



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

**REGULAR BUSINESS MEETING/  
PUBLIC BUDGET HEARING MINUTES  
APRIL 26, 2021**

**CALL TO ORDER**

The April 26, 2021 Regular Business Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, with remote access for the public due to the public health-related school closure, at 7:02 pm by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

|          |                        |                   |                     |
|----------|------------------------|-------------------|---------------------|
| PRESENT: | Mr. Joseph Blumert     | Mr. Sam Ciresi    | Ms. Megan Dempsey   |
|          | Mrs. Danielle Esposito | Mr. Timothy Gitin | Mr. Greg MacSweeney |
|          | Mr. Brian Senyk        | Mrs. Cara Shenton | Mr. Leonard Smith   |

ALSO PRESENT: Michael Portas, Superintendent  
Joanne Calabro, Ed.D., Interim Assistant Superintendent  
Sallyann McCarty, School Business Administrator/Board Secretary  
Anthony Sciarillo, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

**FLAG SALUTE**

Student Representative Report - Raine Osmanski and Franki Dygos

Reported on activities at PTHS: AP testing begins May 3; Prom bids go on sale May 18; Seniors began full-time school today; Music Department's live performances and competitions; Spring Musical "Little Mermaid" tickets on sale; Girls' Volleyball championship; Operation Smile Fashion Show; National Honor Society Induction; May 1 decision day for Seniors; Senior Cruise is June 4; Seniors receive gifts on the 21<sup>st</sup> of each month; Senior Sunrise.

Superintendent's Report – Mr. Michael Portas

Reported on the following: Trenton provided guidance on graduation and prom; Allied Health is providing free COVID testing and vaccination appointments; Brian Silipena, Athletic Director, had his first article published in the NJSIAA magazine; Seniors chose May 28 and June 1 as snow day givebacks; SJG fundraiser; PTHS Seniors and PV Cohorts had a successful return to school; E-sports at PV.

## **PRESENTATION OF THE 2021-2022 BUDGET- Mr. Portas and Mrs. McCarty**

### **PUBLIC COMMENTS ON THE 2021-2022 BUDGET**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **the budget** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

### **APPROVAL OF BUDGETARY ACTION ITEMS**

#### **FINANCE, FACILITIES, AND ATHLETICS**

**Mr. Brian Senyk, Chair**

- FFA-128-21 Pequanock Township School District Adoption of the Final Budget for School Year 2021-2022 (FFA-106-21)
- FFA-129-21 Maximum Travel 2021-2022 (FFA-107-21)
- FFA-130-21 Travel and Related Expense Reimbursement 2021-2022 (FFA-108-21)
- FFA-131-21 Capital Reserve Account Withdrawal (FFA-109-21)
- FFA-132-21 Maintenance Reserve Account Withdrawal (FFA-110-21)
- FFA-133-21 Professional Services 2021-2022 (FFA-111-21)
- FFA-134-21 Approval of Pequanock Township Tax Levy Payment Schedule for the 2021-2022 School Year

#### **RESOLUTION NO. FFA-128-21**

#### **PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE FINAL BUDGET FOR SCHOOL YEAR 2021-2022 (FFA-106-21)**

BE IT RESOLVED by the Board of Education to approve the 2021-2022 school district budget as follows:

|                                     | <b>General Fund</b> | <b>Special Revenues</b> | <b>Debt Service</b> | <b>Total</b> |
|-------------------------------------|---------------------|-------------------------|---------------------|--------------|
| <b>2021-2022 Total Expenditures</b> | \$46,353,192        | \$1,007,126             | \$1,304,050         | \$48,664,368 |
| <b>Less: Anticipated Revenues</b>   | \$9,216,655         | \$1,007,126             | \$343,380           | \$10,567,161 |
| <b>Taxes to be Raised</b>           | \$37,136,537        | N/A                     | \$960,670           | \$38,097,207 |

AND, the Board of Education, on March 16, 2021, voted to submit to the Executive County Superintendent a Tentative Budget for SY 2021-2022 as follows:

|                                     | <b>General Fund</b> | <b>Special Revenues</b> | <b>Debt Service</b> | <b>Total</b> |
|-------------------------------------|---------------------|-------------------------|---------------------|--------------|
| <b>2021-2022 Total Expenditures</b> | \$46,353,192        | \$733,020               | \$1,304,050         | \$48,390,262 |
| <b>Less: Anticipated Revenues</b>   | \$9,216,655         | \$733,020               | \$343,380           | \$10,293,055 |
| <b>Taxes to be Raised</b>           | \$37,136,537        | N/A                     | \$960,670           | \$38,097,207 |

AND, the Tentative Budget was approved by the Executive County Superintendent

AND, the Board of Education has now determined to modify the Tentative Budget because the Revenues from State Sources in Fund 20, \$274,106, were not included in the original motion which should have been \$1,007,126. Also, in Fund 10 Revenues from Tuition From Other LEAs Within the State were overstated by \$38,961 and revenues from Unrestricted Miscellaneous Revenues were understated by \$38,961.

BE IT RESOLVED, the Board of Education approves the modification of the Tentative Budget as follows:

| Budget Line  | Description                     | Tentative Budget | Final Budget | Change     | Explanation   |
|--------------|---------------------------------|------------------|--------------|------------|---|
| 840          | Total Grants and Entitlements   | \$733,020        | \$1,007,126  | \$274,106  | State Sources left out of the tentative budget motion |
| 150          | Tuition Other LEAs Within State | \$1,119,518      | \$1,080,557  | (\$38,961) | Overstated should have been in revenue line 300       |
| 300          | Unrestricted Misc. Revenue      | \$60,000         | \$98,961     | \$38,961   | Understated was shown in budget line 150              |
| <b>TOTAL</b> |                                 | \$1,912,538      | \$2,186,644  | \$274,106  |   |

|                  |                  |                       |
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| Motion by: Senyk | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-129-21**  
**MAXIMUM TRAVEL 2021-2022 (FFA-107-21)**

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the adopted budget a maximum travel expenditure in the amount of \$110,000.00 for the 2021-2022 school year. The maximum travel expenditure amount for the 2020-2021 is \$110,000.00, of which, \$9,519.00 has been spent and \$1,003.00 is encumbered to date.

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| Motion by: Senyk | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-130-21**  
**TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2021-2022 (FFA-108-21)**

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the adopted budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500.00 for all staff and board members for the 2021-2022 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

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| Motion by: Senyk | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-131-21**  
**CAPITAL RESERVE ACCOUNT WITHDRAWAL (FFA-109-21)**

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,400,000.00 for:

| PROJECT                             | AMOUNT      |
|-------------------------------------|-------------|
| Real Estate Purchase and Renovation | \$1,400,000 |

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| Motion by: Senyk | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-132-21**  
**MAINTENANCE RESERVE ACCOUNT WITHDRAWAL (FFA-110-21)**

BE IT RESOLVED that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$650,000 for the purpose of:

| SCHOOL FACILITY                 | AMOUNT    |
|---------------------------------|-----------|
| Pequannock Township High School | \$217,750 |
| Pequannock Valley School        | \$143,000 |
| Hillview School                 | \$96,417  |
| North Boulevard School          | \$96,417  |
| Stephen J. Gerace               | \$96,416  |

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| Motion by: Senyk | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-133-21**  
**PROFESSIONAL SERVICES 2021-2022 (FFA-111-21)**

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2021-2022 year as follows:

| PROFESSIONAL SERVICE | AMOUNT    |
|----------------------|-----------|
| Legal                | \$165,000 |
| Audit                | \$ 49,500 |
| Physician            | \$ 12,500 |
| Architect/Engineer   | \$ 25,017 |

|              |                  |
|--------------|------------------|
| Negotiator   | \$ 15,000        |
| <b>TOTAL</b> | <b>\$267,017</b> |

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

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| Motion by: Senyk | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-134-21**

**APPROVAL OF PEQUANNOCK TOWNSHIP TAX LEVY PAYMENT SCHEDULE FOR THE 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the School Business Administrator/Board Secretary, approves the Pequannock Township tax levy payment schedule for the 2021-2022 school year in accordance with the attached.

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| Motion by: Senyk | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**CLOSE BUDGET HEARING**

|                    |                    |                   |               |
|--------------------|--------------------|-------------------|---------------|
| Motion by: Shenton | Second by: Dempsey | Voice Vote: 9-0-0 | Time: 7:40 pm |
|--------------------|--------------------|-------------------|---------------|

**APPROVAL OF MINUTES**

March 22, 2021, April 12, 2021

|                       |                    |                       |
|-----------------------|--------------------|-----------------------|
| Motion by: MacSweeney | Second by: Shenton | Roll Call Vote: 9-0-0 |
|-----------------------|--------------------|-----------------------|

**OPEN TO PUBLIC AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

## APPROVAL OF ACTION ITEMS

### PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

|            |   |
|------------|---|
| PMC-170-21 | Acceptance of Resignation for the Purpose of Retirement   |
| PMC-171-21 | Approval of Appointments - 2020-2021 School Year  |
| PMC-172-21 | Approval of Appointments - 2020-2021 School Year  |
| PMC-173-21 | Approval to Amend Medical Leave of Absence - 2020-2021 School Year (PMC-111-21)   |
| PMC-174-21 | Approval of Medical Leave of Absence - 2020-2021 School Year  |
| PMC-175-21 | Approval of Unpaid Leave of Absence - 2020-2021 School Year   |
| PMC-176-21 | Approval of Unpaid Leave of Absence - 2020-2021 School Year   |
| PMC-177-21 | Approval to Amend Appointment - 2020-2021 School Year   |
| PMC-178-21 | Approval of Extra-Curricular Stipend Positions - 2020-2021 School Year  |
| PMC-179-21 | Approval of a Revision to the 2020-2021 School District Calendar (PMC-101-21)   |
| PMC-180-21 | Approval the Pequannock Township School District 2021 Board Goals   |
| PMC-181-21 | Approval of the Collective Bargaining Agreement between the Pequannock Township Board of Education and the Pequannock Township Principals and Supervisors Association |
| PMC-182-21 | Approval of Revised Job Description   |

### RESOLUTION NO. PMC-170-21

#### ACCEPTANCE OF RESIGNATION FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

| NAME             | POSITION  | EFFECTIVE DATE |
|------------------|---|----------------|
| Bionde, Margaret | Physical Education Teacher<br>Pequannock Township High School | 6/30/2021      |

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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### RESOLUTION NO. PMC-171-21

#### APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

| NAME  | POSITION  | EFFECTIVE DATES                    | SALARY                         |
|---|---|------------------------------------|--------------------------------|
| Casillo, Melissa<br><i>Replacement for Valbona Merkaj</i> | .7 Special Education Aide<br>Hillview School                          | On or about 5/3/2021-<br>6/30/2021 | Step 2,<br>\$13,318 (prorated) |
| Noon, Allison   | Coordinator of Data Management<br>Pequannock Township School District | 4/27/2021-6/30/2021                | Step 6,<br>\$69,875 (prorated) |

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-172-21****APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer medical testing as per Policies 3160 & 4160:

| NAME                  | POSITION                              | EFFECTIVE DATES | SALARY       |
|-----------------------|---------------------------------------|-----------------|--------------|
| Battista, Kelly       | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Kasdan, Tara          | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Laub, Nikki           | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Rodriguez, Julissa    | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Simon, Dawn           | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Vanderberg, Christine | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Brady, Kerrie         | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| DeNoia, Cathleen      | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Kernan, Meredith      | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Schukalo, Cathy       | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| Zegler, Deborah       | Lunch Aide - Hillview School          | TBD             | \$15.00/hour |
| McBurney, Margaret    | Lunch Aide - North Boulevard School   | TBD             | \$15.00/hour |
| Barbosa, Iovilanda    | Lunch Aide - North Boulevard School   | TBD             | \$15.00/hour |
| Pittelkow, Donna      | Lunch Aide - North Boulevard School   | TBD             | \$15.00/hour |
| Braue, John           | Lunch Aide - Stephen J. Gerace School | TBD             | \$15.00/hour |

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-173-21****APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR (PMC-111-21)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the medical leave of absence for Employee #2144 commencing on January 4, 2021 and extending through February 8, 2021 using 25 accumulated sick/personal days. During this temporary disability period, Employee #2144 will receive salary and health benefits from January 4, 2021 through February 8, 2021.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Family Medical Leave Act for Employee #2144 commencing February 9, 2021 and extending through June 18, 2021. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, Employee #2144 shall return to work on or about September 7, 2021.

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-174-21****APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the pre-birth disability leave of Employee #4608, commencing on or about May 20, 2021 and extending through on or about June 16, 2021. The employee may use twenty (20) accumulated sick leave/personal days during the temporary disability period to receive salary and health benefits from May 19, 2021 through June 16, 2021. June 17 and 18, 2021 shall be unpaid.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee #4608, commencing on or about September 7, 2021 and extending through on or about November 26, 2021. The Employee's leave under the Family Medical Leave Act shall run concurrent to the Employee's leave under the New Jersey Family Leave Act. The Employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, Employee #4608 shall return to work on or about November 29, 2021

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-175-21****APPROVAL OF UNPAID LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves an unpaid leave of absence for Employee #4859 for the period of March 30, 2021 through on or about April 24, 2021, returning to work on or about April 26, 2021.

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-176-21****APPROVAL OF UNPAID LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an unpaid leave of absence for Employee #5089 for the period of April 19, 2021 through on or about June 1, 2021, returning to work on or about June 2, 2021.

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-177-21****APPROVAL TO AMEND APPOINTMENT - 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves an amendment to the appointment of the following personnel:

| NAME              | FROM  | TO  | EFFECTIVE DATES                           | SALARY                         |
|-------------------|---|---|---|--------------------------------|
| Klimek, Christine | .5 Office Aide<br>Pequannock Valley<br>School | .68 Office Aide<br>Pequannock Valley School | 4/27/2021 through on or<br>about 6/1/2021 | Step 2,<br>\$12,937 (prorated) |

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-178-21****APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for School Nurses for the 2020-2021 school year, per the attached sidebar agreement.

| NAME                 | POSITION  | EFFECTIVE DATES    | SALARY  |
|----------------------|---|--------------------|---------|
| Avagyan, Olga        | COVID-19 Contact Tracing<br>Pequannock Township High School | 9/1/2020-6/30/2021 | \$1,000 |
| Wolkowitz, Cindy     | COVID-19 Contact Tracing<br>Pequannock Valley School        | 9/1/2020-6/30/2021 | \$1,000 |
| LaTempa, Lorraine    | COVID-19 Contact Tracing<br>North Boulevard School          | 9/1/2020-6/30/2021 | \$1,000 |
| Griffith, Jacqueline | COVID-19 Contact Tracing<br>Stephen J. Gerace School        | 9/1/2020-6/30/2021 | \$1,000 |

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-179-21****APPROVAL OF A REVISION TO THE 2020-2021 SCHOOL DISTRICT CALENDAR (PMC-101-21)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a revision to the School District calendar for the 2020-2021 school year for the purpose of scheduling two (2) unused emergency days.

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-180-21****APPROVAL OF THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT 2021 BOARD GOALS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Pequannock Township School District 2021 Board Goals.

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| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. PMC-181-21****APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP PRINCIPALS AND SUPERVISORS ASSOCIATION**

WHEREAS, the Pequannock Township Principals and Supervisors Association ("Association") represents several employees of the Board to establish wages, hours, and working conditions of specific working classifications; and

WHEREAS, the Board and the Association have previously entered into numerous Collective Bargaining Agreements ("CBA") regarding the working conditions of Board employees within the Associations' bargaining unit; and

WHEREAS, the previous CBA between the Board and the Association expired on June 30, 2019; and

WHEREAS, the parties have negotiated a successor CBA, which will be in force from July 1, 2019 through June 30, 2023; and

WHEREAS, the successor CBA has been approved by the Board employees who are members of the Association; and

NOW, THEREFORE, BET IT RESOLVED, the Pequannock Township Board of Education approves the successor CBA with the Pequannock Township Principals and Supervisors Association, the terms of same shall be the same as set forth in the CBA between the parties, attached hereto.

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|--------------------|------------------|---|
| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 8-0-1<br>Abstain: Smith |
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**RESOLUTION NO. PMC-182-21**

**APPROVAL OF REVISED JOB DESCRIPTION**

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following revised job description, *per attached*:

***Special Education Teacher***

|                    |                  |                       |
|--------------------|------------------|-----------------------|
| Motion by: Shenton | Second by: Gitin | Roll Call Vote: 9-0-0 |
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**CURRICULUM, INSTRUCTION AND SPECIAL SERVICES****Mrs. Danielle Esposito, Chair**

|           |   |
|-----------|---|
| CIS-67-21 | Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses |
| CIS-68-21 | Approval of Student and Practicum Teacher Placements                                    |
| CIS-69-21 | Approval of Enrichment Program and Facilitators (CIS-21-21)                             |
| CIS-70-21 | Approval of Providers for Services to Students 2020-2021                                |
| CIS-71-21 | Approval to Amend Out of District Placement of Student 2020-2021 (CIS-94-20)            |

**RESOLUTION NO. CIS-67-21****APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

| DATE(S)           | EMPLOYEE/<br>BOARD<br>MEMBER | CONFERENCE/<br>WORKSHOP<br>LOCATION | REGISTRA-<br>TION | TRAVEL | SUB COST | ESTIMATED<br>TOTAL<br>EXPENSE |
|-------------------|------------------------------|-------------------------------------|-------------------|--------|----------|-------------------------------|
| 4/28 -<br>4/29/21 | F. Klump                     | Suicide<br>Bereavement<br>Workshop  | \$25.00           | n/a    | n/a      | \$25.00                       |
| 6/20 -<br>6/25/21 | M. Frederick                 | Special Education<br>Law Symposium  | \$925.00          | n/a    | n/a      | \$925.00                      |

|                     |                    |                       |
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| Motion by: Esposito | Second by: Shenton | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. CIS-68-21****APPROVAL OF STUDENT AND PRACTICUM TEACHER PLACEMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves student and practicum teacher placements for the 2021-2022 school year as follows:

From William Paterson University:

|                                       |                                 |
|---------------------------------------|---------------------------------|
| Thomas Haughey - 9-12 Science         | Pequannock Township High School |
| Grant Sippel - K-8 Music/Instrumental | Pequannock Valley School        |
| Kaitlyn Gibbs - K-5 Elementary        | North Boulevard School          |

|                               |                        |
|-------------------------------|------------------------|
| Elijah James - K-5 Elementary | North Boulevard School |
|-------------------------------|------------------------|

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| Motion by: Esposito | Second by: Shenton | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. CIS-69-21**

**APPROVAL OF ENRICHMENT PROGRAM AND FACILITATORS (CIS-21-21)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the Enrichment Program sessions for the 2020-2021 school year to take place at the three elementary schools before or after regular school hours on Tuesdays and Wednesdays, and instructional facilitators as listed at a salary prorated for 45 minutes based on 1/200 of the teacher's salary. Program to run October 2020 through May 2021 for Social Studies, Science, Language Arts and Math.

| NAME                              | BUILDING | SALARY (PRORATED) |
|-----------------------------------|----------|-------------------|
| Alyce Zmigrodski - Math K-2 & 3-5 | NB       | \$31.60           |

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| Motion by: Esposito | Second by: Shenton | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. CIS-70-21**

**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2020-2021**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following providers for services to students for 2020-2021 School Year:

| PROVIDER   | SERVICE                 | FEE      |
|--|-------------------------|----------|
| Lake Drive Program Specialized Evaluation Services | Specialized Evaluations | \$800.00 |

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| Motion by: Esposito | Second by: Shenton | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. CIS-71-21**

**APPROVAL TO AMEND OUT-OF-DISTRICT PLACEMENT OF STUDENT 2020-2021 (CIS-94-20)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement for the 2020-2021 School Year:

| STUDENT  | PLACEMENT   |                | FEE         |
|----------|---|----------------|-------------|
| #2550148 | Lincoln Park Middle School-Kites<br>(includes aide support) | September-June | \$51,496.00 |

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| Motion by: Esposito | Second by: Shenton | Roll Call Vote: 9-0-0 |
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**FINANCE, FACILITIES, AND ATHLETICS****Mr. Brian Senyk, Chair**

Mr. Senyk thanked the donors for their generosity.

|            |   |
|------------|---|
| FFA-135-21 | Transfer of Funds for March 2021  |
| FFA-136-21 | Payment of Bills - March 23, 2021 to April 26, 2021                                     |
| FFA-137-21 | Approval of Financial Reports/Monthly Certification for February 2021 and March 2021    |
| FFA-138-21 | Monthly Reports from Schools and Programs for February 2021 and March 2021              |
| FFA-139-21 | Approval to Accept Donations to the Pequannock Township School District                 |
| FFA-140-21 | Award of Contract for Paving at Pequannock Valley School                                |
| FFA-141-21 | Award of Bid for Band Uniforms to Stanbury Uniforms, Inc.                               |
| FFA-142-21 | Award of Bid for High School Science Lab Renovations                                    |
| FFA-143-21 | Award of Bid for Classroom Toilet Upgrades at Hillview Elementary School                |
| FFA-144-21 | Approval of JAG-ONE Athletic Training Services as Substitute Athletic Trainer Provider  |
| FFA-145-21 | Approval of Award of Contract for Chromebooks   |
| FFA-146-21 | Approval to Submit Effective School Solutions Proposal for Mental Health ESSER II Grant |
| FFA-147-21 | Approval of Energy Savings Plan   |
| FFA-148-21 | Approval to Acquire and Finance Energy Savings Plan                                     |
| FFA-149-21 | Award of Solar Power Purchase Agreement to Sunlight General Capital, LLC                |

**RESOLUTION NO. FFA-135-21****TRANSFER OF FUNDS FOR MARCH 2021**

RESOLVED, that the Board of Education approves the transfer of funds within the 2020-2021 budget from March 1, 2021 through March 31, 2021 in accordance with the attached list, which shall become a part of the record.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-136-21****PAYMENT OF BILLS – MARCH 23, 2021 TO APRIL 26, 2021**

RESOLVED, that the Board of Education approves the Bills List, from March 23, 2021 to April 26, 2021, submitted by the School Business Administrator/Board Secretary, as attached:

| FUND                     | AMOUNT         |
|--------------------------|----------------|
| General Funds 10, 20, 40 | \$7,507,901.72 |
| Capital Projects Fund 30 | \$0.00         |
| Food Service Fund 6x     | \$9,882.07     |

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-137-21****APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR FEBRUARY 2021 AND MARCH 2021**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for February 2021 and March 2021.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2021 and March 2021, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2021 and March 2021, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-138-21**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR FEBRUARY 2021 AND MARCH 2021**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of February 2021 and March 2021 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Pomptonian.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-139-21**

**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

| DONATION                                      | TO               | DONATED BY                      |
|---|------------------|---------------------------------|
| 32 Swim Team T-Shirts<br>Value \$288          | PTHS Swim Team   | PTHS Swim Team Parent Board     |
| Neck Gaiters<br>Value \$280                   | PTHS Baseball    | PTHS Grand Slam Club            |
| 46 Books<br>Value \$600                       | District Schools | Pequannock Democratic Committee |
| Jupiter Double French Horn<br>Value \$750     | PV               | Maryrose Grimbilas              |
| Virtual Author Visit<br>Value \$275           | SJG              | Patrick Coyle                   |
| \$500 for Improvements in Math<br>and Science | Hillview         | ExxonMobil Educational Alliance |

|                  |                     |   |
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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 6-0-3<br>Abstain: Dempsey, Gitin, Smith |
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**RESOLUTION NO. FFA-140-21**

**AWARD OF CONTRACT FOR PAVING AT PEQUANNOCK VALLEY SCHOOL**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the award of contract for paving and drainage for the PV bus lot extension to Murray Paving and Concrete in the amount of \$89,079.36 with funds available from Capital Outlay, ESCNJ State Approved Coop #65MCESCCPS, JOC Contract No. ESCNJ 18/19-66.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-141-21**

**AWARD OF BID FOR BAND UNIFORMS TO STANBURY UNIFORMS, INC.**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the award of bid #10841, advertised on March 22, 2021 and received on April 1, 2021, for band uniforms to Vendor #3148 Stanbury Uniforms, Inc., in the amount of \$50,182.00, cooperative bid through Educational Data Services, Inc.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-142-21**

**AWARD OF BID FOR HIGH SCHOOL SCIENCE LAB RENOVATIONS TO DASKAL, LLC**

WHEREAS, the Board of Education of the Township of Pequannock in the County of Morris, New Jersey, advertised a notice to bidders for Renovations to the Science Labs at the Pequannock High School, all as set forth in the Bid for the subject project; and

WHEREAS, bids were received and opened on April 1, 2021 at 1:00 PM, prevailing time; and

WHEREAS, several bidders submitted bid responses to the aforementioned bid solicitation for services for Renovations to the Science Labs at the Township High School; and

WHEREAS, the lowest responsive and responsible bidder was Daskal, LLC ("Daskal"), from Garfield, New Jersey; and

WHEREAS, Daskal's bid documents all materially conformed to the requirements of the "Renovations to the Science Labs at the Pequannock High School" Bid, and indeed, no defects were found in the District's review of the Daskal submission; and

WHEREAS, in consequence of the foregoing, the School Business Administrator/Board Secretary desires to recommend an award and a contract to Daskal for these services, thus: \$443,100 (Base Bid of \$353,600, plus Alternate 1 of \$59,000, plus Alternate 2 of \$30,500); and

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Pequannock in the County of Morris, New Jersey, that Daskal be awarded the "Renovations to the Science Labs at the Pequannock High School" bid and contract in the aggregate amount of \$443,100 (Base Bid of \$353,600, plus Alternate 1 of \$59,000, plus Alternate 2 of \$30,500), because its bid was the lowest responsible and responsive bid for this project.

BE IT FURTHER RESOLVED, that the Board of Education authorizes and directs the Board President, the School Business Administrator/Board Secretary and any other necessary District personnel, to issue and as necessary, execute, a purchase order or contract (along with any other necessary documents) to/with Daskal, for the award amount and contract as indicated herein.

BE IT FURTHER RESOLVED, that the foregoing Recitals are hereby incorporated herein by reference as if set forth at length.

This Resolution will take effect immediately.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-143-21**

**AWARD OF BID FOR CLASSROOM TOILET UPGRADES AT THE HILLVIEW ELEMENTARY SCHOOL TO NORTHEASTERN INTERIOR SERVICES, LLC**

WHEREAS, the Board of Education of the Township of Pequannock in the County of Morris, New Jersey, advertised a notice to bidders for Classroom Toilet Upgrades at the Hillview Elementary School, all as set forth in the Bid for the subject project; and

WHEREAS, bids were received and opened on April 1, 2021 at 1:00 PM, prevailing time; and

WHEREAS, several bidders submitted bid responses to the aforementioned bid solicitation for services for Classroom Toilet Upgrades at the Hillview Elementary School; and

WHEREAS, the lowest responsive and responsible bidder was Northeastern Interior Services, LLC ("Northeastern"), from Little Falls, New Jersey; and

WHEREAS, Northeastern's bid documents all materially conformed to the requirements of the "Classroom Toilet Upgrades at the Hillview Elementary School" Bid, and indeed, no defects were found in the District's review of the Northeastern submission; and

WHEREAS, in consequence of the foregoing, the School Business Administrator/Board Secretary desires to recommend an award and a contract to Northeastern for these services, thus: \$122,000 (for Base Bid of \$87,000, plus Alternate 1 of \$35,000); and

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Pequannock in the County of Morris, New Jersey, that Northeastern be awarded the "Classroom Toilet Upgrades at the Hillview Elementary School" bid and contract in the aggregate amount of \$122,000 (for Base Bid of \$87,000, plus Alternate 1 of \$35,000), because its bid was the lowest responsible and responsive bid for this project.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-144-21**

**APPROVAL OF JAG-ONE ATHLETIC TRAINING SERVICES AS SUBSTITUTE ATHLETIC TRAINER PROVIDER**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves JAG-ONE Athletic Training Services as substitute athletic trainer provider for the period April 1, 2021 to July 1, 2021 for a fee of \$55.00 per hour.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-145-21**

**APPROVAL OF AWARD OF CONTRACT FOR CHROMEBOOKS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the award of contract #200105 for the purchase of 750 Chromebooks and related items in the amount of \$316,250 through TIPS Technology Solutions Products and Services from Trafera.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-146-21**

**APPROVAL TO SUBMIT EFFECTIVE SCHOOL SOLUTIONS PROPOSAL FOR MENTAL HEALTH  
ESSER II GRANT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, approves the submission of Effective School Solutions (ESS) proposal for Mental Health ESSER II Grant to accept funds in the amount of \$45,000.

|                  |                     |                       |
|------------------|---------------------|-----------------------|
| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
|------------------|---------------------|-----------------------|

**RESOLUTION NO. FFA-147-21**

**APPROVAL OF ENERGY SAVINGS PLAN**

WHEREAS The Board of Education of the Township of Pequannock in the County of Morris, New Jersey (the "Board of Education" or the "School District") had energy audits of its school facilities conducted in accordance with the Board of Public Utilities Local Government Energy Audit Grant Program and thereafter determined to consider the adoption and implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 *et seq.* for assistance with the development and implementation of an energy savings plan; and

WHEREAS this Board of Education advertised on May 1, 2020 for receipt proposals by June 19, 2020 through competitive contracting in accordance with N.J.S.A. 18A:18A-4.1 *et seq.* to select an Energy Services Company to help prepare an energy savings plan with the intent to later enter into a contract to implement energy conservation measures selected by the Board of Education and described in the plan; and

WHEREAS, after receipt and review of proposals, this Board of Education selected Honeywell International, Inc. ("Honeywell") as its Energy Services Company to assist the Board of Education with its energy savings program in accordance with the requirements of the competitive contracting process set forth in N.J.S.A. 18A:18A-4.1 *et seq.*; and

WHEREAS Honeywell has worked with the representatives of the Board of Education to develop an energy savings plan and has presented the proposed plan to this Board of Education; and

WHEREAS this Board of Education hired the Whitman Company, a qualified independent third party (the "Verification Agent"), to verify that the projected energy savings to be realized from the proposed program has been calculated as required by law, the Verification Agent has issued its report to this effect, the report and proposed plan have been submitted to the Board of Public Utilities for review and the Board of Public Utilities approved the proposed plan on January 15, 2021; and

WHEREAS, after reviewing the proposed plan, this Board of Education has determined that the energy savings generated from reduced energy use from the Energy Conservation Measures set forth in the Energy Savings Plan will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District to approve, adopt and implement the Energy Savings Plan for the School District pursuant to N.J.S.A. 18A:18A-4.6; now therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. The Energy Savings Plan submitted by Honeywell and developed with the professional staff of this Board of Education, to be dated the date of adoption of this resolution or as otherwise determined by the Business Administrator/Board Secretary of this Board of Education (the "Energy Savings Plan"), is hereby approved and adopted as the Energy Savings Plan of this School District.

Section 2. The Business Administrator/Board Secretary is hereby directed to arrange to have the Energy Savings Plan submitted to the Board of Public Utilities for posting on its web site and shall post the Energy Savings Plan on this School District's Website in accordance with N.J.S.A. 18A:18A-4.6(c)(3). Additional action of this Board of Education will be required for approval of a contract with Honeywell for implementation of the Energy Savings Plan or parts of it and the energy conservation measures to be undertaken and approval of a guaranty offered by Honeywell.

Section 3. This resolution shall take effect immediately.

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| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
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**RESOLUTION NO. FFA-148-21**

**APPROVAL TO ACQUIRE AND TO FINANCE CERTAIN ENERGY CONSERVATION MEASURES AND EQUIPMENT BY MEANS OF A LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING \$5,300,000, AUTHORIZING THE ADVERTISEMENT FOR BIDS TO FINANCE THE ENERGY CONSERVATION MEASURES AND EQUIPMENT, DELEGATING THE AUTHORITY TO AWARD THE BID, AUTHORIZING THE EXECUTION OF THE LEASE PURCHASE AGREEMENT AND RELATED DOCUMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO COMPLETE THE TRANSACTION**

WHEREAS, The Board of Education of the Township of Pequannock in the County of Morris, New Jersey (the "School District") is a political subdivision created by law, and the Board of Education (the "Board of Education") of the School District is charged by law with the responsibility of providing a system of public education within the School District over which it has jurisdiction and has the authority to provide Energy Conservation Measures and Equipment for the School District and financing for it in accordance with the Energy Savings Improvement Program Law, N.J.S.A. 18A:18A-4.6, and as otherwise permitted and authorized by law; and

WHEREAS this Board of Education had energy audits of its school facilities conducted in accordance with the Board of Public Utilities Local Government Energy Audit Grant Program and thereafter determined to consider the adoption and implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 *et seq.* for assistance with the development and implementation of an energy savings plan; and

WHEREAS this Board of Education advertised on May 1, 2020 for receipt of proposals by June 19, 2020 through competitive contracting in accordance with N.J.S.A. 18A:18A-4.1 *et seq.* to select an Energy Services Company in order to prepare an energy savings plan with the intent to later enter into a contract to implement Energy Conservation Measures selected by the Board of Education and described in the plan; and

WHEREAS after receipt and review of proposals this Board of Education selected Honeywell International, Inc. ("Honeywell") as the Energy Services Company to assist the Board of Education with its energy savings program in accordance with the requirements of the competitive contracting process set forth in N.J.S.A. 18A:18A-4.1 *et seq.*; and

WHEREAS Honeywell has worked with the representatives of the Board of Education to develop an energy savings plan and has presented the proposed plan to this Board of Education; and

WHEREAS this Board of Education hired the Whitman Company, a qualified independent third party (the "Verification Agent"), to verify that the projected energy savings to be realized from the proposed energy savings plan has been calculated as required by law, the Verification Agent has issued its report to this effect, the report and proposed plan have been submitted to the Board of Public Utilities for review, and the Board of Public Utilities has approved the proposed plan on January 15, 2021; and

WHEREAS, after reviewing the proposed plan, this Board of Education determined that it is in the best interest of the School District to approve and adopt the Energy Savings Plan for the School District and adopted the proposed plan; and

WHEREAS the Energy Savings Plan has been or will be posted on the Board of Education's website and submitted to the Board of Public Utilities for posting on its website; and

WHEREAS the Board of Education has determined to finance the program through a lease purchase agreement pursuant N.J.S.A. 18A:18A-4.6(c); and

WHEREAS, the Board has selected McManimon, Scotland & Baumann, LLC as special counsel (the "Special Counsel") and Phoenix Advisors as Financial Advisor (the "Financial Advisor") for the purpose of advising and assisting with the proposed lease purchase financing of the Energy Conservation Measures and Equipment; and

WHEREAS, in accordance with the procedures set forth in N.J.S.A 18A:18A-1 *et seq.* (the "Public School Contracts Law") and the regulations promulgated thereunder, the Business Administrator/Board Secretary with the assistance of the Financial Advisor and Special Counsel will develop bid specifications (the "Request for Bids") for the financing and will publish a notice of the bid as required by law, and bids will be scheduled to be returned to the Business Administrator, who, with the assistance of the Special Counsel and the Financial Advisor, will determine the lowest responsive and responsible bidder to purchase the lease purchase agreement from the Board of Education (hereinafter referred to as the "Purchaser"); and

WHEREAS, the Board desires to authorize the delegation of the award of the bid to the Business Administrator and further authorizes the Board President, the Superintendent and/or the Business Administrator, with the assistance of the Financial Advisor and Special Counsel, to prepare and to execute on behalf of the School District a lease purchase agreement and certain other documents and agreements necessary or incidental to the transactions contemplated hereby; and

WHEREAS, the Board of Education will enter into the lease purchase agreement (the "Lease") and other related documents with the Purchaser in an amount not to exceed \$5,300,000 to finance the Energy Conservation Measures and Equipment, including financing and incidental costs; now therefore

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY as follows:

Section 1. The Board of Education hereby determines to finance the Energy Conservation Measures and Equipment, including financing and incidental costs, by means of a lease purchase financing in the principal amount not to exceed \$5,300,000 pursuant to and in accordance with the requirements of N.J.S.A. 18A:4.6(c) and the Public School Contracts Law. The Superintendent, the Business Administrator/Board Secretary, the Special Counsel, the Financial Advisor and other appropriate representatives of the Board of Education (the "Professionals") are hereby authorized to prepare the necessary timetables, Request for Bids, notices and other related documents and to take other steps necessary to prepare for and to implement the proposed financing, and any such steps taken prior hereto are hereby ratified.

Section 2. The Board of Education hereby authorizes, approves and/or ratifies, as the case may be, the publication of the notice of the Request for Bids in accordance with the requirements of the Public School Contracts Law in order to prepare for the proposed transaction.

Section 3. The Business Administrator/Board Secretary is authorized to award the bid and the Lease to the lowest bidder in accordance with the Request for Bids and the bid proposals submitted to the Business Administrator/Board Secretary, which winning bid proposal will be retained on file in the Business Administrator/Board Secretary's office. The Purchaser's interest rate will be held fixed for a period of thirty (30) days or such other time frame recommended by the Financial Advisor from the date of the bid. If the closing does not occur within the fixed time frame from the date of the bid, the interest rate will be calculated in accordance with an index rate established by the Financial Advisor and set forth in the Request for Bids.

Section 4. The Board President, the Superintendent and/or the Business Administrator/Board Secretary are hereby authorized to negotiate, execute and deliver, subject to the review of Special Counsel, the Lease, an agent or an escrow agreement, an assignment agreement, if necessary, and such other documents as may be necessary to consummate the transaction. The Board of Education authorizes the Business Administrator/Board Secretary to establish an escrow account for the deposit of the lease proceeds and to direct the deposit and investment of the lease proceeds in the escrow account for the construction period in accordance with the requirements of law. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees of the escrow agent and others necessary for the financing. The Board President and/or the Business Administrator/Board Secretary are also authorized and directed to take on behalf of the Board of Education such other actions as shall be necessary and appropriate to accomplish the lease purchase financing for the Energy Conservation Measures and Equipment in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board of Education in respect thereto. The signatures of such officers on documents shall be deemed to create a conclusive presumption of the review of the form thereof by Special Counsel and the authorization to act on behalf of this Board of Education with respect thereto.

Section 5. The payment of rent or other monies due under the Lease shall be made only from the General Fund of the Board of Education. The obligations of the Board of Education shall not constitute indebtedness of the Board of Education, the Township of Pequannock or of any department, agency or political subdivision thereof. The Lease shall set forth the term of the Lease, the rental payments to be paid by the Board of Education in respect thereof, the dates on which such rent shall be due and payable and all other terms and conditions thereof. The Board of Education is obligated to appropriate funds to pay rent under the Lease, and such rent will not be subject to appropriation as permitted by the Energy Savings Improvement Program Law.

Section 6. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of the interest portion of rent paid under the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable. The Board of Education hereby authorizes the Business Administrator/Board Secretary to determine on behalf of the Board of Education whether the Board of Education expects to issue more than \$10,000,000 of tax-exempt obligations in the calendar year in which the lease will be issued that will count towards the limitation imposed by Section 265 of the Internal Revenue Code of 1986, as amended (the "Code") and hereby authorizes the Business Administrator/Board Secretary to act on behalf of the Board of Education to designate the lease purchase financing a "qualified tax exempt obligation" for purposes of Section 265(b)(3) of the Code, if appropriate, based on the advice of Special Counsel. The Board of Education hereby further declares its intent to issue the Lease in the expected maximum principal amount set forth herein and to use the proceeds of the Lease to pay or reimburse expenditures for the costs of the purpose for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 7. The Board of Education hereby reaffirms and ratifies its determination that the energy savings generated from reduced energy use from the Energy Conservation Measures set for in the Energy Savings Plan will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District to implement the Energy Savings plan pursuant to N.J.S.A. 18A:18A-4.6, reaffirms and ratifies its approval of the Energy Savings Plan in the form submitted to and approved by the Board of Public Utilities and, subject to availability of funding, reaffirms and ratifies its approval of the contract with Honeywell for implementation of energy conservation measures under the Energy Savings Plan.

Section 8. The reference to officers of this School District herein and in actions taken by this Board of Education includes any interim, acting or successor officers holding those positions. Actions taken by an Assistant Business Administrator at the direction of the Business Administrator shall be deemed actions of the Business Administrator/Board Secretary. Any actions taken prior to the date of this resolution but authorized herein are hereby ratified and deemed to be taken pursuant to this resolution.

Section 9. This resolution shall take effect immediately.

|                  |                     |                       |
|------------------|---------------------|-----------------------|
| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
|------------------|---------------------|-----------------------|

**RESOLUTION NO. FFA-149-21**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK SCHOOL DISTRICT, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING THE AWARD OF A SOLAR POWER PURCHASE AGREEMENT TO SUNLIGHT GENERAL CAPITAL, LLC**

Whereas, the Board of Education of the Township of Pequannock School District in the County of Morris, New Jersey (the "School District" when referencing the District, and the "Board" when referencing the District's governing body), expects to approve or has approved an Energy Savings Improvement Plan ("ESIP" and/or "the energy savings plan") in accordance with the requirements of N.J.S.A. 18A:18A-4.6, which anticipates the use of a solar power purchase agreement as one of its energy conservations measures in order to help maximize energy savings achieved with the plan; and

Whereas, the Board of Education authorized the use of competitive contracting for the selection of a solar energy provider through a power purchase agreement with the School District, in accordance with N.J.S.A. 18A:18A-4.6 and Local Finance Notice 2009-10, dated June 12, 2009; and

Whereas, the successful solar energy provider will be required to engineer, procure, install, finance, operate and maintain the solar panels for a term not to exceed 15 years in accordance with N.J.S.A. 18A:18A-42(o), as well as provide a guarantee the of the price and savings during entire term pursuant to the solar power purchase agreement (collectively, the forgoing referenced as the "System"), at the 5 (five) Schools listed below:

|                                 |
|---------------------------------|
| Pequannock Twp. High School     |
| Pequannock Valley Middle School |
| North Blvd. Elementary School   |
| Hillview Elementary School      |
| S.J. Gerace Elementary School   |

and;

Whereas, the Request for Proposals issued by the School District established criteria for the evaluation of the solar energy provider's responses, for the purpose of evaluating each proposal and its ability to meet the School District's technical, managerial and cost requirements for the System; and

Whereas the Board of Education advertised for the receipt of proposals pursuant to a Request for Proposals, and received proposals from 6 (six) solar energy providers in accordance with the requirements of N.J.S.A. 18A:18A-4.1 et seq. and associated regulations found at N.J.A.C. 5:34-4.1 et seq., and

Whereas, the Board of Education received proposals from 6 (six) qualified solar energy services companies listed below, all in accordance with the School District's advertised Request for Proposals:

1. Advanced Solar Products in partnership with Spano Partners Holdings;
2. Brightcore Energy in Partnership with North Electric;
3. HESP Solar;
4. Infiniti Energy Services;
5. Pfister Energy in partnership with Greenskies Clean Energy;
6. Sunlight General Capital; and

Whereas, the School District's ESIP Manager, Solutions Architecture, provided a report to the Evaluation Committee as technical guidance and verification of the financial savings for all six (6) vendor proposals, which is appended hereto; and

Whereas the Evaluation Committee, upon review of the proposals and the technical analysis provided by the ESIP Manager, agreed that the Award to Sunlight General Capital would be the most advantageous to the School District; and

Whereas, the Sunlight General Capital proposal offers to sell electricity to the School District at a price of \$0.00 cents per KWh over a term of 15 years with no price escalation increase during that term. The price for the solar electricity of \$0.00 cents is a reduction of the School District's electric utility price by 100%; and

Whereas, the financial savings resulting from the electricity provided to the schools through this solar energy power purchase agreement shall be over \$2,500,000. In addition, these solar energy savings shall be in addition to the other energy conservation measures planned for the School District's facilities as part of the energy savings plan. The combination of measures in the energy savings plan, which include both energy-efficient equipment and the solar energy production, is expected to offset 100% of the electricity use in all five (5) schools; and

Whereas, the Board of Education supports the recommendation of the Evaluation Committee, and agrees that it is in the best interest of the School District to award the transaction to Sunlight General Capital based on its proposal to engineer, procure, install, finance, operate and maintain the System and guaranty of savings in accordance with its proposal, applicable law and the power purchase agreement to be executed; and

Whereas, the ESIP Manger, Solutions Architecture's, evaluative report was made available to the public when it was made available to the Board of Education, at least 48 hours prior to the adoption of this resolution; and

Whereas, the proposed power purchase agreement, which was appended to and advertised with the Request for Proposals, has been or is in the process of being reviewed by McManimon, Scotland & Baumann, LLC, the School District's special counsel ("Special Counsel"), in connection with the School District's Energy Savings Improvement Plan, and the contemplated power purchase agreement Award.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK SCHOOL DISTRICT, IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

Section 1. The Board of Education hereby accepts and awards the proposal submitted by Sunlight General Capital, in accordance with the Request for Proposals described herein, and determines to enter into a power purchase agreement with Sunlight General Capital for them to provide, finance, operate and maintain the System for the agreed upon cost of electricity set forth above, and in its proposal.

Section 2. The Board of Education authorizes and directs the Board President and/or the Business Administrator, and such other necessary personnel as the case may be, to execute the power purchase agreement on behalf of the School District in substantially the form submitted to this Board of Education (and which was submitted and advertised with the Request for Proposals), with such changes as may be approved by Special Counsel after continuing review thereof with Sunlight General Capital and its legal counsel, and the signature of the authorized School District officials on such power purchase agreement shall be conclusive proof of such approval and execution.

Section 3. The Board of Education ratifies the distribution by Solutions Architecture, the Business Administrator and other appropriate School District officials, of the attached evaluative report to the general public.

Section 4. This Resolution shall take effect immediately

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|------------------|---------------------|-----------------------|
| Motion by: Senyk | Second by: Esposito | Roll Call Vote: 9-0-0 |
|------------------|---------------------|-----------------------|

**POLICY****Ms. Megan Dempsey, Chair**

P-23-21 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption  
P-24-21 Approval of Revised Board Policy for First Reading

**RESOLUTION NO. P-23-21****APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

| <b>MANUAL SECTION</b>        | <b>POLICY/REGULATION(R)</b>                                 |
|------------------------------|---|
| <i>Bylaws</i>                | 0145 - Board Member Resignation and Removal                 |
| <i>Administration</i>        | 1642R - Earned Sick Leave Law                               |
|                              | 1643 - Family Leave   |
| <i>Programs</i>              | 2415 - Every Student Succeeds Act                           |
|                              | 2415.02 - Title I - Fiscal Responsibilities                 |
|                              | 2415.05 - Student Surveys, Analysis and/or Evaluations      |
|                              | 2415.20P & 2415.20R - Every Student Succeeds Act Complaints |
| <i>Support Staff Members</i> | 4125 - Employment of Support Staff Members                  |
| <i>Students</i>              | 5330.01P & 5330.01R - Administration of Medical Cannabis    |
| <i>Finance</i>               | 6360 - Political Contributions                              |
| <i>Property</i>              | 7425P & 7425R - Lead Testing of Water in Schools            |
| <i>Operations</i>            | 8330 - Student Records                                      |
| <i>Community</i>             | 9713 - Recruitment By Special Interest Groups               |

|                    |                  |                       |
|--------------------|------------------|-----------------------|
| Motion by: Dempsey | Second by: Senyk | Roll Call Vote: 9-0-0 |
|--------------------|------------------|-----------------------|

**RESOLUTION NO. P-24-21****APPROVAL OF REVISED BOARD POLICY FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board policy as listed for first reading:

| <b>MANUAL SECTION</b> | <b>POLICY/REGULATION(R)</b>     |
|-----------------------|---------------------------------|
| <i>Community</i>      | 9541 - Student Teachers/Interns |

|                    |                  |                       |
|--------------------|------------------|-----------------------|
| Motion by: Dempsey | Second by: Senyk | Roll Call Vote: 9-0-0 |
|--------------------|------------------|-----------------------|

### **OPEN TO PUBLIC ANY TOPIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Marisa Roberto of Pequannock asked why students cannot be in school full time and whether the issue is financial, staffing, or social distancing.
- Ilana Boyd of Pompton Plains asked who makes the decision to go back full time. She suggested that for next year, there be teachers who focus on remote learning only. She inquired what the plan is for mask wearing on hot days. She wanted to know, if something could be changed for next year, what it would be. She asked if the plexi-glass will be changed.
- Jaclyn Bertuna of Pequannock asked what the opening plan is and whether the regional matrix will be used as a metric next year.
- Meg McBurney of Pompton Plains asked for details on a full day opening plan. She suggested considering other metrics in the plan.
- Rachel Zurflueh of Pompton Plains thanked Mr. Portas for his communications. She asked what is still needed in terms of facilities upgrades in order to return full time in September. She asked if there is an expectation that students will be vaccinated.
- Katherine Iglar thanked all for a wonderful job in bringing students back to school. She inquired as to when grades 9, 10, and 11 will return to the high school and if parents can help.
- Chris Budowsky of Pompton Plains expressed thanks for partnering with Allied Health to provide vaccines to Seniors and asked about all students 16 and older.
- Melissa Stelmasik of Pompton Plains expressed that the “present remote” option is being abused.
- Amy Ferranti of Pompton Plains asked why students cannot eat lunch in the classroom.

Mr. Portas responded to all questions and concerns: The Administration utilizes collaboration and coordination in planning the opening of school in September, taking into consideration safety of students and staff, facilities availability, and health guidelines. The plan is always being refined and tweaked. He acknowledged that the community is always willing to help. Lunch needs to take place six feet apart. Teachers can provide mask breaks outside. For further vaccine information, visit the Atlantic Health website.

### **OLD BUSINESS**

Mr. Blumert thanked Mr. Portas and Mrs. McCarty for the budget preparation during an especially challenging year.

### **NEW BUSINESS - None**



## BOARD MEMBER ANNOUNCEMENTS

Mrs. Dempsey thanked Mr. Portas for his thorough responses to the public's questions. She thanked the lunch aides for making themselves available. She thanked the parents and recognized that there are differing comfort levels. She appreciates the balance provided by Mr. Portas and the Administrative Team.

## ADJOURNMENT OF PUBLIC MEETING

|                   |                     |                   |               |
|-------------------|---------------------|-------------------|---------------|
| Motion by: Ciresi | Second by: Esposito | Voice Vote: 9-0-0 | Time: 8:44 pm |
|-------------------|---------------------|-------------------|---------------|

Respectfully,

  
Sallyann McCarty  
Board Secretary

## FUTURE PUBLIC BOARD MEETING

|                      |                          |         |      |
|----------------------|--------------------------|---------|------|
| Monday, May 10, 2021 | Workshop Meeting         | 7:00 pm | PTHS |
| Monday, May 24, 2021 | Regular Business Meeting | 7:00 pm | PTHS |