



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**SPECIAL MEETING MINUTES
MARCH 18, 2020**

CALL TO ORDER

The March 18, 2020 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order via remote access due to the public health-related school closure, at 6:02 pm by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Joseph Blumert Mr. Sam Ciresi
 Ms. Megan Dempsey Ms. Danielle Esposito
 Mr. Greg MacSweeney Mr. Richard Prezioso
 Mrs. Cara Shenton Mr. Leonard Smith (arrived 6:05 pm)
 Dr. Richard Thumann

ALSO PRESENT: Michael Portas, Superintendent
 Rosalie Winning, Ed.D., Assistant Superintendent
 Sallyann McCarty, School Business Administrator/Board Secretary

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

FLAG SALUTE

Board President Report – Joseph Blumert

Mr. Blumert thanked everyone for joining the meeting. He explained that the purpose of this meeting is for the board to approve the preliminary budget so that it can be submitted to the County Office. He commented that the feedback from parents regarding online learning has been very positive.

Superintendent Report - Michael Portas

Mr. Portas thanked the teachers and the technology department for their extraordinary work. He commented that the support from the community has been phenomenal.

School Business Administrator Report – Sallyann McCarty

Mrs. McCarty announced that the budget presentation will be held on May 4.

APPROVAL OF ACTION ITEMS

FINANCE, FACILITIES, AND ATHLETICS

Dr. Richard Thumann, Chair

- FFA-115-20 Adoption of the Preliminary Budget for 2020-2021
- FFA-116-20 Capital Reserve Account Withdrawal
- FFA-117-20 Maintenance Reserve Account Withdrawal (FFA-46-20)
- FFA-118-20 Professional Services 2020-2021
- FFA-119-20 School District Travel Maximum 2020-2021

RESOLUTION NO. FFA-115-20

ADOPTION OF THE PRELIMINARY BUDGET FOR 2020-2021

RESOLVED, that the preliminary budget be approved for the 2020-2021 School Year using the 2020-2021 state aid allocations, and the Secretary to the Board of Education be authorized to submit the following preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, and to advertise said preliminary budget in the Suburban Trends and the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the auditorium at the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey on May 4, 2020 at 7:00 pm, for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2020-2021 TOTAL EXPENDITURES	\$44,703,161	\$772,363	\$1,302,475	\$46,777,999
LESS ANTICIPATED REVENUES	\$ 8,294,791	\$772,363	\$ 344,660	\$ 9,411,814
TAXES TO BE RAISED	\$36,408,370	N/A	\$ 957,815	\$37,366,185

Motion by: Thumann	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-116-20

CAPITAL RESERVE ACCOUNT WITHDRAWAL

RESOLVED, that the Pequannock Township Board of Education, upon recommendation of the Superintendent, requests the approval of capital reserve withdrawal in the amount of \$2,242,484 within the 2020-2021 preliminary budget.

PROJECT	AMOUNT
Science Room Renovations - High School	\$897,864
Boiler Replacement - High School	\$200,000
Gym Wall Renovation/Padding - North Boulevard	\$33,620
Floor renovation/carpeting - High School & Pequannock Valley School	\$21,000
Gym Wall dividers - High School & Pequannock Valley School	\$50,000
Bathroom upgrade - High School	\$15,000
New Bathrooms - Hillview	\$250,000

Real Estate Purchase and renovation	\$700,000
Computer Labs - High School	\$75,000

Motion by: Thumann	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-117-20
MAINTENANCE RESERVE ACCOUNT WITHDRAWAL (FFA-46-20)

RESOLVED, that the Pequannock Township Board of Education, upon recommendation of the Superintendent, requests the approval of maintenance reserve withdrawal in the amount of \$535,000, as reported on Form M-1 Annual Maintenance Budget Amount Worksheet per N.J.A.C. 6A:26A, as the anticipated budget amount for fiscal year 2020-2021.

SCHOOL FACILITY	AMOUNT
Pequannock Township High School	\$160,000
Pequannock Valley School	\$147,000
Hillview School	\$76,000
North Boulevard School	\$76,000
Stephen J. Gerace	\$76,000

Motion by: Thumann	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-118-20
PROFESSIONAL SERVICES 2020-2021

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2020-2021 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$145,000
Audit	\$ 47,000
Physician	\$ 12,500
Architect/Engineer	\$ 25,017
Negotiator	\$ 15,000
TOTAL	\$222,500

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

Motion by: Thumann	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-119-20
SCHOOL DISTRICT TRAVEL MAXIMUM 2020-2021

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2020-2021 school year; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$24,208 as of March 18, 2020

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education, in the County of Morris, New Jersey, hereby establishes the school district maximum for the 2020-2021 school year at the sum of \$110,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by: Thumann	Second by: Shenton	Roll Call Vote: 9-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Ann Maier of Pequannock commended the district on a great job under the current circumstances. She inquired if the budget can be presented to the public prior to the budget hearing on May 4. Mrs. McCarty responded that she will post information to the website.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Ciresi	Second by: Thumann	Voice Vote: 9-0-0	Time: 6:15 pm
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Respectfully,



Sallyann McCarty
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

March 23, 2020	Regular Business Meeting	7:00 pm	PTHS
April 6, 2020	Workshop Meeting	7:00 pm	PTHS