



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

REGULAR BUSINESS MEETING MINUTES
MAY 18, 2020

CALL TO ORDER

The May 18, 2020 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order via remote access due to the public health-related school closure, at 7:02 pm by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Joseph Blumert Mr. Sam Ciresi Ms. Megan Dempsey
 Ms. Danielle Esposito Mr. Greg MacSweeney Mrs. Cara Shenton
 Mr. Leonard Smith Dr. Richard Thumann

ABSENT: Mr. Richard Prezioso

ALSO PRESENT: Michael Portas, Superintendent
 Rosalie Winning, Ed.D., Assistant Superintendent
 Sallyann McCarty, School Business Administrator/Board Secretary
 Anthony Sciarrillo, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

FLAG SALUTE

Board President Report – Joseph Blumert

Reviewed Zoom protocol. Announced that tonight there will be student and staff recognitions. In addition, Effective School Solutions will present services offered for mental health awareness, one of the board's goals.

Superintendent Report - Michael Portas

Participated in delivering t-shirts to Class of 2020 students. Reported that graduation plans for PV and PTHS are in place and will be modified if the State provides additional guidelines.

Student and Staff Recognitions

- Matthew Bulger (PV) - National Geographic Geography Bee
- Julia Longo (PTHS) - New Jersey Governor's Award
- Giovanni Lunetta (PTHS) - Boys and Girls Club Youth of the Year
- Barry Haines (District) - Publication in NJSBA Magazine
- Richard Hayzler (PTHS) - Recognized by NJPSA for Morning Announcements

Presentation by Effective School Solutions – Mike Roseman and Jared DeLancey

Effective School Solutions provides support for students with emotional and behavioral challenges. The board discussed space requirements, virtual onboarding, current in house capabilities, alternatives to sending students out of district, and professional development.

APPROVAL OF MINUTES

April 20, 2020, May 4, 2020

Motion by: Ciresi	Second by: Thumann	Roll Call Vote: 8-0-0
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OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

- PMC-173-20 Acceptance of Report - 2019-2020 School Year
- PMC-174-20 Approval to Rescind Appointment - 2019-2020 School Year (PMC-192-19)
- PMC-175-20 Approval of Appointment - 2019-2020 School Year
- PMC-176-20 Approval of Appointments - 2020-2021 School Year
- PMC-177-20 Approval to Amend Reappointments of PTPSA Members - 2020-2021 School Year (PMC-161-20)
- PMC-178-20 Approval to Amend Reappointment of Security Staff - 2020-2021 School Year (PMC-171-20)
- PMC-179-20 Approval to Amend School District Calendar - 2019-2020 School Year

RESOLUTION NO. PMC-173-20

ACCEPTANCE OF REPORT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following report:

- Enrollment Report

Motion by: Shenton	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-174-20

APPROVAL TO RESCIND APPOINTMENT - 2019-2020 SCHOOL YEAR (PMC-192-19)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following appointment:

NAME	ASSIGNMENT	STIPEND
Friedrich, Ashley	Band Specialist - Spring Pequannock Township High School	\$506

Motion by: Shenton	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-175-20

APPROVAL OF APPOINTMENT - 2019-2020 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	STIPEND
Trujillo, Roman	Band Specialist - Spring Pequannock Township High School	\$506

Motion by: Shenton	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-176-20
APPROVAL OF APPOINTMENTS - 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Esposito, Aileen <i>Replacement for Mary Raczko</i>	Elementary Teacher Hillview Elementary School	9/1/2020-6/30/2021	BA, Step 12 \$67,545
King, Veronica <i>Replacement for Angela Kohle</i>	Spanish Teacher Pequannock Township High School	9/1/2020-6/30/2021	BA, Step 3 \$56,555
Minick, William <i>Replacement for Lauren Turano</i>	Psychology/Social Studies Teacher Pequannock Valley/Pequannock Township High School	9/1/2020-6/30/2021	MA+15, Step 1 \$64,355
Staropoli, Jennifer <i>New Position</i>	Psychology/Special Education Teacher Pequannock Township High School	9/1/2020-6/30/2021	MA, Step 1 \$62,355
Wehrhahn, Allen <i>Replacement for Chad Cohen</i>	Business Teacher Pequannock Township High School	9/1/2020-6/30/2021	MA+45 Step 5 \$68,955

Motion by: Shenton	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-177-20
APPROVAL OF REAPPOINTMENT OF PTPSA MEMBERS – 2020-2021 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the re-appointment of the following Pequannock Township Principals and Supervisors Association members effective July 1, 2020 through June 30, 2021. (Salaries & Guide placement represent 2016-2019 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

FIRST NAME	LAST NAME	SCHOOL	POSITION	SALARY
Haines	Barry	District	Supervisor, Instructional Technology & Data Management	\$110,000
Mallet	Kristen	District	Supervisor of Science & Allied Health, PreK-12	\$101,689
Silipena	Brian	District	Assistant Principal in Charge of Athletics/Supervisor of Health and Physical Education	\$105,000
Bernardino	Michele	District	Supervisor of Mathematics & STEM, PreK-12	\$101,689

Motion by: Shenton	Second by: Thumann	Roll Call Vote: 7-0-1 Abstain: Smith
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RESOLUTION NO. PMC-178-20

**APPROVAL TO AMEND REAPPOINTMENT OF SECURITY STAFF - 2020-2021 SCHOOL YEAR
(PMC-171-20)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the reappointment of the security staff for the 2020-2021 school year at an hourly rate as indicated not to exceed 29 hours per week.

LAST NAME	FIRST NAME	HOURLY RATE
DeFranco	Anthony	\$22.00
Gilmartin	Michael	\$22.00 (Substitute-As needed)
Patacco	Christopher	\$22.00 (Substitute-As needed)

Motion by: Shenton	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-179-20

APPROVAL TO AMEND THE SCHOOL DISTRICT CALENDAR FOR 2019-2020 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the Pequannock Township School District calendar for the 2019-2020 school year.

Motion by: Shenton	Second by: Thumann	Roll Call Vote: 8-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Richard Prezioso, Chair

- CIS-90-20 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-91-20 Approval of Distance Learning Plan

RESOLUTION NO. CIS-90-20

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
6/10 - 6/18/20	G. Crocco	AP Calculus Reading Kansas City, MO	\$-0-	\$-0-	\$938.00	804.00

Motion by: Esposito	Second by: Shenton	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-91-20

APPROVAL OF DISTANCE LEARNING PLAN

WHEREAS, in response to the COVID-19 pandemic, the Governor has declared a state of emergency and a public health emergency, and ordered all schools closed for in-person instruction; and

WHEREAS, in response to the COVID-19 pandemic, the Legislature has revised N.J.S.A. 18A:7F-9 to permit the use of remote instruction to establish compliance with the 180 school day requirement during a public health emergency, subject to Board approval of a remote instruction program;

NOW THEREFORE, BE IT RESOLVED that the Board of Education, upon recommendation of the Superintendent, hereby approves the District’s program of remote instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 9, 2020, and implemented since the District’s closure beginning on March 16, 2020.

Motion by: Esposito	Second by: Shenton	Roll Call Vote: 8-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Dr. Richard Thumann, Chair

Dr. Thumann thanked the donors for their generosity.

- FFA-150-20 Transfer of Funds for April 2020
- FFA-151-20 Payment of Bills - April 21, 2020 to May 18, 2020
- FFA-152-20 Approval of Financial Reports/Monthly Certification for March 2020
- FFA-153-20 Monthly Reports from School and Programs March 2020
- FFA-154-20 Approval to Accept Donations to the Pequannock Township School District
- FFA-155-20 Approval of Renewal of Interlocal Agreement for Vehicle Maintenance and Repair
- FFA-156-20 Approval to Submit Application to Accept CARES Act Elementary and Secondary School Emergency Relief Grant Funds for 2019-2020

RESOLUTION NO. FFA-150-20
TRANSFER OF FUNDS FOR APRIL 2020

RESOLVED, that the Board of Education approves the transfer of funds within the 2019-2020 budget from April 1, 2020 through April 30, 2020 in accordance with the attached list, which shall become a part of the record.

Motion by: Thumann	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-151-20
PAYMENT OF BILLS – APRIL 21, 2020 TO MAY 18, 2020

RESOLVED, that the Board of Education approves the Bills List, from April 21, 2020 to May 18, 2020, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$3,548,139.42
Capital Projects Fund 30	\$0.00
Food Service Fund 6x	\$24,233.11

Motion by: Thumann	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-152-20
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MARCH 2020

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for March 2020.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of March 2020, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of March 2020, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Thumann	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-153-20
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR MARCH 2020

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of March 2020 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account; and Pomptonian.

Motion by: Thumann	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-154-20
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Banners Value \$200	PV/PTHS	Gronda Family
\$100	Courtney Rankin Scholarship Fund	Honor M. Connell
\$404.99	PTHS Music Department	PTHS Class of 1969
21 Arduino Boards with Electrical Components for STEM Value \$1,000	PTHS	Ann Shteynblik

Motion by: Thumann	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-155-20
APPROVAL OF RENEWAL OF INTERLOCAL AGREEMENT FOR VEHICLE MAINTENANCE AND REPAIR

WHEREAS, the Board of Education of the Township of Pequannock is in need of vehicle maintenance and repair services; and

WHEREAS, the Township of Pequannock is willing and able to provide such; and

WHEREAS, the Township and the Board have determined that it is in both entities best interest to enter into a Shared Services Agreement memorializing the terms and conditions in accordance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.;

WHEREAS, an interlocal agreement was approved by the Board of Education on March 25, 2019 for a one year term;

WHEREAS, the Board is desirous of continuing this interlocal agreement for an additional three years (2020-2021, 2021-2022, 2022-2023);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education, upon recommendation of the Superintendent, approves the renewal of an interlocal agreement for vehicle maintenance and repair services with the Township in the form attached hereto.

Motion by: Thumann	Second by: Dempsey	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-156-20

APPROVAL TO SUBMIT APPLICATION TO ACCEPT CARES ACT ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF GRANT FUNDS FOR 2019-2020

RESOLVED, that the Board of Education approves submission of the application for the CARES Act Elementary and Secondary School Emergency Relief Grant to accept funds from the New Jersey Department of Education for fiscal year 2020. The grant includes both public and nonpublic funds.

2019-2020 CARES Act Elementary and Secondary School Emergency Relief GRANT ENTITLEMENT		
PEQUANNOCK TWP.	NONPUBLIC*	TOTAL
\$35,023	\$6,553	\$41,576

***Kolbe Immaculata School has declined to participate in the equitable services provided through the CARES Act funding (\$707)**

Allocations for Non Publics: Holy Spirit \$3,210; Netherlands Reformed Christian \$3,343

Motion by: Thumann	Second by: Dempsey	Roll Call Vote: 8-0-0
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POLICY

Ms. Megan Dempsey, Chair

P-16-20 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

RESOLUTION NO. P-16-20

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2321 - College Credit Bearing Courses (formerly Advanced Placement)
<i>Operations</i>	8425 & 8425R- Student Elopement

Motion by: Dempsey	Second by: Esposito	Roll Call Vote: 8-0-0
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OTHER

O-09-20 New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review

RESOLUTION NO. O-09-20

NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) DISTRICT PERFORMANCE REVIEW - SCHOOL YEAR 2019-2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, acknowledges and accepts the NJQSAC District High Performing results as reported upon the 2019-2020 school year inspection and submitted to the New Jersey Department of Education.

Motion by: Esposito	Second by: MacSweeney	Roll Call Vote: 8-0-0
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Mr. Portas reported that the students voted to give back the two remaining snow days on June 18 and June 19.

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

OLD BUSINESS

Mr. Ciresi commented that no matter how graduation ceremonies are held this year, we should be mindful of those who do not wish to participate in person if they are not comfortable due to the health crisis, and they should not be excluded.

NEW BUSINESS

Dr. Thumann reported that at the Morris County ESC meeting, there was a discussion regarding using UV lighting to sanitize. Mr. Portas remarked that he is in favor of whatever works, but pointed out that we are awaiting guidelines on public health to meet criteria to get to the next level. He underlined Mr. Ciresi's comment that we must be as inclusive as possible and not leave anyone out.

BOARD MEMBER ANNOUNCEMENTS

Mrs. Dempsey thanked the district for keeping the students connected. Mr. Blumert announced that the World Language Honor Society ceremony is on Wednesday at 7:00 pm and the Allied Health ceremony is on Thursday at 7:00 pm. Links will be provided on the website.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss attorney-client privilege matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Thumann	Second by: Smith	Voice Vote: 8-0-0	Time: 8:58 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Smith	Second by: Thumann	Voice Vote: 8-0-0	Time: 10:21 pm
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Respectfully,

Sallyann McCarty
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

June 8, 2020	Workshop Meeting	7:00 pm	PTHS
June 22, 2020	Regular Business Meeting	7:00 pm	PTHS