

**COMMITTEE MEMBERS PRESENT**

Patricia Cardozo, Christopher Browe, Joseph Nuzzo, Dr. Jennifer Turner (remote), Matthew Giglietti (remote), Sharon Huxley (remote)

**COMMITTEE MEMBERS ABSENT**

None

**STAFF MEMBERS PRESENT**

Dr. Jennifer Byars, Theresa Lumas, Stephan Ciceron, Kathleen Kovalik

**BOE MEMBERS PRESENT**

John Belfonti

**1. Call to Order**

Chairperson Cardozo called the meeting to order at 5:34 p.m.

**2. Discussion and Possible Action on Minutes**

**a. Finance Committee Meeting – April 19, 2021**

*MOTION by Christopher Browe, Second by Sharon Huxley, to approve minutes as submitted*

*VOTES IN FAVOR, 6 (unanimous)*

*MOTION CARRIED*

**3. Public Comment**

None

**4. Presentation and Discussion of First Quarter 2021 Executive Summary Review of Amity Pension Fund, Sick and Severance Account and OPEB Trust**

Presented by Mike Goss, Fiducient Advisors

**5. Discussion and Possible Action on Contracts over \$35,000**

**a. 1:1 Devices – FY21 funds**

*MOTION by Joseph Nuzzo, Second by Dr. Turner, to recommend the Amity Board of Education award the 1:1 student device lease to Whalley Computer Associates of Massachusetts, at the bid price of \$346,920.00 (\$319.00 per device with extended service of \$123.50 per device)*

*VOTES IN FAVOR, 6 (unanimous)*

*MOTION CARRIED*

**b. Copiers – FY22 funds**

*MOTION by Sharon Huxley, Second by Dr. Turner, to recommend the Amity Board of Education authorize the Director of Finance to sign the Xerox contract for copiers, the laser printer management program, and the PaperCut Print Management solution, for the monthly charge of \$11,929.26 for the period of June 6, 2021 through June 5, 2027*

*VOTES IN FAVOR, 6 (unanimous)*

*MOTION CARRIED*

**c. Student Accident Insurance – FY22 funds**

*MOTION by Christopher Browe, Second by Matthew Giglietti, to recommend the Amity Board of Education award the Student Accident Insurance bid to H.D. Segur Insurance of Wallingford, CT at the bid price of \$33,000 for Interscholastic Sports, including Student Activities and \$2,910 for Catastrophic Accident Coverage*

*VOTES IN FAVOR, 6 (unanimous)*

*MOTION CARRIED*

**d. Field Drainage – AMSO – FY22 funds**

*MOTION by Christopher Browe, Second by Matthew Giglietti, to recommend the Amity Board of Education waive the bid process and award the field drainage project at Amity Middle School-Orange to Sports Turf of CT at a price of \$42,900.00*

*VOTES IN FAVOR, 5 (Cardozo, Browe, Nuzzo, Giglietti, Turner)*

*ABSTAINED, 1 (Huxley)*

*MOTION CARRIED*

**e. Roof Restoration and Repairs – ARHS – CNR funds**

*MOTION by Christopher Browe, Second by Joseph Nuzzo, to recommend the Amity Board of Education waive the bid process and award the roofing restorations and repairs to Tremco Industries for \$395,141.40*

*VOTES IN FAVOR, 6 (unanimous)*

*MOTION CARRIED*

**6. Discussion and Possible Action on Healthy Food Certification**

*MOTION by Sharon Huxley, Second by Christopher Browe, to recommend the Amity Board of Education*

- 1. Pursuant to C.G.S. Section 10-215f, the Board of Education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2021, through June 30, 2022. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.*
- 2. The Board of Education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held.*

3. *The Board of Education or governing authority will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1)the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the beverage sales.*

**7. Discussion and Possible Action on Capital Projects Change Orders and Budget Transfers**

*MOTION by Joseph Nuzzo, Second by Christopher Browe, to vote on the following Change Orders at the same time:*

- *Change order 1a to include electrical conduits, trenching and backfill to Comboxes (8) and empty conduits to home side poles for cameras totaling \$11,133.00*
- *Change order #1 for price increases of \$59,060.13*

*VOTES IN FAVOR, 6 (unanimous)*

*MOTION CARRIED*

*MOTION by Sharon Huxley, Second by Joseph Nuzzo, to recommend that Amity Board of Education approve the following Change Orders:*

- *Change order 1a to include electrical conduits, trenching and backfill to Comboxes (8) and empty conduits to home side poles for cameras totaling \$11,133.00*
- *Change order #1 for price increases of \$59,060.13*

*VOTES IN FAVOR, 6 (unanimous)*

*MOTION CARRIED*

*MOTION by Christopher Browe, Second by Dr. Turner, to recommend the Amity Board of Education approve the following budget transfers:*

- *A transfer from Bond Contingency Account to the Athletic Project Account. Add empty conduits to 8 locations and to the home side poles for cameras at the stadium at Amity High School:*

<i>ACCOUNT NUMBER</i>	<i>ACCOUNT NAME</i>	<i>FROM</i>	<i>TO</i>
<i>17-00-15-0053-5720</i>	<i>Bond Contingency</i>	<i>\$11,133</i>	
<i>17-00-15-0047-5720</i>	<i>Athletic Projects</i>		<i>\$11,133</i>

- *A transfer from Bond Contingency Account to the Athletic Project Account to cover the price increases change order #1.*

<i>ACCOUNT NUMBER</i>	<i>ACCOUNT NAME</i>	<i>FROM</i>	<i>TO</i>
<i>17-00-15-0053-5720</i>	<i>Bond Contingency</i>	<i>\$59,061</i>	
<i>17-00-15-0047-5720</i>	<i>Athletic Projects</i>		<i>\$59,061</i>

- *A transfer from Bond Contingency Account to the HVAC Project Account for increased engineering costs.*

<i>ACCOUNT NUMBER</i>	<i>ACCOUNT NAME</i>	<i>FROM</i>	<i>TO</i>
<i>17-00-15-0053-5720</i>	<i>Bond Contingency</i>	<i>\$10,000</i>	
<i>17-00-15-0048-5720</i>	<i>HVAC Projects</i>		<i>\$10,000</i>

*VOTES IN FAVOR, 6 (unanimous)*

*MOTION CARRIED*

**8. Discussion of Monthly Financial Statements**

**9. Director of Finance and Administration Approved Transfers Under \$3,000**

**10. Discussion and Possible Action on Budget Transfers of \$3,000 or More**

*MOTION by Christopher Browe, Second by Sharon Huxley, to recommend the Amity Board of Education approve the following budget transfer to cover the leasing of 784 devices.*

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-15-2512-5255	Medical	\$55,010	
05-14-2350-5330	Professional Technical Services		\$55,010

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

*MOTION by Christopher Browe, Second by Matthew Giglietti, to recommend Amity Board of Education approve the following budget transfer to cover the cost of filling the fuel tank at Bethany Middle School.*

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
03-14-2600-5621	Natural Gas	\$15,300	
01-14-2600-5620	Fuel Oil		\$15,300

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

**11. Discussion and Possible Action on Standard Year-End Transfers**

*MOTION by Christopher Browe, Second by Matthew Giglietti, to recommend the Amity Board of Education authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity Finance Committee and Amity Board of Education.*

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

**12. Other Information Items:**

- a. **Capital Project Expenditure Report- informational**
- b. **Food Service FY22**

**13. Adjourn**

*MOTION by Sharon Huxley, Second by Christopher Browe, to adjourn the meeting*

VOTES IN FAVOR, 6 (unanimous)

MOTION CARRIED

Meeting adjourned at 6:26 p.m.

Respectfully submitted,

*Pamela Pero*

Recording Secretary