



**PENNCREST SCHOOL DISTRICT**

**18741 State Highway 198**

**Saegertown, Pennsylvania 16433**

Telephone: (814) 337-1600

<http://www.penncrest.org/>

No. 109.1 Procedures: Request for Challenge/Reconsideration of Material Form

The School Board of PENNCREST School District, Saegertown, PA, has delegated the responsibility for selection and evaluation of library/educational resources to the School Library professional staff/Curriculum Department. Reconsideration procedures to address concerns about those resources is the responsibility of the Assistant Superintendent (Policy 109.1).

Completion of this form is the first step in those procedures. If you wish to request reconsideration of school or library resources, please return the completed form to the Principal of the building where the resource in question is located.

**Material Information**

1. Type of Material
  - a. Library book (eBook)
  - b. Movie/film
  - c. Periodical
  - d. Audio
  - e. Recording
  - f. Digital
  - g. Resource
  - h. Textbook
  - i. App
  - j. Streaming Media
  - k. Other, please describe \_\_\_\_\_
2. Title \_\_\_\_\_
3. Author \_\_\_\_\_
4. Publisher/Producer \_\_\_\_\_
5. Copyright Date \_\_\_\_\_

**Requestor's Information**

Name: \_\_\_\_\_

Contact Information:

Phone Number:

Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Work: \_\_\_\_\_ Best time to reach: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Requestor represents:  Self  Group/organization \_\_\_\_\_



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Reason for Request**

1. What brought this resource to your attention?

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2. To what do you object? (Please be specific: cite pages, tape sequence, video frames, and words)

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3. Did you read/view the entire selection?  Yes  No If no, which sections did you read?

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4. Is there anything good about this material?

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5. For what age group do you recommend this material?

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6. What would you like the district to do about this material? Do not assign it to my child. Withdraw it from all students in a specific building. Withdraw it from the district. Re-evaluate it.

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7. Are you aware of how this work has been assessed by literary critics?

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8. In its place, what material of equal literary or scientific value would you recommend that would convey as valuable a picture and perspective of the subjects treated?

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Signature of Requestor: \_\_\_\_\_

Date: \_\_\_\_\_

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**For office use.**

REQUEST RECEIVED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

ACTION TAKEN: \_\_\_\_\_

DATE: \_\_\_\_\_