



# Gift of Stock

9401 Starcrest Drive  
San Antonio, Texas 78217  
Ph: (210) 483-9100  
Fx: (210) 483-9299  
[www.smhall.org](http://www.smhall.org)

## Instructions for Making a Gift of Stock

If you wish to transfer stock, please notify the Office of Community Engagement at (210) 483-9137 or contact our broker, Janette Prichard at UBS Financial Services, Inc. at (210) 824-0014 with the name of the stock, number of shares, when the transfer will occur and the institution it is coming from.

## Delivery Instructions to UBS Financial Services

DTC #221 for credit to AS01416 (Operating Fund) Saint Mary's Hall, Inc.

A check will be issued to Saint Mary's Hall three business days after the trade has been made.

## Contact Information

Saint Mary's Hall  
Jim Bob Womack  
Assistant Head of School for Advancement  
9401 Starcrest Drive  
San Antonio, TX 78217  
(210) 483-9241  
Fax: (210) 483-9171  
[jwomack@smhall.org](mailto:jwomack@smhall.org)

UBS Financial Services, Inc.  
Janette Prichard  
200 Concord Plaza Drive, Suite 300  
San Antonio, TX 78216  
(210) 824-0014  
Fax: (855) 570-1641  
[janette.prichard@ubs.com](mailto:janette.prichard@ubs.com)  
[pam.corder@ubs.com](mailto:pam.corder@ubs.com)

## Wire Instructions

For wire instructions, please contact Saint Mary's Hall, Office of Community Engagement at (210) 483-9137.