



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**WORKSHOP MEETING MINUTES
NOVEMBER 9, 2020**

CALL TO ORDER

The November 9, 2020 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock High School Media Center, 85 Sunset Road, Pompton Plains, NJ 07444 with remote access for the public due to the public health-related school closure, at 7:00 pm by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi
	Ms. Danielle Esposito	Mr. Greg MacSweeney
	Mr. Richard Prezioso	Mrs. Cara Shenton (arrived 8:00 pm)
	Mr. Brian Senyk	Mr. Leonard Smith

ABSENT: Ms. Megan Dempsey

ALSO PRESENT: Michael Portas, Superintendent
Sallyann McCarty, School Business Administrator/Board Secretary
Anthony Sciarillo, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

FLAG SALUTE

Board President Report – Joseph Blumert

Reminded the public that the restart model is working, however, with COVID cases on the rise, to please be responsible. Reported that election results are not yet available. Congratulated the Marching Band on the recent championships. Attended an informative SEPAC presentation. Attended the Homecoming game and congratulated students elected to the court. Took part in the presentation of the PTHS diploma to Colby Douglas.

Student Representative Report - Francesca Dygos & Raine Osmanski

Reported on PTHS activities: Homecoming, Marching Band Wins, Start of 2nd Marking Period, Fall Sports Heading to the States, Last Football Game on November 19, Election of Class Officers, Postponement of Senior Sunrise, Honoring Mr. Eveland and Mr. Murek on Veterans' Day.

Superintendent Report - Michael Portas

Reminded the public that the rise of COVID numbers is a concern and that we are in this together. Received a note from a soccer official praising our fine student athletes. Received a thank you to the support staff, custodial staff, and security staff from the Township Clerk for the smooth running of the election at the high school. Announced a district wide Pink-Out on November 13. Announced that the College Fair will take place on November 18 at the High School. Congratulated Mr. Eveland for completing his 8th marathon. Recognized Colby Douglas for receiving his diploma.

Audit Presentation - Kathryn Mantell and Brian Ko, Nisivoccia, LLP

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- PMC-74-21 Acceptance of Reports - 2020-2021 School Year
- PMC-75-21 Approval to Amend Resignation Date - 2020-2021 School Year (PMC-45-21)
- PMC-76-21 Approval to Amend Appointments - 2020-2021 School Year (PMC-64-21)
- PMC-77-21 Approval of Appointments - 2020-2021 School Year
- PMC-78-21 Approval of Medical Leave of Absence - 2020-2021 School Year
- PMC-79-21 Approval of Unpaid Leave of Absence - 2020-2021 School Year
- PMC-80-21 Approval to Amend Extra-Curricular Stipend Positions - 2020-2021 School Year (PMC-69-21)
- PMC-81-21 Approval of Sidebar Letter of Agreement between the Pequannock Township Education Association and the Pequannock Township Board of Education
- PMC-82-21 Approval of the Scoring Plan for the Superintendent Merit Goals for the 2020-2021 School Year

RESOLUTION NO. PMC-74-21

ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-75-21

APPROVAL TO AMEND RESIGNATION DATE - 2020-2021 SCHOOL YEAR (PMC-45-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the the following resignation date:

NAME	ASSIGNMENT	EFFECTIVE DATE
Kotz, Blessing	Math Teacher Pequannock Township High School	11/9/2020

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-76-21

APPROVAL TO AMEND APPOINTMENTS - 2020-2021 SCHOOL YEAR (PMC-64-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointments of the following personnel in the Pequannock Township School District,

NAME	POSITION	EFFECTIVE DATES	SALARY
O'Brien, Alexa	Leave Replacement - English Teacher Pequannock Township High School	10/5/2020 to on or about 10/30/2020	\$200/day
Zerener, Meghan	Leave Replacement - English Teacher Pequannock Township High School	10/5/2020 to on or about 10/26/2020	\$200/day

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-77-21
APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Savastano, Stacy <i>Replacement for Blessing Kotz</i>	Math Teacher Pequannock Township High School	11/10/2020-6/30/2021	MA+15, Step 13 \$77,995
Vanaria, Christie	Full-Time Building Substitute Hillview, North Boulevard, Stephen J. Gerace & Pequannock Valley Schools	On or about 11/9/2020-11/30/2020	\$150.00/day
Bellman, Christopher	Substitute Custodian Pequannock Township School District	11/10/2020-6/30/2021	\$16.00/hour As needed
Opiela, Terese	Choreographer Pequannock Township High School	11/10/2020-6/30/2021	\$1,186
Jacobs, Jennie	Long-Term Substitute Guidance Counselor Pequannock Valley School	On or about 11/9/2020-11/19/2020	\$200.00/day

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-78-21
APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #1094 from October 16, 2020 through on or about November 18, 2020, using 22 accumulated sick days returning to work on or about November 19, 2020.

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-79-21
APPROVAL OF UNPAID LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an unpaid leave of absence for Employee #5168 from October 27, 2020 through on or about December 31, 2020.

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-80-21
APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR (PMC-69-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following stipends for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association:

Pequannock Township High School

NAME	ASSIGNMENT	STIPEND
Schreck, Katelyn	Gay Straight Alliance Co-Advisor	\$347 (prorated)
Pitcher, Jennifer	Interact Club Advisor	\$425 (prorated)

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-81-21

APPROVAL OF SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION AND THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION

WHEREAS, the Board is of the opinion that the Pequannock Township School District would benefit, as a consequence of COVID-related concerns, from having a one-year position of PPE Developer and Consultant; and

WHEREAS, the Association is desirous of having one of its members serve as the PPE Developer and Consultant; and

NOW, WHEREFORE, based on the foregoing premises and the mutual promises and covenants contained herein, the parties agree as follows:

- The position of PPE Developer and Consultant shall not be added to Schedule C of the CNA, Extra Curricular Duty Pay Guide.
- As compensation for performing the duties of PPE Developer and Consultant appointee shall receive a \$1,000 stipend, which shall be paid in accordance with the regular District schedule for payment of stipends to Association members.
- The provisions set forth herein shall not be incorporated into any successor to the CNA. However, as with all stipended positions set forth in Schedule C, the Board shall have discretion as to whether or not to fill the position on an annual basis.
- All of the remaining terms and conditions in the CNA not specifically addressed herein shall remain in full force and effect.
- The undersigned representatives of the Board and the Association hereby represent that they have been duly authorized to sign this Sidebar Agreement and bind their respective bodies to its terms.

IN WITNESS WHEREOF, the Parties hereto have caused this Sidebar Agreement to be executed by the Board and the Association, said Sidebar Agreement is to become effective and operative upon the affixing of the last signature hereto.

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-82-21

APPROVAL OF THE SCORING PLAN FOR THE SUPERINTENDENT MERIT GOALS FOR THE 2020-21 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the scoring plan for the merit goals of the Superintendent of Schools, for review and approval of the Executive County Superintendent, for attainment of merit criteria, according to *N.J.A.C. 6A:23A-3.1(e)11*.

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 7-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mrs. Danielle Esposito, Chair

- FFA-50-21 Approval of Submission of School Security Grant Application (Securing Our Children’s Future Bond Act)
- FFA-51-21 Approval of Contract with Best Choice Home Care for Substitute Nursing Services

RESOLUTION NO. FFA-50-21

APPROVAL OF SUBMISSION OF SCHOOL SECURITY GRANT APPLICATION (SECURING OUR CHILDREN’S FUTURE BOND ACT)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the submission of the School Security Grant Application (Securing our Children’s Future Bond Act) to the NJ DOE in the amount of \$118,680.00 and affirms the availability of funds in the event that the total estimated costs of the proposed projects exceeds the district’s grant allowance.

Motion by: Esposito	Second by: MacSweeney	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-51-21

APPROVAL OF CONTRACT WITH BEST CHOICE HOME CARE FOR SUBSTITUTE NURSING SERVICES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Best Choice Home Care of Hackettstown, NJ for substitute nursing services for the 2020-2021 school year at the rate of \$65.00 per hour.

Motion by: Esposito	Second by: MacSweeney	Roll Call Vote: 7-0-0
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

Discussion:

Potential need for assistant coach for winter track

An assistant coach would help monitor athletes who practice not only outdoors, but also inside the school building.

Staffing update

Substitute services are being utilized to fill in for quarantined staff.

Communications for COVID-19 updates

The District follows CDC guidelines and communicates to parents in a timely manner.

Action Items for the November 23, 2020 Regular Business Meeting:

- PMC-xx-21 Approval of Medical Leave of Absence - 2020-2021 School Year
- PMC-xx-21 Approval of Appointment - 2020-2021 School Year
- PMC-xx-21 Approval of Extra-Curricular Stipend Position - 2020-2021 School Year
- PMC-xx-21 Approval of Interscholastic Sports Stipend Positions - 2020-2021 School Year
- PMC-xx-21 Approval of Coaches - 2019-2020 School Year

RESOLUTION NO. PMC-xx-21

APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a medical leave of absence for Employee #xxx beginning on or about January 11, 2021 through May 11, 2021, returning to work on or about May 12, 2021.

RESOLUTION NO. PMC-xx-21

APPROVAL OF APPOINTMENT - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
xxx	Leave Replacement - xxx Hillview School	On or about 1/11/2021-5/11/2021	\$200/day

RESOLUTION NO. PMC-xx-21

APPROVAL OF EXTRA-CURRICULAR STIPEND POSITION - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipend for the 2020-2021 school year, per the attached sidebar agreement.

NAME	POSITION	EFFECTIVE DATES	SALARY
xxx	PPE Developer & Consultant Pequannock Township School District	7/1/2020 - 6/30/2021	\$1,000

RESOLUTION NO. PMC-xx-21

APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2020-2021 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

WINTER, 2020-21

NAME	ASSIGNMENT	SCHOOL	LEVEL	STIPEND
xxx	Head Boys Basketball	Pequannock Township High School	M	\$7,952
xxx	Assistant Boys Basketball	Pequannock Township High School	4	\$4,437
xxx	Assistant Girls Basketball	Pequannock Township High School	6	\$5,401
xxx	Volunteer-Swimming	Pequannock Township High School	N/A	N/A
xxx	Volunteer-Wrestling	Pequannock Township High School	N/A	N/A
xxx	Head Winter Track	Pequannock Township High School	2	\$4,092
xxx	Weight Room Supervisor	Pequannock Township High School	N/A	\$1,156
xxx	Volunteer-Weight Room	Pequannock Township High School	N/A	N/A
xxx	Head Cheerleading	Pequannock Township High School	N/A	\$2,578
xxx	Assistant Cheering	Pequannock Township High School	N/A	\$1,980
xxx	Boys Basketball	Pequannock Valley School	M	\$5,529
xxx	Volunteer - Boys Basketball	Pequannock Valley School	N/A	N/A
xxx	Wrestling	Pequannock Valley School	M	\$5,529
xxx	Head Cheering	Pequannock Valley School	N/A	\$2,578
xxx	Assistant Cheering	Pequannock Valley School	N/A	\$1,980

RESOLUTION NO. PMC-xx-21

APPROVAL OF COACHES - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches/volunteers for the 2020-2021 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

WINTER, 2020-21

NAME	ASSIGNMENT	SCHOOL	LEVEL	STIPEND
xxx	Assistant Boys Basketball	Pequannock Township High School	M	\$5,812
xxx	Head Girls Basketball	Pequannock Township High School	4	\$6,547
xxx	Assistant Girls Basketball	Pequannock Township High School	5	\$4,894
xxx	Head Swimming	Pequannock Township High School	M	\$7,201
xxx	Assistant Swimming	Pequannock Township High School	M	\$5,431
xxx	Volunteer-Swimming	Pequannock Township High School	N/A	N/A
xxx	Head Wrestling	Pequannock Township High School	M	\$7,952

xxx	Assistant Wrestling	Pequannock Township High School	M	\$5,812
xxx	Assistant Wrestling	Pequannock Township High School	M	\$5,812
xxx	Volunteer-Wrestling	Pequannock Township High School	N/A	N/A
xxx	Head Ice Hockey	Pequannock Township High School	WM	Pays
xxx	Assistant Ice Hockey	Pequannock Township High School	WM	Pays
xxx	Assistant Ice Hockey	Pequannock Township High School	WM	Pays
xxx	Volunteer-Weight Room	Pequannock Township High School	N/A	N/A
xxx	Volunteer-Weight Room	Pequannock Township High School	N/A	N/A
xxx	Volunteer-Weight Room	Pequannock Township High School	N/A	N/A
xxx	Volunteer-Weight Room	Pequannock Township High School	N/A	N/A
xxx	Volunteer-Weight Room	Pequannock Township High School	N/A	N/A
xxx	Girls Basketball	Pequannock Valley School	M	\$5,529

CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Richard Prezioso, Chair

Discussion:

Textbook for AP World History at PTHS

Purchase will update previous textbook.

Curriculum writing revisions

Updated NJSLs are reflected in the revisions.

Reopening Plan ongoing revisions

Updated schedules for PV and PTHS are included in the revised plan. Plan revisions appear in yellow.

HIBster program

Software organizes HIB investigations, articulates with LinkIt and RealTime, and uploads to the DOE Homeroom.

Action Items for the November 23, 2020 Regular Business Meeting:

- CIS-31-21
- CIS-xx-21 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-21 Approval of Student Field Trip
- CIS-xx-21 Approval of Title I Tutoring Facilitators
- CIS-xx-21 Approval of District Mentor for the 2020-2021 School Year
- CIS-xx-21 Approval of Textbook Adoption and Purchase
- CIS-xx-21 Approval of Internship for Spring 2021
- CIS-xx-21 Approval of New and Revised Curriculum Writing
- CIS-xx-21 Approval of Provider for Services to Students 2020-2021

RESOLUTION NO. CIS-xx-21

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE

RESOLUTION NO. CIS-xx-21
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
6/4/21	Lincoln Harbor Weehawken	A.M. Davis	PTHS/12/172	Senior Class Dinner Cruise	\$175.00	\$-0-

RESOLUTION NO. CIS-xx-21
APPROVAL OF TITLE I TUTORING FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2020-2021 school year to take place at Pequannock Township High School, Pequannock Valley School, Hillview School, and S.J. Gerace School before or after regular school hours, at \$30 per 30 minute session or \$90 per 90 minute evening session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Schools Act (ESSA) Title I funds.

NAMES		
xx	xx	xx

RESOLUTION NO. CIS-xx-21
APPROVAL OF DISTRICT MENTOR FOR THE 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teacher as part of the New Staff and/or Novice Provisional Teacher Program and mentor as assigned for the 2020-2021 school year.

<u>MENTEE</u>	<u>TYPE/CERTIFICATE</u>	<u>MENTOR</u>	<u>SCHOOL</u>
xxx	Informal	xxx	PTHS

RESOLUTION NO. CIS-xx-21
APPROVAL OF TEXTBOOK ADOPTION AND PURCHASE

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of *Ways of the World: A Global History* for the AP World History course at PTHS for the purchase amount not to exceed \$2,400.00.

RESOLUTION NO. CIS-xx-21
APPROVAL OF INTERNSHIP FOR SPRING 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves _____'s LDT/C Internship through William Paterson University with staff member _____ for Spring 2021.

RESOLUTION NO. CIS-xx-21
APPROVAL OF NEW AND REVISED CURRICULUM WRITING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised curricula writing aligned to the NJ Student Learning Standards as follows:

<u>TITLE</u>	<u>DAYS ALLOTTED</u>
<i>PTHS Curricula:</i>	
Accounting	Full Year Revision - 3 days (\$534)
Marketing I and II	Full Year Revision - 3 days (\$534 each)
Financial Literacy	Half Year Revision -1.5 days (\$267)
Entrepreneurship & Leadership	Full Year Revision (\$534)
Contemporary Business and Information Technology	Half Year Revision - 1.5 days (\$267)
Wall Street	Full Year Revision (\$534)
Visual & Fashion Merchandising	Full Year Revision (\$534)
Sports & Entertainment Management	Full Year Revision (\$534)

RESOLUTION NO. CIS-xx-21
APPROVAL OF PROVIDER FOR SERVICES TO STUDENTS 2020-2021

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2020-2021 School Year:

PROVIDER	SERVICE	FEE
D.C. Fagan Psychological Services	Evaluation/Consultation Services	\$200.00/hr.

FINANCE, FACILITIES, AND ATHLETICS

Ms. Danielle Esposito, Chair

Discussion:

Athletics transportation

Although parents/students can provide their own transportation, a bus must be made available for athletics.

Facilities use requests for the winter

Space is limited to our own students at this time.

ESIP

Three quotes were received for a third party ESIP Energy Savings Plan review. The Honeywell representative advised that all vendors are qualified, and he recommended going with the lowest bidder, Whitman Engineering. Once the review is complete, Honeywell can move forward with the scope of the work.

Action Items for the November 23, 2020 Regular Business Meeting:

- FFA-52-21
- FFA-xx-21 Transfer of Funds for September 2020
- FFA-xx-21 Payment of Bills - October 20, 2020 to November 23, 2020
- FFA-xx-21 Approval of Financial Reports/Monthly Certification for September 2020
- FFA-xx-21 Monthly Reports from School and Programs September 2020
- FFA-xx-21 Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-21 Declaration of Obsolete Equipment
- FFA-xx-21 Approval of Overnight Trip to Attend State Wrestling Tournament
- FFA-xx-21 Approval of Overnight Trip to Attend State Swimming Tournament
- FFA-xx-21 Approval of Out-of-District Tuition Student for 2020-2021

RESOLUTION NO. FFA-xx-21

TRANSFER OF FUNDS FOR SEPTEMBER 2020

RESOLVED, that the Board of Education approves the transfer of funds within the 2020-2021 budget from September 1, 2020 through September 30, 2020 in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-21

PAYMENT OF BILLS – OCTOBER 20, 2020 TO NOVEMBER 23, 2020

RESOLVED, that the Board of Education approves the Bills List, from October 20, 2020 to November 23, 2020, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xx-21
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR SEPTEMBER 2020

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for September 2020.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2020, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xx-21
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR SEPTEMBER 2020

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of September 2020 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account, and Pomptonian.

RESOLUTION NO. FFA-xx-21
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$100.00	Courtney Rankin Scholarship Fund	Honor M. Connell

RESOLUTION NO. FFA-xx-21
DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education, authorizes the School Business Administrator/Board Secretary to declare the following items to be obsolete and to dispose of them as deemed appropriate (see attachment).

RESOLUTION NO. FFA-xx-21
APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE WRESTLING TOURNAMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Wrestling Tournament in Atlantic City, NJ, in March 2021, subject to student-athlete qualification, at a cost not to exceed \$3,500.00.

RESOLUTION NO. FFA-xx-21
APPROVAL OF OVERNIGHT TRIP TO ATTEND STATE SWIMMING TOURNAMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an overnight trip to attend the State Swimming Championship in Sewell, NJ, in February 2021, subject to student-athlete qualification, at a cost not to exceed \$2,500.00.

RESOLUTION NO. FFA-xx-21

APPROVAL OF OUT-OF-DISTRICT TUITION STUDENT FOR 2020-2021

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves out-of-district tuition student and authorizes the School Business Administrator/Board Secretary, on behalf of the Pequannock Township School District, to enter into a contract to receive tuition revenue for the 2020-2021 school year as follows:

STUDENT #	SENDING DISTRICT	PROGRAM	TUITION REVENUE
3021390	Lincoln Park	Special Education	\$43,780.00

POLICY

Ms. Megan Dempsey, Chair

Discussion:

Policy and Regulations

6470 - Electronic Funds Transfer and Claimant Certification

Mrs. McCarty explained that EFT is used primarily for bond payments and entries will show on the bills list.

7510 & 7510R - Use of School Facilities

Discussion included custodial/COVID fees, loan of school equipment, and days/times of facility availability.

0155.1 - Remote Participation in Board Meetings

Policy grants authority to the Board President and ensures that the Board has a working quorum in case technology fails.

Action Items for the November 23, 2020 Regular Business Meeting:

P-10-21

P-xx-21 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

P-xx-21 Approval of New and Revised Board Policies and Regulations for First Reading

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0155.1 - Remote Participation in Board Meetings
<i>Administration</i>	1648.03 - Restart and Recovery Plan - Full-Time Remote Instruction
<i>Students</i>	5519 - Dating Violence at School
<i>Property</i>	7432 - Eye Protection

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Administration</i>	1620 - Administrative Employment Contracts
	1648 - Restart and Recovery Plan
<i>Program</i>	2431 - Athletic Competition
	2431.1R - Emergency Procedures for Sports and Other Athletic Activity
	2464 - Gifted and Talented Students
<i>Students</i>	5330.05 & 5330.05R - Seizure Action Plan
<i>Finances</i>	6440 - Cooperative Purchasing
	6470.01 & 6470.01R - Electronic Funds Transfer and Claimant Certification

<i>Property</i>	7440 & 7440R - School District Security
	7450 - Property Inventory
	7510 & 7510R - Use of School Facilities
<i>Operations</i>	8420 - Emergency and Crisis Situations

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

OLD BUSINESS

Mr. MacSweeney inquired about inviting the public to attend board meetings in-person. Mr. Portas responded that, although it is a positive step, we need to look at the COVID numbers before setting a timetable.

NEW BUSINESS

None

BOARD MEMBER ANNOUNCEMENTS

Mr. Prezioso and Mr. Blumert attended the SEPAC presentation given by Ms. Thomas and Ms. Bernardino. Mr. Smith commented on the high standards of the marching band. Mr. Prezioso encouraged starting band at the elementary level.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by: MacSweeney	Second by: Smith	Voice Vote: 8-0-0	Time: 9:10 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Senyk	Second by: Smith	Voice Vote: 8-0-0	Time: 9:36
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Respectfully,



Sallyann McCarty
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

November 23, 2020	Regular Business Meeting	7:00 pm	PTHS
December 14, 2020	Regular Business Meeting	7:00 pm	PTHS