

**KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION**

September 14, 2020

APPROVAL OF MINUTES:

--Approved minutes of the August 10, 2020, meeting.

STUDENT REPRESENTATIVE REPORT:

--Miss Jill Morrow, STUCO President, reported they have a blood drive scheduled for September 24 and preparations are being made for Homecoming and the dance.

PUBLIC TO BE HEARD:

--None.

BOARD LIAISON:

CAFETERIA LIAISON

- Approved Cafeteria Financial Reports, as submitted.
- Approved Cafeteria Bills, as submitted.
- Approved the 2020-2021 revised sponsor to sponsor agreement between Karns City Area School District and Butler County Children's Center of Butler, PA, as submitted.

ATHLETICS LIAISON

- Ratified the Hudi Return to Play Agreement between Karns City Area School District and Agile Sports Technologies, Inc., as submitted.

TRANSPORTATION LIAISON

- Approved addition(s)/deletion(s) to the bus driver list submitted by Shriver Bus Contracting Services for the 2020-2021 school year, pending successful completion and receipt of all required clearances and forms.

Add – Mr. Michael Pears

BUILDING AND GROUNDS LIAISON

- Approved requests for Use of Facilities, as submitted.
- Approved the agreement with Crabtree, Rohrbaugh & Associates for architectural and project administration services in connection with the proposed addition and renovation to the existing Karns City Jr. Sr. High School, additions and renovations to the existing Chicora Elementary School and any other projects approved and assigned by the KCASD School Board Directors. Compensation for professional services will be based on 6.25% of the final cost of the work for each school's additions and renovations. For the Architects supplemental or additional services, compensation for services rendered by Consultants shall be based upon a multiple of 1.0625 times the amount billed by Consultants, as submitted.

--Approved the agreement between Karns City Area School District and Penn Power Systems for maintenance and inspections of the emergency power generation system from 8/1/2020 to 7/31/2021 with a cost of \$2,135.00, as submitted.

STUDENT ACTIVITIES LIAISON

--Waived the student parking fee of \$50.00 at the High School complex for the 2020-2021 school year, as submitted.

CURRICULUM AND TEXTBOOKS LIAISON

--Approved the Program Placement Agreement for the 2020-2021 school year between Karns City Area School District and Butler Area School District operating as Center Avenue Community School ES program, Life Skills and Autistic Support program, and the Multi Disabilities Program, as submitted.
--Approved the service agreement between Karns City Area School District and Southwood Psychiatric Hospital for the 2020-2021 school year, as submitted.

POLICY LIAISON

--Approved First read of revised policy #103, Discrimination/Title IX Sexual Harassment Affecting Students, as submitted.
--Approved first read of revised policy #104, Discrimination/Title IX Sexual Harassment Affecting Staff, as submitted.
--Approved first read of revised policy #111, Lesson Plans, as submitted.
--Approved first read of revised policy #203, Immunizations and Communicable Diseases, as submitted.
--Approved first read of revised policy #209, Health Examinations/Screenings, as submitted.
--Approved first read of revised policy #247, Hazing, as submitted.
--Approved first read of revised policy #249, Bullying/Cyberbullying, as submitted.
--Approved first read of revised policy #252, Dating Violence, as submitted.
--Approved first read of new policy #309.1, Telework, as submitted.
--Approved first read of revised policy #314, Physical Examinations, as submitted.
--Approved first read of revised policy #317.1, Educator Misconduct, as submitted.
--Approved first read of revised policy #318, Attendance and Tardiness, as submitted.
--Approved first read of revised policy #331, Job Related Expenses, as submitted.
--Approved first read of revised policy #332, Work Periods, as submitted.
--Approved first read of revised policy #334, Sick Leave, as submitted.
--Approved first read of revised policy #340, Responsibility of Student Welfare, as submitted.
--Approved first read of revised policy #705, Facilities and Workplace Safety, as submitted.
--Approved first read of new policy #800.1, Electronic Records/Signatures, as submitted.
--Approved first read of revised policy #803, School Calendar, as submitted.
--Approved first read of revised policy #824, Maintaining Professional Adult/Student Boundaries, as submitted.
--Approved first read of revised policy #904, Public Attendance at School Events, as submitted.
--Approved first read of revised policy #907, School Visitors, as submitted.

FINANCE LIAISON

--Approved General Fund Bills, as submitted.
--Approved Treasurer's Report and Investment Report, as submitted.
--Approved Student Activity Fund Report, as submitted.

PERSONNEL LIAISON

- Approved Guest Emergency Substitute Instructor(s) through the Midwestern Intermediate Unit IV for the 2020-2021 school year pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
 - Add – Ms. Tammy Hendell
 - Add – Ms. Kara Kerschbaumer
- Approved additions/deletions to the Substitute List pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
 - Add – Mrs. Holly Dunlap, Substitute Cafeteria Worker
 - Add - Ms. Blair Gantz, Substitute Teacher (Emergency Certified)
 - Add - Ms. Elizabeth DeRose, Substitute Custodian
 - Remove - Ms. Rebecca Reck, Substitute Teacher
 - Remove - Ms. Kristin Musher, Substitute Teacher
 - Remove – Mrs. Christy Bartoe Substitute Part-time Paraprofessional, Secretary (expired clearances)
- Approved addition(s)/deletion(s) to supplemental position for the 2020-2021 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:
 - Add – Mrs. Lauran Zanella – Video Production Advisor
 - Add - Ms. Brittni Grenninger – Second Assistant Soccer Coach
- Authorized the Administration to post and advertise for the following Supplemental positions:
 - Musical Assistant Director
 - Jazz Band
 - Percussion Ensemble
 - Junior Class Advisor
- Approved a salary adjustment under terms of collective bargaining agreement for Mr. Nicholas Stockert, Elementary Instructor for completion of Master Degree, effective August 21, 2020, as submitted.
- Accepted the resignation of Mrs. Kelly Rumbaugh, Part-time Paraprofessional, effective August 18, 2020, as submitted.
- Rescinded the hire of Ms. Jennifer Kohut, for the position of Long-term Elementary substitute for the 2020-2021 school year.
- Approved intermittent leave for Mrs. Sherry Sypulski as needed during the 2020-2021 school year, utilizing paid personal days, sick days, and remaining days unpaid, as submitted.
- Approved the appointment of Mr. Evan McGarvey as the district's Title IX Coordinator.
- Accepted the resignation of Ms. Karen Long, Cafeteria Worker, effective August 31, 2020, as submitted.
- Authorized the Administration to post and advertise for the position of Part-time Paraprofessional.
- Authorized the Administration to post and advertise for a substitute Special Education Teacher, as submitted.
- Approved employment status from that of Temporary Professional Employee to Professional Employee for the following:
 - Mrs. Kelly Sadowski
- Authorized the Administration to post and advertise for substitutes in all job classifications.
- Hired Mr. Evan McGarvey as Director of Business Affairs/Board Secretary effective upon the resignation of Mrs. Turner at a prorated salary of \$75,000 contingent upon the execution of a mutually acceptable employment agreement and review by the solicitor.
- Authorized the Administration to post and advertise for the position of Assistant Business Manager.

CAPITAL RESERVE LIAISON

- Approved Capital Fund Bills, as submitted.
- Authorized payment of the invoice from Crabtree, Rohrbaugh & Associates in the amount of \$3,063.75 for payment of professional services for continued work (August 1 – August 31) of the schematic design of the Karns City Jr/Sr High School Addition/Renovation, as submitted.
- Authorized payment of the invoice from Crabtree, Rohrbaugh & Associates in the amount of \$52,622.04 for payment of professional services for continued work (August 1 – August 31) of the schematic design of the Chicora Elementary School Addition/Renovation, as submitted.

IU-IV BOARD REPORT

--No Report.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

- Authorized Mrs. Deana Turner, Director of Business Affairs/Board Secretary of the Karns City Area School District, to submit the Karns City School Board's recommended slate of candidates to PSBA, as follows:
 - David Hein – President Elect
 - Sabrina Backer – Vice-President
 - Michael Gossert – Treasurer
 - Marsha Pleta – Western at Large
 - Aimee Kemick – Section 2 Advisor
 - Brian Petula, Section 4 Advisor
 - Andrea Christoff – Section 6 Advisor
 - Michael Faccinetto – Insurance Trust Trustee
 - Marianne Neel – Insurance Trust Trustee
- Approved declaring of no value the items submitted by Dr. Michael Stimac and authorize the administration to donate or dispose of said items, as submitted.
- Approved declaring of no value the items submitted by Mr. Shane Spack and authorize the administration to donate or dispose of said items, as submitted.
- Approved declaring of no value the items submitted by Mr. Steve Andreassi and authorize the administration to donate or dispose of said items, as submitted.
- Approved the Access Authorization Agreement between Karns City Area School District and Dr. Stephen Hagberg, as submitted. (This agreement is needed to permit the school district to bill for Access funds for services provided under this program).
- Accepted the donation from First Presbyterian Church dated 8/10/2020 in the amount of \$200 to be used for the school lunch program, as submitted.
- Approved the quote from Dagostino Electronic Services, Inc. (DES) for two-year renewal with an upgrade to X Protect Professional with a cost of \$3,694.18, as submitted.
- Approved the Administrative Objectives for the 2020-2021 school year, as submitted.
- Approved the following safety related materials to be purchased utilizing the PCCD meritorious grant #33585 COVID-19 Health and Safety Grant funds, with a cost not to exceed \$177,769:
 - Teacher laptops \$67,949
 - 3 Sanitation packs \$49,500
 - Chromebook chargers and carts \$12,378

3 washers and dryers \$5,000
90 hand sanitizing stations \$25,000
Hand sanitizer station refills \$10,000
Paraprofessional Chromebooks \$5,000
3 turbo UV sanitizers \$1,500
Clear face shields \$1,300

--Authorized the Administration to purchase the following items via the Special Education COVID-19 Mitigation Equity Grant with a cost not to exceed \$8,942.23 to be used for Special Education tutoring, funded by the Governor's Emergency Education Relief fund (GEER).

--Authorized the Administration to purchase the following items via the Continuity of Education Equity Grant with a cost not to exceed \$10,000, funded by the Governor's Emergency Education Relief fund (GEER):

\$3,864 G Suite in Education
\$5,000 for mobile hotspots
\$1,100 for technology hardware items

--Approved the agreement between Karns City Area School District and CDW for G Suite Enterprise at an annual cost of \$3,864.00, as submitted.

--Approved the Amendment to the RWAN Agreement between Karns City Area School District and the MIU-IV for DIA Bandwidth increase at a monthly cost of \$77.50, as submitted.

--Approved the service agreement between the Karns City Area School District and BluChip Solutions, for a period of 18 months at a monthly cost of \$26,000 effective January 1, 2021, subject to approval of the solicitor, as submitted.

-- Accepted the donation from Mr. & Mrs. Joseph Fair dated 9/3/2020 in the amount of \$250 to be used for the school lunch program, as submitted.

ADJOURNMENT

--The meeting adjourned at 8:22 p.m.

POSTING

TO: Staff

FROM: Dr. Eric D. Ritzert
Superintendent

DATE: September 15, 2020

SUBJECT: Posting of Vacancies

The Karns City Board at its meeting of September 14, 2020, authorized the Administration to post the following vacancies:

Assistant Business Manager

Part-time Paraprofessional (5.25 hours M-F)

Substitute Special Education Teacher

(Approximate dates of 9/14/2020 – 1/4/2021 & 3/8/2021 – 6/4/2021)

Supplemental Positions:

Musical Assistant Director

Jazz Band

Percussion Ensemble

Junior Class Advisor

Substitutes in all job classifications: Teachers, Paraprofessionals, Secretaries, Cafeteria Workers, Custodians.

If you are interested in applying for any of these positions, please do so in writing to the District Office by September 28, 2020.