

## **Spanish Speaking Instructional Assistant 02.22.2021**

*The mission of the International School of Indiana is to provide our students with a world-class education that prepares them to be responsible citizens and effective leaders in a rapidly globalizing and interdependent world.*

### **Overview**

The IA will provide such support on a daily basis to individual students within the classroom setting as well as providing one-to-one support outside of classes. The IA will support students and faculty members working in collaboration with the Student Care team, reporting directly to the Learning Support Teacher.

### **Preferred qualifications, skills and experience:**

- Bachelor degree
- Classroom experience working directly with students
- Demonstrated organizational skills
- Strong communication skills
- Demonstrated ability to work effectively with people of diverse backgrounds and promote a positive working environment, spirit of cooperation and positive reactions to change and resolution skills
- Fluent Spanish speaker

### **Responsibilities**

The Instructional Assistant supports assigned students in different ways, which includes, but is not limited to:

- Identifying gaps in a student's learning process
- Implementing strategies to bridge any gaps between existing and missing knowledge/understanding, linguistic competence and other academic and social skills
- Helping the student build self-confidence
- Empowering the student to become a self-advocate and independent learner
- Providing study strategies for being prepared and organized for class including, but not limited to, note taking and time management
- Supporting students to be responsible and committed participants in their own learning
- Being positive and patient in their approach to learning
- Providing ongoing communication with students' parent/guardian/support team
- Interpreting classroom instruction
- Differentiating student work in collaboration with the class teacher and Learning Support Teacher
- Facilitating understanding at the appropriate level
- Modeling and encouraging appropriate communication and language skills
- Promoting interaction and participation in the classroom
- Ensuring the student stays actively engaged and focused in the classroom
- Recognizing that every student is unique, and, therefore, using an appropriate facilitation approach and strategy to support specific students.