



## Newark Teacher Induction Program

# Roles and Responsibilities of the Induction Mentor

I understand my roles as a mentor to include:

1. Develop a professional sustaining mentoring relationship with an assigned Credential Candidate.
2. Provide support through guidance, assistance, information, and professional mentoring.
3. Consult with, collaborate with and coach a Candidate through effective professional practice.
4. Maintain confidentiality and discretion about the activities, reflections and information from Induction.
5. Assist and support in understanding the California Standards for the Teaching Profession (CSTP).
6. Ensure that all reflective conversations and documentation are non-evaluative and unbiased.
7. Assist the Candidate in the completion of all Induction program requirements.
8. Coordinate additional mentoring opportunities from other experts, coaches, and/or specialist.

I understand my responsibilities as a mentor are:

1. Collaborate on the development of the Individual Learning Plan (ILP). This must be initiated within sixty (60) days of my candidate's enrollment.
2. Assist on the development and implementation of the Individualized Induction Plan (IIP).
3. Coordinate the support of the Candidate and ensure an average of sixty minutes (60) each week of mentoring activities.
4. Attend all professional growth activities for Support Providers that include: *Mentor Workshops* and the *Colloquium*. On the first year of mentoring, attend the three-day *Mentor Foundations* seminar.
5. Complete the *Mentor Log* after each interaction with my candidate.
6. Complete all program assessment documents: Reflection and Feedback forms, surveys, and/or interviews.
7. Maintain regular communication with the Induction program leadership.

Newark Teacher Induction has agreed to provide:

1. A stipend per Candidate. Stipends are based on completion of all mentor program requirements and submission of the *Mentor Log* monthly.
2. Expert guidance and assistance from Induction program leadership
3. Opportunity to earn university semester units annually.

*I agree to support Newark Teacher Induction Program to assist the Credential Candidate to complete the requirements to be eligible for a recommendation for a California Professional Clear Credential.*

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ District: \_\_\_\_\_