

School Bus Regulations

1. General Information

It is the parent's responsibility that their children get to school. It also falls under the parent's responsibility to arrange alternative transport for the children to get to school if the school bus is cancelled or significantly delayed.

The school bus service offered by the German School currently operates 4 different routes. The exact routes and stops are determined in consultation with the bus company and the parents at the beginning of each school year. The school has the final say on the exact route and stops, and the service may also change on short notice during the year. For detailed information, please refer to our website (under the section 'Anmeldung / Schulbus' with the link for bus routes).

The buses depart in the mornings so that they arrive at school in time for the 1. lesson. In the afternoons, the buses depart at 3.55pm from the school.

2. Parent's Responsibility

Please make sure your child is at the bus stop at the required time in the morning *and* in the afternoon. In the morning, the bus will not wait at any bus stop beyond the agreed time.

If you are picking up a child from the bus stop in the afternoon, make sure you are there on time. If the driver has to wait for you, it causes delays for everyone else on the bus.

The attendance of primary school children is checked before the buses depart from school in the afternoon. You must notify the bus service if your child is not using the school bus so that it is able to depart on time.

3. Registration

Registration of pupils takes place on an annual basis and has to be renewed every year.

The provision of the school bus is at the school's discretion. It may alter or cease services or parts of the service after each semester.

The successful registration of a pupil on the school bus depends on suitability of the route and stops and availability of places.

A refund of bus fees is not possible. Cancellation is only possible at the end of the first term in exceptional circumstances (house move from UK abroad).

If you register during the school year, the fees will be charged pro-rata.

Guests (parents or non-registered children) wishing to use the school bus service must register. Transportation is dependent on availability and will be charged at a rate of £20 per person/day.

With the registration to the school bus you agree for your mobile number to be passed on to the bus company. Please refer to our Data Privacy Notice for further information.

4. Bus fees

Bus fees are determined annually by the management of the German School London. The fees are invoiced in full at the beginning of the school year and the invoices are due to be paid in full upon receipt. Please note that the school bus fee is for the whole year and there is no reimbursement for trips not taken due to sickness or other reasons. Increases in price by the bus companies (i.e. through higher petrol costs) will be passed on to the parents.

5. Insurance

Pupils using the school bus are covered by the school's Personal Accident Insurance. The bus company is responsible for the safety of the children. The school assumes no liability for lost or damaged items such as clothing, bags, valuables etc. Parents are reminded that they are liable for damaged caused by their children.

6. Behaviour on the bus

All passengers are expected to be calm, polite and not to disturb the bus driver in order to ensure the safety of everyone on board. All School Rules (in particular SR05 Behavior Policy, SR06 Anti-Bullying Policy, SR02 Disciplinary Policy) apply to pupils whilst using the school bus.

Eating and drinking is prohibited on the bus. Seatbelts must be worn at all times until the bus comes to a complete stand still. The bus driver has to stop when children open their seat belts, which can cause delays. Please make sure your children understand the dangers of opening their seatbelt during the journey.

A verbal warning will be given if the rules are disobeyed. Should further incidents occur the school will inform the parents in writing, reserving the right to expel the pupil from using the school bus. Fees will not be reimbursed in such instances.

7. Covid regulations:

- use of hand sanitiser upon boarding and/or disembarking
- organised queuing and boarding where possible
- distancing within vehicles wherever possible
- the use of face coverings for all children

- **Contact**

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