



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**ORGANIZATIONAL MEETING MINUTES
JANUARY 6, 2021**

CALL TO ORDER

The January 6, 2021 Organizational Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Media Center, 85 Sunset Road, Pompton Plains, NJ 07444, with remote access for the public due to the public health-related school closure, at 7:00 pm by Sallyann McCarty, Board Secretary. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

FLAG SALUTE

Report of the November 3, 2020 Annual School Board Election - Sallyann McCarty, Board Secretary

Three (3) Three-Year Full Terms	VOTES
Sam Ciresi	4,303
Timothy Gitin	4,297
Cara Sher Shenton	4,570
Richard Prezioso	2,995
Joseph R. Orsillo	3,960
Write-In	150
TOTAL	20,275

ADMINISTRATION OF OATH OF OFFICE

The Board Secretary administers the Oath of Office to newly elected Board members:

- Mr. Sam Ciresi
- Mr. Timothy Gitin
- Mrs. Cara Shenton

ROLL CALL

PRESENT: Mr. Joseph Blumert Mr. Sam Ciresi Ms. Megan Dempsey
Mrs. Danielle Esposito Mr. Timothy Gitin Mr. Greg MacSweeney
Mr. Brian Senyk Mrs. Cara Shenton

ABSENT: Mr. Leonard Smith

ALSO PRESENT: Michael Portas, Superintendent
Sallyann McCarty, School Business Administrator/Board Secretary
Martin Malangue, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith’s family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith’s family member.

ORGANIZATIONAL ACTION

O-03-21 Election of the President
O-04-21 Election of the Vice President

*By-Law # 0152 Board Officers:
Any member may place a member's name in nomination; a second is not required. Election for each office will be conducted by a vote when the nominations for that office are closed. The candidate receiving a majority vote of the members of the Board present and constituting a quorum will be elected to office. Voting shall take place by verbal roll call vote after nominations are closed. When more than one person has been nominated, the Board will vote on candidates in the order in which they were nominated. In the event no candidate receives a majority vote of the members of the Board present and constituting a quorum, the procedure shall continue until someone receives a majority vote.*

RESOLUTION NO. O-03-21
ELECTION OF THE PRESIDENT

RESOLVED, that Joseph Blumert was nominated for President. Move to appoint Joseph Blumert as President of the Board of Education.

Nominated by: Cara Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. O-04-21
ELECTION OF THE VICE PRESIDENT

RESOLVED, that Cara Shenton was nominated for Vice President. Move to appoint Cara Shenton as Vice President of the Board of Education.

Nominated by: Danielle Esposito	Roll Call Vote: 8-0-0
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BOARD PRESIDENT COMMENTS

Mr. Blumert expressed gratitude to the Board for supporting him. He is happy to continue the work in progress. He congratulated Cara Shenton, Sam Ciresi, and he welcomed Timothy Gitin. He thanked Ms. Drashinsky for the invitation to read to students. He asked the board members to email him with their preferences for serving on committees.

BOARD VICE PRESIDENT COMMENTS

Mrs. Shenton thanked all for supporting her.

Student Representative Report – Raine Osmanski

Reported on activities at the high school including winter sports, school musical, class meetings, FBLA Mr. Pequannock, virtual concert, AP Government President of Pequannock election process, PTHS virtual fair, FBLA competitive events, Student Council clothing sale. Looks forward to in person learning.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

POLICY

- P-14-21 Adoption of Policies and Bylaws
- P-15-21 Adoption of NJSBA Code of Ethics
- P-16-21 Approval of Evaluation Instrument for Board of Education
- P-17-21 Approval of New Board Policy for Second Reading and Adoption

RESOLUTION NO. P-14-21

ADOPTION OF POLICIES AND BYLAWS

RESOLVED, that the Board of Education adopts the policies and bylaws of the Pequannock Township Board of Education through the next organization meeting in January 2022.

Motion by: Dempsey	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. P-15-21

ADOPTION OF NJSBA CODE OF ETHICS

RESOLVED, that all meetings of the Board of Education adopts the Board Member Qualifications, Prohibited Acts and Code of Ethics, Bylaws No. 0142, as presented, discussed, and attested to.

- A. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- C. I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- D. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- E. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- F. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- G. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- H. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. I will support and protect school personnel in proper performance of their duties.
- J. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Motion by: Dempsey	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. P-16-21

APPROVAL OF EVALUATION INSTRUMENT FOR BOARD OF EDUCATION

RESOLVED, that the Board of Education approves the evaluation instrument established by the New Jersey School Boards Association for their annual self-evaluation, per Board Policy 0134.

Motion by: Dempsey	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. P-17-21

APPROVAL OF NEW BOARD POLICY FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new Board policy as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Property</i>	7520 - Loan of School Equipment

Motion by: Dempsey	Second by: Shenton	Roll Call Vote: 8-0-0
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FINANCE, FACILITIES, AND ATHLETICS

- FFA-70-21 Designation of Official Publications
- FFA-71-21 Approval of Annual Board Meeting Dates
- FFA-72-21 Approval of Petty Cash Funds and Custodians
- FFA-73-21 Approval of Depositories and Signatories
- FFA-74-21 Approval of Mandatory Direct Deposit Program
- FFA-75-21 Approval of Budget Transfers
- FFA-76-21 Appointment of Board Secretary
- FFA-77-21 Appointment of Custodian of Records
- FFA-78-21 Appointment of Investment Officer
- FFA-79-21 Appointment of Purchasing Agent and Authorization to Seek Bids
- FFA-80-21 Appointment of Treasurer of School Monies
- FFA-81-21 Approval of Public Agency Compliance Officer (P.A.C.O.)
- FFA-82-21 Appointment of Board Attorney
- FFA-83-21 Appointment of Auditor
- FFA-84-21 Appointment of Bond Counsel
- FFA-85-21 Appointment of Architect of Record

RESOLUTION NO. FFA-70-21
DESIGNATION OF OFFICIAL PUBLICATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, designates the *Daily Record* as the official publication of the district for receipt and publication of legal advertisements and notices in accordance with law, and further, authorizes the Board Secretary to utilize *Suburban Trends*, *The Record & Herald News*, and *The Star-Ledger* for advertisements and notifications as may be deemed appropriate through the next organization meeting in January 2022.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-71-21
APPROVAL OF ANNUAL BOARD MEETING DATES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the notice of annual meetings of the Board of Education through the next organization meeting in January 2022 and directs the School Business Administrator/Board Secretary to advertise and post the notice in accordance with policy. The meetings will be held at the Pequannock Township High School at 7:00 pm unless otherwise noted.

- Tuesday, January 19, 2021 Regular Business Meeting
- Monday, February 1, 2021 Workshop Meeting
- Monday, February 22, 2021 Regular Business Meeting
- Tuesday, March 16, 2021 Workshop/Preliminary Budget Meeting
- Monday, March 22, 2021 Regular Business Meeting
- Monday, April 12, 2021 Workshop Meeting
- Monday, April 26, 2021 Regular Business Meeting/Public Budget Hearing
- Monday, May 10, 2021 Workshop Meeting
- Monday, May 24, 2021 Regular Business Meeting
- Monday, June 7, 2021 Workshop Meeting

Monday, June 21, 2021 Regular Business Meeting
 Monday, July 19, 2021 Workshop/Regular Business Meeting
 Monday, August 23, 2021 Workshop/Regular Business Meeting
 Tuesday, September 7, 2021 Workshop Meeting
 Monday, September 27, 2021 Regular Business Meeting
 Tuesday, October 12, 2021 Workshop Meeting
 Monday, October 25, 2021 Regular Business Meeting
 Monday, November 8, 2021 Workshop Meeting
 Monday, November 22, 2021 Regular Business Meeting
 Monday, December 6, 2021 Workshop Meeting
 Monday, December 20, 2021 Regular Business Meeting
 Thursday, January 6, 2022 Organizational Meeting

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-72-21
APPROVAL OF PETTY CASH FUNDS AND CUSTODIANS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following list of Petty Cash Funds and their custodians for through the next organization meeting in January 2022:

LOCATION	AMOUNT	CUSTODIAN
Central Office	\$300	Sallyann McCarty
Special Services	\$600	Helena Branco

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-73-21
APPROVAL OF DEPOSITORIES AND SIGNATORIES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Lakeland Bank, Oak Ridge, NJ, to be hereby designated as the recipient of General Fund for bills, debt service, Capital Reserve Fund and Capital Projects Funds, Payroll account, summer savings account; and

BE IT FURTHER RESOLVED, that the Lakeland Bank, be and is hereby designated to receive wire transfer of state aid funds, and

BE IT FURTHER RESOLVED, that the Lakeland Bank, be designated as depository for the Trust and Agency account, and all extracurricular funds, the school lunch fund, all federal funds, donation and scholarship funds through the next organization meeting in January 2022; and

BE IT FURTHER RESOLVED, that the Lakeland Bank, is hereby designated as the recipient of funds for debit card usage for Flexible Benefit Plan transactions through the next organization meeting in January 2022; and

BE IT FURTHER RESOLVED, that the signatories for all accounts be in accordance with the following summary:

LAKELAND BANK ACCOUNT	SIGNATORIES
General Account	Board President, School Business Administrator, and Board Treasurer
Food Service Account	Board President, School Business Administrator, and Board Treasurer
Capital Reserve	Board President, School Business Administrator, and Board Treasurer
Capital Projects Account	Board President, School Business Administrator, and Board Treasurer
Summer Savings	Board President, School Business Administrator, and Board Treasurer
Payroll Account	School Business Administrator or Board Treasurer
Flexible Savings Account	School Business Administrator or Board Treasurer
Payroll Agency	School Business Administrator or Board Treasurer
Unemployment Trust	School Business Administrator or Board Treasurer
Scholarship Account	Superintendent, School Business Administrator, PTHS Principal (2 of 3)
PTHS Student Activities	Superintendent, School Business Administrator, PTHS Principal (2 of 3)
PTHS Interscholastic Athletic Account	Superintendent, School Business Administrator, PTHS Principal (2 of 3)
FBLA	Superintendent, School Business Administrator, PTHS Principal (2 of 3)
PV Student Activities	Superintendent, School Business Administrator, PV Principal (2 of 3)
Enterprise	Superintendent, School Business Administrator, Treasurer (2 of 3)
Donations Trust	Superintendent, School Business Administrator, Treasurer (2 of 3)

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-74-21
APPROVAL OF MANDATORY DIRECT DEPOSIT PROGRAM

RESOLVED, that the Board of Education upon recommendation of the Superintendent, re-approves a mandatory direct deposit program in accordance with N.J.S.A. 52:14-15h and Board Policy 6511, and

BE IT FURTHER RESOLVED, that the Lakeland Bank, be and is hereby designated to implement the direct deposit requirements of N.J.S.A. 52:14-15h, and

BE IT FURTHER RESOLVED, that all employee groups are subject to the Board's direct deposit requirements.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-75-21
APPROVAL OF BUDGET TRANSFERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves, as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education ratified and duly-recorded in the minutes of such meeting not less than monthly through the next organization meeting in January 2022.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-76-21
APPOINTMENT OF BOARD SECRETARY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Sallyann McCarty as Board Secretary through the next organization meeting of January 2022, and that Sallyann McCarty will be covered by the Public Official Bond in the amount of \$275,000.00.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-77-21
APPOINTMENT OF CUSTODIAN OF RECORDS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Sallyann McCarty, School Business Administrator/Board Secretary as the Custodian of Records for the Pequannock Township Public Schools through the next organization meeting in January 2022.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-78-21
APPOINTMENT OF INVESTMENT OFFICER

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Sallyann McCarty, School Business Administrator/Board Secretary, as the investment officer of Board funds through the next organization meeting in January 2022.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-79-21
APPOINTMENT OF PURCHASING AGENT AND AUTHORIZATION TO SEEK BIDS

RESOLVED, that the governing body of the Pequannock Township Board of Education, in the County of Morris, in the State of New Jersey, upon recommendation of the Superintendent, re-affirms its bid threshold at \$40,000, and quote threshold of 15% or \$6,000; and

BE IT FURTHER RESOLVED, that the governing body, upon recommendation of the Superintendent, hereby appoints Sallyann McCarty as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of Education.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-80-21
APPOINTMENT OF TREASURER OF SCHOOL MONIES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Raymond Karaty as the Treasurer of School Monies through the next organization meeting in January 2022, at an annual salary of \$5,000.00 and that the district provide the Custodian with the Public Official Bond in the amount of \$275,000.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-81-21
APPROVAL OF PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Sallyann McCarty, School Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.) through the next organization meeting in January 2022.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-82-21
APPOINTMENT OF BOARD ATTORNEY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Sciarrillo Cornell, Westfield NJ, as Board Attorney for all legal matters and services, including labor, through the next organization meeting in January 2022, at the hourly rate of \$175.00 for a partner and \$155.00 for an associate, as per contract.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-83-21
APPOINTMENT OF AUDITOR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints the firm of Nisivoccia LLP of Mount Arlington, NJ, as district auditor through the next organization meeting in January 2022.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-84-21
APPOINTMENT OF BOND COUNSEL

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Andrea Kahn, Esq., of the firm McManimon, Scotland & Bauman, LLC of Roseland, NJ, as its legal advisor for bond counsel matters, through the next organization meeting in January 2022, at the hourly rate of \$215.00, as per contract.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-85-21
APPOINTMENT OF ARCHITECT OF RECORD

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoints Solutions Architecture, of Verona, NJ, as Architect of Record through the next organization meeting in January 2022, at the hourly rate of \$165.00 for the Principal In Charge and the fee schedule for other staff in accordance, as per contract.

Motion by: Esposito	Second by: Ciresi	Roll Call Vote: 8-0-0
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PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

- PMC-102-21 Approval of the Appointment of Delegate to the New Jersey School Board Association/Morris County School Board Association
- PMC-103-21 Approval of the Appointment of Liaison to the Special Education Parent Advisory Committee (SEPAC) for the 2020-2021 School Year
- PMC-104-21 Approval of the Appointment of Liaison to the Pequannock Township School District Education Foundation for the 2020-2021 School Year
- PMC-105-21 Approval of Health and Safety Officer Assignments
- PMC-106-21 Acceptance of Reports - 2020-2021 School Year
- PMC-107-21 Accept Resignation - 2020-2021 School Year
- PMC-108-21 Approval to Amend Appointment - 2020-2021 School Year
- PMC-109-21 Approval of Reappointment - 2020-2021 School Year
- PMC-110-21 Approval of Appointment - 2020-2021 School Year
- PMC-111-21 Approval to Amend Medical Leave of Absence - 2020-2021 School Year
- PMC-112-21 Approval of Medical Leave of Absence - 2020-2021 School Year
- PMC-113-21 Approval of Child Care Leave of Absence under Families First Coronavirus Response Act (“FFCRA”) - 2020-2021 School Year

RESOLUTION NO. PMC-102-21

APPROVAL OF THE APPOINTMENT OF DELEGATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION/MORRIS COUNTY SCHOOL BOARDS ASSOCIATION

RESOLVED, that the Board of Education approves the appointment of Megan Dempsey as Delegate/Representative to the New Jersey School Boards Association and the Morris County School Boards Association for one (1) year, beginning immediately and that the policy authorizing the duties of the delegate to the New Jersey School Boards Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association and the Morris County School Boards Association.
2. Study and report to the Board all proposed State and Federal Legislature of interest and relevance.
3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-103-21

APPROVAL OF THE APPOINTMENT OF LIAISON TO THE SPECIAL EDUCATION PARENT ADVISORY COMMITTEE (SEPAC) FOR THE 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, moves to appoint Brian Senyk as liaison to the Special Education Parent Advisory Committee (SEPAC) for the 2020-2021 School Year.

Motion by: Blumert To change liaison from Megan Dempsey to Brian Senyk	Second by: Ciresi	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-104-21

APPROVAL OF THE APPOINTMENT OF LIAISON TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT EDUCATION FOUNDATION FOR THE 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, moves to appoint Danielle Esposito as liaison to the Pequannock Township School District Education Foundation for the 2020-2021 School Year.

Motion by: Blumert To change liaison from Joseph Blumert to Danielle Esposito	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-105-21

APPROVAL OF HEALTH AND SAFETY OFFICER ASSIGNMENTS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following assignments for Dwight Andersen, Supervisor of Buildings and Grounds, through the next organization meeting in January 2022 for required environmental and health and safety:

- 1) Right-to-Know Coordinator
- 2) Indoor Air Quality Designee
- 3) Chemical Hygiene Officer
- 4) Integrated Pest Management Coordinator
- 5) Designated Person for AHERA

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-106-21

ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-107-21

ACCEPT RESIGNATION - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Spezio, Darren	Coordinator of Data Management Pequannock Township School District	2/15/2021

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-108-21
APPROVAL TO AMEND APPOINTMENT - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District:

NAME	POSITION	EFFECTIVE DATES	SALARY
Twomey, Mary <i>Replacement for Jacquilyn Dornisch</i>	Digital Art Teacher Pequannock Township High School	9/22/2020-6/30/2021	MA+15, Step 4 \$64,755

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-109-21
APPROVAL OF REAPPOINTMENT - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the reappointment of the following personnel in the Pequannock Township School District

NAME	POSITION	EFFECTIVE DATES	SALARY
O'Brien, Alexa	.7 Special Education Aide Pequannock Township School District	1/4/2021-6/30/2021	Step 4, \$13,563

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-110-21
APPROVAL OF APPOINTMENT - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Greenwood, Maryshayne	Substitute School Nurse Pequannock Township School District	On or about 1/4/2021-6/30/2021	\$200/day

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-111-21
APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the medical leave of absence for Employee #2144 commencing on January 4, 2021 and extending through February 8, 2021 using 25 accumulated sick/personal days. During this temporary disability period, Employee #2144 will receive salary and health benefits from January 4, 2021 through February 8, 2021.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Family Medical Leave Act for Employee #2144 commencing February 9, 2021 and extending through May 11, 2021. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, Employee #2144 shall return to work on or about May 12, 2021.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-112-21

APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the pre and post-birth disability leave of Employee #5086 ("Employee") commencing on January 4, 2021 and extending through February 4, 2021. Employee may use twenty-three (23) accumulated sick/personal days during this temporary disability period to receive salary and health benefits from January 4, 2021 through February 4, 2021. The employee's pre-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee #5086 ("Employee") commencing February 5, 2021 and extending through May 7, 2021. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, Employee #5086 ("Employee") shall return to work on or about May 10, 2021.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-113-21

APPROVAL OF CHILD CARE LEAVE OF ABSENCE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT ("FFCRA") - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves the childcare leave of absence of Employee #2147 ("Employee") commencing on December 23, 2020 and extending through December 24 2020. Such childcare leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a childcare leave of absence of Employee #2147 ("Employee") commencing on December 23, 2020 and extending through December 24, 2020. Such childcare leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day and \$10,000 in the aggregate, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that the employee shall return to work on or about January 4, 2021.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

- CIS-46-21 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-47-21 Approval of Intern Placement in District
- CIS-48-21 Approval of New and Revised Curriculum Writing (CIS-37-21)
- CIS-49-21 Approval of Title I Tutoring Facilitators
- CIS-50-21 Approval of Program of Studies for School Year 2021-2022

RESOLUTION NO. CIS-46-21

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
Online	N. Fonseca	ABS Training, NJPSA	\$500.00	N/A	N/A	\$500.00

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-47-21

APPROVAL OF INTERN PLACEMENT IN DISTRICT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Intern placement of Jessica Galati, Seton Hall University, with Terri Praschak, Guidance at Pequannock Valley School for the school year 2020-2021.

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-48-21

APPROVAL OF NEW AND REVISED CURRICULUM WRITING (CIS-37-21)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approved the new and revised curricula writing aligned to the NJ Student Learning Standards as follows:

<u>TITLE</u>	<u>DAYS ALLOTTED</u>
Marketing I	Full Year New - 6 days (\$1068)
Wall Street	Full Year New - 6 days (\$1068)

Entrepreneurship & Leadership	Full Year New - 6 days (\$1068)
AP Physics	Full Year New - 6 days (\$1068)

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-49-21
APPROVAL OF TITLE I TUTORING FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2020-2021 school year to take place at Pequannock Township High School, Pequannock Valley School, Hillview School, and S.J. Gerace School before or after regular school hours, at \$30 per 30 minute session or \$90 per 90 minute evening session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Schools Act (ESSA) Title I funds.

NAMES
Michele Bernardino

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-50-21
APPROVAL OF PROGRAM OF STUDIES FOR SCHOOL YEAR 2021-2022

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Year 2021-2022 Program of Studies for the Pequannock Township High School.

Motion by: MacSweeney	Second by: Shenton	Roll Call Vote: 8-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Melissa Stelmasik of Pompton Plains expressed her concern regarding the irresponsible behavior of high school parents and students who have parties and the blatant disregard of codes of conduct.
- Ann Marie Finnen, PTEA President, supported Ms. Stelmasik’s comments. She welcomed the new board members.

Mr. Portas expressed disappointment that parties are being held and commented that the actions of a few affect many. He went on to say that the code of conduct will be enforced and that he hopes that everyone will rise to the challenge. He thanked Mrs. Finnen for recognizing the board members.

OLD BUSINESS

Mr. MacSweeney expressed the need for an app when we move to a new website. Mrs. Esposito would like the new website to have easier access to RealTime. Mr. Portas responded that Greg Jablonski is working on it.

NEW BUSINESS

None

BOARD MEMBER ANNOUNCEMENTS

The Board welcomed Mr. Gitin. He responded that he is looking forward to working with everyone. Mrs. Dempsey read a quote from Dr. Martin Luther King.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Ciresi	Second by: Senyk	Voice Vote: 8-0-0	Time: 7:49 pm
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Respectfully,


 Sallyann McCarty
 Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Tuesday, January 19, 2021 Regular Business Meeting	7:00 pm	PTHS
Monday, February 1, 2021 Workshop Meeting	7:00 pm	PTHS