

Broad Based Planning Committee Meeting Minutes

November 25, 2013

Committee Members Present

Maya Votapek, Jackie Votapek, Jenni Guillion, Claire Dana, Greg Dana, Lisa France, Kris Kingery, Laura Samide, Megan Schneider, Diane Young, Mandy Sparzo, Christina Rachfalski, Amy Maharas, Lori Taylor, Ginger Davis, Erin Brown, Sharon Irk, Mary Burkhart, Dustin Sites, Lyndsay Corya and Venetia Faulkenberg.

Minutes

The meeting began at 6:30 p.m. on Monday, November 25, 2013. Mrs. Faulkenberg welcomed everyone for coming and reviewed the objectives for this evening. We need to prepare an action plan for the improvement of the five required written plans to be available for public inspection.

The first plan, Multifaceted Student Assessment/ID Plan is currently underway with the assistance of our two consultants from Ball State University, Ginny Burney and Kristie Neumeister. They were here this week working with our first and second grade teachers, for the first of two days, helping our teachers with professional development, learning the characteristics and behaviors of high ability students and how to cluster students for instruction at higher and deeper levels. In January, our consultants will be back for a second day. In February the consultants will be here to work with our kindergarten teachers.

The second plan, Curriculum and Instructional Strategies Plan was covered earlier this year with the K-6 level on September 16th and 7-12 level on October 29, 2013.

For the third plan, Counseling and Guidance, this plan was completed about three years ago, so we will break into groups tonight to review this plan and update as necessary. The other two plans will be worked on both tonight and on February 3, 2014.

For the Counseling and Guidance Plan, the members working on this plan will be: Ginger Davis – Facilitator, Lyndsay Corya, Leslie Kimery, Luke Kimery, Laura Samide, Christy Shepard, Lisa France, Jackie Votapek, Maya Votapek and Diane Young. The tasks will be to create a way to survey the counseling staff in the district around the goals of our plan. Also, to determine how we can support the implementation of the plan with fidelity and assure that the plan is being followed.

For the Systematic Program Assessment Plan, the members working on this plan will be: Dustin LeMay – Facilitator, Sharon Irk, Jennifer Guillion, Lori Taylor, Mary Burkhart, Tracy Wheeler, Dustin Sites, Matt Shockley and Cara Voorhorst. Their tasks will be to look at the data on the subgroups at the district level. The charge is for Indiana districts to have the subgroups represented appropriately in the High Ability program. How can we go about this process with valid and reliable data? How might we communicate this?

The last group will work on the Professional Development Plan. The members will consist of Kris Kingery – Facilitator, Jeff Osterman, Judy Harrison, Erin Brown, Mandy Sparzo, Sam Sparzo, Megan Schneider, Amy Maharas, Christina Rachfalski, Greg Dana and Claire Dana. The tasks will be what professional development might we offer our parents second semester? Also to talk about the dates and create a marketing process for these events.

The members broke out into their sub-committee groups to work until 7:20 pm.

The group gathered for final questions. Venetia Faulkenberg thanked the members for coming and reminded everyone of the remaining meetings: Monday, February 3, 2014. The meeting adjourned at 7:30 p.m.