**
- III. ***Public Comment**
None
- IV. ***Food Service/meal price increase – Gus Stickley**
Mr. Gorman made a motion, seconded by Mr. Santos to approve the meal price increase as presented by Mr. Stickley.
Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt;
opposed – none
- V. **Extended School Year – Michele Brady**
Mrs. Brady, Special Education Director gave an overview of the extended school year program for the summer of 2015.
- VI. ***Approval of regular minutes of June 2, 2015**
Mr. Schmidt made a motion, seconded by Mr. Santos to approve the regular minutes of June 2, 2015.
Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt;
opposed – none.
- VII. **Report of the Superintendent**
 - 7.1 **Handbook changes**
Mr. McGee made a motion, seconded by Mr. Myers to approve the handbooks with the changes as presented by the Principals.
Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.
- VIII. **New Business**
 - 8.1 ***CC Collaborative Articles of Agreement**
Mr. McGee made a motion, seconded by Mr. Gorman to accept as 1st read the CC Collaborative Articles of Agreement as presented.
Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.

- 8.2 Registrations for November joint conference
Mr. Hyde reminded the Committee that they should register for the conference by July 15, 2015.
- 8.3 Rescheduling November 2 school committee meeting
Mr. Santos made a motion, seconded by Mr. Gorman to combine the November 2nd meeting with the November 18, 2015 meeting.
Roll Call Vote: In favor Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.
- 8.4 Discussion of school start times
Mr. Myers suggested that the Committee have further discussion of school start times at a future meeting.
- IX. Specifically unassigned/unfinished business**
*FY16 salary increase for central office staff
Mr. Santos made a motion, seconded by Mr. Schmidt to approve a 1 ½ % increase on top of the step increase for the 5 central office staff.
Roll Call Vote: In favor – Mr. McGee, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – Mr. Myers.
- X. Sub-Committee Reports**
10.1 *Wellness policy changes
Mr. Schmidt made a motion, seconded by Mr. Gorman to approve the changes to the wellness policy as presented.
Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.
- XI. Events/Happenings**
Mashpee Cares meeting scheduled for July 9, 2015 has been cancelled.
- XII. *Adjournment**
Mr. Schmidt made a motion, seconded by Mr. Santos to adjourn the meeting at 8:30pm.
Roll Call Vote: In favor – Mr. McGee, Mr. Myers, Mr. Santos, Mr. Gorman and Mr. Schmidt; opposed – none.

Respectfully submitted by,

Catherine E. Loyko
School Committee Recording Secretary

MASHPEE PUBLIC SCHOOLS PERSONNEL SUMMARY REPORT

August 19, 2015

District Wide

Suzy Brooks – Associate Director of Instructional Technology

Kenneth C Coombs School

Marcy Dugas – Assistant Principal
Laura Shores – Grade 2 Teacher
Sharon Fulone - .3 Preschool Teacher

Quashnet School

MaryKate O'Brien – Principal
Suzanne Avtges – Assistant Principal
Andrea Fullam – Grade 3 Teacher
Gretchen Phillips – Grade 3 Teacher
Colleen Stroshine – Grade 4 Teacher
Rayna Gorman – Grade 5 Teacher
Brenna Forsberg – (Long Term Sub) Grade 6 Teacher
Tim Rumberger – Department Head - Foreign Language

Middle/High School

Mark Balestracci – Principal
Rewa Melby – Head Master - Grades 7-9
Megan Leonard – Executive Administrative Assistant
Amanda Hough – Technology Teacher
Fangyuan (Alice) Cheng – Mandarin Teacher
Margaret Butler – Special Education Teacher
Melissa Rizzitano – School Psychologist
Lindsay Oliver – French Teacher

Caitlin Kelly – Paraprofessional
Daniel Iannotti - Paraprofessional
Julienne McCuish – (Long Term Sub) Guidance Counselor

Retirements

Peter Shea – School Psychologist
Patricia O'Loughlin – Title I Teacher



Mashpee Public Schools

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Brian A. Hyde ^{6.}
Superintendent of Schools

August 11, 2015

Dear Mashpee Educator,

Welcome back to a school year that promises to be exciting, challenging, rewarding, and productive! We are so excited for your return as we continue the great work that drives the Mashpee Public Schools toward high-performance.

There are many wonderful things going on in our school district. While we have said good-bye and best wishes to several valued staff members, we have also welcomed many qualified professionals to our high-performing team.

Last year at this time, we had just finalized our Strategy for District Improvement and committed to becoming a *Unified Mashpee Team with a Common Vision of Being a High Performing School District*. We continue working toward that vision today maintaining the urgency needed to improve our school district for our students. From our three "Big Rocks" (Professional Learning Focused on Curriculum and Instruction, The Effective Use of Data, and Parent and Community Engagement), six Mashpee Public School non-negotiables have been developed. I look forward to sharing those with you at convocation.

Once again, I invite your participation in COMPASS. As a member of COMPASS you will be actively involved in setting this course and steering our ship. All voices matter, and you each bring tremendous value and important insight to the accomplishment of our goal.

Mashpee schools represent *One Road Leading to a World of Opportunities*, the navigation of which is determined by you. Enclosed, please find the schedule for August 31st and September 1st. We are grateful to have two nationally renowned educators join our Mashpee team as we kick off the 2015-2016 school year!

In the steadfast pursuit of excellence, I remain sincerely yours,


Brian A. Hyde
Superintendent of Schools

"In the steadfast pursuit of excellence"



(<http://www.masc.org>)

massachusetts association of school committees

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(tel:8003926023)

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District Governance Program

The **District Governance Program** is designed to focus on continuous improvement and to help school committees and superintendents develop new strategies for teamwork and collaboration that will enhance student achievement. The program helps build a better understanding of the roles and responsibilities of the school committee and those of the superintendent.

Participating school district cohorts, consisting of school committee members and the superintendent, are coached by a highly skilled and trained team of MASC consultants. There are five two-hour workshops available in the program; districts can avail themselves of all five workshops or choose only those that are relevant to their needs at a particular time. In either case, the curriculum is tailored to meet the specific goals and challenges of each district.

THE PROGRAM

Building an effective governance team is not unlike building a schoolhouse. And, like any building, regular maintenance is necessary to stay in good condition and running smoothly. In the District Governance Program, participating committees can be coached through the process of "constructing" their governance "schoolhouse." This can be particularly beneficial when a new superintendent or new members come on board. Or, districts can choose the particular workshop where "maintenance" or an "upgrade" is needed.

The Five Basic Workshops are:

- **Building the Foundation:** (Operating Protocols) This workshop is designed to help the school committee and superintendent work together collaboratively as a high-functioning governance team. It's a great workshop for when a new superintendent or new committee members come on board or as a periodic tune-up.
- **Raising the Frame:** (Vision & Goals) This workshop covers alignment between the district's mission, vision and long-range planning. It provides the opportunity to

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discuss the district's academic needs and to ensure that the superintendent and school committee have a shared vision of goals and direction for the district.

- **Installing the Infrastructure:** (Monitoring Progress) This workshop helps ensure the tools are in place to monitor progress toward achieving district goals. It covers aligning SMART (Specific, Measurable, Attainable, Relevant, Time-bound) goals in the superintendent evaluation to district goals and demonstrates the use of data to monitor progress.
- **Setting the Walls:** (Effective Meetings) This workshop is designed to help committees "work smarter, not harder" at meeting-time, making sure time is spent effectively and focuses on student achievement and the district's goals. Committees will learn about specific tools that can be adopted to ensure smooth and effective meetings focused on student progress.
- **Laying the Roof:** (Sustaining Progress) The final workshop provides committees with the tools to sustain effective governance practices into the future, through changes on the governance team, and to ensure continued focus on improvement in student achievement.

(Additional workshops on Collective Bargaining for Student Achievement, Budget and Finance and Superintendent Evaluation are extensions of the District Governance Program.)

Contact the MASC office ([/contact-us](#)) or your school district's Field Director ([/about-us-3/divisions/divisions-list](#)) for more information.



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