

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, June 10, 2021 – 5:30 PM
Junior/Senior High Performing Arts Center

***It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session
and that the regular meeting will begin at 7:15 PM***

✓ = Board Action Expected

1. Meeting Called to Order by President Kristin Elliott

- ✓ • Motion to enter executive session to discuss the employment history specific individuals.
- ✓ • Motion to return to regular session.

A. Moment of Silence

B. Pledge to the Flag

C. Greetings to Visitors

D. Reading of Fire Evacuation Procedure

(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles.)

✓ **2. Approval of the Agenda**

3. Superintendent's Update

4. Presentations/Recognitions:

- Recognition of the DECA International Career Development Conference Medallion Winners
- Recognition of the 2020-2021 Retirees

5. Public Participation: The Board of Education invites you, members of the school community, to feel comfortable in sharing matters of interest or concern that you might have with us. Although the Board's work is open to the public, this is not a meeting with the public. All matters brought to the attention of the Board during the public session may be taken under consideration for future response or action. If you wish to speak, please sign-up at the table where you entered the Performing Arts Center. The Chair will be happy to recognize those of you who wish to speak. When you approach the podium/microphone please identify yourself before presenting your thoughts. *(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 15 minutes.)*

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

✓ **6. Acceptance of Consent Items (5 min.)**

- A. Minutes of the Regular Board Meeting on May 13, 2021 and the Special Board Meeting on May 18, 2021;**
- B. Treasurer's Report for the month ending April 30, 2021;**
- C. Personnel Agenda;**

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- D. Board Members to attend standing committee meetings;**
- E. Recommendations of the Committee on Special Education from the meetings of February 22, 2021, March 5, 26, 2021, April 5, 6, 7, 8, 9, 12, 14, 15, 20, 21, 22, 26, 27, 28, 29, 30, 2021, May 3, 4, 6, 10, 12, 13, 14, 17, 18, 19, 20, 21, 24, 25, 2021, June 1, 3, 4, 7, 8, 9, 10, 2021 and from the Committee on Preschool Special Education meetings of April 6, 27, 2021 and May 4, 11, 17, 25, 2021;**
- F. Approve Dr. Robert J. Tuite as Victor Central School's School Physical and Medical Director for the 2021-2022 School Year;**
- G. Approve the following donations:**
 - 30 cases of Rubbermaid 32 ounce bottles of Hand Sanitizer to the Victor Central School District from Hillyard;
 - Personal Protective Equipment from Staples to the Victor Central School District with an undetermined dollar value;
- H. Approve the District-wide Safety Plan and the Building Level Emergency Management Plan for the 2021-2022 school year;**
- I. Declare the following as surplus:**
 - Desktop Monitors with VCS Tag #s 010465, 010477, 010578, 011591, 011592, 011593, 011603, 011604, 011609, 011613, 011615, 011640;
 - Apple iPad with VCS Tag #s 014733, 014809, 015933, 388042;
 - Hewlett Packard LaserJet Printer with VCS Tag #s 011723, 012141;
 - Elmo Document Cameras with VCS Tag #s F00383, 010383, 010725, 012348;
 - SMART Document Camera with VCS Tag #s 012323, 013154;
 - Minolta Micro File Reader with VCS Tag # 001319;
 - Smartboards with VCS Tag #s 010533, 010535, 010554, 010561, 010580, 101558;
 - Smart Response PE with VCS Tag # 013896;
 - Hewlett Packard Chromebook with VCS Tag # 015412;
 - NEC Projectors with VCS Tag #s 010068, 010086;
 - Hitachi Projector Tag # 015124;
- J. Approve Facilities Committee Recommendation on the remaining use of the \$1,500,000 of the capital project funds as submitted;**
- K. Approve Board Members to attend the following conferences:**
 - K. Ballard and K. Elliott to attend the Monroe County School Boards Association Annual Meeting in Rochester, NY on 5/26/21;
 - K. Ballard and Board Member Elect E. Mitchell to attend the Monroe County School Boards Association Governance Training in Rochester, NY on 6/12/21;
- L. Bond Resolution for Bus Purchases;**
- M. Acceptance of the Internal Audit Report and Corrective Action Plan for year ended June 30, 2021;**
- N. Adopt Resolutions for Year-end Utilization and Funding of Reserves;**
- O. The creation of an ExtraClass Account identified as the Young Women's Leadership Club (YWLC).**

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7.
 - A. **Campus News**
 - B. **Summer Programming** (*Kristin Swann; 10 min.*)
 - C. **Fall Senior High School Transition Programming** (*Mary Banaszak, John Ryan, Amy Shannon; 10 min.*)
 - D. **Food Service Update** (*Derek Vallese, Alix TePoel-DeWitt; 15 min.*)
 - E. **Strategic Planning Process** (*Tim Terranova; 15 min.*)
 - F. **Second reading of the following policy:**
 - **Student Gender Identity; Policy 5010**

8. **Meeting Reports**
 - A. **Monroe County School Boards Association Committee Reports**
 - C. **Standing Committee Updates**

9. **Public Comment:** The Board of Education invites you, members of the school community, to feel comfortable in sharing matters of interest or concern that you might have with us. Although the Board's work is open to the public, this is not a meeting with the public. All matters brought to the attention of the Board during the public session may be taken under consideration for future response or action. If you wish to speak, please sign-up at the table where you entered the Performing Arts Center. The Chair will be happy to recognize those of you who wish to speak. When you approach the podium/microphone please identify yourself before presenting your thoughts. (*Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 15 minutes.*)

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

10. **Upcoming Events/Meeting Reports**
 - A. **Organizational Meeting July 8, 2021 at 7:15 PM**

- ✓ 11. **Adjourn**

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Unapproved Minutes of the Regular Meeting of May 13, 2021
Junior/Senior High Performing Arts Center
953 High Street
Victor, New York 14564**

CALL TO ORDER	President Kristin Elliott called the meeting to order at 5:35 PM.
Members Present	Karen Ballard, Chris Eckhardt, Kristin Elliott, Christopher Parks, Michael Vetter
Members Absent	Tim DeLucia, Trisha Turner
ENTER EXECUTIVE SESSION	A motion was made by K. Ballard, seconded by M. Vetter, to enter executive session at 5:35 PM to discuss the employment history of specific individuals as well as collective negotiations. The motion was carried. 5 yes 0 no
REGULAR SESSION	A motion was made by C. Eckhardt, seconded by C. Parks to return to regular session at 7:05 PM. The motion was carried. 5 yes 0 no
APPROVE AGENDA	A motion was made by C. Parks, seconded by K. Ballard, to approve the revised agenda. The motion was carried. 5 yes 0 no
SUPERINTENDENT'S UPDATE	Dr. Terranova talked about the successful 5-days a week reopening of the elementary students on April 26 th . He said there was great success. Currently the biggest situation is the 109 quarantines from the Ontario County Department of Health and over 95 of them are in the Intermediate School. He is working with the Ontario County Department of Health to keep a firm stance on quarantine procedures as this places a significant challenge on our kids. Currently there are five positive cases in the District. The positive news is there has been a drop in the 7-day average positive rate in the county. He talked about the decision of the secondary students not coming back full-time because the county was not below the high transmission zone by May 5 th . He said he continues to understand the frustration of students and parents at the secondary level. Dr. Terranova said Senior High School Principal Mr. Siesto and Junior High School Principal Mr. Gee have returned multiple students back 3, 4 and 5 days a week due to individual needs. As a School District and a Superintendents we must find a way to come back full time in September. It would be doing a disservice to the students if we did not do that. In order for it to happen there needs to be some advocacy. Before September the District will be bridging the gap through some summer programming. Transportation will be supplied for all programs. Dr. Terranova reminded everyone about the budget vote on Tuesday, May 18 th . The District will be going out at the tax cap but will not be exceeding the tax cap. Mrs. Ballard said when the students return in the fall the District has to make sure there is enough mental health and social emotional support. Dr. Terranova said the social emotional health of the children are the top priority.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

RECOGNITIONS Genesee Valley PTA Youth Humanitarian Award

Susan Brown from the Genesee Valley PTA presented Sydney Prescott with the Genesee Valley PTA Youth Humanitarian Award. The Youth Humanitarian Award is in memory of Stanley Marcus and is presented to high school junior or senior students who best exemplify the humanitarian principles of Stanley Marcus who died in 1977 while serving as third vice president of the New York State Congress of Parents and Teachers. He will always be remembered for his humanitarianism and dedication to youth through zealous volunteer community service. Since PTA is a volunteer organization, we believe that it is only fitting that we should honor such service by our young people through the sponsorship of this award.

National Board Certification

Tom Cheevers, Intermediate School Special Education Teacher, was recognized by the Board of Education for achieving National Board Certification. Intermediate School Principal Kevin Swartz said Mr. Cheevers possesses a thirst for knowledge with unwavering commitment. He is a professional in every aspect of the word and respected by everybody at the Intermediate School. He is very supportive of his colleagues. Mr. Swartz said this certification is going to serve Tom well along with his colleagues. He is one of only 60 accomplished teachers in New York State this year who have achieved National Board Certification, creating a total of 2,180 New York State practitioners who have achieved this distinction.

PUBLIC PARTICIPATION

Danette Porter wants to know what the plan is to bring all students back in September. She said advocating for changes in guidance and hoping the numbers drop is not enough. She said at this point she is unsure why they cannot come back. Planning and preparing for what is going to happen next year is in the District's control.

David Houghton asked for clarification on the quarantine protocol. What is the current protocol being used in the K-6 buildings. He said as of today he has called the Department of Health and they will no longer take questions from Victor residents. In Monroe County the kids are not getting quarantined. He asked if the Board of Education or the Superintendent has the unilateral authority to open schools 5 days a week in the Junior High and Senior High.

CONSENT ITEMS

A motion was made by C. Eckhardt, seconded by C. Parks to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the regular Board Meeting on April 15, 2021, the special Board Meeting on April 28, 2021 and the Public Budget Hearing on May 4, 2021;

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

FINANCIAL STATEMENTS

Treasurer's Report for the month ending March 31, 2021;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Appointments:

The appointment of the following as Extended School Year Teachers at a rate of 1/200th of 2021/2022 salary: **Erin Lamborn, Kaitlyn Cooper, Jeffrey Pistritto, and Charles Loray.**

The appointment of the following as Extended School Year Teachers at an hourly rate of \$40.00: **Catherine McCarthy, Caitlin Mack-Elliott.**

The appointment of **Kristin Guckian**, Teacher Center Director, effective September 1, 2021, at an annual salary of \$17,600.

Part Time Appointments:

The appointment of **Joseph Fastaia**, who holds certification in Art Education, to the part-time (.8FTE) Art Teacher position effective April 5, 2021, and ending June 30, 2021, at an annual salary of \$43,432 (Step 8M+68), prorated based upon the length of the assignment.

Leaves of Absence:

The granting of a maternity and subsequent childcare leave of absence for **Kristin Amato**, Elementary Teacher, approximately effective August 31, 2021, and extending to November 19, 2021.

The granting of a maternity and subsequent childcare leave of absence for **Laura Sarra**, Special Education Teacher, approximately effective August 31, 2021, and extending to January 31, 2022.

The granting of a maternity and subsequent childcare leave of absence for **Tara Visca**, Special Education Teacher, approximately effective May 10, 2021, and extending to June 30, 2021.

Resignations:

The resignation of **Brittany Turner**, Long Term Substitute Mathematics Teacher, effective May 5, 2021.

Co-Curriculars:

	<u>Teacher Leaders</u>	<u>Name</u>
Strand 1	Bilingual Education & World Languages (K-12)	Anne Stekl
	Career Occupational Studies	Mark Selvek
	ELA Building Level (K-3)	Jamie Fraser

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ELA Building Level (K-3)	Amy Hogan
English/Language Arts (9-12)	Colleen Collier
Library/Media	Margaret Elliott
Math Building Level (K-3)	Leslie Summerson
Math Building Level (K-3)	Kimberly McConnell
Math (9-12)	Dawn Knapp
Music (K-12) - Split Position	Laura Brewer
Music (K-12) - Split Position	Amy Oldfield
PE & Health (K-6)	Christine Phelps
PE & Health (7-12)	Michael Ferreri
School Counseling (K-12)	Mary Banaszak
School Psychologist (K-12)	Anne Clark
Science (9-12)	Kristina Sykes
Social Studies (9-12)	Erica Thompson
Special Education (K-12)	Caitlin Mack-Elliott
Theater Arts (K-12)	Jeremy Hawkinson
Visual Arts (K-12)	Shawn Duckworth

Strand 2

Elementary Grade (K-3)	Jessica Fronczak
Elementary Grade (K-3)	Kristin MacLean
Elementary Grade (K-3)	Leah Besaw
Elementary Grade (K-3)	Steven Fish
Science & Social Studies (K-3)	Linda Izzo
Science & Social Studies (K-3)	Adrienne Dahlstrom
Special Education (PreK-3)	Kristina Judge
Special Education (Intermediate)	Erin Lamborn
Special Education (Jr. High)	Charles Loray
Special Education (Sr. High)	Kelly Nestler

Strand 3

Chemical Hygiene Officer	Jeffrey Schraever
Instructional Technology/Computer (ECS) - Shared Position	Christina Burke
Instructional Technology/Computer (Primary) - Shared Position	Michele Linse
Instructional Technology/Computer (Intermediate)	Margaret Elliott
Instructional Technology/Computer (Jr. High)	Linda Tabit
Instructional Technology/Computer (Sr. High)	Danyelle Westbrook
Nursing (K-12)	Corinne Fox
Math AIS (K-6)	Kylie Hegeman
ELA AIS (K-6)	Laura Colcord
Social Studies (4-6)	Jamie Condon
Science (4-6) - Shared Position	James Mauro
Science (4-6) - Shared Position	Valarie Pezzimenti
ELA Building Level (4-6)	Thomas Cheevers
Math Building Level (4-6) - Shared Position	James Mauro

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Math Building Level (4-6) - Shared Position	Haley Erwin
Intermediate ELA - 4 th Grade - Shared Position	Rachel Lawrence
Intermediate ELA - 4 th Grade - Shared Position	Kimberly Bavis
Intermediate ELA - 5 th Grade - Shared Position	Shari Bischooping
Intermediate ELA - 5 th Grade - Shared Position	Kelley Ginster
Intermediate ELA - 6 th Grade - Shared Position	Valarie Pezzimenti
Intermediate Math - 4 th Grade	Brittany Gordon
Intermediate Math - 5 th Grade	Michelle Ricigliano
Intermediate Math - 6 th Grade - Shared Position	Erin Heberger
Intermediate Math - 6 th Grade - Shared Position	Máire Welling
Bilingual Education & World Languages (6-8)	Cristie Rydzynski
English Language Arts (7-8) - Shared Position	Linda Tabit
English Language Arts (7-8) - Shared Position	Lisa Whipple
Math (7-8)	Thomas Zaccardo
Science (7-8)	Paula Smith
Social Studies (7-8)	Daniel Taylor

Strand 4	Health Coordinator (K-6)	Christine Phelps
	Intermediate Elementary Grade - 4th Grade (shared position)	Kelly Mead
	Intermediate Elementary Grade - 4th Grade (shared position)	Amy Thomas
	Intermediate Elementary Grade - 5th Grade (shared position)	Sarah Basta
	Intermediate Elementary Grade - 5th Grade (shared position)	Heather Hyer
	Intermediate Elementary Grade - 6th Grade	Joy Volkmuth

Aquatics Director	Fall 2021, Winter 2021 & Spring 2022	Lindsay Karl
Driver Education Coordinator	Summer 2021, Fall 2020, & Spring 2022	Andrew Purdie

Co-Curriculars:

Clubs & Advisors

	<u>Name</u>	<u>Group</u>
Int. Math Olympiad Advisor	Amy Smith-Faczan	1
Int. Student Council Advisor	Kathleen Goodberlet	1
Int. Student Council Advisor	Shawna Spriggs	1
Jr. High Academic Challenge Bowl Advisor	Matthew Halloran	2
Jr. High Big Time Friends Co-Advisor	Catherine Bossard	1
Jr. High Big Time Friends Co-Advisor	Cathy White	1
Jr. High Culinary Club Advisor	Karen Ierlan	1
Jr. High Fiddle Club Advisor	Elizabeth Knapp	1
Jr. High French Club Advisor	Ann Marie Crye	1
Jr. High Garden Club Co-Advisor	Anthony D'Agostino	2
Jr. High Garden Club Co-Advisor	Karen Harrison	2
Jr. High Jazz Band Advisor	Zachary Pelton	1

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Jr. High Math Olympiad Advisor	Susan Ibrisimovic	1
Jr. High Positive Connections Club (PCC) Co-Advisor	Jessica D'Ambrosio	1
Jr. High Positive Connections Club (PCC) Co-Advisor	Tara Hopson	1
Jr. High Yearbook Co-Advisor	Ann Marie Crye	3
Jr. High Yearbook Co-Advisor	Susan Ibrisimovic	3
Jr. High Young Women's Leadership Club Co-Advisor	Katherine Jerabeck	1
Jr. High Young Women's Leadership Club Co-Advisor	Ashley Fotopoulos	1
Sr. High Academic Team Advisor (Decathlon)	Andrew Purdie	4
Sr. High Academic Team Assistant Advisor (Decathlon)	Stephanie Schlueter	1
Sr. High Aquatics Leaders Advisor	Lindsay Karl	1
Sr. High Art Club Advisor	Andrew Reddout	1
Sr. High Chess Club Advisor	Ryan Horst	1
Sr. High DECA (Business Club) Advisor	Susan Utz	3
Sr. High DECA (Business Club) Advisor	Mike Cutaia	3
Sr. High Dollars for Scholars Advisor	Laura Fiorito	3
Sr. High Dollars for Scholars Advisor	Julie Merges	3
Sr. High Drama Club Co-Advisor	Jeremy Hawkinson	1
Sr. High Drama Club Co-Advisor	Matthew Mayne	1
Sr. High First Robotics Advisor	Peter Fleckenstein	5
Sr. High First Robotics Assistant Advisor	Melissa Gydesen	1
Sr. High French Club Co-Advisor	Anne Stekl	1
Sr. High French Club Co-Advisor	Andrew Buttram	1
Sr. High Freshman Class Co-Advisor	Danyelle Westbrook	1
Sr. High Freshman Class Co-Advisor	Anne Stekl	1
Sr. High Gay Straight Alliance Advisor	Laura Dunbar	1
Sr. High Global Competency Advisor	Cristie Rydzynski	3
Sr. High Global Competency Assistant Advisor	Bryan Kavanaugh	1
Sr. High International Club Advisor	Angélica Sanzotta	1
Sr. High Junior Class Advisor	Joseph Carey	2
Sr. High Junior Class Advisor	Michael Modleski	2
Sr. High Key Club Advisor	Eric Waples	3
Sr. High Key Club Advisor	Andrew Buttram	3
Sr. High Link Crew Advisor	Laura Avissato	3
Sr. High Link Crew Advisor	Colleen Collier	3
Sr. High Literacy Magazine Advisor	Mallory Horsfall	1
Sr. High Math Academic Team Co-Advisor	Dawn Knapp	3
Sr. High Math Academic Team Co-Advisor	Kyli Knickerbocker	3
Sr. High Medical Explorers Advisor	Kimberly Spitzer	2
Sr. High National Honor Society Co-Advisor	Karen Brion	2
Sr. High National Honor Society Co-Advisor	Todd Thompson	2
Sr. High Outdoor Activity Club Advisor	Kelly Ahern	2
Sr. High Positive School Climate Club Co-Advisor	Todd Forrest	2
Sr. High Positive School Climate Club Co-Advisor	Johanna Arnitz	2
Sr. High SEAS Club Advisor	Steve Cronmiller	2
Sr. High Senior Class Advisor	Andrew Buttram	3
Sr. High Senior Class Advisor	Michelle Mahoney-Merkley	3

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Sr. High Yearbook Advisor/ Yearbook Asst. Co-Advisor	Heather Page	4/2
Sr. High Yearbook Advisor/ Yearbook Asst. Co-Advisor	Meghan Fatzinger	4/2
Sr. High Sophomore Class Co-Advisor	Eric Dahlstrom	1
Sr. High Sophomore Class Co-Advisor	Alyse Wuest	1
Sr. High Spanish Club Advisor	Vivian Richelsen	2
Sr. High Student Council Advisor	Heather Page	3
Sr. High Student Council Advisor	Kyli Knickerbocker	3
Sr. High Tri-M Honor Society Co-Advisor	Laura Brewer	1
Sr. High Tri-M Honor Society Co- Advisor	Gretchen Judge	1
Sr. High Tri-M Honor Society Co- Advisor	Kristin Mellema	1
Sr. High Victor Cares Advisor	Deborah McManis	2
Sr. High Victor Cares Co-Advisor	Matthew Mayne	2
Sr. High Victor Cares Co-Advisor	Amelia Paas	2
Sr. High Wellness Club Advisor	Vivian Richelsen	1
Sr. High Quiddich Club Advisor	Laura Dunbar	1

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Jazz Ensemble	Zachary Pelton	1
	SH Fall Play Stage Technician	Timothy Caughlin	1
	SH Fall Play Assistant	David Denner	1
	SH Fall Play Assistant	Aaron Isaacs	1
	SH Fall Play Assistant	Nathan Wolf	1
	SH Fall Play Director	Jeremy Hawkinson	4
	SH Spring Musical Asst. .25 Capacity	Timothy Caughlin	2
	SH Spring Musical Asst. .25 Capacity	Matthew Mayne	2
	SH Spring Musical Asst. .50 Capacity	Sarah Reilly	2
	SH Spring Musical Assistant	Nathan Wolf	2
	SH Spring Musical Assistant	LeeAnne Birkemeier	2
	SH Spring Musical Assistant	David Denner	2
	SH Spring Musical Assistant	Aaron Isaacs	2
	SH Spring Musical Assistant	Laura Brewer	2
	SH Spring Musical Assistant	Erin Fetzner	2
	SH Spring Musical Assistant	Kristin Mellema	2
	SH Spring Musical Assistant	Wendy Sentiff	2
	SH Spring Musical Director	Jeremy Hawkinson	5
	JH Musical Assistant	Kaitlyn Barthelmes	2
	JH Musical Assistant	Steve Cronmiller	2
	JH Musical Assistant	Anthony D'Agostino	2
	JH Musical Assistant	Marysue Hartz-Holtz	2
	JH Musical Assistant	Aaron Isaacs	2
	JH Musical Assistant	Matthew Mayne	2
	JH Musical Assistant	Sarah Reilly	2
	JH Musical Assistant	Laura Brewer	2
	JH Musical Assistant	Karen Mellema	2
	JH Musical Director	LeeAnne Birkemeier	5
	Marching Band Color Guard	Michelle Bills	3
	Marching Band Assistant	Caelin Kordziel	2

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Marching Band Assistant- Shared		
Position	Rachel Brown	2/2
Marching Band Assistant-Shared		
Position	Hannah Martin	2/2
Marching Band Brass Instructor	Patrick Clarke	2
Marching Band Color Guard Tech	Christina Eames	1
Marching Band Director	Mark Gowman	5
Marching Band Drill Designer	Michael Neubert	4
Marching Band Drill Instructor	Melissa Mesic	1
Marching Band Percussion		
Instructor	Joseph Palomaki	3
Marching Band Summer Assistant	Elizabeth Gowman	1
Percussion Ensemble Director	Mark Gowman	4

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Lacrosse Girls	JV	Madeline Haggerty	5	3
(Amended	Volunteer	Jennifer Haggerty	-	-
Appointments)				

Amendments: The probationary appointment of **Kerry Pender**, Primary School Principal, effective July 6, 2021.

Per Diem	<u>Candidate</u>	<u>Area of Certification</u>
Substitutes:	Ariana Scarfone	Elementary/Special Education
	Jennifer Martusewicz	Elementary/Special Ed./Literacy
	Jennifer Cole	Elementary/Special Education
	Natalie Allen	Uncertified
	Colleen Dix	Elementary/Spanish
	Laurie Estochen	ELL
	Emily Queiroz	English
	Kristen Lyons	Special Education
	Elizabeth Sanderson	Mathematics
	Brittany Gordon (ESY 2021)	Elementary/ Literacy

Non-Instructional **Appointments:**

The appointment of **Kadia Cardona Olmos**, from Part Time Teacher Aide to Full Time Teacher Aide, effective April 12, 2021.

The appointment of **Trang Cointot**, Part Time Teacher Aide, effective April 26, 2021, at an hourly rate of \$12.50.

The appointment of **Betty Post**, from Senior Typist to Building Secretary, effective July 1, 2021.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

The appointment of **Alicia Langton**, Full Time Teacher Aide to Senior Typist, effective July 1, 2021, at an hourly rate of \$16.60.

The appointment of **Jeffrey Prior**, Full Time Teacher Aide, effective May 3, 2021, at an hourly rate of \$12.50.

The appointment of **Elizabeth Temple**, Full Time Teacher Aide to Typist, effective July 1, 2021, at an hourly rate of \$14.66.

The promotional appointment of **David Graham**, from Facilities Laborer to Building Maintenance Assistant, effective May 3, 2021, at an hourly rate of \$17.57.

Appointments:

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 6, 2021 and ending August 3, 2021, at their 2021/2022 rate of pay: **Tonya Burns, Wendy Dattilo, Cory Grant, Shana Mundorff, Clare Olbrys, Lori Reynolds, Jena Tambe, Pratima Purcell, Eric Wachob, Michele Alden, Christin Crossing, Erin Hart, Kelly Gelinis, Melissa Hunt, Margaret Lynch, April Pettee, Amy Hotto, Marleah Holmes, Natalia Lewis, Antwennette Brady, Caroline Sheehan, and Adriana Rudy.**

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 6, 2021 and ending August 3, 2021, at the rate of \$12.50 hourly: **Emily Cook.**

The appointment of the following as Extended School Year Nurse at the rate of \$21.64 hourly: **Lori Pownall and Kristin Renkert.**

Resignations:

The resignation of **Terry Caldwell**, Part Time Cleaner, effective April 22, 2021.

The resignation of **Catherine Haines**, Part Time Teacher Aide, effective April 23, 2021.

The resignation, due to retirement, of **Randy Becker**, Cleaner, effective June 30, 2021.

The resignation of **Robert Tuttle**, School Bus Monitor, effective April 26, 2021.

Amendment:

The amended end date of the unpaid discretionary leave of absence for **Gerald Waite**, Full Time Teacher Aide, to April 28, 2021.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

Position Action:

BE IT HEREBY RESOLVED, that the Board of Education for the Victor Central School District hereby abolishes one (1) part time position in the Civil Service labor classification of Cleaner effective April 28, 2021.

The Board of Education has determined that Jason Swarts is the least senior in that title and such part time Day Cleaner shall be excessed effective April 28, 2021. In accordance with the collective bargaining agreement, these individuals shall be placed on a recall list.

Per Diem and Substitute Positions:

Candidate

Allie Dillman
Henry Stone
Randy Becker
Sharon Beaver
Patricia Riegle
Dorothy Vaughn
John Adams

Position

Summer Groundskeeper
Summer Groundskeeper
Cleaner
Teacher Aide
Teacher Aide
Teacher Aide
School Bus Driver Trainee

**BOARD MEMBER
COMMITTEE
MEETINGS**

Board members to attend standing committee meetings;

**CSE/CPSE
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of February 3, 24, 25, 2021, March 18, 19, 23, 24, 25, 26, 2021, April 5, 6, 7, 8, 12, 13, 14, 16, 19, 20, 21, 22, 23, 27, 28, 29, 2021, May 3, 4, 5, 6, 7, 10, 11, 12, 13, 2021 and from the Committee on Preschool Special Education from the meetings of April 14, 27, 2021, and May 4, 2021;

**ELECTION
INSPECTORS**

Election inspectors for the May 18, 2021 Annual Vote and Election as submitted;

SURPLUS

Declare the following as surplus:

- NEC Projectors with VCS tag #s 02582, 02596, 02607, 010025, 010038, 010048, 012076, 010088, 010033;

**INTERMUNICIPAL
COOPERATION
AGREEMENT FOR
TAX CERTIORARI
PROCEEDINGS**

WHEREAS, The Ontario County Board of Supervisors, pursuant to Resolution No. 285-2007, established a policy and program for the County to share in the costs of defending legal challenges to real property tax assessments; and

WHEREAS, Pursuant to said program, the Town requested that the County share in the cost of defending certain certiorari proceedings pending in the Town of Victor; and

WHEREAS, The County Board of Supervisors, pursuant to

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**INTERMUNICIPAL
COOPERATION
AGREEMENT FOR
TAX CERTIORARI
PROCEEDINGS
Continued**

Resolution No. 83-2021, authorized the County to share in the cost of defending six certiorari cases involving eight parcels, and authorized the County Attorney to join with the Towns to defend the cases, and pay 25% of defense costs, including professional appraisal and legal fees, subject to total funding available and to be made available by this Board of Supervisors; and

WHEREAS, the Town requested that the School District also share in the cost of defending the certiorari cases and pay 25% of defense costs, including professional appraisal and legal fees,

NOW, THEREFORE, inconsideration of the terms and conditions herein contained, the parties agree as follows:

FIRST: The Town shall retain legal counsel to defend certiorari proceeding(s) described as:

Filing Index #127543-2020-HD Dev of Maryland Inc, petitioner – 6.00-1-3.210 and Filing Index #127494-2020 – MSF Eastgate-I LLC, petitioner – 1.02-1-1.000 including subsequent year(s) filings while the listed action is pending, and shall vigorously pursue the defense of such matters. The Town, and its attorneys, shall take all reasonable steps to obtain or preserve intervener status for the County and the School District in said proceedings.

SECOND: For the services rendered pursuant to Paragraph “FIRST”, the County shall reimburse the Town 25% (twenty-five percent) of the costs of defending the proceeding(s), including attorneys’ fees, filing fees and litigation costs billed by legal counsel and any necessary real estate professional appraisal fees.

THIRD: For the services rendered pursuant to Paragraph “FIRST”, the School District shall reimburse the Town 25% (twenty-five percent) of the costs of defending the proceeding(s), including attorneys’ fees, filing fees and litigation costs billed by legal counsel, and real estate professional appraisal fees.

FOURTH: Requests for payment shall be submitted to the County and School District by the Town and include copies of appropriate invoices submitted by legal counsel. Prior to the making of any payments hereunder, the County or the School District may audit such books and records of the Town as are reasonably pertinent to this Agreement to substantiate the basis for payment.

FIFTH: The term of this Agreement shall commence upon final execution of this agreement and shall continue until completion of the certiorari proceedings.

SIXTH: The Town shall keep the County and the School District apprised of the status of the litigation and shall provide the County and the School District with periodic reports from counsel. The Town shall not, without prior written authorization of the County and the School District, settle, compromise or otherwise agree to resolve the certiorari cases.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

AGREEMENT BETWEEN VCS AND VTA

Agreement between the Victor Central School District and the Victor Teacher's Association effective July 1, 2021 through June 30, 2022 as submitted.

The motion to accept the foregoing consent items was carried.

5 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized campus news and events.

WAYNE FINGER- LAKES BOCES PROGRAMMING

Vicky Ramos, District Superintendent of Wayne-Finger Lakes BOCES, Finger Lakes Technical and Career Center (FLTCC) Principal Matt Barr and Victor Senior High Student Emily Baker spoke about the programming Wayne Finger-Lakes BOCES has to offer. Emily spoke about the New Vision Health Therapy Program she has been fortunate to be part of. She said the program has given her a lot of college credits, taught her how to study and is making the transition to college a lot easier. Mr. Barr talked about the FLTCC programs. He said FLTCC brings 14 school districts together. Students get to work with like-minded kids and are provided real world training. Ms. Ramos said currently Victor has 67 students in the Career and Technical Education Program. There are 25 students in the Special Education Program and 11 students in the AccelerateU Program. Wayne Finger-Lakes BOCES also provides Regional Arts in Education, Tutoring Services, EduTech, Services, School Library Services, Telecommunications and Community School Resources. Ms. Ramos said Wayne Finger-Lakes BOCES commits to impacting P-16 education and supporting regional economic growth. It commits to increasing the capacity of individual component districts through the development of collaborative opportunities. It commits to transforming instructional pedagogy in the region, promoting a culture of innovation and to fostering effective communication. Dr. Parks congratulated Emily Baker on her work ethic and the courage to say she wants to do more as well as her accomplishments.

SCIENCE PATHWAYS

Associate Superintendent of Educational Services Kristin Swann and Senior High School Science Teacher Karen Brion presented to the Board of Education the 6-8 grade level and acceleration science pathways. Mrs. Swann said the New York State P-12 Science Standards were released and the State Education Department has implemented a phased in approach. Phase I was to raise awareness and build capacity, Phase II is the transition and implementation phase and Phase III is the implementation and sustainability phase. Right now the District is in Phase II. This is really geared around the middle school band. When thinking about science pathways it is

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

SCIENCE PATHWAYS Continued

important to make sure that all students are instructionally exposed to grade level bands. The committee has been working over the past year on the pathway proposal and what we want to accomplish. First it is important to ensure that students have access to all Science Standards in the three bands (K-5, 6-8, 9-12). There should be multiple entry points for acceleration. It is also important to have flexibility in scheduling so if students need to move between courses they can do so. Secondary students should be challenging themselves throughout their high school career. Mrs. Swann said they came across some barriers. Sixth grade science includes Physical Science standards, which are also taught in 8th grade. Currently, Middle School Earth and Space Science standards are not being taught in grades 6, 7, or 8. Currently the 7/8 course does not offer an advantage to students for acceleration in 8th grade and 8th grade students in Earth Science cannot easily switch to Grade 8 science if necessary. Mrs. Brion discussed the recommended pathways. Sixth grade will be taught physical science, 7th grade will be taught life science and then students can take an acceleration pathway or traditional pathway with the opportunity to move in and out of pathways if needed. There are benefits to students having access to all standards. All students have access to every middle school standard in science. Offering grade level Earth Science in 8th grade provides opportunities for movement into or out of the acceleration pathway without changing content focus. Eighth grade accelerated students will have the opportunity to demonstrate their understanding of high school level standards. Flexible pathways will exist for students to enter and exit an accelerated pathway at multiple levels. This includes students who are not ready for acceleration in middle school but show readiness in high school. Curriculum will be written this summer. Mrs. Swann said they are trying to create multiple opportunities for students instead of saying this is our pathway and students have to fit into it. Mrs. Ballard asked how many teachers will be writing curriculum. Mrs. Swann said a little more than 10. Mrs. Elliott said this is very exciting work.

STRATEGIC PLANNING PROCESS

Superintendent Terranova talked about the District's Strategic Planning Process. Strategic planning is a school and community partnership that drives all of our work and leads to consistency, alignment and cohesion toward common goals. This will be a 6-7 month process starting in August of 2021. Facilitators from outside the District are utilized who are trained in the strategic planning process. They create a plan that lasts 3-5 years and is consistently reviewed and emphasized as the District makes decisions. Dr.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

STRATEGIC PLANNING PROCESS Continued

Terranova said specifically they gather input from the school and community. A tremendous amount of time is spent gathering input. There will be two reports generated one around perception and the other around instruction, programs and achievement. The District's current mission will be reviewed and revised as needed. A Strategic Planning Council, made up of staff, administration, students, community members, and Board of Education members, to create a Strategic Plan based on all of the input gathered. Ultimately a yearly management plan will be created to articulate what we want to accomplish each year. Dr. Terranova said the next step will be to finalize the consultants and facilitators. Over the summer they will start to gather information and in September move into interaction with the staff and the community. Mr. Vetter said if people in the community are interested in participating in an official capacity what is the method to let the District know. Dr. Terranova said once the facilitator is finalized they will coordinate the communication and how the community and staff get involved. Each step of the way will be clear and transparent. Dr. Parks said when talking about the mission are you talking about the District's Mission Statement? Does that include identifying the core values and long-term vision for the District? Dr. Terranova said yes.

2021-2022 SCHOOL DISTRICT CALENDAR

A motion was made by K. Ballard, seconded by C. Parks to approve the revised 2021-2022 School District Calendar.

Dr. Terranova said a lot of work was put into looking at the revised calendar. Originally school was going to start on September 7th, however out of respect for our Jewish friends and in the spirit of inclusivity the start of school has been shifted to September 9th making sure people can celebrate Rosh Hashanah. There will be five conference days before the start of school, which will give us significant work time. Unfortunately, there was nothing we could do about moving April break. Due to the way the holidays branch out and the number of school days needed April break will remain April 11, 2022 – April 15, 2022. That is a different week than the Monroe County schools. The hope is the leadership of our BOCES and Monroe BOCES will work through this in the future and it won't happen again.

The motion was carried. 5 yes 0 no

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

MEETING REPORTS Monroe County School Boards Association

Mrs. Elliott attended some of the Executive Leadership Meetings. She said they are doing great work. She said Monroe County School Boards Association has decided to purchase some technology to live stream and record their meetings. They also talked about the struggle with the 2021-2022 School year calendar.

Standing Committee Updates

Dr. Parks mentioned the Visual and Performing Arts Hall of Fame Induction Ceremony taking place on Monday, May 17th at 7:00 PM. This will be a virtual induction ceremony.

PUBLIC PARTICIPATION

None at this time.

UPCOMING EVENTS Annual Vote and Election

The Annual Vote and Election will take place on Tuesday, May 18, 2021 from 6:00 AM – 9:00 PM in the Primary School Gymnasium.

Regular Board Meeting

The next regular Board meeting will take place on Thursday, June 10, 2021 at 7:15 PM in the Junior/Senior High Performing Arts Center.

ADJOURN

A motion was made by C. Parks, seconded by K. Ballard, to adjourn the meeting at 9:10 PM.
The motion was carried. 5 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Unapproved Minutes of a Special Meeting of May 18, 2021
Primary School Auditorium
953 High Street
Victor, NY 14564**

CALL TO ORDER	President Kristin Elliott called the meeting to order at 8:35 PM.
Members Present	Karen Ballard, Tim DeLucia, Kristin Elliott, Christopher Parks, Trisha Turner, Michael Vetter
Member Absent	Chris Eckhardt
APPROVE AGENDA	A motion was made by C. Parks, seconded by T. DeLucia, to approve the agenda. The motion was carried. 6 yes 0 no
ENTER EXECUTIVE SESSION	A motion was made by K. Ballard, seconded by C. Parks, to enter executive session at 8:36 PM to discuss the employment history of a specific individual. The motion was carried. 6 yes 0 no.
RETURN TO REGULAR SESSION	A motion was made by K. Ballard, seconded by C. Parks, to return to regular session at 8:40 PM. The motion was carried. 6 yes 0 no
PERSONNEL AGENDA	A motion was made by M. Vetter, seconded by T. DeLucia, to approve the personnel agenda. The motion was carried. 6 yes 0 no
ADJOURN	A motion was made by T. Turner, seconded by C. Parks, to adjourn the meeting at 8:42 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

Matthew DeAmaral, *District Treasurer*

To: Board of Education
Dr. Tim Terranova, Superintendent

From: Matt DeAmaral, District Treasurer

Re: Treasurer's Report – April 2021

Date: June 2, 2021

Attached you will find the Treasurer's Report for April 2021. Newly included are the Budget and Revenue Status Reports as of 4/30/2021. These reports are intended to give the board detailed information about the actual revenue and expenses each month. You will notice that the reports have been reconfigured slightly to make them more comparable and useful on a monthly basis. Since the board will be receiving these documents more frequently, I have included a brief overview of the information included in the reports for your reference.

The two reports have been structured to mirror each other as much as possible. As you can see, both provide the budget/revenue account number and description of the account. The 'Initial' column represents the original budget approved by the community while the 'Current' column is the budget after any adjustments that have been made during the year. The 'Year-to-Date' column is the total revenue/expense as of the date of the report and the 'Current Cycle' column is the amount of revenue/expense for the current month only.

The two columns on right-hand side each report are slightly different. On the Budget Status Report, the encumbrance outstanding column represents orders for good/services that have been placed but not yet paid. The unencumbered balance is the sum of the current budget less any expenses and encumbrances outstanding. On the Revenue Status Report, the anticipated/excess columns show how much over/under each revenue is in comparison to the current budget.

The information in these reports should give the board additional insight into the monthly financial activity of the school district; however, the figures are only a snapshot in time and many differences are attributable to the timing of payments made/received.

If you have any questions or concerns, please feel free to contact me.



Treasurer's Report

April 2021

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
Cash Accounts					
General Fund Checking	Canandaigua National Bank	6,695,939.69	1,906,806.46	8,267,321.54	335,424.61
General Fund Money Market	Canandaigua National Bank	24,870.75	21,189.78	-	46,060.53
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	3,952,447.61	4,001,455.15	2,805,339.39	5,148,563.37
Capital Reserve Money Market	Five Star Bank	176,157.17	9.26	-	176,166.43
Multifund Insured Cash Sweep	Five Star Bank	33,834,932.25	6,996.49	55,000.00	33,786,928.74
School Lunch Fund Checking	Canandaigua National Bank	1,919.27	55,000.11	56,612.43	306.95
School Lunch Fund Money Market	Canandaigua National Bank	119,566.62	3,976.94	55,000.00	68,543.56
Special Aid Fund Checking/Sweep	Canandaigua National Bank	456,819.62	25.80	77,634.25	379,211.17
Capital Fund Checking-Buses	Canandaigua National Bank	20,993.65	0.52	-	20,994.17
Capital Fund Checking-29M	Canandaigua National Bank	14,911.49	55,000.70	68,882.00	1,030.19
Trust & Agency Fund - Checking	Canandaigua National Bank	583,594.83	1,363,743.36	1,365,537.82	581,800.37
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	0.34	45,014.29	45,013.51	1.12
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	5.17	2,450,180.01	2,450,180.01	5.17
Debt Service Money Market	Five Star Bank	2,095.66	0.05	-	2,095.71
Total Cash		\$ 45,884,254.12	\$ 9,909,398.92	\$ 15,246,520.95	\$ 40,547,132.09
Inventments					
General Fund Certificates of Deposit	Canandaigua National Bank	1,282,777.14	534.49	-	1,283,311.63
Debt Service Fund Certificates of Deposit	Canandaigua National Bank	2,012,957.74	-	-	2,012,957.74
Total Investments		\$ 3,295,734.88	\$ 534.49	\$ -	\$ 3,296,269.37
District Totals		\$ 49,179,989.00	\$ 9,909,933.41	\$ 15,246,520.95	\$ 43,843,401.46

This is to certify that the above cash balances are in agreement with bank statements as reconciled

Matthew J. Delmonico

School District Treasurer

Extraclass Fund

April 2021

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2020	-	-	-	-
CLASS OF 2021	8,455.11	-	149.54	8,305.57
CLASS OF 2022	7,168.28	-	-	7,168.28
CLASS OF 2023	1,901.30	-	-	1,901.30
CLASS OF 2024	494.75	-	-	494.75
AQUATIC L.	1,107.81	-	320.00	787.81
ART CLUB	164.34	-	-	164.34
BUSINESS CLUB	4,503.10	-	-	4,503.10
DRAMA CLUB	13,116.33	502.89	1,842.86	11,776.36
FRENCH CLUB	13,076.04	-	228.24	12,847.80
GO GREEN GARDEN TEAM	86.27	-	-	86.27
GLOBAL COMPETENCY	586.55	-	-	586.55
INTERNATIONAL CLUB	203.02	-	-	203.02
J.H. MUSICAL	24,622.91	-	-	24,622.91
J.H. STORE	1,188.00	-	-	1,188.00
J.H. ST. CO.	6,141.39	-	353.15	5,788.24
J.H. YEARBOOK	52.93	-	-	52.93
KEYCLUB	3,571.06	-	-	3,571.06
MANUFACTURING SYSTEMS	-	-	-	-
MEDICAL EXPLORERS	110.75	-	-	110.75
MENTORING CLUB	5,536.41	-	-	5,536.41
N.H.S.	1,946.59	-	385.00	1,561.59
OUTDOOR ACTIVITY	142.48	-	-	142.48
POSITIVE SCHOOL CLIMATE	4,441.90	-	162.07	4,279.83
SALES TAX	-	-	-	-
SEAS	481.00	-	-	481.00
S.H. ORCHESTRA	6,184.79	-	-	6,184.79
SH SCHOOL STORE	5,151.37	160.00	317.33	4,994.04
S.H. ST. CO.	2,926.88	8.22	-	2,935.10
SH YEARBOOK	2,560.13	-	-	2,560.13
SPANISH CLUB	2,091.94	-	-	2,091.94
VICTOR MUSIC SOCIETY	1,254.44	-	-	1,254.44
VICTOR CARES	8,307.82	-	-	8,307.82
TOTALS	127,575.69	671.11	3,758.19	124,488.61

Bank Balance	125,743.08
Checks Outstanding	1,262.13
Interest Not Posted	7.34
Bank Error	-
Returned Checks	15.00
Deposits in Transit	-

Betty Post, Extraclass Treasurer

Total Reconciled Bank Balance 124,488.61

Victor Central School District
Revenue Status Report As Of: 04/30/2021
Fiscal Year: 2021
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001.000		Real Property Taxes	46,933,845.00	47,372,507.92	47,372,235.38	1.13	272.54	
1081.000		Other Pmts in Lieu of Tax	2,939,469.00	2,939,469.00	2,835,044.77	395.64	104,424.23	
1085.000		STAR Reimbursement	3,276,258.00	2,837,595.08	2,837,595.08	0.00		
1090.000		Int. & Penal. on Real Pro	45,000.00	45,000.00	59,497.01	132.29		14,497.01
1120.000		Nonprop. Tax Distrib. By	75,000.00	75,000.00	73,000.00	0.00	2,000.00	
2230.000		Day School Tuit-Oth Dist. NYS	30,000.00	30,000.00	20,000.00	0.00	10,000.00	
2401.000		Interest and Earnings	1,000.00	1,000.00	665.29	110.22	334.71	
2401.100		Interest -MM/CD	149,000.00	149,000.00	82,139.99	6,887.39	66,860.01	
2401.200		Interest Capital Reserve A	0.00	0.00	61.86	9.26		61.86
2410.000		Rental of Real Property,I	8,000.00	8,000.00	8,565.62	5,630.00		565.62
2440.000		Rental of Buses	12,000.00	12,000.00	0.00	0.00	12,000.00	
2690.000		Other Compensation for Lo	0.00	0.00	38.00	0.00		38.00
2701.000		BOCES Svs Approved for Ai	80,000.00	80,000.00	204,095.86	0.00		124,095.86
2702.000		Refund Pr Yr Exp Trans	0.00	0.00	1,263.60	0.00		1,263.60
2703.000		Refund PY Exp-Other-Not Trans	55,000.00	55,000.00	92,331.17	2,107.03		37,331.17
2770.000		Other Unclassified Rev.(S	15,783.00	15,783.00	17,374.79	770.40		1,591.79
3101.000		Basic Formula Aid-Gen Aid	15,958,035.00	15,607,933.00	11,284,096.04	11,288.46	4,323,836.96	
3102.000		Lottery Aid (Sect 3609a E	4,369,000.00	4,369,000.00	4,609,089.44	0.00		240,089.44
3102.100		VLT Lottery Aid	866,000.00	866,000.00	898,612.81	0.00		32,612.81
3102.200		COMMERCIAL GAMING GRANT	148,000.00	148,000.00	0.00	0.00	148,000.00	
3103.000		BOCES Aid (Sect 3609a Ed	1,680,000.00	1,680,000.00	1,227,903.75	0.00	452,096.25	
3260.000		Textbook Aid (Incl Txtbk/	261,000.00	261,000.00	260,378.00	0.00	622.00	
3262.000		Computer Software Aid	65,000.00	65,000.00	64,624.00	0.00	376.00	
3262.100		Hardware Aid	67,500.00	67,500.00	68,382.00	0.00		882.00
3263.000		Library A/V Loan Program	26,500.00	26,500.00	26,962.00	0.00		462.00
3289.000		Other State Aid	0.00	0.00	47,012.44	0.00		47,012.44
4286.000		Fed Aid, CARES ESSERS	0.00	299,365.00	59,873.00	0.00	239,492.00	
4286.100		Fed Aid, CARES GEERS	0.00	50,737.00	10,147.00	0.00	40,590.00	
4601.000		Medic.Ass't-Sch Age-Sch Yr Pro	46,500.00	46,500.00	73,213.52	10,594.46		26,713.52
5050.000		Interfund Trans. for Debt	300,000.00	300,000.00	300,000.00	0.00		
5999.000		Appropriated Fund Balance	529,000.00	529,000.00	0.00	0.00	529,000.00	
5999.100		Appropriated Res - Liability	55,000.00	55,000.00	0.00	0.00	55,000.00	
5999.200		Appropriated Res - EBALR	150,000.00	150,000.00	0.00	0.00	150,000.00	

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Victor Central School District
Revenue Status Report As Of: 04/30/2021
Fiscal Year: 2021
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
5999.300		Appropriatd Res - Unemploy	65,000.00	65,000.00	0.00	0.00	65,000.00	
5999.400		Appropriatd Res - Wrkrs Comp	50,000.00	50,000.00	0.00	0.00	50,000.00	
5999.999		Est. for Carryover Encumbrance	0.00	348,343.48	0.00	0.00	348,343.48	
Total GENERAL FUND			78,256,890.00	78,605,233.48	72,534,202.42	37,926.28	6,598,248.18	527,217.12

Selection Criteria

Criteria Name: Last Run
As Of Date: 04/30/2021
Suppress revenue accounts with no activity
Show Actual revenue in 'As Of' cycle
Show special revenue accounts 5997-5999
Sort by: Fund/Revenue Account
Printed by MATT DEAMARAL

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Victor Central School District

Budget Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education							
4 Contractual and Other		5,500.00	7,450.00	3,300.87	125.00	0.00	4,149.13
45 Materials & Supplies		1,700.00	1,700.00	491.80	0.00	643.00	565.20
49 BOCES Services		3,000.00	3,000.00	1,400.00	175.00	1,502.23	97.77
Subtotal of 1010 Board Of Education		10,200.00	12,150.00	5,192.67	300.00	2,145.23	4,812.10
1040 District Clerk							
16 Noninstructional Salaries		91,965.00	91,965.00	74,044.20	7,354.42	14,708.80	3,212.00
Subtotal of 1040 District Clerk		91,965.00	91,965.00	74,044.20	7,354.42	14,708.80	3,212.00
1060 District Meeting							
4 Contractual and Other		1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
45 Materials & Supplies		3,400.00	3,400.00	0.00	0.00	3,058.00	342.00
Subtotal of 1060 District Meeting		4,600.00	4,600.00	0.00	0.00	3,058.00	1,542.00
1240 Chief School Administrator							
15 Instructional Salaries		190,000.00	196,500.00	163,558.40	16,355.84	32,711.60	230.00
4 Contractual and Other		5,975.00	5,975.00	3,212.94	0.00	0.00	2,762.06
45 Materials & Supplies		1,000.00	1,000.00	682.93	0.00	0.00	317.07
Subtotal of 1240 Chief School Administrator		196,975.00	203,475.00	167,454.27	16,355.84	32,711.60	3,309.13
1310 Business Administration							
15 Instructional Salaries		133,150.00	147,250.00	125,863.31	10,666.66	21,333.32	53.37
16 Noninstructional Salaries		92,500.00	90,300.00	69,639.93	7,777.57	19,913.10	746.97
4 Contractual and Other		14,400.00	16,600.00	15,176.68	2,200.00	0.00	1,423.32
45 Materials & Supplies		2,200.00	1,915.00	533.27	57.49	78.42	1,303.31
49 BOCES Services		103,500.00	103,500.00	71,812.60	9,007.70	28,187.40	3,500.00
Subtotal of 1310 Business Administration		345,750.00	359,565.00	283,025.79	29,709.42	69,512.24	7,026.97
1320 Auditing							
4 Contractual and Other		33,000.00	45,670.00	20,555.00	490.00	23,830.00	1,285.00
Subtotal of 1320 Auditing		33,000.00	45,670.00	20,555.00	490.00	23,830.00	1,285.00
1325 Treasurer							
16 Noninstructional Salaries		114,525.00	125,019.00	110,434.74	7,291.66	14,583.32	0.94
4 Contractual and Other		500.00	500.00	185.00	185.00	0.00	315.00
45 Materials & Supplies		1,000.00	1,000.00	242.75	0.00	0.00	757.25
Subtotal of 1325 Treasurer		116,025.00	126,519.00	110,862.49	7,476.66	14,583.32	1,073.19
1330 Tax Collector							
16 Noninstructional Salaries		9,300.00	9,300.00	9,281.28	0.00	0.00	18.72
4 Contractual and Other		10,300.00	15,679.00	15,678.72	0.00	0.00	0.28
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
Subtotal of 1330 Tax Collector		19,700.00	25,079.00	24,960.00	0.00	0.00	119.00
1345 Purchasing							
4 Contractual and Other		14,500.00	14,500.00	0.00	0.00	0.00	14,500.00

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Subtotal of 1345 Purchasing		14,500.00	14,500.00	0.00	0.00	0.00	14,500.00
1420 Legal							
4 Contractual and Other		92,100.00	100,835.00	83,605.18	0.00	17,229.82	0.00
49 BOCES Services		27,000.00	27,000.00	20,357.11	2,559.58	4,642.89	2,000.00
Subtotal of 1420 Legal		119,100.00	127,835.00	103,962.29	2,559.58	21,872.71	2,000.00
1430 Personnel							
15 Instructional Salaries		164,015.00	159,015.00	124,112.67	10,509.32	21,018.54	13,883.79
16 Noninstructional Salaries		209,750.00	212,250.00	178,522.02	17,242.59	32,732.27	995.71
4 Contractual and Other		83,000.00	97,000.00	85,544.20	681.76	11,190.49	265.31
45 Materials & Supplies		1,350.00	1,350.00	593.82	0.00	0.00	756.18
49 BOCES Services		7,500.00	7,500.00	4,293.07	536.06	3,088.36	118.57
Subtotal of 1430 Personnel		465,615.00	477,115.00	393,065.78	28,969.73	68,029.66	16,019.56
1480 Public Information and Services							
15 Instructional Salaries		68,950.00	68,950.00	57,429.20	5,742.92	11,485.80	35.00
16 Noninstructional Salaries		48,475.00	48,475.00	40,024.22	3,807.66	8,435.78	15.00
4 Contractual and Other		21,400.00	21,400.00	14,198.73	970.00	4,287.00	2,914.27
45 Materials & Supplies		12,750.00	12,750.00	4,072.89	1,353.41	135.00	8,542.11
49 BOCES Services		59,500.00	59,500.00	44,152.00	5,519.00	15,348.00	0.00
Subtotal of 1480 Public Information and Services		211,075.00	211,075.00	159,877.04	17,392.99	39,691.58	11,506.38
1620 Operation of Plant							
16 Noninstructional Salaries		1,232,500.00	1,352,500.00	972,011.72	95,705.90	198,091.69	182,396.59
4 Contractual and Other		1,015,415.00	1,034,517.86	591,262.01	101,422.06	310,790.97	132,464.88
45 Materials & Supplies		138,000.00	140,232.50	89,404.77	7,542.14	29,333.19	21,494.54
Subtotal of 1620 Operation of Plant		2,385,915.00	2,527,250.36	1,652,678.50	204,670.10	538,215.85	336,356.01
1621 Maintenance of Plant							
16 Noninstructional Salaries		634,500.00	634,500.00	458,068.22	44,271.68	112,581.89	63,849.89
2 Equipment		40,000.00	70,249.52	42,163.52	0.00	1,500.00	26,586.00
4 Contractual and Other		478,350.00	547,065.20	283,880.23	19,875.85	51,097.79	212,087.18
45 Materials & Supplies		250,000.00	263,920.00	237,420.80	36,880.66	64,148.48	-37,649.28
49 BOCES Services		18,500.00	18,500.00	875.31	0.00	16,042.64	1,582.05
Subtotal of 1621 Maintenance of Plant		1,421,350.00	1,534,234.72	1,022,408.08	101,028.19	245,370.80	266,455.84
1622 Security of Plant							
4 Contractual and Other		113,000.00	113,000.00	43,571.52	0.00	66,428.48	3,000.00
Subtotal of 1622 Security of Plant		113,000.00	113,000.00	43,571.52	0.00	66,428.48	3,000.00
1670 Central Printing & Mailing							
4 Contractual and Other		55,500.00	55,826.29	33,870.00	5,587.09	21,950.84	5.45
45 Materials & Supplies		0.00	200.00	124.60	0.00	0.00	75.40
Subtotal of 1670 Central Printing & Mailing		55,500.00	56,026.29	33,994.60	5,587.09	21,950.84	80.85
1680 Central Data Processing							

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49 BOCES Services		486,500.00	520,949.95	327,039.70	34,880.80	180,679.21	13,231.04
Subtotal of 1680 Central Data Processing		486,500.00	520,949.95	327,039.70	34,880.80	180,679.21	13,231.04
1910 Unallocated Insurance							
4 Contractual and Other		262,750.00	262,750.00	18,216.45	-82.70	0.00	244,533.55
Subtotal of 1910 Unallocated Insurance		262,750.00	262,750.00	18,216.45	-82.70	0.00	244,533.55
1920 School Association Dues							
4 Contractual and Other		13,000.00	13,000.00	10,810.00	150.00	0.00	2,190.00
Subtotal of 1920 School Association Dues		13,000.00	13,000.00	10,810.00	150.00	0.00	2,190.00
1964 Refund on Real Property Taxes							
4 Contractual and Other		0.00	20,100.00	18,342.78	0.00	0.00	1,757.22
Subtotal of 1964 Refund on Real Property Taxes		0.00	20,100.00	18,342.78	0.00	0.00	1,757.22
1981 BOCES Administrative Costs							
49 BOCES Services		765,000.00	765,000.00	603,954.40	75,494.30	161,045.60	0.00
Subtotal of 1981 BOCES Administrative Costs		765,000.00	765,000.00	603,954.40	75,494.30	161,045.60	0.00
2010 Curriculum Devel and Suprvsn							
15 Instructional Salaries		383,800.00	475,600.00	333,045.00	23,424.50	46,849.00	95,706.00
16 Noninstructional Salaries		91,450.00	91,450.00	74,266.60	7,209.06	17,097.40	86.00
4 Contractual and Other		29,085.00	45,318.00	42,326.15	8,217.60	0.00	2,991.85
45 Materials & Supplies		6,700.00	7,200.00	3,495.92	28.80	556.21	3,147.87
Subtotal of 2010 Curriculum Devel and Suprvsn		511,035.00	619,568.00	453,133.67	38,879.96	64,502.61	101,931.72
2020 Supervision-Regular School							
15 Instructional Salaries		1,316,300.00	1,316,300.00	1,061,637.57	106,010.43	176,546.08	78,116.35
16 Noninstructional Salaries		389,150.00	389,150.00	288,827.18	26,113.64	68,247.45	32,075.37
2 Equipment		245.00	245.00	0.00	0.00	0.00	245.00
4 Contractual and Other		11,300.00	11,356.36	7,322.27	250.00	1,189.00	2,845.09
45 Materials & Supplies		10,700.00	11,853.00	8,292.44	234.25	645.84	2,914.72
49 BOCES Services		0.00	3,000.00	1,418.62	709.31	1,581.38	0.00
Subtotal of 2020 Supervision-Regular School		1,727,695.00	1,731,904.36	1,367,498.08	133,317.63	248,209.75	116,196.53
2060 Research, Planning & Evaluation							
4 Contractual and Other		2,800.00	2,800.00	0.00	0.00	0.00	2,800.00
45 Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
Subtotal of 2060 Research, Planning & Evaluation		3,300.00	3,300.00	0.00	0.00	0.00	3,300.00
2070 Inservice Training-Instruction							
4 Contractual and Other		5,000.00	5,000.00	4,800.00	0.00	0.00	200.00
45 Materials & Supplies		700.00	700.00	37.99	0.00	0.00	662.01
49 BOCES Services		41,000.00	41,000.00	26,956.19	3,477.90	14,043.81	0.00
Subtotal of 2070 Inservice Training-Instruction		46,700.00	46,700.00	31,794.18	3,477.90	14,043.81	862.01
2110 Teaching-Regular School							
10 Teacher Salaries, Pre-K		37,525.00	41,525.00	15,838.43	129.08	515.57	25,171.00

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12 Teacher Salaries, K-6		10,426,000.00	9,907,820.00	7,176,058.02	890,486.35	2,670,691.26	61,070.72
13 Teacher Salaries, 7-12		9,626,500.00	9,253,401.00	6,519,231.31	810,925.00	2,487,146.97	247,022.72
14 Substitute Tchr Salaries		596,000.00	606,500.00	403,276.53	61,529.33	0.00	203,223.47
16 Noninstructional Salaries		1,051,500.00	1,301,000.00	828,409.98	98,540.57	275,336.81	197,253.21
2 Equipment		42,985.00	30,484.00	16,482.25	5,297.36	8,102.52	5,899.23
4 Contractual and Other		71,250.00	71,560.00	21,079.44	1,632.23	7,131.25	43,349.31
45 Materials & Supplies		359,965.00	424,867.66	268,429.92	19,290.44	55,911.57	100,526.17
471 Tuition Pd To NYS Pub Sch		0.00	80,000.00	20,060.40	0.00	19,939.60	40,000.00
473 Payment to Charter School		38,000.00	12,000.00	9,330.88	1,866.17	2,669.12	0.00
48 Textbooks		118,835.00	236,694.56	86,098.69	400.00	142,025.48	8,570.39
49 BOCES Services		345,000.00	346,000.00	178,235.97	-30,142.13	135,224.32	32,539.71
Subtotal of 2110 Teaching-Regular School		22,713,560.00	22,311,852.22	15,542,531.82	1,859,954.40	5,804,694.47	964,625.93
2250 Prg For Sdnts w/Disabil-Med Elgble							
15 Instructional Salaries		3,375,000.00	2,855,500.00	1,975,673.30	254,414.72	741,711.09	138,115.61
16 Noninstructional Salaries		2,036,500.00	2,433,021.00	1,563,851.08	184,634.52	438,426.56	430,743.36
2 Equipment		0.00	6,000.00	5,980.95	0.00	0.00	19.05
4 Contractual and Other		220,000.00	142,161.00	60,291.51	4,251.55	9,691.85	72,177.64
45 Materials & Supplies		7,710.00	37,710.00	34,304.18	381.00	600.69	2,805.13
471 Tuition Pd To NYS Pub Sch		0.00	9,500.00	0.00	0.00	9,117.00	383.00
472 Tuition-All Other		520,000.00	602,929.06	328,108.94	1,988.00	274,819.75	0.37
49 BOCES Services		3,215,000.00	3,219,998.87	2,146,064.83	266,579.39	1,058,934.04	15,000.00
Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble		9,374,210.00	9,306,819.93	6,114,274.79	712,249.18	2,533,300.98	659,244.16
2259 Prg for English Language Learners							
15 Instructional Salaries		0.00	472,582.00	343,177.34	42,857.26	120,198.90	9,205.76
4 Contractual and Other		2,765.00	6,765.00	407.09	34.45	4,592.91	1,765.00
45 Materials & Supplies		1,925.00	1,925.00	941.75	0.00	284.24	699.01
Subtotal of 2259 Prg for English Language Learners		4,690.00	481,272.00	344,526.18	42,891.71	125,076.05	11,669.77
2280 Occupational Education(Grades 9-12)							
49 BOCES Services		610,000.00	610,000.00	480,072.04	60,018.84	129,927.96	0.00
Subtotal of 2280 Occupational Education(Grades 9-12)		610,000.00	610,000.00	480,072.04	60,018.84	129,927.96	0.00
2330 Teaching-Special Schools							
49 BOCES Services		38,800.00	39,000.00	20,758.61	20,512.86	14,793.04	3,448.35
Subtotal of 2330 Teaching-Special Schools		38,800.00	39,000.00	20,758.61	20,512.86	14,793.04	3,448.35
2610 School Library & AV							
15 Instructional Salaries		347,700.00	347,600.00	239,669.98	29,973.04	103,783.17	4,146.85
16 Noninstructional Salaries		108,150.00	105,200.00	78,202.97	9,588.55	19,666.24	7,330.79
4 Contractual and Other		5,300.00	504.00	503.44	0.00	0.00	0.56
45 Materials & Supplies		4,950.00	3,425.00	2,766.30	423.63	550.13	108.57
46 Sch. Library AV Loan Prog		58,620.00	67,768.08	52,696.57	2,476.17	15,056.97	14.54
49 BOCES Services		79,500.00	79,500.00	49,862.02	11,479.16	23,373.99	6,263.99

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Subtotal of 2610 School Library & AV		604,220.00	603,997.08	423,701.28	53,940.55	162,430.50	17,865.30
2630 Computer Assisted Instruction							
15 Instructional Salaries		100,000.00	105,057.00	92,806.20	8,166.66	12,250.07	0.73
16 Noninstructional Salaries		231,500.00	243,404.00	178,930.64	16,415.73	63,278.97	1,194.39
22 State Aided Comp Hardware		145,000.00	145,000.00	82,072.94	14,361.32	52,949.07	9,977.99
4 Contractual and Other		83,550.00	28,420.60	15,566.46	192.26	6,536.14	6,318.00
45 Materials & Supplies		0.00	23,637.00	19,336.28	3,354.13	3,238.30	1,062.42
46 Sch. Library AV Loan Prog		41,200.00	24,305.00	17,238.07	1,091.50	2,422.43	4,644.50
49 BOCES Services		610,000.00	867,773.40	718,195.09	41,935.24	0.00	149,578.31
Subtotal of 2630 Computer Assisted Instruction		1,211,250.00	1,437,597.00	1,124,145.68	85,516.84	140,674.98	172,776.34
2810 Guidance-Regular School							
15 Instructional Salaries		1,032,250.00	1,031,250.00	785,266.71	87,031.90	235,355.90	10,627.39
16 Noninstructional Salaries		127,500.00	137,964.00	95,200.03	9,398.30	40,807.57	1,956.40
4 Contractual and Other		1,400.00	1,363.56	235.00	0.00	63.56	1,065.00
45 Materials & Supplies		3,900.00	9,243.84	8,952.05	30.76	288.49	3.30
Subtotal of 2810 Guidance-Regular School		1,165,050.00	1,179,821.40	889,653.79	96,460.96	276,515.52	13,652.09
2815 Health Svcs-Regular School							
16 Noninstructional Salaries		384,000.00	374,479.00	239,998.08	29,382.05	71,332.32	63,148.60
4 Contractual and Other		151,000.00	154,489.00	53,604.10	23,226.38	18,825.32	82,059.58
45 Materials & Supplies		25,750.00	42,598.56	39,671.14	443.32	1,252.44	1,674.98
Subtotal of 2815 Health Svcs-Regular School		560,750.00	571,566.56	333,273.32	53,051.75	91,410.08	146,883.16
2820 Psychological Svcs-Reg Schl							
15 Instructional Salaries		870,750.00	809,750.00	586,067.39	61,205.98	155,959.22	67,723.39
4 Contractual and Other		1,200.00	1,200.00	0.00	0.00	0.00	1,200.00
45 Materials & Supplies		1,200.00	1,200.00	243.60	0.00	0.00	956.40
Subtotal of 2820 Psychological Svcs-Reg Schl		873,150.00	812,150.00	586,310.99	61,205.98	155,959.22	69,879.79
2825 Social Work Svcs-Regular School							
15 Instructional Salaries		107,000.00	168,000.00	125,649.09	14,009.76	41,826.66	524.25
Subtotal of 2825 Social Work Svcs-Regular School		107,000.00	168,000.00	125,649.09	14,009.76	41,826.66	524.25
2830 Pupil Personnel Svcs-Special Schools							
15 Instructional Salaries		330,000.00	319,746.00	265,798.52	26,418.42	52,836.80	1,110.68
16 Noninstructional Salaries		129,000.00	145,254.00	121,976.20	11,254.20	17,135.40	6,142.40
4 Contractual and Other		800.00	800.00	0.00	0.00	0.00	800.00
45 Materials & Supplies		500.00	500.00	351.00	0.00	0.00	149.00
Subtotal of 2830 Pupil Personnel Svcs-Special Schools		460,300.00	466,300.00	388,125.72	37,672.62	69,972.20	8,202.08
2850 Co-Curricular Activ-Reg Schl							
15 Instructional Salaries		198,000.00	198,000.00	164,611.42	15,874.72	16,747.57	16,641.01
4 Contractual and Other		33,025.00	33,025.00	1,272.42	0.00	4,265.53	27,487.05
45 Materials & Supplies		16,985.00	15,198.00	4,474.35	761.19	3,052.35	7,671.30
Subtotal of 2850 Co-Curricular Activ-Reg Schl		248,010.00	246,223.00	170,358.19	16,635.91	24,065.45	51,799.36

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2855 Interscholastic Athletics-Reg Schl							
15 Instructional Salaries		710,000.00	775,000.00	543,971.12	154,470.56	187,700.39	43,328.49
16 Noninstructional Salaries		0.00	50,000.00	15,854.15	0.00	0.00	34,145.85
2 Equipment		2,000.00	2,000.00	1,938.19	0.00	0.00	61.81
4 Contractual and Other		318,000.00	203,706.95	85,821.00	23,243.41	67,544.76	50,341.19
45 Materials & Supplies		59,000.00	66,850.00	58,869.50	1,367.00	7,958.90	21.60
Subtotal of 2855 Interscholastic Athletics-Reg Schl		1,089,000.00	1,097,556.95	706,453.96	179,080.97	263,204.05	127,898.94
5510 District Transportation Services							
16 Noninstructional Salaries		2,125,000.00	2,124,000.00	1,574,377.07	173,612.84	366,007.94	183,614.99
2 Equipment		6,500.00	13,214.00	12,800.77	85.77	27.34	385.89
4 Contractual and Other		277,750.00	277,750.00	110,314.37	14,738.94	38,811.69	128,623.94
45 Materials & Supplies		579,900.00	580,513.71	191,851.49	32,680.83	50,127.92	338,534.30
Subtotal of 5510 District Transportation Services		2,989,150.00	2,995,477.71	1,889,343.70	221,118.38	454,974.89	651,159.12
5530 Garage Building							
16 Noninstructional Salaries		8,500.00	9,500.00	9,144.43	1,070.85	0.00	355.57
4 Contractual and Other		59,000.00	59,176.95	26,132.76	4,856.43	28,650.85	4,393.34
49 BOCES Services		15,500.00	0.00	0.00	0.00	0.00	0.00
Subtotal of 5530 Garage Building		83,000.00	68,676.95	35,277.19	5,927.28	28,650.85	4,748.91
5581 Transportation from Boces							
49 BOCES Services		0.00	15,500.00	0.00	0.00	9,495.20	6,004.80
Subtotal of 5581 Transportation from Boces		0.00	15,500.00	0.00	0.00	9,495.20	6,004.80
7140 Recreation							
16 Noninstructional Salaries		0.00	11,000.00	0.00	0.00	0.00	11,000.00
4 Contractual and Other		11,000.00	0.00	0.00	0.00	0.00	0.00
Subtotal of 7140 Recreation		11,000.00	11,000.00	0.00	0.00	0.00	11,000.00
9010 State Retirement							
8 Employee Benefits		1,345,000.00	1,345,000.00	785,312.03	92,181.93	221,229.12	338,458.85
Subtotal of 9010 State Retirement		1,345,000.00	1,345,000.00	785,312.03	92,181.93	221,229.12	338,458.85
9020 Teachers' Retirement							
8 Employee Benefits		2,958,000.00	2,958,000.00	2,059,565.69	258,849.51	714,027.59	184,406.72
Subtotal of 9020 Teachers' Retirement		2,958,000.00	2,958,000.00	2,059,565.69	258,849.51	714,027.59	184,406.72
9030 Social Security							
8 Employee Benefits		2,987,000.00	2,987,000.00	2,151,439.77	258,992.20	717,017.33	118,542.90
Subtotal of 9030 Social Security		2,987,000.00	2,987,000.00	2,151,439.77	258,992.20	717,017.33	118,542.90
9040 Workers' Compensation							
8 Employee Benefits		362,000.00	362,000.00	136,974.00	0.00	140,000.00	85,026.00
Subtotal of 9040 Workers' Compensation		362,000.00	362,000.00	136,974.00	0.00	140,000.00	85,026.00
9045 Life Insurance							
8 Employee Benefits		22,000.00	26,500.00	22,009.85	2,215.50	4,490.15	0.00

Victor Central School District

Budget Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Subtotal of 9045 Life Insurance		22,000.00	26,500.00	22,009.85	2,215.50	4,490.15	0.00
9050 Unemployment Insurance							
8 Employee Benefits		15,000.00	15,000.00	101,198.14	0.00	0.00	-86,198.14
Subtotal of 9050 Unemployment Insurance		15,000.00	15,000.00	101,198.14	0.00	0.00	-86,198.14
9055 Disability Insurance							
8 Employee Benefits		30,000.00	30,000.00	11,343.00	0.00	9,657.00	9,000.00
Subtotal of 9055 Disability Insurance		30,000.00	30,000.00	11,343.00	0.00	9,657.00	9,000.00
9060 Hospital, Medical, Dental Insurance							
8 Employee Benefits		11,494,500.00	10,952,191.00	8,561,346.24	789,116.35	2,125,156.88	265,687.88
Subtotal of 9060 Hospital, Medical, Dental Insurance		11,494,500.00	10,952,191.00	8,561,346.24	789,116.35	2,125,156.88	265,687.88
9089 Other (specify)							
8 Employee Benefits		120,000.00	281,000.00	32,630.82	32,250.00	247,459.89	909.29
Subtotal of 9089 Other (specify)		120,000.00	281,000.00	32,630.82	32,250.00	247,459.89	909.29
9711 Serial Bonds-School Construction							
6 Principal		4,705,000.00	4,072,451.00	0.00	0.00	4,070,000.00	2,451.00
7 Interest		1,595,000.00	1,854,208.00	1,029,758.33	0.00	823,925.67	524.00
Subtotal of 9711 Serial Bonds-School Construction		6,300,000.00	5,926,659.00	1,029,758.33	0.00	4,893,925.67	2,975.00
9732 Bond Antic Notes-Bus Purchases							
6 Principal		836,000.00	836,000.00	835,523.00	0.00	0.00	477.00
7 Interest		51,000.00	51,000.00	34,069.84	0.00	0.00	16,930.16
Subtotal of 9732 Bond Antic Notes-Bus Purchases		887,000.00	887,000.00	869,592.84	0.00	0.00	17,407.16
9770 Revenue Anticipation Notes							
7 Interest		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
Subtotal of 9770 Revenue Anticipation Notes		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
9789 Other Debt (specify)							
6 Principal		0.00	202,949.00	198,845.25	0.00	0.00	4,103.75
7 Interest		0.00	122,792.00	119,427.26	0.00	0.00	3,364.74
Subtotal of 9789 Other Debt (specify)		0.00	325,741.00	318,272.51	0.00	0.00	7,468.49
9901 Transfer to Other Funds							
95 Transfer-Special Aid Fund		170,000.00	170,000.00	0.00	0.00	0.00	170,000.00
Subtotal of 9901 Transfer to Other Funds		170,000.00	170,000.00	0.00	0.00	0.00	170,000.00
Total GENERAL FUND		78,256,890.00	78,605,233.48	52,180,341.06	5,661,865.39	21,230,525.82	5,194,366.60

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Personnel Agenda, June 10, 2021

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional
Probationary
Appointments:

The probationary appointment of **Jacob Dirkx**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective September 1, 2021, with partial year Jarema Credit for 2020/2021 LTS assignment, at an annual salary of \$45,100 (Step 2M+15), leading towards tenure in Special Education.

The probationary appointment of **Jennifer Ocello**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective September 1, 2021, at an annual salary of \$53,400 (Step 11M+6), leading towards tenure in Special Education.

The probationary appointment of **Robin Thompson**, who has certification in English to Speakers of Other Language, to a probationary position as an ENL Teacher, effective September 1, 2021, at an annual salary of \$47,300 (Step 6M), leading towards tenure in ENL Education.

The probationary appointment of **Keenan Cardona**, who has certification in English to Speakers of Other Language, to a probationary position as an ENL Teacher, effective September 1, 2021, at an annual salary of \$43,300 (Step 1B+30), leading towards tenure in ENL Education.

The probationary appointment of **Marysue Hobika**, who has certifications in Spanish Grades 7-12, Spanish Grades 1-6 extension, and Early Childhood Education Birth-Grade 2, to a probationary position as a Foreign Language Teacher, effective September 1, 2021, at an annual salary of \$50,625 (Step 7M+31), leading towards tenure in Foreign Language Education.

The probationary appointment of **Jacquelyn Walker**, who has certifications in Literacy Birth-Grade 6 and Pre-Kindergarten, Kindergarten, and Grades 1-6, to a probationary position as a Reading Teacher, effective September 1, 2021, at an annual salary of \$71,208 (Step 19M+29), leading towards tenure in Reading Education. Seniority is Elementary Education will be frozen effective June 30, 2021.

The probationary appointment of **Stacey Born**, who has certifications in Students with Disabilities Grades 5-9 English, Students with Disabilities Grades 7-12 English, and English Language Arts Grades 7-12, to a probationary position as a Special Education Teacher, effective September 1, 2021, at an annual salary of \$50,225 (Step 7M+24), leading towards tenure in Special Education.

The probationary appointment of **Danielle DiSabato**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a probationary position as a Special Education Teacher, effective September 1, 2021, at an annual salary of \$42,300 (Step 2B), leading towards tenure in Special Education.

The probationary appointment of **Karen Finter**, who has certifications as a School District Leader, and in Biology Grades 7-12 and General Science Grades 7-12, to a probationary position as the Director of PreK-12 Science and Mathematics, effective July 12, 2021, at an annual salary of \$108,000, leading towards tenure as the Director of PreK-12 Science and Mathematics.

The probationary appointment of **Kristin Williamson**, who has certifications as a School District Leader and School Building Leader, and in Childhood Education Grades 1-6 and Early Childhood Education Birth-Grade 2, to a probationary position as the Director of PreK-12 Humanities, effective July 12, 2021, at an annual salary of \$106,000, leading towards tenure as the Director of PreK-12 Humanities and Professional Learning.

Appointments:

The appointment of **Caitlin Mack-Elliott**, Summer Academy Administrator (Kindergarten-Grade 3), from July 1, 2021 through August 31, 2021, at a daily rate of \$350. Due to this appointment, she will no longer be appointed as a Special Education Teacher for the Extended School Year program.

The appointment of **James Mauro**, Summer Academy Administrator (Grades 4-6), from July 1, 2021 through August 31, 2021, at a daily rate of \$350.

The appointment of **Charles Loray**, Summer Academy Administrator (Grades 7-8), from July 1, 2021 through August 31, 2021, at a daily rate of \$350. Due to this appointment, she will no longer be appointed as a Special Education Teacher for the Extended School Year program.

The appointment of **Rodney Engels**, Summer Academy Administrator (Grades 9-12), from July 1, 2021 through August 31, 2021, at a daily rate of \$350.

The appointment of the following as Extended School Year Teachers at an hourly rate of \$40.00: **Danielle DiSabato, Jacob Dirkx, Dawn Landes, Elizabeth McLean, and Lisa Whipple**

The appointment of **Erin Hysick**, who holds Certifications in Special Education and Pre-Kindergarten, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective July 1, 2021, and ending June 30, 2022.

The appointment of **Jan Soucier**, who holds Certifications in Special Education and Nursery, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective July 1, 2021, and ending June 30, 2022.

The appointment of **Gina Peterson**, from .5FTE Reading Teacher and .5FTE Elementary Teacher to 1.0FTE Reading Teacher, effective September 1, 2021. Seniority in Elementary Education will be frozen effective June 30, 2021.

**Tenure
Appointments:**

The appointment to tenure of **Emily Schosek**, who is certified as a School Counselor, upon the successful completion of her probationary period as a School Counselor, effective June 30, 2021.

The appointment to tenure of **Kara Kupinski**, who is certified as a School Counselor, upon the successful completion of her probationary period as a School Counselor, effective June 30, 2021.

The appointment to tenure of **Amy Noye**, who is certified as a School Counselor, upon the successful completion of her probationary period as a School Counselor, effective August 31, 2021.

The appointment to tenure of **Tara Hopson**, who is certified as a School Psychologist, upon the successful completion of her probationary period as a School Psychologist, effective June 30, 2021.

The appointment to tenure of **Amy Shannon**, who is certified in School Building Leader, School District Leader, English Grades 7-12, Special Education, and Pre-Kindergarten, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as a High School Assistant Principal effective July 11, 2021.

The appointment to tenure of **Catherine McCarthy**, who is certified in the areas of Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, and Students with Disabilities Birth-Grade 2, upon the

successful completion of her probationary period as a Special Education Teacher, effective August 31, 2021.

The appointment to tenure of **Elizabeth Payment**, who is certified in the areas of Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Early Childhood Education Birth-Grade 2, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2021.

The appointment to tenure of **Lauren Freitas**, who is certified in the area of Early Childhood Education Birth-Grade 2, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2021.

The appointment to tenure of **Sarah Stockman**, who is certified in the areas of Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as an Elementary Teacher, effective August 31, 2021.

The appointment to tenure of **Victoria Russotti**, who is certified in the area of Art, upon the successful completion of her probationary period as an Art Teacher, effective August 31, 2021.

The appointment to tenure of **Dominic Marini**, who is certified in the area of Music, upon the successful completion of his probationary period as a Music Teacher, effective August 31, 2021.

The appointment to tenure of **Sarah Nelson**, who is certified in the areas of Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, and Students with Disabilities Birth-Grade 2, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2021.

The appointment to tenure of **Jaclyn Hollis**, who is certified in the areas of English Grades 7-9 extension, Students with Disabilities Grades 1-6, Childhood Education Grades 1-6, Literacy Birth-Grade 6, and Literacy Grades 5-12, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2021.

The appointment to tenure of **Thomas Zaccardo**, who is certified in the area of Mathematics Grades 7-12, Mathematics Grades 5-6 extension, and Students with Disabilities Grades 7-12 Mathematics, upon the successful completion of his probationary period as a Mathematics Teacher, effective August 31, 2021.

The appointment to tenure of **Anthony D'Agostino**, who is certified in the area of Music, upon the successful completion of his probationary period as a Music Teacher, effective August 31, 2021.

The appointment to tenure of **Hannah Morris**, who is certified in the areas of English Grades 7-9 extension and Childhood Education Grades 1-6, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2021.

The appointment to tenure of **Benjamin Veit**, who is certified in the areas of Biology Grades 7-12, Biology Grades 5-6 extension, and General Science Grades 7-12 extension, upon the successful completion of his probationary period as a Science Teacher, effective August 31, 2021.

The appointment to tenure of **Laura Avissato**, who is certified in the areas of English Grades 7-12 and Literacy Grades 5-12, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2021.

The appointment to tenure of **Mallory Horsfall**, who is certified in the areas of English Grades 7-12 and English to Speakers of Other Languages, upon the successful completion of her probationary period as an English Teacher, effective August 31, 2021.

The appointment to tenure of **Michelle Mahoney-Merkley**, who is certified in the areas of Special Education, Social Studies Grades 7-12, and Nursery, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as a Special Education Teacher, effective August 31, 2021.

The appointment to tenure of **Tyler Roberts**, who is certified in the area of Social Studies Grades 7-12, upon the successful completion of his probationary period as a Social Studies Teacher, effective August 31, 2021.

The appointment to tenure of **Eric Waples**, who is certified in the areas of Social Studies Grades 7-12, Social Studies Grades 5-6 extension, and Students with Disabilities Grades 7-12, upon the successful completion of his probationary period as a Social Studies Teacher, effective August 31, 2021.

The appointment to tenure of **Lisa Phillips**, who is certified in the areas of Assessment and Advisement, Mathematics Grades 7-12, and Nursery, Kindergarten, and Grades 1-6, upon the successful completion of her

probationary period as a Data Coordinator, effective August 31, 2021.

**Long Term
Substitute
Appointments:**

The appointment of **Alexandra Lambert**, who has certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective September 1, 2021, and approximately ending February 28, 2022, at an annual salary of \$45,500 (Step 2M+21) which will be prorated based on the length of the assignment.

The appointment of **Kealan Devanny**, who has certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as a Special Education Teacher, effective September 1, 2021, and ending June 30, 2022, at an annual salary of \$45,500 (Step 2M+18).

Leaves of Absence:

The granting of an unpaid childcare leave of absence for **Meghan Mietelski**, Elementary Teacher, effective July 1, 2021, through June 30, 2022.

The granting of an extension of .3FTE unpaid leave of absence for **Joanne Lowe**, Music Teacher, through June 30, 2021.

Resignations:

The resignation of **Melissa Goho**, Assistant Principal, effective June 30, 2021.

The resignation of **Catherine McCarthy** from her previously approved Special Education Teacher position of the Extended School Year program.

The resignation of **Liudmyla Polotai**, Teacher Assistant, effective June 24, 2021.

Clubs & Advisors

Jr. High Positive Connections Club (PCC) Co-Advisor
Jr. High Student Council Advisor
Jr. High Student Council Advisor

Name

Kristin Renkert
Betty Post
Christie Gordon

Group

1
3
3

**Co-Curricular
Resignations:**

The resignation of **Tara Hopson** from the previously approved Jr. High Positive School Climate Committee Co-Advisor position for the 2021/2022 school year.

The resignation of **Haley Erwin** from the previously approved Math Building Level (4-6) - Shared Co-Advisor position for the 2021/2022 school year.

Amendments: The probationary appointment of **Heidi Robb**, Primary School Principal, effective July 6, 2021.

The extended appointment of **Tayler Kochan**, who holds certification in Music, from a part-time (.4fte) to a part-time (.8fte) position as a Music Teacher through June 30, 2021, at an annual salary of \$34,160 (Step 2B+7).

The probationary appointment of **Kerry Pender**, Early Childhood School Principal, effective July 6, 2021.

Benefits: Benefits for non-affiliated District Office Managerial Staff members as described in the Managerial Staff Handbook as submitted.

Benefits for non-affiliated District Office Confidential Staff as described in the Confidential Staff Handbook as submitted.

Salaries: The following salaries for non-affiliated district office staff will be effective for the 2021-2022 school year:

Managerial Staff	Dorothy DiAngelo	Assistant Superintendent for Personnel	\$144,480
	Derek Vallese	Assistant Superintendent for Business	\$132,096
Confidential Staff	Matthew DeAmaral	District Treasurer	\$90,300
	Maureen Goodberlet	District Clerk/Secretary to the Superintendent	\$91,077
	Lisa Hagen	Payroll Clerk, Part Time	\$19.74/hour
	Katie Lew	Employee Relations Assistant	\$52,462
	Sheila Rittenhouse	Payroll Clerk	\$64,952
	Jill Smith	Deputy District Treasurer	\$46,212
	Linda Tice	Employee Relations Assistant	\$58,813

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Alexandra Blazey	Uncertified
	Melissa Benulis	Spanish
	Julie O'Neill	Special Education/ Art
	Eleanor Brooks	Uncertified
	Alexandra Buhrle	Uncertified
	Jenna Dettore	Uncertified
	Marysue Roth	Uncertified
	Marney Womble	English
	Timothy DiSanto	Administrator
	Heidi Nelson	School Counselor

Non-Instructional

Appointments:

The appointment of **Misha Patel**, Part Time Teacher Aide, effective May 27, 2021, at an hourly rate of \$12.50.

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 6, 2021 and ending August 3, 2021, at their 2021/2022 rate of pay: **Kristy Folkerth** and **Adriana Rudy**

The recall and re-appointment after furlough of **Sarwat Saleem**, Part Time Food Service Helper, effective April 26, 2021.

The recall and re-appointment after furlough of **Patricia Anderson**, Part Time Food Service Helper, effective April 26, 2021.

The recall and re-appointment after furlough of **Judy Casey-Weld**, Part Time Food Service Helper, effective April 26, 2021.

The appointment of the following as Teacher Aides in the Extended School Year Program, effective July 6, 2021 and ending August 3, 2021, at the rate of \$12.50 hourly: **Alexandra Buhle** and **Mckenzie Hart**

The re-appointment of **Chuck Callari** as Records Clerk Part-Time, effective July 1, 2021, at an hourly rate of \$20.73.

The re-appointment of **Susan Reed** as School Auditor, effective July 1, 2021, at an annual rate of \$5,892.

The re-appointment of **Sherri Lasky** as Continuing Education Instructor Part-Time, effective July 1, 2021, at an hourly rate of \$31.06.

Resignations:

The resignation of **Shelly Martin**, Full Time Teacher Aide, effective June 30, 2021.

The resignation of **Matthew Shaffer**, Cleaner, effective June 3, 2021.

The resignation of **Konstantin Avramoski**, Cleaner, effective May 28, 2021.

The resignation, due to retirement, of **Linda Dillman**, Department Secretary, effective July 30, 2021.

The resignation of **Jennifer Allis**, Full Time Teacher Aide, effective May 27, 2021.

The resignation of **Christin Crossing** from her previously approved Teacher Aide position for the 2021 Extended School Year program.

TO: DR. TIM TERRANOVA, SUPERINTENDENT OF SCHOOLS
FROM: VERONICA PUGLISI, DIRECTOR OF EDUCATIONAL AND SUPPORT SERVICES
SUBJECT: SCHOOL PHYSICIAN RECOMMENDATION
DATE: 5/20/21
CC: DOROTHY DIANGELO, KRISTIN SWANN, DEREK VALLESE, DUEY WEIMER

It is my recommendation that the name of Dr. Robert J. Tuite be presented to the Victor Central School District Board of Education for their approval as School Physician/Medical Director.

Based on his experience as a pediatrician and successful work as a consultant to our school district the past three years, I believe he has proven to be reliable, thorough and responsive to the needs of the District, students and staff.

The annual fee requested for Dr. Tuite for the 2021-22 school year, July 1, 2021 – June 30, 2022, is \$27,000.

Should you have any questions regarding this recommendation, please feel free to contact me.

District Wide School Safety Plan
Project S.A.V.E.
(Safe Schools Against Violence in Education)
Outline for Victor Central School District School Safety Plan
(Commissioner’s Regulation 155.17)

Introduction

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school emergency management plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and man-made disasters. To address these threats, the State of New York has enacted the Safe Schools Against Violence in Education (S.A.V.E.) law. Project S.A.V.E. is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

Section I: General Considerations and Planning Guidelines

A. Purpose

The Victor Central School District Safety Plan was developed pursuant to Commissioner’s Regulation 155.17. At the direction of the Victor Central School Board of Education, the Superintendent of the Victor Central School District appointed a District-wide School Safety Committee and charged it with the development and maintenance of the District-wide School Safety Plan.

B. Identification of School Teams

The Victor Central School District has created School Safety Committees consisting of, but not limited to, teachers, administrators, parent representation, school resource officer, and other school personnel.

C. Concept of Operations

1. The District-wide School Safety Plan shall be directly linked to the individual Building-level Emergency Response Plans for each school building. Protocols reflected in the District-wide School Safety Plan will guide the development and implementation of individual Building-level Emergency Response Plans.

2. In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the School Emergency Response Team.
3. Upon the activation of the School Emergency Response Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
4. Efforts may be supplemented by county and state resources through existing protocols.

D. Plan Review and Public Comment

1. This plan shall be reviewed and maintained by the District-wide School Safety Committee and reviewed on an annual basis on or before July 1 each year.
2. While linked to the District-wide School Safety Plan, Building-level Emergency Response Plans shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provisions of law, in accordance with Education Law Section 2801-a.

Section II: General Emergency Response Planning

(The District-wide School Safety Plan should provide the framework for the Building-level emergency Response Plan.)

A. Identification of sites of potential emergency, including:

1. The process for identifying the sites: The sites listed below were identified by the planning team in consultation with participating school personnel and outside agency representatives:
 - a. External List: (examples include hazardous railroad location, airports, industrial sites with potential for chemical spills, dams or waterways with flood potential, nuclear power plants, etc.)
 - Empire Natural Gas Line
 - New York State Thruway for spills
 - b. Internal List: (chemical storage location, swimming pools, boiler rooms, etc.)
 - Swimming Pool (Junior/Senior High School) – associated chemicals
 - Boiler Rooms in each building
 - Science Prep Rooms

Section III: Victor District-Wide Safety Plan

A. Policies and procedures for responding to implied or direct threats by students, staff, and visitors

Anyone issuing an implied or direct threat is required to be escorted by a staff member to the building administrator. The building administrator will evaluate the seriousness of the threat and follow-up with necessary actions including but not limited to:

1. disciplinary action as outlined in the District's Code of Conduct Policy
2. referral to counseling
3. law enforcement involvement
4. superintendent's hearing and possible suspension for students or State Education Department sanctions for staff

B. Procedures for restricting access to the violent crime scene to preserve evidence

Prior to the arrival of law enforcement representatives, the building administrator will make every effort to restrict access to the crime scene in order to preserve evidence. Upon arrival of law enforcement officials, they will take over this responsibility with the full support of the building administrator.

C. Prevention and Intervention Strategies

Methods used in the Victor Central School District include:

1. Recruitment and training of school safety staff to de-escalate potentially violent students.

D. Procedures for involving law enforcement for violent incidences

All staff are required to notify the building administrator of any violent incidences. The building administrator will determine the seriousness of the situation, refer to the Emergency Management Plan, and contact law enforcement immediately if the situation warrants.

E. Procedures for contacting parents/guardians regarding violent incidences

For incidences involving individual or several students, the parents/guardians of all students involved will be notified as soon as possible by the building administrator regarding the details of the incident. Whenever the safety of the general student population has been jeopardized, all parents/guardians will be notified of the circumstances of the incident as soon as possible.

F. Procedures outlining the role of school personnel and equipment in school safety measures

All staff are required to actively participate in measures outlined by the administration for providing school safety and security. These include:

1. Limiting access for all persons to one main entrance during regular instructional hours.

2. Being cognizant of strangers in the building and stopping visitors who have not properly registered.
3. Providing adequate lighting in all areas.
4. Reducing and controlling traffic flow on campus.

G. Procedures for disseminating information following a violent incident at school

The Superintendent, in conjunction with the School and Community Relations office and building principal, will issue to the appropriate office staff a written media release statement to be shared with the public as needed. A statement to parents/guardians regarding the nature of the incident, the response used, and any follow-up procedures required will also be issued.

H. Procedures for annual safety training for staff and students

Appropriate training will be held for the following:

1. New teacher/ staff at respective orientations
2. Bus drivers at regularly planned training
3. Students at the beginning of the school year
4. All other staff annually

I. Protocols for responding to emergency situations

(Refer to the Emergency Management Plan)

J. Strategies for improving communication among students and between students and staff regarding reporting bullying and violence (Refer to the Code of Conduct)

K. Protocols for dealing with a public health emergency involving a communicable disease (Refer to the Public Employer Health Emergency Plan)

L. Description of duties of hall monitor and other safety personnel, training required and the hiring/screening process

1. School Resource Officer – Job Responsibilities
 - a. Serves as an active member of the District Emergency Response Team for health-related issues
 - b. Serves as an active member of the District’s Safety Committee
 - c. Works in conjunction with District social workers on all truancy-related concerns
 - d. Develops violence prevention strategies and acts as a consultant to the school community on related issues
 - e. Serves as a liaison with local law enforcement agencies
 - f. Serves as a positive role model for students PreK-12

- g. Serves as a resource to faculty and staff on crime prevention issues
- h. Promotes the development of positive attitudes toward law enforcement personnel
- 2. Hall Monitor Supervision – Job Responsibilities
 - a. Assists teachers in cafeteria study hall with attendance procedures, passes, and maintenance of order
 - b. Assists with corridor and parking lot supervision before school, during lunch periods, and activity period as assigned by the assistant principal
 - c. Assists with attendance procedures as requested by the assistant principal
 - d. Assists teachers with other such duties as deemed appropriate by the principal or his/her designee

M. Evacuation procedures, sheltering sites, medical assistance, transportation arrangements, emergency notification to parents in response to a “serious violent incident”

- 1. Evacuation Procedure (Refer to the Emergency Management Plan)
- 2. Sheltering Sites (Refer to the Emergency Management Plan)
- 3. Medical Assistance:
 - a. All school buildings have a nurse on duty during regular instructional hours
 - b. The 911 system is used to secure additional needed assistance
- 4. Transportation Arrangements (Refer to the Emergency Management Plan)
- 5. Emergency notification to parents/guardians in response to a “serious violent incident”:
 - a. At the beginning of each year, parents/guardians provide the school with emergency phone numbers where they can be reached during school hours. Parents/Guardians are directed to listen to designated radio stations, television stations and Blackboard Connect for emergency information such as early dismissal, pick-up areas and debriefing areas, if necessary.

N. Procedures for assuring that response agencies have access to floor plans, blue prints and schematics of interior and exterior properties and access areas.

Each year as the plan is updated, and at anytime significant changes occur, the Director of Facilities will provide floor plans, blue prints, and schematics of interior and exterior areas to the local fire chief, ambulance corps, police department and the county emergency management coordinator for each respective facility.

O. Description of Internal and External Communication Systems

- 1. Internal: Two-way communication is provided from all building areas and rooms to the main office.
 - a. Key administrators have two-way radios within the buildings.

2. External: The 911 system directly links all phones to the County Emergency Management Office.
 - a. Administrators have cell phones for external and internal use.
 - b. Fire and burglar alarms are linked directly to the 911 system.

P. Chain of command consistent with the national incident command system

The chain of command will follow the guidelines as set forth in the Victor Emergency Management Plan. Additionally, in accordance with the national Incident Command System, the chain of command will include local agencies which have jurisdiction over the incident.

Q. Procedures for coordinating the plan with the county and statewide plans

The Director of Facilities will submit a copy of the plan to the affected County Emergency Management Coordinator for review to insure compatibility with the county plan and statewide plan on an annual basis.

R. Procedure for review and conduct of drills to test components of the plan

Each year, the Superintendent will conduct at least one test of the emergency response procedures for each student occupied facility. All tests will be conducted in cooperation with local and county emergency management officials to the extent possible.



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

Derek Vallese, *Assistant Superintendent for Business*

To: Tim Terranova, Superintendent
From: Derek Vallese, Assistant Superintendent for Business
Date: May 10, 2021
Topic: Facilities Committee Recommendations

Dr. Terranova,

After the acceptance of the bids for Phase 2 of the Capital Project, there was approximately \$1,500,000 remaining to be used to increase the scope of the project. The Facilities Committee met April 14th to determine how those funds should be used. The committee focused their selections based on safety and security, and prioritized projects that would receive building aid over projects that would not.

The following are below \$50,000, therefore you are authorized to approve. Those include:

Project Name	Estimated Cost
District Office Security Entrance	\$35,000
Replacement of Primary School ventilation unit	\$30,000
Campus Wide entrance door numbering project	\$25,000
High School Pool Deck access door replacement	\$15,000

The following projects are in excess of \$50,000, and require Board approval:

Project Name	Estimated Cost
Additional Roof Replacement	\$250,000
Unsafe existing Bus Garage heating system	\$75,000
Upgrade campus wide fencing (primarily around athletic fields)	\$100,000
High School Art Room plumbing (currently no sinks)	\$75,000
PA/Clock/Lockdown replacement	Remainder of money

Best Regards,

Derek Vallese

BOND RESOLUTION OF THE VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 10, 2021, AUTHORIZING THE PURCHASE OF VARIOUS SCHOOL BUSES FOR USE BY THE DISTRICT, STATING THE ESTIMATED TOTAL COST THEREOF IS \$977,036, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$977,036 SERIAL BONDS OF SAID DISTRICT TO FINANCE SAID APPROPRIATION.

Recital

WHEREAS, at the Annual District Meeting and Election duly called and held on May 18, 2021, in the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York, a majority of the qualified voters present and voting approved the Bond Proposition authorizing the Board of Education to purchase various school buses for use by the District at the estimated total cost of \$977,036, and to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the serial bonds authorized to be issued;

Now, therefore,

THE BOARD OF EDUCATION OF THE VICTOR CENTRAL SCHOOL DISTRICT, IN THE COUNTIES OF ONTARIO, MONROE AND WAYNE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York (herein called "District"), is hereby authorized to purchase various school buses for use by the District. The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is \$977,036 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of \$977,036 serial bonds of the District to finance said appropriation, and the levy and collection of taxes on all the taxable

real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Serial bonds of the District in the principal amount of \$977,036 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness of the class of objects or purposes for which said serial bonds are authorized to be issued, within the limitations of Section 11.00 a. 89 of the Law, is five (5) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made after the effective date of this resolution for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in

anticipation of the sale of said bonds, and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together

with a Notice attached in substantially the form prescribed by §81.00 of the Law in the official newspapers of the District each having a general circulation in the District and hereby designated the official newspaper of said District for such publication.

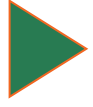
* * *

The adoption of the foregoing resolution was seconded by Board Member _____ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.



Control Cycle Audit of Employee Salaries and Payroll Deductions

VICTOR CENTRAL SCHOOL DISTRICT



**Victor Central School District
953 High Street
Victor, NY 14564**

May 7, 2021



To the Audit Committee
Victor Central School District
Victor, New York

We have performed a review of employee salaries and payroll deductions. We obtained an understanding of the related internal controls by inquiry, observation, and the inspection of documents and records. Our review of employee salaries included examining annual salary notices and financial reporting related to payroll transactions. Our review of payroll deductions included examining employee personnel files and financial reporting related to payroll deductions.

This consulting engagement was conducted in accordance with Statements on Standards for Consulting Services as issued by the American Institute of Certified Public Accountants Management Consulting Services Executive Committee. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described either for the purpose for which this report has been requested or for any other purpose.

Our procedures consisted of a review of financial reports and documentation as well as interviews with pertinent District personnel. We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. It should be noted that the comments herein may be critical by nature and do not include the many strengths inherent within the District.

This report is intended solely for the information and use of the Victor Central School District and is not intended to be, and should not be used by anyone other than those specified parties.

EFPR Group, CPAs, PLLC

EFPR GROUP, CPAs, PLLC
Rochester, New York

BACKGROUND:

The Victor Central School District (District) is located in Ontario County and has a total enrollment of approximately 4,300 students. The District processes payroll for all employees centrally at its District Office. Employees are set up by Human Resources and activated in the payroll system by Payroll. Salary notices are prepared annually to communicate employees' rates of pay. The Payroll Department is involved in the preparation and payment of payroll transactions, including payroll deductions for various items (i.e. benefits, dues, retirement). Supporting documentation of authorizations for payroll deductions is maintained in the employee's personnel file.

OBJECTIVE:

The objective of our review was to evaluate the internal controls over payroll transactions at Victor Central School District.

AUDIT SCOPE, PROCEDURES AND FINDINGS:

Our overall goal was to assess the adequacy of the internal controls put in place by officials to safeguard the assets of the Victor Central School District. To accomplish this, we performed a risk assessment of the District's internal controls evaluating the risk within each control cycle. Our risk assessment evaluated the following areas or control cycles: Budgeting; Cash Receipts and Revenue; Transportation; Food Service; Extra-Classroom Activity Fund; Capital Assets/Projects and Indebtedness; Purchasing, Claims, Accounts Payable and Cash Disbursements; Payroll and Personnel; and Accounting, Reporting and Information Technology.

Using the updated risk assessment report dated December 29, 2020, and other criteria, the Audit Committee of the District selected to review payroll transactions. As a result, our testing was limited to this area.

In planning our review, we obtained the District's approval for the proposed scope and specific audit procedures to be performed in reviewing a sample of payroll transactions. The scope of the review included reviewing annual salary notices, financial reporting related to payroll transactions, and supporting documentation of payroll deduction authorizations located in employee personnel files. We also reviewed payroll transactions for a sample of employees who recently terminated employment from the District. We limited our scope to the period of July 1, 2020 through February 28, 2021.

AUDIT SCOPE, PROCEDURES AND FINDINGS (Continued):

Our examination included the following procedures:

Employee Salary Testing

Randomly selected 50 employees from the District's roster of active employees and performed the following:

- Obtained annual salary notices issued by the District outlining their authorized salaries for the 2020-21 school year.
- Obtained payroll reporting detailing current rates of pay for each employee.
- Verified that current rates of pay for each employee is consistent with their authorized salary notice.
- Determined the cause of any variance identified between an employee's annual salary notice and current rate of pay.

FINDINGS:

The controls over this aspect of our review are operating effectively with no exceptions noted. All identified variances were resolved and determined to be the result of approved stipends or situations involving prorated salaries.

Payroll Deductions Testing

Using the same sample of 50 randomly selected employees referenced above, we performed the following:

- Obtained payroll reporting detailing current deductions being withheld from each employee's pay.
- Reviewed each employee's personnel file to identify supporting documentation for payroll deductions authorized by the employee.
- Inquired with the payroll department regarding deductions for employees that lacked authorization in their personnel file and/or for variances from the expected amount of the deductions.

AUDIT SCOPE, PROCEDURES AND FINDINGS (Continued):

Payroll Deductions Testing (Continued)

FINDINGS:

The controls over this aspect of our review are operating effectively with the following exceptions noted:

1. Healthcare: We noted one instance in which the employee's share of their healthcare and dental premiums was not being deducted from their pay. The Payroll Department has acknowledged this was an error and has taken corrective action to address the situation.
2. United Way donations: We noted two instances in which payroll deductions were not supported by authorized pledge cards completed by the employee. The Payroll Department has acknowledged these appear to be errors and has taken corrective action to address the situation.
3. Dues: We noted one instance in which the amount of an employee's payroll deduction for dues was incorrect. The Payroll Department has acknowledged this was an error and has taken corrective action to address the situation.
4. Personnel files lacked documentation: We identified numerous situations for which an employee's personnel file lacked documentation that demonstrated the deduction was authorized by the employee. The majority of these exceptions were related to deductions for 403(b) contributions and deductions for the state retirement system. Additional exceptions related to various deductions were also identified. Although the personnel files lacked supporting documentation for these deductions, upon further inquiry the District was able to substantiate the accuracy of these deductions.

RECOMMENDATIONS:

1. We recommend that the District work with the Payroll Department to determine the apparent cause of this exception and ensure this was an isolated incident that is not likely to recur.
2. We recommend that the District ensure that deductions for United Way donations are updated annually and based on receipt of current pledge cards that have been received from the employee.
3. We recommend the Payroll Department review payroll deductions for dues at least annually to ensure they are consistent with current year amounts.
4. We suggest the District review its procedures for maintaining documentation related to the referenced deductions, particularly for 403(b) contributions which are authorized by the employee directly with OMNI. The District should determine the most suitable location for maintaining the related documentation and modify its procedures, as necessary.

CLOSING COMMENTS:

We would like to thank the central administration staff of Victor Central School District for their assistance and cooperation during the course of our review.

**VICTOR CENTRAL SCHOOL DISTRICT
INTERNAL AUDIT**

AUDITORS' FINDINGS AND EVALUATION FOR THE FISCAL YEAR JUNE 30, 2021

<u>AUDITORS' FINDINGS</u>	<u>RECOMMENDATION</u>	<u>MANAGEMENT RESPONSE</u>	<u>PERSON RESPONSIBLE & COMPLETION DATE</u>
Healthcare: We noted one instance in which the employee's share of their healthcare and dental premiums was not being deducted from the pay. The Payroll Department has acknowledged this was an error and has taken corrective action to address the situation.	We recommend that the District work with the Payroll Department to determine the apparent cause of this exception and ensure this was an isolated incident that is not likely to recur.	The district will develop and implement a procedure to verify that employees' deductions match their health/dental insurance enrollment.	Payroll & Benefits Departments 6/30/2021
United Way donations: We noted two instances in which payroll deductions were not supported by authorized pledge cards completed by the employee. The Payroll Department has acknowledged these appear to be errors and has taken corrective action to address the situation.	We recommend that the District ensure that deductions for United Way donations are updated annually and based on receipt of current pledge cards that have been received from the employee.	The district will adjust the practice of updating deductions so that prior-year information is not mistakenly used for the current year.	Payroll Department 9/30/2021
Dues: We noted one instance in which the amount of an employee's payroll deduction for dues was incorrect. The Payroll Department has acknowledge this was an error and has taken corrective action to address the situation.	We recommend the Payroll Department review payroll deductions for dues at least annually to ensure they are consistent with current year amounts.	The Payroll Department will coordinate with union leadership to verify that all deduction amounts are correct based on dues calculations/tables.	Payroll Department 12/31/2021

**VICTOR CENTRAL SCHOOL DISTRICT
INTERNAL AUDIT**

AUDITORS' FINDINGS AND EVALUATION FOR THE FISCAL YEAR JUNE 30, 2021

Personnel files lacked documentation: We identified numerous situations for which an employee's personnel file lacked documentation that demonstrated the deduction was authorized by the employee. The majority of these exceptions were related to deductions for the 403(b) contributions and deductions for the state retirement system. Additional exceptions related to various deductions were also identified. Although the personnel files lacked supporting documentation for these deductions, upon further inquiry the District was able to substantiate the accuracy of these deductions.

We suggest the District review its procedures for maintaining documentation related to the referenced deductions, particularly for 403(b) contributions which are authorized by the employee directly with OMNI. The District should determine the most suitable location for maintaining the related documentation and modify its procedures, as necessary.

District administration will work with the Payroll and Human Resources Departments to develop a process of organizing all deduction documentation. Correspondence from the OMNI portal will be maintained with all other deduction documentation.

Payroll & Human
Resources Departments

6/30/2022

Funding of Employee Retirement System Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Retirement Contribution Reserve, as authorized by Section 6-r of the general municipal law, up to a maximum of \$500,000 from unappropriated fund balance as of June 30, 2021.

Funding of Employee Retirement System Reserve - TRS Sub Fund

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Retirement Contribution Reserve TRS Sub Fund, as authorized by Section 6-r of the general municipal law, up to a maximum of \$500,000 from unappropriated fund balance as of June 30, 2021.

Funding of Capital Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Capital Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$3,000,000 from unappropriated fund balance as of June 30, 2021.

Funding of Technology Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Capital Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$250,000 from unappropriated fund balance as of June 30, 2021.

Funding of Employee Benefit Accrued Liability Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Employee Benefit Accrued Liability Reserve, as authorized by Section 6-p of the general municipal law, up to a maximum of \$250,000 from unappropriated fund balance as of June 30, 2021.

Funding of Workers Compensation Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Workers Compensation reserve, as authorized by Section 6-j of the general municipal law, up to a maximum of \$250,000 from unappropriated fund balance as of June 30, 2021.

Funding of Tax Certiorari Reserve

Based on the recommendation of the Superintendent of Schools, we recommend the funding of the Tax Certiorari Reserve, as authorized by Section 3651 of the New York State Education Law, up to a maximum of \$1,250,000 from unappropriated fund balance as of June 30, 2021.

Best Regards,

A handwritten signature in black ink, appearing to read "Derek Vallese". The signature is fluid and cursive, with the first name "Derek" and last name "Vallese" clearly distinguishable.

Derek Vallese



To: Board of Education, Victor Central School District

From: Carrie Goodell, Victor Senior High School Assistant Principal

Regarding: ExtraClass Accounts

Date: May 22, 2021

The purpose of this memo is to formally request the creation of a new ExtraClass account, identified as the Young Women's Leadership Club (YWLC). This account would be managed by the student members of the club, with oversight by Katherine Jerabeck and Christie Gordon.

The Young Women's Leadership Club has been running for five years and engages in activities that are aligned with the following goals:

- 1.) To learn about leadership, qualities of good leaders, and possible career paths
- 2.) To participate in service to our community, both local and community
- 3.) To empower young women in all areas of well-being

In the past few years, the YWLC has hosted multiple speakers from the Volunteers of America, professionals from the medical and musical fields, and female leaders in the mental health field. They have also participated in field trips to Channel 13 news, Lollypop Farms, and the Pluta Cancer Center. All of these activities are geared towards developing leadership in our students.

Young Women's Leadership Club has held multiple building wide events/fundraisers for the purpose of generating profit and contributing to a positive building culture. Examples of these events are end-of-year celebrations, Valentine's Day candy grams, t-shirt sales, holiday wreaths, and lollypop sales. Any profits generated from these sales were donated back to a variety of philanthropic causes. Their most recent financial activity is occurring this spring, with the sale of a student designed t-shirt available for students, staff, and the community to purchase. The profits of this sale will be donated to the Pluta Cancer Center.

The Young Women's Leadership Club contributes positively to Victor Junior High School in a variety of ways. They work to develop young female leadership in students and they demonstrate a commitment to giving back to the local community, through volunteering and/or financial donations. The addition of an YWLC account would be much appreciated by faculty/staff, students, and account supervisors. Please feel assured that the account advisors and the student treasurers will be instructed about the policies/procedures associated with having an ExtraClass account. We maintain strong expectations for financial responsibility within our system and are confident that this group will only add to the diverse range of experiences offered to the students of Victor Junior High School.

Student Gender Identity

All students need a safe and supportive educational environment to progress academically and developmentally. The District is committed to fostering a safe learning environment for all students, free from discrimination and harassment on the basis of sex, gender, gender identity, gender nonconformity, and gender expression. In accordance with applicable law, regulations, and guidelines, students will have equal access to all school programs, facilities, and activities. The District will assess and address the specific needs of each student on a case-by-case basis with student safety and well-being as the paramount consideration.

Records

As required by law, the District will maintain the confidentiality of student information and records. If a transgender or GNC student has officially changed his or her name, as demonstrated by court order or birth certificate, the District will change its official and unofficial records, as needed, to reflect the change. The District will maintain records with the student's assigned birth name in a separate, confidential file.

If a transgender or GNC student has not officially changed his or her name, but wishes to be referred to by a different name that corresponds to their gender identity, the District may create or change unofficial records to reflect the name and gender identity that the student consistently asserts at school. On state standardized tests, certain reports to the New York State Education Department, and when necessary to verify appropriate and coordinated medical care, however, the District will use the student's legal name and gender. Any student identification cards will be issued with the name reflecting the gender identity the student consistently asserts at school. The District will maintain records with the student's assigned birth name and gender in a separate, confidential file.

Names and Pronouns

When apprised of a student's transgender or GNC status, the District will endeavor to engage the student and his or her parents or guardians, as appropriate, in an effort to agree upon a plan that will accommodate the student's individual needs at school. Transgender and GNC students have the right to discuss and convey their gender identity and expression openly and to decide when, with whom, and how much to share this confidential information. The plan may therefore include when and how to initiate the student's preferred name and associated pronoun use and if, when, and how this is communicated to others. District staff will use the name and pronoun that corresponds to the gender identity the student consistently asserts at school.

Restrooms and Locker Rooms

The District will allow a transgender or GNC student to use the restroom and locker room that corresponds to the student's consistently expressed gender identity at school. Prohibiting a student from accessing the restrooms that match his/her gender identity is prohibited sex discrimination under Title IX. Any student requesting increased privacy or other accommodations when using bathrooms or locker rooms will be provided with a safe and adequate alternative, but they will not be required to use that alternative.

Physical Education and Sports

Physical education is a required part of the District's curriculum. Where these classes are sex-segregated, students will be allowed to participate in a manner consistent with their gender

identity. Students will likewise be allowed to participate in intramural activities consistent with their gender identity.

Upon written notification that a transgender or GNC student would like an opportunity to participate in the District's interscholastic athletics program consistent with his or her gender identity, the District will determine his or her eligibility in accordance with applicable law, regulations, and guidelines. The District will confirm the student's asserted gender identity with documentation it considers appropriate from a parent/guardian, counselor, doctor, psychologist, psychiatrist, or other medical professionals. The student's gender identity should be the same as the identity used for District registration and other school purposes.

The District's athletic director will notify opposing team athletic directors or the New York State Public High School Athletic Association if a student needs any accommodations during competitions. Any appeal regarding the District's eligibility decision will be directly to the Commissioner of Education.

Other Activities

Generally, in other circumstances where students may be sex-segregated, such as overnight field trips, students may be permitted to participate in accordance with the gender identity that the student consistently asserts at school. Student privacy concerns will be addressed individually and on a case-by-case basis in accordance with District policy and applicable law, regulations, and guidelines.

Dress Code and Team Uniforms

Transgender or GNC students may dress in accordance with their gender identity or expression, within the parameters of the District's dress code. The District will not restrict students' clothing or appearance on the basis of gender, and will address each individual instance on a case-by-case basis.

The District's dress code applies while its athletes are traveling to and from athletic contests. Athletes will have access to uniforms that are appropriate for their sport.

Policy References:

Family Educational Rights and Privacy Act (FERPA), 20 USC § 1232g
34 CFR Part 99
Title IX of the Education Amendments of 1972
Education Law Article 2 and §§ 2-d, 11(7), 3201-a
8 NYCRR § 100.2

Policy Cross References:

- » 0100 – Nondiscrimination and Equal Opportunity
- » 0115 – Student Harassment and Bullying Prevention and Intervention
- » 5300 – Code of Conduct

Adoption Date: XX/XX/XXXX
5000 - Students

