

Town of Mashpee

Town Clerk



16 Great Neck Road North
Mashpee MA 02649
Phone # 508-539-1400 ext. 561
Fax # 508-539-2892
e-mail address mcsantos@ci.mashpee.ma.us

Date: August 28, 2020

Mashpee Town Hall
16 Great Neck Road North
Mashpee, MA 02649

In accordance with the Massachusetts General Laws, Chapter 39, Section 23A-C, regarding
Massachusetts Open Meeting Law the:

School Committee-Business Meeting

give you notice that it will meet for the purpose of acting upon such business as may come before it.

Day and Date of Meeting: Wednesday, September 2, 2020

Time of Meeting: 5:30 PM

Place: Quashnet Library, 150 Old Barnstable Rd, Mashpee MA

To join virtually:

Zoom Meeting: <https://zoom.us/j/97487555404>

Phone: 1 646 558 8656

ID #974 8755 5404

Chairman: George Schmidt/ gkh

Windows will be closed and lights will be shut off after meeting.

Initials

*****Please keep in mind that rooms are assigned on a first come, first serve basis. Therefore, it is imperative that you notify this office as quickly as possible to reserve your meeting room.***

Except in an emergency, a notice of every meeting of any governmental body shall be filed with the clerk of the city or town in which the body acts, and the notice or a copy thereof shall, at least forty-eight hours, including Saturdays but not Sundays and legal holidays, prior to such meeting, be publicly posted in the office of such clerk or on the principal official bulletin board of such city or town.



MASHPEE PUBLIC SCHOOLS
School Committee Business Meeting (IN-PERSON)
September 2, 2020 / 5:30 PM
Quashnet Library, 150 Old Barnstable Rd, Mashpee MA 02649
Agenda*



All in-person attendees are required to wear masks
(Remote Option): Zoom Meeting: <https://zoom.us/j/97487555404>
Phone: 1 646 558 8656 ID #974 8755 5404

Mission and Vision for the Mashpee Public Schools

The mission of the Mashpee Public Schools is to ensure a comprehensive program of academic rigor, scope, and depth to prepare all students to be college and career ready and to value service to others. The vision of the Mashpee Public Schools is that every student, every day, is safe, respected, and ensured to achieve excellence in a personalized learning environment that includes quality teaching, small class sizes, and the use of technology.¹

1	5:30 PM	Call Regular Meeting to Order/Pledge of Allegiance
2	5:31	*Welcome for Ashley Lopes, New Business Administrator
3	5:35	*Ratify agenda of September 2, 2020
4	5:40	Public Comment
5	5:50	Matt Triveri-Update on sports and *plan for the Fall season (p.1)
6	6:10	*Consent Motion <ul style="list-style-type: none">Minutes: Motion to approve minutes
7	6:15	*Approval of Minutes of August 19, 2020 (p. 2-4)
8	6:20	Report of the Superintendent <ul style="list-style-type: none">Update on Planning Forward
9	6:35	Specifically Assigned/Unfinished Business <ul style="list-style-type: none">*School Handbooks with COVID Addendum (p. 5-33)
10	6:55	New Business <ul style="list-style-type: none">School Committee Self Evaluation(p. 34-35)MASC Anti-Racism Resolution (p. 36)
11	7:15	Items the Chair did not reasonably know in advance (Other)
12	7:20	Public Comment
13	7:25	*Adjournment

**Vote Required **The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion.*



PRESS RELEASE

August 28, 2020

South Shore League

On Friday August 28, 2020, the Superintendents of the South Shore League met regarding the fall athletic season and the guidance from DESE, the EEA, and the MIAA.

At the meeting of the Superintendents, the decision was made to proceed with the fall athletic season as outlined below.

1. The first day of fall athletics (practice/tryouts) will be Friday September 25, 2020 for all member schools.
2. The South Shore League will compete in varsity only competitions this fall in the sports of Golf, Cross Country, Soccer and Field Hockey.
3. Volleyball will be played during the floating "Fall II" season (March/April) – along with football and competitive cheerleading as already determined by the MIAA.

The South Shore League Athletic Directors will continue to meet in the coming weeks to finalize a schedule for our member schools. The Superintendents, Principals and Athletic Directors of each school remain committed to providing an opportunity for students to participate in athletics in a safe manner. Although there will not be interscholastic competitions at the sub varsity level within the league, individual schools may still offer opportunities for students to participate in the sport within the school.

All athletic activities will adhere to the EEA, DESE and MIAA guidelines outlined by each organization. Although there remains a significant amount of work to be done, and details to be finalized, know that the health and safety of our student athletes, coaches, staff, and families will remain our top priority.

Details from individual schools will be forthcoming.

School Commiuttee Meeting
August 19, 2020

Minutes

Present were: George Schmidt, Nicole Bartlett, Don Myers and Cathy Lewis.

Also present were: Patty DeBoer, Superintendent of Schools, Hope Hanscom, Assistant Superintendent and Paul Funk, Director of Finance.

1. Executive Session

*To discuss strategy for collective bargaining with Units A, B, C

Mr. Schmidt made a motion to enter into the executive session to discuss a strategy for collective bargaining with Units A,B,C.at 5:15 pm.

Mr. Schmdt adjourned the meeting at 5:37 pm.

2. Call Regular Meeting to Order/Pledge if Allegiance

Mr. Schmidt called the regular meeting to order at 5:40 pm.

3. *Ratify agenda of August 19, 2020

Ms. Bartlett made a motion, seconded by Mr. Myers to ratify the agenda of August 19, 2020.

Roll Call Vote: In favor- Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

4. Public Comment

None

5. Representative from the Mashpee Wampanoag Tribe

No representative present.

6. *Consent Motion

- **Minutes:** Motion to approve minutes of July 22, 2020. Motion to approve minutes of August 10, 20202

Mr. Myers made a motion, seconded by Ms. Lewis to approve the July 22 and August 10 minutes, as presented.

Roll Call Vote: In favor - Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

- **Adjournment:** Motion to adjourn.

Mr. Schmidt requested to remove from consent motion. Committee agreed.

- **Warrant Signing:** Motion to return to School Committee Policy of 3 signatures on all warrants understanding that if circumstances change we will return to the Chair's signature only.

Mr. Myers requested to remove warrant signing from consent motion to discuss later in the agenda. The Committee agreed.

7. *Approval of Minutes of July 22, 2020 & August 10, 2020

Roll Call Vote: Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

8. Report of the Superintendent

- Update on Planning Forward

Mrs. DeBoer updated the Committee on the initiatives and progress made on planning forward.

- Personnel Update

Mrs. DeBoer reviewed the personnel report with the Committee.

9. Report of the Business Administrator

- FY21 Budget Update

Mr. Funk reviewed the FY21 budget with the Committee.

- Budget Impacts of COVID 19 (Report of Finance Working Group)

Mrs. DeBoer presented an update on the Finance working group meeting.

10. Subcommittee Reports

Policy *Emergency COVID Related Policies (EBC-General Policy on Covid-related issues, EBCF - Face Coverings)

Ms. Lewis made a motion, seconded by Ms. Bartlett to approve policies EBC and EBCF as presented.

Roll Call Vote: In favor - Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

Ms. Bartlett made a motion, seconded by Mr. Myers to add a school committee meeting on 9/2/20 and move the 9/16/20 meeting to 9/23/20. Also add an executive session on 8/24/20 for the purpose of discussing a strategy for collective bargaining with Units A, B, C.

Roll Call Vote: In favor - Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

11. Specifically Assigned/Unfinished Business

- School Handbooks - (*Vote to postpone action until 9/2/20 meeting).

Ms. Lewis made a motion, seconded by Ms. Bartlett to postpone the vote on school handbooks until the 9/2/20 meeting.

Roll Call Vote: In favor - Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

12. New Business

- *Vote of support the addition of 6 custodians-one 1st-shift custodian and one-2nd shift custodian at each school

Mr. Myers made a motion, seconded by Ms. Lewis to support the addition of 6 custodians- one 1st shift and one-2nd shift at each school.

Roll Call Vote - In favor - Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

- ***Ratification of MOA for SY20-21**

Ms. Bartlett made a motion, seconded by Ms. Lewis to postpone the ratification of the MOA until the August 24, 2020 meeting.

Roll Call Vote: In favor - Ms. Lewis, Ms. Bartlett and Mr. Schmidt; abstain - Mr. Myers

- ***Add school committee meeting on 9/2/20**

The vote to add the meeting was voted on earlier in the agenda.

- ***Change 9/16/20 school committee meeting to 9/23/20**

The vote to change the 9/16/20 meeting to 9/23/20 was voted earlier in the agenda.

- **Retiree recognition**

Paul Funk, Director of Finance was recognized for his many years of service and support throughout the years he worked in the Mashpee Public Schools.

13. Items the Chair did not reasonably know in advance (other)

Mr. Myers made a motion, seconded by Ms. Bartlett to postpone the signature vote until the school returns to a more normal time.

Roll Call Vote: In favor - Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

14. Public Comment

None

15. *Adjournment

Mr. Schmidt made a motion, seconded by Ms. Bartlett to adjourn the meeting at 7:20 pm.

Roll Call Vote: In favor - Ms. Lewis, Mr. Myers, Ms. Bartlett and Mr. Schmidt; opposed - none.

Respectfully submitted by,

**Catherine E. Loyko
School Committee Recording**



Patricia M. DeBoer
Superintendent
Hope Hanscom
Assistant Superintendent

Mashpee Public Schools
KENNETH C. COOMBS SCHOOL
152 Old Barnstable Road
Mashpee, MA 02649
508-539-1520
Fax 508-539-1530

Paul M. LaBelle
Principal
plabelle@mpspk12.org
Dr. Debra Goulart
Assistant Principal
dgoulart@mpspk12.org

June 24, 2020

Dear Members of the School Committee, and Superintendent DeBoer,

Each year the KCC Parent/Student Handbook and its policies are reviewed for clarity and accuracy. The changes below are based on some recommendations of the School Based Leadership Team, the PULSE team, and through administrative review. All modifications and updates are suggested to improve student learning, ensure a safe learning environment for students, and to reinforce the MPS MTSS framework at KC Coombs School.

Items noted with an * are changes shared with the Quashnet School

PAGE	TOPIC	RATIONALE
	Cover	Change School Year to 2020-2021
1	Principal's Letter	New letter from incoming "Principal Goulart"
3	Table of Contents	Change of Principal, Asst Principal and Adm Asst. Change of Business Manager --TBA Change of School Committee Chair and Vice Chair
6		Insert 2020-2021 School Calendar
7	Faculty Listing	Updated accordingly
8	Attendance	*Paragraph one – Remove <i>"Please note that perfect attendance is celebrated and recognized for each term. To receive this recognition, a student must have not ;absences, no tardies, and no dismissals. Students must be in attendance whenever school is in session. "</i> to support the current in regards to the COVID-19 pandemic.
8	Attendance	*School Hours- Change <i>"School Opens: 9:00 AM to 8:50"</i>
8	Attendance	Paragraph 2- Remove double period at the end of the bold type text
13	Cafeteria	Reflect new language related to COVID-19 --TBD
14	PTO	*Add PTO Board Members *Add PTO website link
22	Health (School Nurse)	Replace entire section with attached document

All students, regardless of race, color, sex, gender identity, religion, national origin, sexual orientation, disability, or homelessness, have equal access to the general education program and to the full range of co-curricular/enrichment/sports programs offered by the Mashpee Public Schools.



Patricia M. DeBoer
Superintendent
Hope Hanscom
Assistant Superintendent

Mashpee Public Schools
KENNETH C. COOMBS SCHOOL
152 Old Barnstable Road
Mashpee, MA 02649
508-539-1520
Fax 508-539-1530

Paul M. LaBelle
Principal
plabelle@mpspk12.org
Dr. Debra Goulart
Assistant Principal
dgoulart@mpspk12.org

27	Report Cards	Paragraph one-Remove sentences 5 and 6 to " <i>Report cards will be issued via email to Custodial Parents / Guardian. Special Education progress reports will be mailed.</i> "=
34	Retention Policy	Item #1 - remove " <i>Grades 3-6</i> " and replace with " <i>Grades PK-2</i> "
58, 59	Index	*Updated accordingly

Respectfully submitted,

Paul LaBelle
Principal

Debra Goulart
Assistant Principal

To: Mashpee School Committee

From: MaryKate O'Brien, Quashnet School Principal

Date: June 10, 2020

Re: Proposed Parent/Student Handbook Changes for 2020-2021



Proposed changes to the Quashnet School Parent/Student Handbook for SY 2020-2021:

Page	Topic	Change	Rationale
2	School Administration	Updated staff	Change in staff
2	Mashpee School Committee	Title/roles of committee members to be updated.	Corrections will be updated accordingly
3	MPS Calendar	Updates to FY21 Calendar	
6	Quashnet School Faculty/Staff	Updated to reflect retirees and position changes	Final changes will be made in August 2020
7	Attendance	Deleted one sentence from this section starting with "Beginning in November..."	Attendance will be monitored regularly.
14	School Behavior Tier 1	The words "without a note" were deleted in Section A-a	Tardiness is recorded with or without a note
16	School Behavior Tier 3	Added "m" - leaving the designated area or assigned group during a field trip	Clarification of expectations
22-29	Health (School Nurse)	Phone number and email added to first paragraph on p 22; Under Treatment: clarify call to rescue p 23; Under Notifications: ConnectEd system updated to School Messenger p 27.	Update information
28	Homework	Homework expectation time adjusted from not to exceed 2 hours to 1.5 hours for Grades 4-6	This change allows for 30 min. of Reading/ELA, 30 minutes of Math, 30 minutes of Science/Social Studies or special project.

Thank you for your consideration.

Respectfully submitted,

MaryKate O'Brien

MMHS Parent/Student Handbook Updates:
2020-2021 School Year

Handbook Page #	Current Language	Proposed Language Change
Page(s): 1, 2, 3, 4, 5, 6	Annual Updates: School-Year, Personnel Update, School Committee Reorganization, School Calendar	N/A.
Page 9	Staffing/Personnel Updates	N/A
Page 13	Term, Progress Report, and Report Card Dates updated	N/A
Page 44	Reasonable Suspicion Criteria	ADD: Vaping detectors set off before, during, and after the school day
Page 52	<p>When a student does not meet full immunization/physical exam requirements according to the Massachusetts Department of Public Health and Massachusetts General Laws, Chapter 76, Sec. 15, the following steps will be taken:</p> <ul style="list-style-type: none"> • Written notification of missing immunizations will be sent to the parent/guardian with an exclusion date of within three (3) weeks. • If after three (3) weeks, the student is non-compliant, the parent/guardian will be called to discern the reason for non-compliance. • Only if a documented appointment with an MD has been made will the student be allowed to attend school. • The student will be excluded from school three (3) weeks from notification, if no updated immunization record or documented MD appointment is made. 	See Attached Document (Health/School Nurse)

Attachment for Health/School Nurse Proposed Update

HEALTH (School Nurse)

A School Nurse is on duty during school day hours. Students who feel ill during school hours must have authorization to visit the School Nurse office except in an urgent/emergent circumstance.

Absence

When a child is absent due to illness, it is the responsibility of the parent or guardian to telephone or email the attendance line/email by 10:00 AM. The student will need to bring an absentee note, signed by a parent or guardian, after an illness upon returning to school. If a student is absent for 5 or more consecutive days a note from the Health Care Provider is required upon return to school. Please include the reason for absence in your communications.

Student Information Data Sheet

The Returning Student Information Data must be updated at the start of each school year and edited with any information changes throughout the school year. This data sheet is accessed through an electronic link sent to families. InfoSnap is the name of the online data management system. At any time throughout the school year if changes occur, i.e. any changes in employment, home phone number, home address, cell phone number or emergency contact persons, an update is essential. Please notify the office immediately when a contact telephone number is changed if you are unable to access the online data sheet. This is necessary so the school can contact you in the case of an emergency. **PLEASE NOTE: No student will be able to attend a field trip out of the school building without the emergency data information confirmed at the beginning of each academic year.**

Dismissal for Illness

The parent/guardian will be contacted if the nurse determines that the student is not well enough to remain in school. The emergency contact person will be called if the nurse is unable to contact the parent/guardian. The emergency contact must be willing and available to take responsibility for your child in the event of an injury or illness. In the event of an emergency, 911 will be called, you will be notified and your child may be transported to the nearest hospital.

Immunization

It is the parent/guardian's responsibility to provide required immunization information at the time of registering a child for school and of subsequent immunization doses as they are given. Compliance with the following immunization series is required by the state of Massachusetts (M.G.L., Chapter 76, Section 15): Diphtheria, Pertussis, Tetanus (DPT); Polio (OPV); Measles, Mumps, Rubella (MMR); Hepatitis B series; Meningococcal and Varicella (or a Health Care Provider certified reliable history of chickenpox disease). If immunization is not sufficient to conform with state law, the child may be excluded until such

time as immunization is certified by a licensed Health Care Provider. Please note: All medical/religious exemptions must be renewed in writing each school year.

Physical Examinations

Physical examinations are required by Massachusetts state law, (105 CMR 200.100) for students in grades K, 4, 7, and 10. All transfer students must have a physical examination within six months prior to transfer or six months thereafter. It is recommended that a primary care provider or health care facility perform all physical examinations. Please note: A physical examination is required annually for any students participating in interscholastic sports.

Injury

Every accidental injury in school or on the grounds, no matter how slight, should be reported immediately to the teacher in charge and to the School Nurse.

Physical Education Excuses

Students may be excused from physical education classes for medical reasons only. Students needing to be excused for a brief interval, (1-2 days), must bring a note, dated and signed from a parent/guardian or may be excused at the discretion of the School Nurse. Any long term exclusion from physical education class requires medical documentation from the student's health care provider.

Medical History/Needs

Parents/Guardians are required to notify the School Nurse at the start of, or during the school year, if their child has any medical conditions that may need monitoring during the school year. This includes food allergies, seizures, diabetes, cardiac conditions, migraines, asthma, fractures, bee sting allergies, etc. Please also notify the School Nurse of any medications that are taken at home. **It is vital that the school be aware of medical conditions and/or medications to ensure the safety of your child.** **Severe allergies should be brought to the attention of the School Nurse immediately.**

Treatment

The school is not responsible for treatment. School policy does not permit school personnel to treat or to prescribe treatment. Emergency care is limited to first aid: the immediate and temporary care given in case of accident or sudden illness to save life or prevent further injury. Should a severe emergency develop local Emergency Medical Services (EMS) and the parent/guardian will be contacted.

Counseling

The School Nurse is a resource person who is available for health counseling. Students are encouraged to discuss any health-related problems with the School Nurse.

Pediculosis (Head Lice)

The Mashpee Public School District will adhere to the following protocol for the management of pediculosis (head lice) based on the recommendations of the American Academy of Pediatrics, the Massachusetts Department of Public Health, and the National Association of School Nurses. The management of pediculosis should not significantly disrupt the educational process.

Children found with live head lice or children found with nits that have had no current treatment will be dismissed to parents/guardians for treatment. Head lice are not associated with infectious disease; therefore, students will not be excluded from school after the appropriate lice treatment.

The School Nurse will determine evidence of treatment prior to the child returning to the classroom. The child may be readmitted to school even if some nits are noted. Further monitoring of the child for signs of re-infestation by the School Nurse is appropriate. Parents will receive education regarding the prevention, early detection, and treatment of pediculosis.

Screening Programs

Tuberculosis (TB)

In accordance with the recommendation of the Division of Tuberculosis Prevention and Control of the Massachusetts Department of Public Health, all new students who are coming from designated countries outside of the U.S. (Africa, Asia except Japan, Central America, South America, Mexico, Eastern Europe, the Caribbean, or the Middle East) and anyone who has recently traveled for greater than a month to a designated country outside of the U.S. will be assessed by the School Nurse for Tuberculosis (TB) risk and referred to a Massachusetts licensed health care provider for further evaluation if any risk is identified. Students in need of a referral will not be cleared to start or resume attendance at school until they are cleared by the School Nurse.

State Mandated Screenings

Students are required to have the following state mandated screenings at the Middle/High School level: Vision and Hearing grades 8 and 11; Postural grades 7, 8 and 9 and Height and weight grades 7 and 10 with a BMI calculation. Parents/guardians will be notified of any abnormal findings. A referral letter will be sent home. SBIRT (Screening, Brief Intervention to Treatment) is completed for grades 7 and 9. More information on SBIRT screening is found on the MPS website. It is the responsibility of the parent/guardian to follow-up with their health care provider on all abnormal screenings. Parents/guardians may choose to opt their student out of mandated screenings by notifying the School Nurse in writing of their decision. Parents will need to provide documentation that the student's Health Care Provider has completed the required screenings. Additionally, appropriate grade level screenings are provided to all students new to the district under M.G.L. Chapter 71B.

Medications

MASHPEE PUBLIC SCHOOLS

2020 - 2021

PARENT/STUDENT HANDBOOKS

ADDENDUM--RELATED TO COVID-19



- **DO YOUR PART, STAY 6 FEET APART.**



- **YOUR DAILY TASK, WEAR A MASK.**



- **YOUR ROUTINE, KEEP YOUR HANDS CLEAN.**



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P. 15A	Additional Transportation Guidance
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P. 21A	Beginning-of-Year Parent/Guardian Sign-offs

Daily Schedules
 Middle/High 8:20AM-2:50PM (1/2 day 11:45 dismissal)
 Quabbin 9:05 AM-3:35 PM (1/2 day 12:30 dismissal)
 Coombs 9:05 AM-3:35 PM (1/2 day 12:30 dismissal)

2020-2021 MASHPEE PUBLIC SCHOOLS CALENDAR (REVISED)
 (Approved by School Committee on 8/10/20)

Grades Pre-K through Grade 6
 Term Ends
 Term 1: Dec 15
 Term 2: Mar 26
 Term 3: Jun 21
 Report Cards Issued:
 Term 1: Dec 21
 Term 2: Mar 31
 Term 3: Jun 21

July '20

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST '20

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Grades 7-12
 Term Ends
 1st term Nov 13 / 2nd term Feb 2
 3rd term Apr 9 / 4th term Jun 16
 Report Cards
 1st term Nov 18 / 2nd term Feb 8
 3rd term Apr 13 / 4th term Jun 18

August
 8/31 -Staff Professional Day

September
 1-3 Staff Professional Days
 4-No School
 7-Labor Day-No School
 8-11 Staff Professional Days
 14-15 Staff Professional Days
 16-School begins grades 1-12
 17-School Begins Pre-K&K
 11 Days

SEPTEMBER '20

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER '20

S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October
 12-Indigenous Peoples Day-No School
 22 & 27- Early Release Coombs and Quabbin Only
 (Parent/Teacher Conferences)
 21 Days

November
 3- No School Presidential Election
 11-Veterans Day- No School
 23-24 Teacher Professional Day/no school
 25-27-Vacation- No School
 14 Days

NOVEMBER '20

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER '20

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December
 24-31-Vacation-No School
 17 Days

January
 1-Vacation- No School
 15- Professional Day- No School
 18-M.L. King, Jr. Day- No School
 18 Days

JANUARY '21

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY '21

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

February
 15-19-Vacation- No School
 15 Days

March
 19-No School - Professional Day
 22 Days

MARCH '21

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL '21

S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April
 19-23-Vacation- No School
 17 Days

May
 31-Memorial Day- No School
 20 Days

MAY '21

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE '21

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June/July
 5-MMHS Graduation
 7-Early Release- all schools
 21-Early Release/tentative last day of school for students(with no snow days)
 28-Tentative last day with 5 snow days
 15 Days

MASHPEE PUBLIC SCHOOLS

14

SCHOOL YEAR 20-21 LEARNING OPTIONS

Coombs School (PreK – Grade 2)

- Option A: 100% in-person learning with all DESE health and safety requirements in place
- Option B: 100% remote blended learning provided by the student's Mashpee teacher

Quashnet School (Grades 3 – 6)

- Option A--Grade 3: 100% in-person learning with all DESE health and safety requirements in place
- Option A--Grades 4 -6: Hybrid learning (alternating between 1 week of in-person learning with all DESE health and safety requirements in place and 1 week of remote blended learning provided by the student's teacher(s))
- Option B: 100% remote blended learning provided by the student's Mashpee teacher(s)

Mashpee Middle-High School (Grades 7 – 12)

- Option A: Hybrid learning (alternating between 1 week of in-person learning with all DESE health and safety requirements in place and 1 week of remote blended learning provided by the student's teacher(s))
- Option B: 100% remote blended learning provided by the student's Mashpee teacher(s)

UP-TO-DATE STUDENT RECORDS--POWER SCHOOL DATABASE

All Mashpee parents/guardians are expected to complete the annual update of student records at the beginning of the school year through PowerSchool. This ensures that we have accurate contact information (home/mailing address, parent/guardian telephone numbers and email addresses, emergency contacts (4), and updated health information). All parents/guardians are expected to discuss with their child's health care provider any specific medical needs or concerns prior to the start of school and to contact their school nurse for further discussion of this information.

LOCAL Emergency Contacts

PRIOR to returning to full in-person or hybrid learning, families **must** provide the school nurse with at least four local emergency contacts, indicating individuals who will be able to come to the school and pick up their child if they become sick during the school day. Dismissing sick children (and staff) in a timely fashion (within 30 minutes) is imperative for the safety of all.

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MASHPEE PUBLIC SCHOOLS
Health Office Return to School Parent Letter (September 2020)

We acknowledge that many may have worries and concerns about sending their child back to school and how they can keep their child safe against the spread of COVID-19. While you can't control the virus itself, you *can* control the actions that are taken to reduce your child's risk of getting the infection. Following these steps before, during, and after school will help support the health and safety of your child.

BEFORE SCHOOL STARTS

Even before the next school year begins, there are measures you can take to help keep your child well and help them develop healthy habits.

1. Practice "mask training" – Teach your child how to properly wear a mask for long periods of time. This includes demonstrating how to cover both their nose and mouth for full coverage. The sooner you start practicing with children, the more comfortable they will become with it. In the summer months, consider practicing mask wearing while watching TV, and doing outdoor activities to slowly build up your child's mask tolerance.

2. Schedule a well-visit – Please make sure your child is up to date on well visits and provide a copy of their most recent physical to the school nurse. Please be sure to speak with your child's pediatrician to address any chronic or underlying health conditions to ensure they are under control. If your child requires medications or specific medical care at school please visit our website for the required physician and parent forms. Please contact your child's school nurse to schedule an appointment to discuss these needs .

Immunizations and Physicals: All students (in-person, hybrid, and remote) must remain up to date with their required immunizations and physical exams. This includes the new requirements for the Meningococcal vaccine for grades 7 and 11 upon entrance, and seasonal influenza for ALL students by December 31, 2020

3. Remember to practice self-care during these difficult times. Eat well, get enough sleep, try to maintain routine, exercise.

ONCE SCHOOL BEGINS

1. Prepare a health toolkit – If your child is attending in-person learning, send them to school with at least two clean masks. Tissues and hand sanitizer will be provided at school. Also, be sure to pack lunches for kids. Students should be able to open the lunch items without any assistance from teachers or other students. Younger students should practice opening items such as snacks, drinks and sandwich containers by themselves. Students should also bring a clean filled water bottle, a beach towel, and a change of clothes as needed (elementary). All items will travel back and forth to school each day in the child's backpack.

2. Conduct symptom checks –Please complete the daily symptom checklist previously shared. If a child, or any family member in the home, exhibits early signs of sickness, err on the side of caution and keep your child home. Symptoms of concern include, but are not limited to:

- Fever 100.0 F or > or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Vomiting
- Diarrhea

A parent/caregiver must check this list each day before sending the student to school. If any item above has been checked, please keep the student home and notify the school nurse immediately.

WHILE AT SCHOOL

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If your child is going back for in-person learning, stress the importance of masking, hand washing, and physical distancing.

1. Mask-wearing – Wearing a mask properly can help reduce the spread of COVID-19. A properly fitted mask with at least two layers of breathable material should fit snugly over the nose and tuck under the chin. The fitting should not slip down or expose the whole nose. Neck gaiters, open chin triangle bandanas and face coverings containing valves, mesh material or holes of any kind will **not** be considered appropriate face coverings. Please put your child's name on their masks.

2. Handwashing – Handwashing is one of the best ways to protect against the virus and should be done repeatedly throughout the day. Teach them to wash their hands for a minimum of 20 seconds each time and they should refrain from touching their eyes, nose and mouth as much as possible. Hand-sanitizer with at least 60% alcohol content will be used if soap and water are not available and hands are not visibly dirty. **If parents/guardians choose to opt their child out of using hand sanitizer, please send in a written notice to the school nurse.**

3. Physical distancing – Teach your child about what physical distancing looks like and means. Signs, floor markings and classroom furniture will be set up to encourage this. Your child will also have their own items and sharing items will be discouraged. Items that are used by others will be cleaned and disinfected between uses by staff and in the upper grades students will clean their own desks after use with an approved wipe.

AFTER SCHOOL

Establishing an after-school hygiene routine with your child is a great best practice to keep your home as free from germs as possible.

1. Practice cleanliness – Have your child remove their shoes upon entering the house. Encourage them to thoroughly wash their hands immediately when they come home, and keep good hygiene by showering regularly. Be sure to wash your child's clothes after each wear and to clean and/or replace masks regularly as well. If using a cloth, reusable mask, wash and dry after each use.

2. Checking-in emotionally – A new school year, with many new obstacles, is certainly stressful and emotionally challenging for kids, especially those who are learning virtually. Be sure to connect with your child each day to see how they are coping with their new norms and what they are experiencing both at school and at home with their learning. Reassure your child that they are doing a great job.

Please feel free to reach out to your School Nurse via email if you have a question, concern, or even just to say hello. We miss our students and are looking forward to seeing them when we return to school.

MMHS Nurse:

Joyce O'Connor ,MSN, RN, FNP-C joconnor@mpspk12.org 401-237-7203

QS Nurse:

Terri Richards, MSN,RN trichards@mpspk12.org 440-462-2409

KCC Nurse/Nurse Coordinator:

Stacey Schakel, M.Ed, MSN, RN, CAGS, NCSN sschakel@mpspk12.org 401-249-0341

MASHPEE PUBLIC SCHOOLS

Student Health and Wellness Screening

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We are asking parents and caregivers to help us protect the health and safety of all of our students and staff by conducting health screenings for COVID-19 symptoms at home before sending your child into school each day. Please use this checklist to screen your child before they come to school each day.

The student has experienced ANY of the following symptoms within the last 24 hours:

- The student has a fever (100.0 degrees Fahrenheit or higher), shortness of breath or difficulty breathing, persistent cough, chills, sore throat, muscle or body aches, nausea or vomiting, diarrhea or new loss of taste or smell. (As more symptoms are updated by the CDC or other public health agencies, please include those symptoms as well.) If the student develops any of the above-mentioned symptoms, ensure that he/she 1.) isolates immediately; 2.) avoids contact with others; and 3.) remains at home until the symptoms subside or medically cleared by a health professional. The parent/guardian is expected to seek appropriate medical attention and also to notify the School Nurse.
- The student has had close contact with an individual diagnosed or suspected positive of COVID-19 within the past 14 days. Close contact means: living in the same household, caring for, being within 6-feet, or coming in direct contact with secretions (e.g. sharing utensils, being coughed on, etc.) of a person who has tested positive for COVID-19 while that person was symptomatic.
- The student has been asked to self-isolate or quarantine by a doctor or health official.
- The student has traveled outside of Massachusetts (if travel is necessary, the student may be asked to remain away from school for 14 days upon returning home to stay in compliance with self-quarantine State of Massachusetts guidelines).

A parent/caregiver must check this list each day before sending the student to school. If any item above has been checked, please keep the student home and notify the school nurse immediately.

Thank you for helping us keep all students and staff safe and healthy!

- **DO YOUR PART, STAY 6 FEET APART.**



- **YOUR DAILY TASK, WEAR A MASK.**



- **YOUR ROUTINE, KEEP YOUR HANDS CLEAN.**



Please see: [Protocols for responding to COVID-19 scenarios in school, on the bus, or in community settings August 20, 2020](#)

Definition of a close contact

If a student or staff member tests positive for COVID-19, their close contacts will be defined as only those who have been within 6 feet of distance of the individual for at least fifteen minutes, while the person was infectious. The infectious period begins 2 days prior to symptom onset. If someone is asymptomatic, the infectious period is considered to begin 2 days prior to the collection of their positive test. While previous guidance stated that all students in an elementary classroom would be defined as close contacts, this new guidance provides a narrower definition of a close contact which mirrors DPH Guidance.

Policy of when a close contact may return to school

All close contacts should be tested but must self-quarantine for 14 days after the last exposure to the person who tested positive, regardless of test result. After further consultation with the medical community, we are updating this guidance as the virus can cause illness from 2-14 days after exposure and even asymptomatic individuals can transmit the virus. Going forward, even if an individual identified as a close contact receives a negative test result, they must continue to self-quarantine for the full 14 days as the virus may take up to 14 days to cause illness.

Policy of when a student/staff person may return to school after COVID-19 symptoms

If a student or staff member has COVID-19-like symptoms, they may return to school after they have tested negative for COVID-19, have improvement in symptoms, and have been without fever for at least 24 hours without the use of fever reducing medications. If a provider makes an alternative diagnosis for the COVID-19-like symptoms, the individual may return to school based on the recommendations for that alternative diagnosis (e.g., influenza or strep pharyngitis).

If a student or staff member presents COVID-19-like symptoms and chooses not to be tested, they may return to school 10 days from start of symptoms, as long as their symptoms have improved and they have been without fever for at least 24 hours prior to their return to school without the use of fever reducing medication.

Definition of COVID-19 related fever

Over the summer, the threshold for a COVID-19 related fever by the Centers for Disease Control and Prevention (CDC) has been updated from greater than 100.4°F to greater than 100.0°F. As a result, going forward, **a fever as a COVID-19 symptom will be defined as 100.0°F or higher.**

Students wearing masks

Masks or face coverings are among the most critical components to reduce the transmission of COVID-19. Students in PreK and above are required to wear a mask/face covering that covers their nose and mouth at all times, with the exception of meals and mask breaks. All students will receive training on the proper way to remove and handle their masks. Even if students are spaced six feet apart in classrooms, the use of masks is still required unless students are eating lunch or taking a mask break.

Physical distancing guidelines

Physical distancing is a critical tool in preventing the spread of COVID-19. The CDC and DPH recommend 6 feet of distance between individuals. The World Health Organization and the American Academy of Pediatrics recommend a minimum of 3 feet of distance. DESE recommends that districts aim for 6 feet of distance where feasible. When 6 feet is not feasible, 3 feet is an acceptable minimum as long as staff and students wear masks covering the nose and mouth at all times. If the 3 feet minimum is applied on the bus, all staff and students regardless of age must wear masks at all times. Please note that decisions to apply a 3-foot minimum will likely increase the number of close contacts associated with the occurrence of a case.

Immunizations required in all models of learning

Previously released guidance emphasized the importance of maintaining school immunization requirements and obtaining the flu vaccine as students return to in-person school. This is equally important for students who are enrolled in remote or hybrid schooling models. Immunization requirements, including the seasonal flu vaccine, must be met in all models of learning.

Medical waiting room

As noted in previous DESE guidance, schools must establish a separate room for students exhibiting COVID-19 symptoms or who may have learned about a positive test result while at school, while waiting to be picked up by a family member. This space must be supervised. If feasible given space and staffing constraints, schools are encouraged to provide individual students with their own waiting room. If more than one student is in the same waiting room at a time, each student must be at least 6 feet apart (and should be spaced as far apart as possible) and wearing a surgical mask (non-N95 and non-cloth) while in the medical waiting room.

If a student does not already have a surgical mask, the school should provide one. Schools must also be equipped with the PPE for the staff involved with supervision of the medical waiting room.

Supporting the safe application of hand sanitizer

Handwashing with soap and water for at least 20 seconds is the best practice. However, hand sanitizer containing at least 60% alcohol should be substituted when handwashing is not available. Hand sanitizer stations have been set up where school staff are typically present, such as common areas, hallways, and classrooms. While the application of hand sanitizer may be necessary throughout the school day (especially if hand washing is less accessible) and does not require specialized instructions for use, districts and schools should avoid placing sanitizer stations in areas that are not typically supervised through the regular presence of staff. **If parents/guardians choose to opt their child out of using hand sanitizer, please send in a written notice to the school nurse.**

Supporting the safety of our students, teachers, staff, and community is our most important mutual priority. We will continue to work in collaboration to update and refine our guidance for schools as the science evolves.

MASHPEE PUBLIC SCHOOLS

REMOTE BLENDED LEARNER: ZOOM Meeting Etiquette and Expectations

BEFORE THE ZOOM MEETING BEGINS

- Check your full schedule each morning and be prepared for your learning day.
- Use the bathroom and eat your breakfast before your learning day begins.
- Be dressed appropriately for school. Wear school-approved attire (no pajamas).
- Choose a quiet space with comfortable seating and a stable surface for your technology (not the bathroom or in your bed please) where you can stay for the duration of your learning. Make sure your background is appropriate and not distracting to others in the Zoom meeting.
- Remove any technology that is not needed for the Zoom meeting so you can focus. Leave your cell phone and other unnecessary devices in another room.
- If there is background noise in your area, use a headset and earphones that have a microphone.
- Check in 5 - 10 minutes before the start of the Zoom meeting to make sure your technology is working properly and is fully charged. Be prepared with your physical and digital documents open ahead of time.

DURING THE ZOOM MEETING

- As soon as you enter your Zoom meeting, mute your microphone to reduce background noise.
- Adjust your camera so your full face is visible for the entire Zoom meeting.
- Follow your teacher's rules for using the microphone, raising hands, and using Chat.
- No eating during Zoom meetings. Use breaks in between your Zoom meetings to stretch, grab a quick snack, and use the bathroom.
- Speaking and Listening: Be sure to listen while others are speaking and to wait your turn to speak. Interruptions are especially challenging over video conferences. Make sure your microphone is muted when you are not speaking.
- Use some method to jot down notes and reminders during your Zoom meetings (assignment notebook, a Google Doc, Post-its, or a physical notebook)

VERY IMPORTANT

- You **MAY NOT** under any circumstances take pictures, screenshots, or record video/audio of a Mashpee Public Schools' Zoom meeting or virtual experience.
- You **MAY NOT** share any part of the Zoom meeting on social media.
- **Never provide the link to live sessions to people who are not in your class.** No one except those in your class are allowed to participate.

Violation of these expectations will result in disciplinary action.

AFTER THE ZOOM MEETING

- Leave your Zoom meeting when dismissed by your teacher, take a quick break if time has been provided, and get ready for your next Zoom meeting if you have one.
- Stay organized. Plan the rest of your day by checking your schedule, notes, homework, and your teacher(s)' landing pages.
- Email your teacher(s) if you have any questions.

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Mashpee Public Schools

Student Expectations for Remote Blended Learning

(100% Remote Learner and Hybrid Alternating Week Remote Learner)

For the 2020 – 2021 school year, remote learning ATTENDANCE, participation, and assignments are mandatory and will be graded, just as they are for students attending school in person.

Required

- Be dressed appropriately for school.
- Camera should be facing the student. Do not walk around with your camera on.
- Your workspace should be set up in a school-appropriate location in your house such as at a desk or a table.
- Your microphone should be muted but available when needed to ask or answer questions, or to contribute to a classroom discussion.
- Respond within 24 hours to emails from MPS staff members.
- Attend all group/class meetings.



Suggestions for Success

- Develop a daily schedule including classes and breaks.
- Participate in your remote classes as you would in person.
- Be aware of your surroundings in terms of your laptop camera.
- Be ready to participate in each class and do independent work.
- Email teachers whenever you have questions or concerns about assignments.
- Complete all assignments on or before appropriate due dates.
- Conduct yourself with integrity and honesty when completing assignments.
- Avoid multitasking during class.
- Give your best effort.

The year-long schedule for hybrid learners is shown on the following pages.

The in-person learning day for all students is 6 hours and 30 minutes. The remote blended learner school day is 5 hours for students in grades K – 6 and 5 hours and 30 minutes for students in grades 7 – 12.

STUDENT ATTENDANCE

Student attendance will be recorded everyday for both in-person learners and remote learners. If a student is a 100% remote learner or on his/her remote week in the hybrid model, attendance will be recorded for each course at MMHS (Grades 7 - 12) as well as for each content area within an elementary classroom (PreK - Grade 6). In-person learners at MMHS will also have their attendance recorded for each class. In-person learners at the elementary level will have their attendance recorded once daily--at the beginning of the school day. Given the nature of this public health crisis, all absences must be accurately reported to the school so that proper documentation and records can be kept and so that our school can help protect the safety and well-being of all.

MASHPEE MIDDLE-HIGH SCHOOL

2020 - 2021 STUDENT SCHEDULE

Student Day: 8:20 AM - 2:50 PM

The schedule shown below alternates A/B over a 2-day period

HYBRID MODEL

Students are divided into 2 cohorts: Mashpee Cohort and Falcons Cohort

Hybrid learners alternate between one week of in-person learning and one week of remote blended learning.



MMHS Schedule for In-Person Learning Weeks (Hybrid Model) Indicated below in blue is the schedule that a remote learner will follow.		
Block	Time (total)	
Arrival	8:00 - 8:20 AM	
Block I	8:20AM - 9:45 AM (85 minutes)	Academic Learning Time
Passing	5 minutes	
Block II	9:50 AM - 11:15 AM (85 minutes)	Academic Learning Time
Passing	5 minutes	
Block III	11:20 AM - 1:20 AM (120 minutes) Includes 85-minute academic learning time and 35 minutes lunch/passing time Note: Lunches will be eaten in the cafeteria and gymnasium with students sitting at individual desks spaced 6 feet apart. The four lunch blocks will alternate spaces between the cafeteria and gymnasium to allow for cleaning and disinfecting of each eating location in between usage.	Academic Learning Time and Staff/Student Lunch First Lunch: 11:20 AM - 11:45 AM (Grade 7) Second Lunch: 11:50 AM - 12:15 PM (Grade 8) Third Lunch: 12:20 PM - 12:45 PM (Grades 9 and 10) Fourth Lunch: 12:50 PM - 1:15 PM (Grades 11 and 12)
Passing	5 minutes	
Block IV	1:25 PM - 2:50 PM (85 minutes)	Academic Learning Time
Dismissal	2:50 PM	

MASHPEE MIDDLE-HIGH SCHOOL BLOCK SCHEDULE--A/B DAYS

MASHPEE COHORT (IN-PERSON) + FALCONS COHORT (REMOTE)						MASHPEE COHORT (IN-PERSON) + FALCONS COHORT (REMOTE)					
WEEK 1	Monday	Tuesday	Wednesday	Thursday	Friday	WEEK 3	Monday	Tuesday	Wednesday	Thursday	Friday
DAY	A	B	A	B	A	DAY	B	A	B	A	B
BLOCK 1	Period 1	Period 5	Period 1	Period 5	Period 1	BLOCK 1	Period 5	Period 1	Period 5	Period 1	Period 5
BLOCK 2	Period 2	Period 6	Period 2	Period 6	Period 2	BLOCK 2	Period 6	Period 2	Period 6	Period 2	Period 6
BLOCK 3	Period 3	Period 7	Period 3	Period 7	Period 3	BLOCK 3	Period 7	Period 3	Period 7	Period 3	Period 7
BLOCK 4	Period 4	Extra Help Directed Study	Period 4	Extra Help Directed Study	Period 4	BLOCK 4	Extra Help Directed Study	Period 4	Extra Help Directed Study	Period 4	Extra Help Directed Study
FALCONS COHORT (IN-PERSON) + MASHPEE COHORT (REMOTE)						FALCONS COHORT (IN-PERSON) + MASHPEE COHORT (REMOTE)					
WEEK 2	Monday	Tuesday	Wednesday	Thursday	Friday	WEEK 4	Monday	Tuesday	Wednesday	Thursday	Friday
DAY	A	B	A	B	A	DAY	B	A	B	A	B
BLOCK 1	Period 1	Period 5	Period 1	Period 5	Period 1	BLOCK 1	Period 5	Period 1	Period 5	Period 1	Period 5
BLOCK 2	Period 2	Period 6	Period 2	Period 6	Period 2	BLOCK 2	Period 6	Period 2	Period 6	Period 2	Period 6
BLOCK 3	Period 3	Period 7	Period 3	Period 7	Period 3	BLOCK 3	Period 7	Period 3	Period 7	Period 3	Period 7
BLOCK 4	Period 4	Extra Help Directed Study	Period 4	Extra Help Directed Study	Period 4	BLOCK 4	Extra Help Directed Study	Period 4	Extra Help Directed Study	Period 4	Extra Help Directed Study

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Quashnet School 2020-2021 Master Schedule Grades 3 - 6



Group A SPECIAL: 68A 9:25-10:10, 58A 10:20-11:05, 5WA 1:05-1:50, 38KE 1:55-2:40, 3AR 2:45-3:30									
8:50 - 9:05	9:05 - 9:25	9:25 - 10:10	10:20-11:05	11:15 - 11:40	11:45 - 12:20	12:20 - 12:45	1:50 - 2:35	2:45 - 3:30	3:30 - 3:35
Arrival	Homeroom Hand Washing & Hand-sanitizing	Instruction Time allotted for mask breaks & hand sanitizing.	Lunch (Cafe)	Instruction Time allotted for mask breaks & hand sanitizing.	Recess (Area B)	Instruction Time allotted for mask breaks & hand sanitizing.	Homeroom	Dismissal	
Group B SPECIAL: 6JO 9:25-10:10, 58E 10:20-11:05, 5FR 1:05-1:50, 3MA 1:55-2:40, 3SO 2:45-3:30									
8:50 - 9:05	9:05 - 9:25	9:25 - 10:10	10:20-11:05	11:05 - 11:30	11:30 - 11:55	11:55 - 12:55	12:55 - 1:40	1:40 - 3:30	3:30 - 3:35
Arrival	Homeroom Hand Washing & Hand-sanitizing	Instruction Time allotted for mask breaks & hand sanitizing.	Recess (Area B)	Lunch (gym)	Instruction Time allotted for mask breaks & hand sanitizing.	Homeroom	Dismissal		
Group C SPECIAL: 68W 9:25-10:10, 5GE 10:20-11:05, 4GO 1:05-1:50, 38R 1:55-2:40, 3PO 2:45-3:30									
8:50 - 9:05	9:05-9:25	9:25 - 10:10	10:20-11:05	11:30 - 11:55	11:55-12:20	12:55-1:40	1:50 - 2:35	2:45-3:30	3:30 - 3:35
Arrival	Homeroom Hand Washing & Hand-sanitizing	Instruction Time allotted for mask breaks & hand sanitizing.	Recess (Area A)	Lunch (cafe)	Instruction Time allotted for mask breaks & hand sanitizing.	Homeroom	Dismissal		
Group D SPECIAL: 6WI 9:25-10:10, 5BE 10:20-11:05, 4ST 1:05-1:50, 3ST 1:55-2:40, 4LO 2:45-3:30									
8:50 - 9:05	9:05-9:25	9:25 - 10:10	10:20-11:05	11:45 - 12:10	12:10 - 12:35	1:20-1:40	1:50 - 2:35	2:45 - 3:30	3:30 - 3:35
Arrival	Homeroom Hand Washing & Hand-sanitizing	Instruction Time allotted for mask breaks & hand sanitizing.	Recess (Area B)	Lunch (Gym)	Instruction Time allotted for mask breaks & hand sanitizing.	Homeroom	Dismissal		
Group E SPECIAL: 5GR 9:25-10:10, 5MA 9:25-10:10, 6MC 10:20-11:05, 4MC 1:05-1:50, 3SC 1:55-2:40, 4AKE 2:45-3:30									
8:50 - 9:05	9:05-9:25	9:25 - 10:10	10:20-11:05	12:10 - 12:35	12:35 - 1:00	1:20-1:40	1:50 - 2:35	2:45 - 3:30	3:30 - 3:35
Arrival	Homeroom Hand Washing & Hand-sanitizing	Instruction Time allotted for mask breaks & hand sanitizing.	Recess (Area A)	Lunch (cafe)	Instruction Time allotted for mask breaks & hand sanitizing.	Homeroom	Dismissal		

Homeroom classes will attend the same special for 34 consecutive days allowing students to remain in the same instructional groupings over 170 school days.
Specials rotation will begin on the following dates: September 15, November 5, January 11, March 9, and May 4 and include Art, PE, Health, STEM, Music.



Kenneth C. Coombs School 2020-2021 Master Schedule



Grade PK						
9:05 - 9:15			By Homeroom	By Homeroom		2:50 PM
Arrival	See separate PK schedule	We will start off PK in the tent for lunch and they have their own playground.	Recess	Lunch	Academic Block Time allotted for masks break and hand-sanitizing/hand washing.	Dismissal
Grade K						
8:55 - 9:05	9:05 - 9:25	9:25 - 11:35	11:35-12:00	12:00-12:25	12:25 - 3:30 PM	3:30 - 3:35
Arrival	Student Arrival Morning Meeting	Academic Block Time allotted for masks break and hand-sanitizing/hand washing.	Recess	Lunch	Academic Block Time allotted for masks break and hand-sanitizing/hand washing.	Dismissal
Grade 1						
8:55 - 9:05	9:05-9:25	9:25 - 12:10	12:10-12:35	12:35-1:00	1:00-3:30 PM	3:30 - 3:35
Arrival	Student Arrival Morning Meeting	Academic Block Time allotted for masks break and hand-sanitizing/hand washing.	Recess	Lunch	Academic Block Time allotted for masks break and hand-sanitizing/hand washing.	Dismissal
Grade 2						
8:55 - 9:05	9:05-9:25	9:25 - 12:45	12:45 - 1:10	1:10-1:35	1:35-3:30 PM	3:30 - 3:35
Arrival	Student Arrival Morning Meeting	Academic Block Time allotted for masks break and hand-sanitizing/hand washing.	Recess	Lunch	Academic Block Time allotted for masks break and hand-sanitizing/hand washing.	Dismissal

Each homeroom will be assigned a 45-minute special subject period per day. Over the course of the academic year, students will participate in five special subject classes to include Art, PE, Library, General Music, and STEM. Students will attend each special for 34 consecutive days and with the same cohort of students over 170 school days.

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HYBRID LEARNING

IN-PERSON AND REMOTE LEARNING ALTERNATING WEEKS BY COHORT

(GRADES 4 - 12)

WEEK	IN-PERSON LEARNING	REMOTE BLENDED LEARNING	MMHS STUDENTS ONLY A/B Cycle
Wednesday, 9/16	Falcons	Mashpee	A
Thursday, 9/17	Mashpee	Falcons	B
Friday, 9/18	Falcons	Mashpee	A
9/21 - 9/25	Mashpee	Falcons	A,B,A,B,A
9/28 - 10/2	Falcons	Mashpee	A,B,A,B,A
10/5 - 10/9	Mashpee	Falcons	B,A,B,A,B
Monday, October 12: Indigenous Peoples Day (NO SCHOOL)			
10/13 - 10/16 (4 days)	Falcons	Mashpee	A,B,A,B
10/19 - 10/23	Mashpee	Falcons	A,B,A,B,A
10/26 - 10/30	Falcons	Mashpee	A,B,A,B,A
Tuesday, November 3: Presidential Election (NO SCHOOL)			--
11/2 - 11/6 (4 days)	Mashpee	Falcons	B,A,B,A
Wednesday, November 11: Veterans Day (NO SCHOOL)			--
11/9 - 11/13 (4 days)	Falcons	Mashpee	B,A,B,A
11/16 - 11/20	Mashpee	Falcons	A,B,A,B,A
Monday, November 23 - Friday, November 27: NO SCHOOL FOR STUDENTS Staff PD Days on Monday, 11/23, and Tuesday, 11/24			--
11/30 - 12/4	Falcons	Mashpee	A,B,A,B,A
12/7 - 12/11	Mashpee	Falcons	B,A,B,A,B
12/14 - 12/18	Falcons	Mashpee	B,A,B,A,B
12/21 - 12/23 (3 days)	Mashpee	Falcons	A,B,A
Thursday, December 24, 2020 through January 1, 2021: SCHOOLS ARE CLOSED			--
1/4/21 - 1/8/21	Falcons	Mashpee	A,B,A,B,A
1/11 - 1/14 (4 days)	Mashpee	Falcons	B,A,B,A
Friday, January 1/15 is a Staff PD Day and Monday, 1/18 is holiday for Martin Luther King, Jr.'s Birthday NO SCHOOL FOR STUDENTS			--
1/19 - 1/22 (4 days)	Falcons	Mashpee	B,A,B,A
1/25 - 1/29	Mashpee	Falcons	A,B,A,B,A
2/1 - 2/5	Falcons	Mashpee	A,B,A,B,A
2/8 - 2/12	Mashpee	Falcons	B,A,B,A,B
February 15 - 19: VACATION (NO SCHOOL)			--
2/22 - 2/26	Falcons	Mashpee	B,A,B,A,B
3/1 - 3/5	Mashpee	Falcons	A,B,A,B,A
3/8 - 3/12	Falcons	Mashpee	A,B,A,B,A
3/15 - 3/18 (4 days)	Mashpee	Falcons	B,A,B,A
Friday, March 19, 2021: Staff Professional Day (NO SCHOOL FOR STUDENTS)			--
3/22 - 3/26	Falcons	Mashpee	B,A,B,A,B
3/29 - 4/2	Mashpee	Falcons	A,B,A,B,A
4/5 - 4/9	Falcons	Mashpee	A,B,A,B,A
4/12 - 4/16	Mashpee	Falcons	B,A,B,A,B

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**HYBRID LEARNING
IN-PERSON AND REMOTE LEARNING WEEKS--continued
(GRADES 4 - 12)**

WEEK	IN-PERSON LEARNING	REMOTE BLENDED LEARNING	MMHS STUDENTS ONLY A/B Cycle
April 19 - April 23: VACATION (NO SCHOOL)			—
4/26 - 4/30	Falcons	Mashpee	B,A,B,A,B
5/3 - 5/7	Mashpee	Falcons	A,B,A,B,A
5/10 - 5/14	Falcons	Mashpee	A,B,A,B,A
5/17 - 5/21	Mashpee	Falcons	B,A,B,A,B
5/24 - 5/28	Falcons	Mashpee	B,A,B,A,B
Monday, May 31: MEMORIAL DAY (NO SCHOOL)			—
6/1 - 6/4 (4 days)	Mashpee	Falcons	A,B,A,B
6/7 - 6/11	Falcons	Mashpee	A,B,A,B,A
6/14 - 6/18	Mashpee	Falcons	B,A,B,A,B
6/21 (1 day)	Falcons	Mashpee	B

ADDITIONAL TRANSPORTATION GUIDANCE FOR SY 20-21

26.

We will provide bus transportation to and from school for in-person learners following guidance provided by the Massachusetts Department of Elementary and Secondary Education (DESE) on July 22, 2020. In order to meet spacing requirements, approximately 23 students will be able to ride each bus. We are grateful to the many parents/guardians who are able to partner with us in transporting their child to and from school. While we are maintaining 6-foot distancing in our classrooms, we are only able to maintain 3-foot distancing on our buses. Our buses will be sanitized between tiered runs and at the conclusion of each day.

In accordance with DESE guidance, the Mashpee Public Schools have instituted the following bus transportation guidelines. Note: These guidelines are subject to change based on the most up-to-date guidance issued by the state:

- It is critical that families and caregivers check students for COVID-19 symptoms each morning before they arrive at the bus stop. This check will serve as the primary screening mechanism for COVID-19 symptoms (MPS Student Daily Health Assessment)
- Signs will be posted at each bus entrance clearly indicating that no one may enter if they have symptoms of respiratory illness or fever.
- Everyone waiting at bus stops must wear masks as described in the second paragraph of MPS Policy EBCFA--Supplemental (Face Coverings) and must maintain physical distancing of 6 feet.
- Hand sanitizer will be provided to each student to apply as he/she boards the bus and also as he/she disembarks from the bus.
- Each student will be assigned to a seat, and seat locations will be marked in advance.
- Students will be seated no more than one student per bench seat, alternating sides of each row, which allows students to maintain physical distance. Two students from the same household may share a bench seat.
- All adults and students on buses will be required to wear a mask.
- Windows on buses will be kept open to circulate fresh air.

Bus drivers and bus monitors will be appropriately trained to observe each student upon entry. If a student appears to be symptomatic, and a parent/caregiver is present to take the student home, he/she will not be permitted to enter the school bus. If a parent/caregiver is not present to take the student home, the student will be spaced at least six feet from other students and referred to the nurse immediately upon arrival at school.

Parents/Guardians transporting their child(ren) to school will follow school-specific plans/protocols for dropping their child off in the morning and for afternoon pick-up. Detailed plans/protocols will be communicated to families by each school's principal. Coombs School students will be dropped off and picked up along the parking lot sidewalk. Quashnet School students will be dropped off and picked up along the school's front sidewalk. MMHS students will be dropped off and picked up in the front of the school along the horseshoe loop. We anticipate that parents/guardians may need to build some additional time into their schedules/routines to accommodate drop-off/pick-up practices that are designed to promote student safety and to take into account the anticipated increase in the number of parents/guardians opting to drive/pick-up their children.

1. All students and staff will be required to wear masks to the extent possible, with the exception of eating breakfast/lunch, or during water/mask breaks. This means every student and staff member and any visitor to a school building must have a mask on in order to enter. **NO ONE WILL BE ALLOWED IN OUR SCHOOL BUILDINGS WITHOUT A MASK OR FACE COVERING.**

Face coverings (aka masks) will be required to be worn by all students and staff PreK – 12 unless they have provided a doctor's note documenting a medical or disability exception. Face coverings can be disposable or reusable and will need to: fully cover the nose and mouth and secure under the chin, be made with at least 2 layers of breathable material, fit snugly but comfortably against the side of the face, and be secured with ties or ear loops. Based on guidance from health authorities neck gaiters, open-chin triangle bandanas, and face coverings containing valves, mesh material or holes of any kind will not be considered appropriate face coverings. If a staff member or student does not have a face covering, he/she will be provided with a face covering by the District. No one will be allowed access into any of our school buildings or facilities without proper face covering.

2. MPS will provide needed PPE (to include masks/face coverings), hand sanitizer, and other preventative materials to schools and classrooms on a daily/weekly basis, as needed.
3. Schools will be cleaned and sanitized throughout each school day as well as being thoroughly cleaned and disinfected after each school day has ended.
4. Outside groups will not be allowed to rent school spaces to avoid contamination of previously cleaned spaces. The Mashpee Recreation Department will continue to occupy a space at the Coombs School and at the Quashnet School for its before/after-school childcare program for Mashpee children.
5. All visitors will only be allowed in main office areas of the building. The only exception is outside service providers who must meet all school-level standard operating procedures.
6. Our PreK – Grade 6 students will operate in cohorts--meaning students will stay grouped together during their in-person learning days. In-person learners at Mashpee Middle-High School are following a block schedule and will visit four learning spaces each day. A student's assigned desk in each learning space will be cleaned and disinfected at the beginning of the class--prior to the start of the lesson/learning.
7. We have developed schedules for specials at the Coombs School and at the Quashnet School that limit the special subject teacher's exposure to the same 5 small groups of students over a period of approximately 34 consecutive school days. The special subject teacher may provide instruction in a separate learning space or in the homeroom of the cohort.

MASHPEE PUBLIC SCHOOLS--STANDARD OPERATING PROCEDURES FOR SY 20-21
continued

8. Bagged breakfast and lunches are available for all students to purchase. Students will eat in either the school's cafeteria or gymnasium—sitting at separate assigned desks that are facing the same direction and that have been placed 6-feet apart.
9. Faculty and staff will work out of their assigned school location on all work days unless an employee, due to a medical exemption covered under FMLA is allowed to work from an alternative location, or unless the Commonwealth of Massachusetts issues a "stay-at-home" order as the result of a pandemic uptick.
10. All students will be provided with a Chromebook or other device and hotspot connectivity as needed.
11. Six-foot spacing will be used in classrooms, eating areas (cafeterias/gymnasiums), offices, and in common areas
12. Each school will develop a school-specific safety plan and protocol based on the [DESE guidance](#) to address the necessary actions taken when a student or adult has COVID-19 symptoms or test positive. Please see: [Protocols for responding to COVID-19 scenarios in school, on the bus, or in community settings August 20, 2020](#)

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**Mashpee Public Schools
Student Chromebook User Agreement
School Year 2020-2021**

EQUIPMENT

Mashpee Public Schools retains sole right of possession of the Chromebook and related equipment. The Chromebook may be issued to students according to the guidelines set forth in this document and the Computer Acceptable Use Policy. The Technology Department retains the right to collect, reassign and/or inspect the Chromebook at any time and to alter, add, or delete installed software or hardware.

EXPECTATION OF USE

Use of the Chromebook will be for school-related instructional and learning activities.

CUSTOMIZATION OF EQUIPMENT

The student is permitted to alter or add files to customize the assigned Chromebook to his/her own working style (i.e. visual preferences). Students may not alter or tamper with the operating system, filters or controls. Students may not alter or deface the Chromebook in any way (i.e. stickers, labels, etc.).

DAMAGE OR LOSS OF EQUIPMENT

Actions Required in the Event of Damage or Loss.

1. In the event of damage or theft of my Chromebook within the school environment, I will complete a Chromebook Damage Report within 48 hours.
2. I will immediately report the incident to a Mashpee Public Schools teacher, administrator, or a member of the Technology Department. An investigation will follow.
3. Disciplinary action will occur if there is evidence that I abused, neglected, or defaced my assigned Chromebook. I understand I will be charged \$30.00 if I put stickers or any kind of markings on my Chromebook.
4. If a Chromebook is completely damaged by my neglect or abuse, it is my family's financial responsibility to replace the Chromebook. For example, throwing the Chromebook, leaving the Chromebook in a hot car all summer or using the Chromebook as an umbrella would be considered examples of neglect and abuse. (Insurance may be purchased from a private company of your own choosing to cover the replacement of a Chromebook damaged by neglect, abuse, or theft.)
5. All other breaks will result in the following fees being charged to the student and must be paid before a replacement device is issued:
 - a. **Keyboard with Touchpad assembly: \$75.00**
 - b. **Keyboard without Touchpad \$60.00**
 - c. **Touchpad \$30.00**
 - d. **LCD Assembly (includes front and back plates) \$80.00**
 - e. **LCD Panel \$40.00**
 - f. **LCD Back Cover (stickers) \$30.00**
 - g. **Lost charger: \$30.00**
 - h. **Replacing a lost and/or ruined Chromebook: \$220.00**

MY RESPONSIBILITIES IN USING MY ASSIGNED CHROMEBOOK:

1. I will bring my Chromebook to school with me every day, FULLY CHARGED. I will take precautions to preserve battery life during the school day.
2. I will keep my Chromebook with me and within my sight at all times and ensure it is locked away safely.
3. I will adhere to Mashpee Public Schools Acceptable Use Policy (AUP) at all times.
4. I will follow the guidelines listed below for proper care of my assigned Chromebook.
5. I will immediately report any problem/issues I encounter while using the Chromebook to my teacher, an administrator, and/or the Technology Department.
6. I understand technology staff may set the Chromebook back to factory settings at any point. Setting the Chromebook to factory settings may be a course of action for any repairs or modifications on the Chromebook, and this may result in the loss of data from the Chromebook.
7. Chromebooks may be requested to be returned at the end of the school year for inventory and/or software updates. Chromebooks may be re-assigned as deemed appropriate by administration.
8. Upon completing Mashpee High School graduation requirements, or if I transfer to another school prior thereto, I will return my Chromebook and power cord to the school. Failure to do so may result in a replacement fee cost and/or disciplinary actions.

GUIDELINES FOR PROPER CARE OF MY ASSIGNED CHROMEBOOK:

1. I will not loan my Chromebook to anyone, nor will I use another student's Chromebook.
2. I will provide proper care to my assigned Chromebook at all times, including but not limited to the following:
 - a. I will give the same care to my assigned Chromebook that I would give to my most valued possession.
 - b. I will keep food and drink away from my assigned Chromebook.
 - c. I will not leave my assigned Chromebook in extreme heat or cold environments.
 - d. I will not attempt to make repairs to my assigned Chromebook if it is damaged or malfunctioning.
 - e. I will always use the appropriate Chromebook adapter to charge my assigned Chromebook.
 - f. I will not do anything that will permanently alter my assigned Chromebook in any way, including removal of keys and labels.
 - g. I will keep the screen clean with a soft, dry anti-static cloth or with a screen cleaner designed specifically for the screen only.
 - h. I will use care in transporting my assigned Chromebook to and from school (backpack).
 - i. I will not attempt to bypass or remove filters or restrictions put in place by Mashpee Schools.
 - j. I will not change my username or password for my school-issued Google account.

MANAGEMENT

1. Chromebooks will be managed, filtered and monitored by the Technology Department and Administrators of the Mashpee Public Schools.
2. Apps and extensions will be added only through the Technology Department.

If you are having problems with a school-issued device, please complete the Google form linked here:

FACE COVERINGS

The Mashpee Public Schools District is committed to providing a safe environment as schools reopen during the COVID-19 pandemic. According to public health experts, one of the best ways to stop the spread of coronavirus and to keep members of our school community safe is the use of face masks or face coverings. Therefore, in accordance with guidance from the Center for Disease Control (CDC), the Department of Elementary and Secondary Education (DESE) and the Massachusetts Department of Public Health (DPH), the following requirements are in place until further notice.

A face covering that covers the nose and mouth must be worn by all individuals in school buildings, on school grounds and on school transportation, even when social distancing is observed. Face coverings can be disposable or reusable and will need to: fully cover the nose and mouth and secure under the chin, be made with at least 2 layers of breathable material, fit snugly but comfortably against the side of the face, and be secured with ties or ear loops. Based on guidance from health authorities neck gaiters, open-chin triangle bandanas, and face coverings containing valves, mesh material or holes of any kind will not be considered appropriate face coverings.

Individuals may be excused from the requirement for the following list of reasons, per CDC guidance:

The individual:

- has trouble breathing;
- is unconscious;
- in incapacitated;
- cannot remove the mask or face covering without assistance.

In addition, masks or face coverings will not be required for anyone who has a medical, behavioral or other challenge making it unsafe to wear a face mask or face covering. A written note from a physician is required for a requested exemption. Parents may not excuse their child from the face mask requirement by signing a waiver.

Additionally, face masks or face coverings will not be required when appropriate social distancing is enforced:

- during mask breaks;
- while eating or drinking;
- during physical education classes;
- while outside.

Exceptions to this policy under certain circumstances, such as for students with medical, behavioral or other challenges who are unable to wear masks, must be approved by the building principal in consultation with the school nurse or local Board of Health. Face shields or physical barriers may provide an alternative in some instances.

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A student's mask or face covering is to be provided by the student's family. Staff members are responsible for providing their own face coverings. However, the district will supply disposable face covering for individuals who arrive at a building, or board school transportation, without one.

If a student is in violation of this policy, the building principal will consult with the parent/guardian to determine whether an exception is appropriate, or the student may be removed from the school building for in-person learning until such time as he/she can comply with the requirement or the requirement is lifted.

Violations of this policy by staff will be handled in the same manner as other violations of School Committee policy.

Visitors in violation of this policy will be denied entry to the school/district facility.

This policy will remain in place until rescinded by the School Committee.

LEGAL REF.: Commonwealth of Massachusetts, COVID-19 Order No. 31 -
<https://www.mass.gov/doc/may-1-2020-masks-and-face-coverings/download>

REFS.: Center for Disease Control and Prevention – Considerations for Wearing Masks -
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>
Massachusetts Department of Elementary and Secondary Education – Reopening Guidelines - <http://www.doe.mass.edu/covid19/>
Commonwealth of Massachusetts – Mask Up MA! –
<https://www.mass.gov/news/mask-up-ma>

SOURCE: MASC – August 2020

Mashpee Public Schools (8/19/20)

Parent/Guardians will receive a Google Form on which they will respond to the following prompts:

- My child and I have read, discussed, understand, and agree to follow the expectations described in the 20-21 Parent/Student Handbook and in the COVID-19 Addendum thereto.
- My child and I have read, discussed, understand, and agree to follow the code of conduct for students riding on a school bus. We realize that this service is offered as a privilege, a convenience to both of us. We will abide by the rules and responsibilities as outlined in the 20-21 Parent/Student Handbook and in the COVID-19 Addendum thereto.
- As a user of the Mashpee Public Schools computer network, my child hereby agrees to comply with the statements and expectations outlined in the Chromebook User Agreement and to honor all relevant laws and restrictions.
- I will ensure that my child uses the Internet/Network responsibly.
- I will ensure that, neither I nor my child, under any circumstances, will take pictures, screenshots, or record video/audio of a Mashpee Public Schools' Zoom meeting or virtual experience.
- I will ensure that neither I nor my child will share any part of a Zoom meeting on social media.
- I will ensure that neither I nor my child will provide the link to live learning sessions to people who are not in the class. Only students assigned to a particular class are allowed to participate.
- I grant permission for my child's materials to be published to the Internet.
- I grant permission for my child to access the Internet and MPS email system.
- I understand that individuals and families may be held liable for violations of our Technology agreement. I understand that some materials may be objectionable, but I accept responsibility for guidance of Internet use--setting and conveying standards for my son/daughter to follow when selecting, sharing, or exploring information and media.
- I give permission for the district to publish and/or post my child's name, photograph, or achievements on the school website and in school publications. The District may also release information to local media. In some instances, and with school approval, students may be interviewed and photographed by local media. To assist local media with accurate spelling, the District may provide student names and grades.
- I give permission for my child to participate in field trips within walking distance of the school.
- I give permission to the District to include my contact information (parent/guardian and student names and parent/guardian email address) in a school directory to share with the PTO and other Mashpee families.

MASHPEE SCHOOL COMMITTEE: SELF-EVALUATION RESPONSES										2018 AVERAGE
	1	2	3	4	5	2020 AVERAGE	2019 AVERAGE			
GOVERNANCE										
1. The Committee's policies are clear and up-to-date.	1	1	-	1	1	1	1.6			1.7
2. The committee has adopted a mission statement.	1	1	-	1	2	1.3				1.4
3. The committee regularly evaluates its progress relative to the goals and objectives that have been adopted.	1	2	3	1	2	1.8	2			1.8
4. The committee refrains from involvement in the administration of the school system.	1	1	3	1	1	1.4	1.8			2.0
5. The committee members take part in educational workshops and conferences to help them make informed decisions.	1	-	3	1	2	1.8	1.6			1.4
OPERATIONS										
6. Roles of committee officers are defined in committee policy and understood by all members.	1	1	-	1	2	1.3	1.8			2.0
7. New members receive introductory training and orientation when they join the committee.	1	2	-	1	2	1.5	2.25			2.6
8. Procedures and protocols for committee operations are published and understood.	1	1	3	1	1	1.4	1.8			2.4
MEMBER RELATIONS										
9. Members treat each other with courtesy and respect.	1	1	-	1	1	1	1.2			1.5
10. All members are encouraged to voice opinions and take positions on issues.	1	1	-	1	1	1	1.4			1.2
11. Members respect the will of the majority and support decisions once they are made.	1	1	-	1	1	1	1.8			1.4
12. Members share pertinent information with each other to prevent surprises and promote informed decision-making.	1	1	2	1	1	1.2	2			2.0
13. Members do their homework and come prepared to make decisions.	1	2	3	1	1	1.6	2			1.6
14. Members understand the role of the individual as part of the whole group.	1	1	-	1	1	1	1.6			1.4
COMMITTEE-SUPERINTENDENT RELATIONS										
15. The committee regularly evaluates the superintendent using a mutually agreed-upon process.	1	1	-	1	1	1	1.8			1.4
16. The types and frequency of communications are agreed to in advance.	1	1	3	1	2	1.6	2			1.6
17. The superintendent is accessible to committee members.	1	1	-	1	1	1	1			1.8
18. Committee members contact the superintendent when seeking information.	1	1	-	1	1	1	1.2			1.0
19. The superintendent informs the committee of major personnel decisions.	1	1	3	1	1	1.4	1.2			1.0
20. The superintendent and committee treat each other with mutual respect and professionalism.	1	1	-	1	1	1	1.2			1.4
21. Both the committee and the superintendent operate on a 'no-surprises' model.	1	1	-	1	1	1	1.6			1.0
STRATEGIC PLANNING AND FISCAL MANAGEMENT										
22. A long-term, strategic plan exists and is regularly reviewed.	1	2	3	1	2	1.8	2			1.8
23. All constituencies of the school district are involved in the strategic planning process.	1	1	-	1	1	1	2.25			2.0
24. The budget process is documented and published.	1	1	-	1	1	1	1.2			2.8
25. Budgets are developed based on needs, from the "bottom up."	1	1	-	1	1	1	1.4			1.8
26. The committee, as a group, presents and advocates the budget to the community.	1	1	-	1	2	1.3	2			1.6
27. The committee receives regular reports with budget and financial status for the school system.	1	1	-	1	1	1	1.2			2.2
COMMUNITY RELATIONS										
28. The committee has a public relations plan for the school system.	2	2	2	2	3	2.2	2.4			1.0
29. The committee encourages the inclusion of community members in as much decision-making as possible.	2	1	-	1	2	1.5	1.6			2.0
30. The committee works cooperatively with other branches of municipal government.	1	1	-	1	1	1	1.8			2.4

31. The school system regularly reports its own progress and accomplishments.

CONDUCT OF MEETINGS

(Strongly) Agree = 1; Agree = 2; Disagree = 3; Don't Know = --)

SCHOOL COMMITTEE ANTI-RACISM RESOLUTION:

NOTE: This has been revised for general distribution (6/14/20)

WHEREAS, as schools have the responsibility to equip students with their civil right of obtaining a free and appropriate public education, it is the responsibility of each school to ensure we create a welcoming community for ALL students; and

WHEREAS, it is the responsibility that every district provide to all district staff, including School Committee members annual professional development on diversity, equity and inclusion; and

WHEREAS, every district will commit to recruiting and retaining a diverse and culturally responsive teaching workforce; and

WHEREAS, every district will examine their policies for institutional and systemic racialized practices and implement change with sustainable policies that are evidence based; and

WHEREAS, every district will incorporate into their curriculum the history of racial oppression and works by black authors and works from diverse perspectives; and

WHEREAS, we as school district leaders can no longer remain silent to the issues of racism and hate that continue to plague our public and private institutions;

RESOLVED: that [District] and all the school districts in the Commonwealth must guarantee that racist practices are eradicated, and diversity, equity and inclusion is embedded and practiced for our students, families, faculty and staff.

We must ensure our own school culture and that of every district in the Commonwealth is anti-racist, that acknowledges that all lives cannot matter until black lives matter.