



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**WORKSHOP MEETING MINUTES
SEPTEMBER 8, 2020**

CALL TO ORDER

The September 8, 2020 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order via remote access due to the public health-related school closure, at 7:39 pm by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Joseph Blumert Ms. Megan Dempsey Ms. Danielle Esposito
 Mr. Greg MacSweeney Mr. Richard Prezioso Mrs. Cara Shenton
 Mr. Brian Senyk (appointed at 7:48 pm) Mr. Leonard Smith

ABSENT: Sam Ciresi

ALSO PRESENT: Michael Portas, Superintendent
 Rosalie Winning, Ed.D., Assistant Superintendent
 Sallyann McCarty, School Business Administrator/Board Secretary
 Anthony Sciarriello, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

FLAG SALUTE

RESOLUTION NO. PMC-28-21
APPOINTMENT OF BOARD MEMBER

WHEREAS, Dr. Richard Thumann (hereinafter referred to as "Trustee Thumann") was elected to the Pequannock Township Board of Education (hereinafter referred to as the "Board") by the voters of the Township of Pequannock for a two (2) year term which expires on December 31, 2021; and

WHEREAS, Trustee Thumann submitted his resignation as a member of the Board on or about August 1, 2020; and

WHEREAS, the Board advertised for the vacancy, received applications from residents and interviewed candidates in public at a meeting held on September 8, 2020; and

WHEREAS, the Board has determined that Brian Senyk possesses the qualifications required by law and Board Policy 0143 to be a member of the Board;

BE IT RESOLVED that the Board hereby appoints Brian Senyk to fill the vacancy, effective immediately; and

BE IT FURTHER RESOLVED that the term of Brian Senyk's appointment to the Board shall be until the 2022 reorganization meeting in accordance with N.J.S.A. 18A:12-15 and Board Policy No. 0143.

Motion by: Shenton	Second by: Prezioso	Roll Call Vote: 7-0-0
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ADMINISTRATION OF OATH OF OFFICE

Mr. Sciarrillo administered the Oath of Office to the newly appointed Board Member.

Board President Report – Joseph Blumert

Commended teachers, administrators, staff and parents for support at the opening of the school year. Commented that the virtual learning is much different from that of March and that it will evolve as the year progresses.

Superintendent Report - Michael Portas

Expressed that it is the one-year anniversary of being Superintendent. Commented that many hands provided support on opening day and that it was good to see the students in the classrooms. Thanked the parent who provided I/T information to share with the teachers.

Review of Emergency Operations Plan and Procedures – Ron Lucas, Director of Security

School Business Administrator's Report - Ms. Sallyann McCarty

Announced that this year's NJSBA Workshop in October is virtual. Mr. Portas suggested to the Board that all members enroll and they agreed.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Melissa Stelmasik of Pompton Plains inquired about Policy 2461 listed on the agenda. She asked how often air filters will be changed. Mr. Portas responded that the policy will be discussed during the Policy portion of the meeting. Air filters will be changed with increased frequency.

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- PMC-29-21 Accept Resignations - 2020-2021 School Year
- PMC-30-21 Approval to Rescind Appointment - 2020-2021 School Year
- PMC-31-21 Approval to Amend Appointment - 2020-2021 School Year
- PMC-32-21 Approval of Appointments - 2020-2021 School Year
- PMC-33-21 Approval of Appointment of School Safety Specialist - 2020-2021 School Year
- PMC-34-21 Approval of Appointment of District Wellness Policy Coordinator- 2020-2021 School Year
- PMC-35-21 Approval of Child Care Leaves of Absence under Families First Coronavirus Response Act (“FFCRA”) - 2020-2021 School Year
- PMC-36-21 Approval of Child Care Leaves of Absence under Families First Coronavirus Response Act (“FFCRA”) - 2020-2021 School Year
- PMC-37-21 Approval of Child Care Leaves of Absence under Families First Coronavirus Response Act (“FFCRA”) - 2020-2021 School Year
- PMC-38-21 Approval of Administrative Leave of Absence - 2020-2021 School Year
- PMC-39-21 Approval to Amend Medical Leave of Absence - 2020-2021 School Year (PMC-189-20)
- PMC-40-21 Approval of Additional Period Assignments - 2020-2021 School Year
- PMC-41-21 Approval of Movement on the Salary Guide - 2020-2021 School Year
- PMC-42-21 Approval to Rescind Extra-Curricular Stipend Position - 2020-2021 School Year (PMC-224-20)
- PMC-43-21 Approval to Amend Extra-Curricular Stipend Position - 2020-2021 School Year (PMC-224-20)
- PMC-44-21 Approval of Extra-Curricular Stipend Positions - 2020-2021 School Year

RESOLUTION NO. PMC-29-21

ACCEPT RESIGNATIONS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	ASSIGNMENT	EFFECTIVE DATE
McCabe, Ryan	Special Education Teacher Pequannock Township High School	On or about 10/21/2020
Tozzi, LeAnn	.7 Special Education Aide Hillview School	8/28/2020
Herd, Jennifer	.41 PM Aide-Allied Health Pequannock Township High School	9/1/2020
Lucas, Johanna	.5 AM Aide-Allied Health Pequannock Township High School	8/31/2020
Van Vliet, Lisa	.7 Office Aide North Boulevard School	On or about 9/19/2020

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-30-21

APPROVAL TO RESCIND APPOINTMENT - 2020-2021 SCHOOL YEAR (PMC-20-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the appointment of the following personnel in the Pequannock Township School District:

NAME	POSITION	EFFECTIVE DATES	SALARY
DeFilipo, Toni Ann <i>New Position</i>	.68 Special Education Aide Pequannock Township High School	9/1/2020-6/30/2021	Step 1, \$12,699

Motion by: Shenton

Second by: Dempsey

Roll Call Vote: 8-0-0

RESOLUTION NO. PMC-31-21

APPROVAL TO AMEND APPOINTMENT - 2020-2021 SCHOOL YEAR (PMC-184-20)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District:

NAME	POSITION	EFFECTIVE DATES	SALARY
Horetsky, Brandon <i>New Position</i>	Physical Education Teacher Pequannock Valley/Pequannock Township High School	9/1/2020-6/30/2021	BA, Step 1 \$56,355

Motion by: Shenton

Second by: Dempsey

Roll Call Vote: 8-0-0

RESOLUTION NO. PMC-32-21

APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Anger, Grace	Leave Replacement - Special Education Teacher North Boulevard School	9/1/2020 to on or about 9/11/2020	\$135/day
Budesheim, Sylvana	Leave Replacement - English Teacher Pequannock Township High School	9/1/2020 to on or about 9/11/2020	\$135/day
LaPaglia, Jay	Volunteer - Weight Room Supervisor Pequannock Township High School	9/1/2020-6/30/2021 Fall, Winter, Spring Seasons	N/A
Moschella, Michael	Volunteer - Weight Room Supervisor Pequannock Township High School	9/1/2020-6/30/2021 Fall, Winter, Spring Seasons	N/A
Redd, Rickey	Volunteer - Weight Room Supervisor Pequannock Township High School	9/1/2020-6/30/2021 Fall, Winter, Spring Seasons	N/A
Arrigo, Isabella	Student - Volunteer Classroom Aide Stephen J. Gerace School	9/9/2020-6/30/2021	N/A
Howanice, Gwendolyn	Student - Volunteer Classroom Aide North Boulevard School	9/9/2020-6/30/2021	N/A
McCoy, Paige	Student - Volunteer Classroom Aide Hillview School	9/9/2020-6/30/2021	N/A

Vanaria, Michelle	Student Employee - Clerical Aide Board Office	9/9/2020-6/30/2021	\$11.00/hour
Vetter, Ryan	Student Employee - STEM Lab Aide Districtwide	9/9/2020-6/30/2021	\$11.00/hour

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-33-21

APPROVAL OF APPOINTMENT OF SCHOOL SAFETY SPECIALIST - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Matthew Reiner as the School Safety Specialist for the Pequannock Township School District at a stipend of \$1,000 for the period of 7/1/2020 through 6/30/2021.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-34-21

APPROVAL OF APPOINTMENT OF DISTRICT WELLNESS POLICY COORDINATOR - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Dr. Rosalie Winning as the District Wellness Policy Coordinator for the Pequannock Township School District for the period of 7/1/2020 through 6/30/2021.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-35-21

APPROVAL OF CHILD CARE LEAVE OF ABSENCE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT ("FFCRA") - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a child care leave of absence of Employee #4156 ("Employee") commencing on October 5, 2020 and extending through October 19, 2020. Such child care leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a child care leave of absence of Employee #4156 ("Employee") commencing on October 20, 2020 and extending through December 29, 2020. Such child care leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day and \$10,000 in the aggregate, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that Employee #4156 shall return to work on January 4, 2021.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-36-21

APPROVAL OF CHILD CARE LEAVE OF ABSENCE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT ("FFCRA") - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a child care leave of absence of Employee #3264 ("Employee") commencing on September 14, 2020 and extending through September 28, 2020. Such child care leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a child care leave of absence of Employee #3264 ("Employee") commencing on September 29, 2020 and extending through December 8, 2020. Such child care leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day and \$10,000 in the aggregate, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that Employee #3264 shall return to work on December 9, 2020.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-37-21

APPROVAL OF CHILD CARE LEAVE OF ABSENCE UNDER THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT ("FFCRA") - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a child care leave of absence of Employee #3428 ("Employee") commencing on October 5, 2020 and extending through October 19, 2020. Such child care leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that the Board, upon recommendation of the Superintendent, hereby approves a child care leave of absence of Employee #3428 ("Employee") commencing on October 20, 2020 and extending through December 29, 2020. Such child care leave is taken pursuant to the Families First Coronavirus Response Act ("FFCRA"), as the child is under the age of 18 and the child's school and/or childcare provider is closed or unavailable due to COVID-19. Employee shall be entitled to 2/3rds of the employee's regular rate of pay, up to \$200.00 per day and \$10,000 in the aggregate, for such period of leave. At the employee's option, the employee may elect to utilize any accumulated personal, vacation, or other qualifying leave during this period in order to receive full pay.

RESOLVED, that Employee #3428 shall return to work on January 4, 2021.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-38-21

APPROVAL OF ADMINISTRATIVE LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an administrative leave of absence for Employee #4597, commencing on August 25, 2020 through October 24, 2020, with a continuation of salary until the end date.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-39-21

APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2020-2021 SCHOOL YEAR (PMC-189-20)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves post-birth disability leave of Employee #4323, commencing on September 1, 2020 and extending through September 9, 2020. The Employee may use six (6) accumulated sick leave days during the temporary disability period to receive salary and health benefits from September 1, 2020 through September 9, 2020. The Employee's disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board, upon recommendation of the Superintendent, approve the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee #4323, commencing September 10, 2020 and extending through December 2, 2020. The remainder of the Employee's leave under the Family Medical Leave Act shall run concurrent to the Employee's leave under the New Jersey Family Leave Act. The Employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, Employee #4323 shall return to work on or about December 3, 2020.

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-40-21

APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2020-2021 school year, prorated, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
DiSalvo, Michele	Pequannock Valley School	5 days/week 60 minutes/day	ESL	9/1/2020-6/30/2021	\$7,725
Goodson, Julia	Pequannock Valley School	2.5 days/week 60 minutes/day	World Language	9/1/2020-6/30/2021	\$3,862.50
Sica, Traci	Pequannock Valley School	5 days/week 60 minutes/day	English	9/1/2020-6/30/2021	\$7,725
Torrise, Andrea	Pequannock Valley School	5 days/week 60 minutes/day	Math	9/1/2020-6/30/2021	\$7,725

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-41-21

APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation, that they have earned additional graduate school credits:

Effective September 1, 2020

NAME	ASSIGNMENT/SCHOOL	FROM	TO
Cohen, Jana	Social Studies Teacher Pequannock Township High School	MA, Step 12 \$73,545	MA+15, Step 12 \$75,545

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-42-21

APPROVAL TO RESCIND EXTRA-CURRICULAR STIPEND POSITION - 2020-2021 SCHOOL YEAR (PMC-224-20)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following stipend for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Pequannock Valley School

NAME	ASSIGNMENT	STIPEND
Zummo, Michael	Grade 8 Co-Advisor	\$794.33

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-43-21

APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND POSITIONS - 2020-2021 SCHOOL YEAR (PMC-224-20)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following stipends for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Pequannock Valley School

NAME	ASSIGNMENT	STIPEND
Praschak, Terri	Grade 8 Co-Advisor	\$1,192
Torrisi, Andrea	Grade 8 Co-Advisor	\$1,192

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-44-21

APPROVAL OF EXTRA-CURRICULAR STIPEND POSITION - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipend for the 2020-2021 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Pequannock Township High School

NAME	ASSIGNMENT	STIPEND
Burner, Nicholas	Athletic Trainer	\$5,665

Motion by: Shenton	Second by: Dempsey	Roll Call Vote: 8-0-0
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

Discussion:

FFCRA leaves and accommodations

Mr. Portas is working with Mr. Sciarrillo's office for processing of leaves.

District Goals

Goals are posted on the website.

Reopening/Operating Plan ongoing revisions

Mr. Portas remarked that the plan is a living document.

Action Items for the September 21, 2020 Regular Business Meeting:

PMC-45-21

PMC-xx-21 Approval of Appointments - 2020-2021 School Year

PMC-xx-21 Approve of Movement on the Salary Guide - 2020-2021 School Year

RESOLUTION NO. PMC-xx-21

APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY

RESOLUTION NO. PMC-xx-21

APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation, that they have earned additional graduate school credits:

Effective September 1, 2020

NAME	ASSIGNMENT/SCHOOL	FROM	TO

CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Richard Prezioso, Chair

Discussion:

ScIP

Dr. Winning explained that the School Improvement Plan helps drive Professional Development.

DEAC

Mr. Prezioso is the Board representative to the District Evaluation Advisory Committee.

Enrichment

Dr. Winning reported that the Board has always supported supplemental enrichment. Postings for enrichment and Title I positions will be forthcoming.

Action Items for the September 21, 2020 Regular Business Meeting:

- CIS-16-21
- CIS-xx-21 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-21 Approval of Student Teacher/Practicum Placements
- CIS-xx-21 Approval of Intern Placements
- CIS-xx-21 Approval of New and Revised Curriculum and Payment to Writers
- CIS-xx-21 Approval of School Improvement Panel 2020-2021 - ScIP
- CIS-xx-21 Approval of District Evaluation Advisory Committee 2020-2021 - DEAC
- CIS-xx-21 Approval of Enrichment Program and Facilitators
- CIS-xx-21 Approval of Title I Tutoring Facilitators

RESOLUTION NO. CIS-xx-21

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
Virtual	M. Helenek	Sunday	\$149.00	n/a	n/a	\$149.00
10/15- 10/16/20	H. Branco	Autism Conference Virtual	\$99.00	n/a	n/a	\$99.00
10/15- 10/16/20	L. Habermas	Autism Conference Virtual	\$99.00	n/a	n/a	\$99.00

10/19-11/20/20	M. Frederick	Foundations SEL Leadership	\$225.00	n/a	n/a	\$225.00
10/22/20	A. Shea	S.E. Tools, Tricks and Techniques	\$75.00	n/a	n/a	\$75.00
10/22/20	A. Goff	S.E. Tools, Tricks and Techniques	\$75.00	n/a	n/a	\$75.00
10/22/20	S. Kudlacik	S.E. Tools, Tricks and Techniques	\$75.00	n/a	n/a	\$75.00
11/17/20 & 3/16/21	J. Monaco	Tools PreK Year Two Core Mercerville	\$2,500.00	\$92.12	\$270.00	\$2,862.12

RESOLUTION NO. CIS-xx-21
APPROVAL OF STUDENT TEACHER/PRACTICUM PLACEMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of practicum and student teachers in the district for the 2020-2021 school year as follows:

From William Paterson University:

Allison Thorn - Elementary	North Boulevard School
Stephanie Biase - Elementary	North Boulevard School
Kristin Toedtman - English 6-8	Pequannock Valley School

RESOLUTION NO. CIS-xx-21
APPROVAL OF INTERN PLACEMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of Social Worker Interns Madeline Urban and Jessie Reynolds from Rutgers University for placement in the district with Kimberly Buscher for the 2020-2021 school year.

RESOLUTION NO. CIS-xx-21
APPROVAL OF NEW AND REVISED CURRICULUM AND PAYMENT TO WRITERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised curricula aligned to the NJ Student Learning Standards and payment to the writers as per PTEA Agreement Article 32, A.6.n, \$178 per diem.

<u>TITLE</u>	<u>DAYS ALLOTTED</u>

RESOLUTION NO. CIS-xx-21
APPROVAL OF SCHOOL IMPROVEMENT PANEL 2020-2021 - ScIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Improvement Panel for school year 2020-2021, as follows:

- Hillview School: Joshua Belardo, Allison Stager, Rosalie Winning
- North Boulevard School: Dana Vuolo, Theodore Loeffler, Rosalie Winning
- S.J. Gerace School: Yvette McBain, Matthew Reiner, Rosalie Winning
- Pequannock Valley School: Candace McCaffrey, John Seborowski, Emily Ringen
- Pequannock Twp. High School: Amanda Dooley, Richard Hayzler, Jennifer Mildner

RESOLUTION NO. CIS-xx-21

APPROVAL OF DISTRICT EVALUATION ADVISORY COMMITTEE 2020-2021- DEAC

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the District Evaluation Advisory Committee for school year 2020-2021, as follows:

Central Office Administrator: Dr. Rosalie Winning
Superintendent: Mr. Michael Portas
Administrators Conducting Evaluations: Theodore Loeffler, Matthew Reiner, Allison Stager, John Seborowski, Emily Ringen, Richard Hayzler, Jennifer Mildner, Brian Silipena
Student Services Supervisors: Helena Branco, Mark Frederick
Parent(s)/Community: Ann Marie Finnen
Board of Education Member(s): Richard Prezioso
High School Teacher Representatives: Jana Cohen, LeeAnn Brensinger
Middle School Teacher Representative: Denise Donch
Elementary School Teacher Representative: Ann Marie Finnen
Appointed at the discretion of Interim Superintendent: Michele Bernardino, Greg Jablonski, Kristen Mallet, Dr. Elizabeth Sheridan, Carrie Thomas
SCIP Committee Members: Joshua Belardo, Dana Vuolo, Yvette McBain, Candace McCaffrey, Amanda Dooley

RESOLUTION NO. CIS-xx-21

APPROVAL OF ENRICHMENT PROGRAM AND FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Enrichment Program sessions for the 2020-2021 school year to take place at the three elementary schools before or after regular school hours on Tuesdays and Wednesdays, and instructional facilitators as listed at a salary prorated for 45 minutes based on 1/200 of the teacher’s salary. Program to run October 2020 through May 2021 for Social Studies, Science, Language Arts and Math.

NAME	BUILDING	SALARY (PRORATED)
	SJG	
	NB	
	HV	

RESOLUTION NO. CIS-xx-21

APPROVAL OF TITLE I TUTORING FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2020-2021 school year to take place at Pequannock Township High School, Pequannock Valley School, Hillview School, and S.J. Gerace School before or after regular school hours, at \$30 per 30 minute session or \$90 per 90 minute evening session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Schools Act (ESSA) Title I funds.

NAMES		

FINANCE, FACILITIES, AND ATHLETICS

Dr. Richard Thumann, Chair

Discussion:

COVID-related purchases

Mrs. McCarty reviewed COVID-related expenditures.

Anticipated projects and updates

Mrs. McCarty reviewed completed projects and discussed ESIP.

Action Items for the September 21, 2020 Regular Business Meeting:

- FFA-25-21 Transfer of Funds for July 2020
- FFA-xx-21 Payment of Bills - August 18, 2020 to September 21, 2020
- FFA-xx-21 Monthly Reports from School and Programs July 2020
- FFA-xx-21 Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-21 Approval of Contract Renewals for Technology for 2020-2021 (FFA-05-21) (FFA-20-21)
- FFA-xx-21 Approval of Retroactive Purchase of Apple MAC Books
- FFA-xx-21 Approval of Registration for NJSBA Virtual Workshop 2020
- FFA-xx-21 Approval of Distribution of Gate Receipts for 2020 Home Football Games
- FFA-xx-21 Acceptance of Annual Emergency Operations Plans for the 2020-2021 School Year
- FFA-xx-21 Appropriation of 2020-2021 Capital Reserve Funds for Transaction Window
- FFA-xx-21 Approval of Contracts to Receive Non-Resident Tuition Revenue for 2020-2021

RESOLUTION NO. FFA-25-21

TRANSFER OF FUNDS FOR JULY 2020

RESOLVED, that the Board of Education approves the transfer of funds within the 2020-2021 budget from July 1, 2020 through July 31, 2020 in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-21

PAYMENT OF BILLS – AUGUST 18, 2020 TO SEPTEMBER 21, 2020

RESOLVED, that the Board of Education approves the Bills List, from August 18, 2020 to September 21, 2020, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xx-21

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JULY 2020

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for July 2020.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2020, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-18-21
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JULY 2020

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of July 2020 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xx-21
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Trophy Case Value \$1,905.80	PTHS	PTHS Soccer Association
3 Portable Tents Speaker System Value \$1,165.23	PTHS	PTHS Soccer Association
ATEC Rookie Pitching Machine Value \$1,000	PTHS	The Vanaria Family

RESOLUTION NO. FFA-xx-21
APPROVAL OF CONTRACT RENEWALS FOR TECHNOLOGY FOR 2020-2021 (FFA-05-21)
(FFA-20-21)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the renewal of the following technology annual licensing, maintenance and support fees for the 2020-2021 school year:

Product	Cost	Purpose
DiscoveryEd Streaming	\$8,658.00	Streaming Ed Videos
Gizmos/Explore Learning	\$4,275.00	Science Simulations

RESOLUTION NO. FFA-xx-21
APPROVAL OF RETROACTIVE PURCHASE OF APPLE MACBOOKS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the retroactive purchase of 225 Apple MacBooks and related items for \$251,100.00 on 08/20/20 through the Educational Services Commission Co-Op #65MCESCCPS Bid#ESCNJ 18/19-67.

RESOLUTION NO. FFA-xx-21
APPROVAL OF REGISTRATION FOR NJSBA VIRTUAL WORKSHOP 2020

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves registration for the NJSBA Virtual Workshop to be held from October 20 to October 22, 2020, in the amount of \$900 for up to 25 registrants.

RESOLUTION NO. FFA-xx-21

APPROVAL OF DISTRIBUTION OF GATE RECEIPTS FOR 2020 HOME FOOTBALL GAMES

RESOLVED that the Board of Education, upon recommendation of the Superintendent, authorizes the following groups to collect and manage the gate receipts and concession stand for all 2020 football games; and

BE IT FURTHER RESOLVED that all receipts, net of food costs at the concession stands, be deposited into the Student Activities Account; and

BE IT FURTHER RESOLVED that the Band Parents Association shall be reimbursed 40% of the net proceeds; the Football Parents Association shall be reimbursed 40% of the net proceeds; and the Student Council shall receive 20% of the net proceeds.

RESOLUTION NO. FFA-xx-21

ACCEPTANCE OF ANNUAL EMERGENCY OPERATIONS PLANS FOR THE 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the annual Emergency Operations Plan for each school for the 2020-2021 school year. These plans identify emergency evaluation, emergency sheltering, facilities shutdowns, evacuee reception, media contact information, and school violence, pursuant to N.J.A.C. 6A:16-5.1.

RESOLUTION NO. FFA-xx-21

APPROPRIATION OF 2020-2021 CAPITAL RESERVE FUNDS FOR TRANSACTION WINDOW

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to appropriate 2020-2021 Capital Reserve funds in an amount not to exceed \$5,500 to budget account #12-000-400-450 for the purpose of purchase and installation of a transaction window at the Central Office from R.D. Sales Door and Hardware. LLC of Pompton Plains, NJ, State Contract Vendor A74786.

RESOLUTION NO. FFA-xx-21

APPROVAL OF CONTRACTS TO RECEIVE NON-RESIDENT TUITION REVENUE FOR 2020-2021

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, authorizes the School Business Administrator, on behalf of the Pequannock Township School District, to enter into a parent paid non-resident student contracts to receive tuition revenue for the 2020-2021 school year as follows:

STUDENT	SENDING DISTRICT	SCHOOL/PROGRAM	TUITION REVENUE
3021611	Totowa	PTHS	\$8,000
212042	Kinnelon	PTHS	\$4,000 Shared with MCVT
211002	Ringwood	PTHS	\$8,000

POLICY

Ms. Megan Dempsey, Chair

Discussion:

Policy and Regulation audit

Audit to determine if policies and regulations are up-to-date is complete.

Policies for first reading

Each policy was reviewed.

Action Items for the September 21, 2020 Regular Business Meeting:

P-05-21

P-xx-21 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

P-xx-21 Approval of New and Revised Board Policies and Regulations for First Reading

P-xx-21 Approval to Abolish Board Policy and Regulations

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Administration</i>	1648 - Restart and Recovery Plan
	1648.02 - Remote Learning Options for Families
<i>Students</i>	5330.04 & 5330.04R - Administering an Opioid Antidote
<i>Operations</i>	8451 & 8451R - Control of Communicable Disease

RESOLUTION NO. P-xx-21

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2414 - Programs for Students at Risk
<i>Students</i>	5519R- Dating Violence at Schools
	5752 - Marital Status and Pregnancy
<i>Property</i>	7422R - School Integrated Pest Management Plan
	7432R - Eye Protection Practices
<i>Operations</i>	8505 - Wellness Policy/Nutrient Standards for Meals and Other Foods
<i>Community</i>	9713 - Recruitment by Special Interest Groups

RESOLUTION NO. P-xx-21

APPROVAL TO ABOLISH BOARD POLICY AND REGULATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to abolish the following policy and regulations:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2461 and 2461R - Special Education Receiving Schools
	2461.01R - 2461.12R - Special Education Receiving Schools Regulations (2461.01R, 2461.02R, 2461.03R,2461.04R2461.05R, 2461.06R,2461.07R,2461.08R, 2461.09R,2461.10R,2461.11R, 2461.12R)

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

Meg McBurney of Pompton Plains inquired about the MacBook purchase. She commented on downtime for remote learners and increased instructional time for the K-2 subset. Mr. Portas responded that MacBooks work better with remote access than Chromebooks do. He acknowledged instructional time concerns and will look at metrics to make the best decision to maximizing instructional time for both remote and in-person students.

OLD BUSINESS

Mr. Blumert asked the Board for volunteers to represent at the Morris County Educational Services Commission as well as a chair for the FFA Committee. Mrs. Dempsey recommended being mindful of families in upheaval before making changes to school schedules.

NEW BUSINESS

None

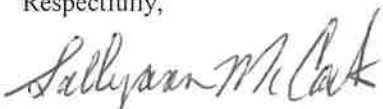
BOARD MEMBER ANNOUNCEMENTS

Mrs. Shenton thanked all for the time, effort, and teamwork in making the opening of school truly amazing. Mrs. Dempsey urged all to be conscious of health guidelines so that we can stay health together. Mr. Smith remarked that our teachers are committed because many districts could not open due to lack of teachers. Mr. Senyk thanked the Board and remarked that he is happy to be part of the team. Mr. Portas commented on the level of support and dedication of the teachers.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Smith	Second by: Esposito	Voice Vote: 8-0-0	Time: 9:48 pm
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Respectfully,



Sallyann McCarty
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

September 21, 2020	Regular Business Meeting	7:00 pm	PTHS
October 5, 2020	Workshop Meeting	7:00 pm	PTHS