

TOWN OF VERNON
Planning & Zoning Commission (PZC)
Virtual Meeting Notice & Agenda
Thursday, June 17, 2021 7:30 PM

Zoom Meeting Information
<https://us02web.zoom.us/j/84469516235?pwd=RCtuMmp3dXVBVTBXTjB6bUFCSWI3dz09>
Meeting ID: 844 6951 6235 Passcode: 1biE2L
By Phone (646) 876-9923 Meeting ID: 844 6951 6235 Passcode: 960053

AGENDA

1. **Call to Order & Roll Call by Roland Klee, Chairman**
2. **Administrative Actions/Requests**
 - 2.1 Amendment/Adoption of Agenda - Additional business to be considered under agenda item #7
"Other Business" requires Commission vote
 - 2.3 Approval of the Minutes from the **June 3, 2021.**
3. **New Application(s) for receipt, if any:**
4. **Public Hearing(s) and Action on Applications**

None
5. **8-24 Referrals, If any**

None
6. **Plan of Conservation and Development Update**
 - 6.1 **Resolution for Referral and Scheduling of Public Hearing for the Plan of Conservation and Development**
7. **Other Business/Discussion**
 - 7.1 **Meeting location Update**
8. **Adjournment**

Roland Klee, Chairman
Planning & Zoning Commission

DRAFT MINUTES

Town of Vernon Planning & Zoning Commission (PZC)
Virtual Regular Meeting Minutes
Thursday, June 3, 2021 - 7:30 PM

Zoom Meeting Information

<https://us02web.zoom.us/j/83431861356?pwd=TkFNUTgwLy9jWnkzbEo0RUVGZTNvdz09>

Meeting ID: 834 3186 1356 Passcode: u7Lnh5

By Phone (646) 876-9923

Meeting ID: 834 3186 1356

Passcode: 326910

RECEIVED
VERNON TOWN CLERK
21 JUN 11 AM 8:57

DRAFT MINUTES

1. **Call to Order & Roll Call**

Chairman Roland Klee called the meeting to order at 7:30PM.

Members Present: Roland Klee, Robin Lockwood, Iris Mullan, Jesse Schoolnik and Carl Bard (Alternate)

Members Absent: Joseph Miller, Susan Reudgen

Entered During Meeting: Michael Mitchell

Also Present: George McGregor, Town Planner

Kathleen Minor, Recording Secretary

Chairman Roland Klee called for alternate member Carl Bard to sit for Joseph Miller

2. **Administrative Actions/Requests**

2.1 Amendment/Adoption of Agenda - Additional business to be considered under agenda item #7 "Other Business" requires Commission vote

Robin Lockwood, seconded by Jesse Schoolnik, moved to adopt the agenda as presented. Motion carried unanimously by voice vote of members present.

2.3 Approval of the Minutes from the May 6, 2021 Regular Meeting

Robin Lockwood, seconded by Jesse Schoolnik, moved to approve the minutes from the May 6, 2021 regular meeting as presented. Motion carried unanimously by voice vote of members present.

3. **New Application(s) for receipt:**

None

4. **Public Hearing(s) and Action on Applications**

4.1 Application [PZ-2021-07] of Pave Tool Innovators for a modification to an existing site plan of development in order to construct two buildings (totaling +-11,525 sq. ft), a temporary accessory structure and parking areas at 190 Tunnel Rd. (Assessor's ID: 29 Block 134 Parcel 11C). The property is zoned Industrial (I). (Action Only)

- Town Planner George McGregor introduced the application and provided updates
- Rachel Dearborn of Landmark Surveys, spoke on behalf of the application and answered questions.
- Discussion ensued

Robin Lockwood, seconded by Jesse Schoolnik, moved for the Planning and Zoning Commission to approve PZ-2021-07, a modification of an existing site plan, subject to the Site Plan dated April 30, 2021, prepared by Landmark Surveys. Motion carried unanimously by voice vote of members present.

5. **8-24 Referrals**
None

6. **Plan of Conservation and Development Update**

6.1 Schedule Update

Town Planner George McGregor updated the commission on the status of the POCD with the expectation that the full draft will be presented to the commission at the June 17, 2021 regular meeting. Discussion ensued regarding the timeline and process.

7. **Other Business/Discussion**

7.1 Meeting location Update

Discussion regarding resuming in person meetings ensued.

8. **Adjournment**

Robin Lockwood, seconded by Jess Schoolnik, moved to adjourn at 7:47PM. Motion carried unanimously by voice vote.

Respectfully Submitted,



Kathleen Minor
Recording Secretary

Plan of Conservation and Development



TOWN OF VERNON

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OFFICE OF THE
TOWN PLANNER
GEORGE K. MCGREGOR, AICP

MEMORANDUM

TO: Town of Vernon Planning & Zoning Commission

FROM: George K. McGregor, AICP

SUBJECT: Referral of the POCD for public Review under CT State Law

DATE: June 14, 2021

A **resolution** referring this document to Town Council, the Capitol Region Council of Governments, and to the Public for review and comment will be placed on your June 17, 2021 agenda for action. This action essentially places the Draft officially in the public realm for a 65-day period prior to the formal public hearing, planned for September, all in conformance with state guidance.

Any questions, please let me know.

GKM

Referral and Scheduling of Public Hearing for Plan of Conservation Development

Town of Vernon Planning & Zoning Commission

June 17, 2021

Resolved, that the Town of Vernon Planning & Zoning Commission schedules a Public Hearing on the document entitled "Town of Vernon Plan of Conservation and Development" marked "Draft for Review" dated May 25, 2021, for Tuesday September 14, 2021 at 7:00 p.m. Be it further

Resolved, that Planning & Zoning Commission refers the document entitled "Town of Vernon Plan of Conservation and Development" marked "Draft for Review" dated May 25, 2021 to the Vernon Town Council for their review and comment. Be it further

Resolved, that Planning & Zoning Commission refers the document entitled "Town of Vernon Plan of Conservation and Development" marked "Draft for Review" dated May 25, 2021 to the Central Connecticut Council of Governments for review and comment. Be it further

Resolved, that the Planning & Zoning Commission directs the Town Planner to post the document entitled "Town of Vernon Plan of Conservation and Development" marked "Draft for Review" dated May 25, 2021 on the Town of Vernon website for public review and comment. Be it further

Resolved, that the Planning & Zoning Commission directs the Town Planner to file the document entitled "Town of Vernon Plan of Conservation and Development" marked "Draft for Review" dated May 25, 2021 in the Offices of the Town Clerk and Planning Department for public review and comment.