



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

REGULAR MEETING MINUTES
APRIL 8, 2019

CALL TO ORDER

The April 8, 2019 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Cafeteria, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:00 pm by Leonard Smith, Board Vice President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Joseph Blumert Ms. Megan Dempsey Mrs. Tiffany Osmanski
Mr. Richard Prezioso Mrs. Cara Shenton Dr. Richard Thumann
Mr. Leonard Smith

ABSENT: Mr. Sam Ciresi Mr. Kenneth Hardaker

ALSO PRESENT: Brett Charleston, Ed.D., Superintendent
Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary
Paul Griggs, Esq., Board Attorney

FLAG SALUTE

Student Representative Report - Cassidy Fairchild and Alyssa Romano

- Reported on the following activities and sports:
 - Students are using free time after PARCC testing to study for AP Exams.
 - The High School Musical is "Mama Mia."
 - The Intergenerational Prom will take place on May 2.
 - The trip to Paris and Barcelona will take place over Spring Break.
 - Alessandra D'Alessio broke a record for throwing.
 - Alyssa Romano thanked the Board for nominating her for the Dwight D. Eisenhower leadership award so that she could attend the program at West Point.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

2018-2019 UPCOMING COMMITTEE MEETINGS

- Curriculum, Instruction, and Special Services April 15, 2019
- Policy April 15, 2019
- Personnel, Management and Community Relations April 15, 2019
- Finance, Facilities, and Athletics April 17, 2019

APPROVAL OF MINUTES

March 25, 2019

Motion by: Thumann	Second by: Blumert	Roll Call Vote: 7-0-0
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mrs. Cara Shenton, Chair

PMC-148-19 Acceptance of Reports - 2018-2019 School Year

RESOLUTION NO. PMC-148-19

ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Shenton	Second by: Thumann	Roll Call Vote: 7-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Richard Prezioso, Chair

- CIS-89-19 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-90-19 Approval of Student Field Trips
- CIS-91-19 Approval of Out-of-State Student Field Trip
- CIS-92-19 Approval of District Mentors for the 2018-2019 School Year
- CIS-93-19 Approval of Professional Development for Staff
- CIS-94-19 Approval of Student and Practicum Teachers for the 2019-2020 School Year

RESOLUTION NO. CIS-89-19

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATE(S)	EMPLOYEE/ BOARD MEMBER	CONFERENCE/ WORKSHOP LOCATION	REGISTRA- TION	TRAVEL	SUB COST	ESTIMATED TOTAL EXPENSE
4/29/19	T. Loeffler	Connected Action Roadmap F&P Academy Parsippany	\$-0- NJ DOE	\$-0-	n/a	\$-0-
5/8 & 5/9/19	A.Escudero	SLE Certification Morris Plains	\$272.00	\$24.30	n/a	\$296.30
5/9/19	O. Avagyan	Medical Problems/Anxiety East Hanover	\$55.00	\$14.57	n/a	\$69.57
5/16/19	A.Escudero	NJ Wage & Hour Morris Plains	\$132.00	\$12.15	n/a	\$144.15
5/17/19	N. Burner	BLS Instructor Fairfield	\$299.00	\$8.68	\$45.00/hr.	\$307.68
5/20 & 5/21/19	F. Klump	Anxiety Disorders Parsippany	\$400.00	\$-0-	n/a	\$400.00
5/20 - 5/22/19	A.Escudero	Designing Training Plans Morris Plains	\$396.00	\$12.15	n/a	\$408.15
Online	A.Escudero	Federal Wage & Hour & Child Labor Laws	\$132.00	n/a	n/a	\$132.00

5/23/19	R. Winning	NJ Professional Development Conf. WPU, Wayne	\$-0-	\$3.72	n/a	\$3.72
5/30/19	C. Smith	Realtime Rockaway	\$-0-	\$14.26	n/a	\$14.26
5/30/19	D. Hummel	Realtime Rockaway	\$-0-	\$-0-	n/a	\$-0-
6/6/19	J. MacKay	Realtime Saddle Brook	\$-0-	\$9.92	n/a	\$9.92
7/8 - 7/12/19	A.M. Davis	AP Capstone Baltimore, MD	\$1,075.00	\$1,138.76	n/a	\$2,213.76
5/9/19	J. Massaro	NJASBO Admin Asst Program Rockaway, NJ	\$90.00	\$14.01	n/a	\$104.01
5/9/19	M. Colicchio	NJASBO Admin Asst Program Rockaway, NJ	\$90.00	\$14.01	n/a	\$104.01
6/4 - 6/7/19	J. Massaro	NJASBO Annual Conference 2019 Atlantic City, NJ	\$275.00	\$655.54	n/a	\$930.54

Motion by: Prezioso	Second by: Blumert	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-90-19
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/1/19	Farmstead Estates Zoo, Ringwood	A.Meyers P. Sedran	HV/K/37	Science Unit Animal Research	\$5.00	\$-0-
5/3/19	Farmstead Estates Zoo, Ringwood	S. Shizas J. Hoogerhyde	NB/K/37	Science Unit Animal Research	\$18.08	\$-0-
5/8/19	Farmstead Estates Zoo, Ringwood	M. Ochner J. Bermudez J. Stringer	SJG/K/57	Science Unit Animal Research	\$17.30	\$-0-
6/5/19	Lincoln Park Airport	A.Valverde N. Lazar	PTHS/-/34	Allied Health EMT Helicopter	\$-0-	\$135.00 Substitutes

Motion by: Prezioso	Second by: Blumert	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-91-19
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/23/19	Whitney Museum of American Art New York, NY	R. Eveland E. Ciavarella	PTHS/-/30	History and Culture	\$30.00	\$270.00 Substitutes
5/28/19	One World Observatory New York, NY	J. Bermudez J. Cohen N. Fernandez E. Russo	PTHS/-/75	AP Social Studies	\$55.00	\$540.00 Substitutes

Motion by: Prezioso	Second by: Blumert	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-92-19
APPROVAL OF DISTRICT MENTORS FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following substitute teachers as part of the Novice Provisional Teacher Program and mentors as assigned for the 2018-2019 school year. Further, formal mentoring fees of \$1,000.00 (prorated) for an Alternate Route Teacher holding a CE will be administered by Insight as the placement agency.

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Hout, Lorraine	Formal/CE (prorated)	Dooley, Amanda	PTHS

Motion by: Prezioso	Second by: Blumert	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-93-19
APPROVAL OF PROFESSIONAL DEVELOPMENT FOR STAFF

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves two half-day professional development training sessions for staff for CPI/ABA, conducted by staff member Lauren Habermas, as per Pequannock Township Education Association contract, Article 32.6. N. \$92.00 per session on June 18th and 19th, 2019.

Motion by: Prezioso	Second by: Blumert	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-94-19
APPROVAL OF STUDENT/PRACTICUM TEACHER PLACEMENTS FOR 2019-2020 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student and practicum teacher placements for the 2019-2020 school year:

From Fairleigh Dickinson University:

Catherine Dougherty	PTHS - Science
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From Ramapo College:

Kailyn Cipoletti	North Boulevard - Elementary
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From Eastwick College:

Meghan Butryn	North Boulevard - Occupational Therapy
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Motion by: Prezioso	Second by: Blumert	Roll Call Vote: 7-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Mr. Blumert thanked the donors for their generosity.

- FFA-123-19 Transfer of Funds for March 2019
- FFA-124-19 Payment of Bills - March 26, 2019 to April 8, 2019
- FFA-125-19 Approval of Financial Reports/Monthly Certification for February 2019
- FFA-126-19 Monthly Reports from Schools and Programs February 2019
- FFA-127-19 Approval to Accept Donations to the Pequannock Township School District
- FFA-128-19 Approval of Early Registration for NJSBA Workshop 2019
- FFA-129-19 Approval of Award of Contract - Food Service Management Company
- FFA-130-19 Approval of School Lunch Prices for 2019-2020
- FFA-131-19 Approval of Agreement with Boys and Girls Club of Pequannock for 2019-2020
- FFA-132-19 Approval of Agreement with Children’s After School Center for 2019-2020

RESOLUTION NO. FFA-123-19
TRANSFER OF FUNDS FOR MARCH 2019

RESOLVED, that the Board of Education approves the transfer of funds within the 2018-2019 budget from March 1, 2019 through March 31, 2019 in accordance with the attached list, which shall become a part of the record.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-124-19
PAYMENT OF BILLS – MARCH 26, 2019 TO APRIL 8, 2019

RESOLVED, that the Board of Education approves the Bills List, from March 26, 2019 to April 8, 2019, submitted by the School Business Administrator/Board Secretary, as attached:

FUND		AMOUNT
General	Funds 10, 20, 40	\$1,837,688.13
Capital Projects	Fund 30	\$5,118.75
Food Service	Fund 6x	\$49,578.71

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-125-19
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR FEBRUARY 2019

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for February 2019.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2019, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2019, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-126-19

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR FEBRUARY 2019

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of February 2019 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account; and Pomptonian Food Service.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-127-19

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$500	District	Prudential Financial, Inc. On Behalf of Cara Shenton
\$50	Courtney Rankin Scholarship Fund	Honor M. Connell

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-128-19

APPROVAL OF EARLY REGISTRATION FOR NJSBA WORKSHOP 2019

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves early registration for the NJSBA Workshop to be held from October 21 to October 24, 2018, in Atlantic City, NJ, in the amount of \$1,600 for up to 20 registrants.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-129-19

APPROVAL OF AWARD OF CONTRACT – FOOD SERVICE MANAGEMENT COMPANY

WHEREAS, the Pequannock Twp. Board of Education (LEA) approved the award of a contract to The Pomptonian, Inc. as the FSMC for the 2018-2019 school year with the option to renew the agreement for one year periods not to exceed a total of five (5) years in accordance with statute;

WHEREAS, the LEA is desirous of renewing the contract for the 2019-2020 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the renewal of contract with The Pomptonian, Inc. of Fairfield, New Jersey as the district's Food Service Management Company for the 2019-2020 school year; and

BE IT FURTHER RESOLVED, the terms of the contract shall be established as follows:

The FSMC shall receive, in addition to the costs of operation, a management fee of \$.0708 for each \$1.00 of sales to compensate the Food Service Management Company for administrative and management costs. The LEA guarantees the payment of such costs and fee to the FSMC.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2019-2020.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-130-19
APPROVAL OF SCHOOL LUNCH PRICES FOR 2019-2020

RESOLVED, that the Board of Education approves school lunch prices for Pequannock Township High School, Pequannock Valley School, and Hillview, North Boulevard, and SJG Elementary Schools for the 2019-2020 school year, per attachment.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-131-19
APPROVAL OF AGREEMENT WITH BOYS AND GIRLS CLUB FOR 2019-2020

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with the Boys and Girls Club of Pequannock, NJ to operate a before school program and after school program on the premises of North Boulevard School and Stephen J. Gerace School from September 1, 2019 and terminating on or about June 30, 2020 at an annual fee of \$7,430.00.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-132-19
APPROVAL OF AGREEMENT WITH CHILDREN'S AFTER SCHOOL CENTER FOR 2019-2020

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with the Children's After School Center of Boonton, NJ to operate a before school program and after school program on the premises of Hillview School from September 1, 2019 and terminating on or about June 30, 2020 at an annual fee of \$11,142.00.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0
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POLICY

Ms. Megan Dempsey, Chair

P-21-19 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

RESOLUTION NO. P-21-19

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0153- Annual Appointments
	0155- Board Committees
<i>Program</i>	2431.3 - Practice and Preseason Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
<i>Students</i>	5111 & 5111R - Eligibility of Resident/Nonresident Students
	5330.04 & 5330.04R - Administering an Opioid Antidote
<i>Property</i>	7440 & 7440R - School District Security
<i>Community</i>	9150 - School Visitors

Motion by: Dempsey	Second by: Thumann	Roll Call Vote: 7-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Bill Diffin of Pompton Plains had inquiries regarding the new snack stand and restrooms.
- Ann Marie Finnen, PTEA President, reported that the Pequannock Library held a fundraiser where there was a lot of staff and student involvement. She announced that the PTEA is collecting donations to buy gift cards for 185 marines returning from deployment. Pequannock alumna Anna Griffith, who is about to graduate from Princeton University, thanked the Pequannock school community for inspiring her when she wrote her thesis.

OLD BUSINESS

RESOLUTION NO. OB-09-19
APPROVAL OF HIB INVESTIGATION DECISION

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
SJG-04-19
SJG-05-19
PV-06-19
PV-07-19

Motion by: Thumann	Second by: Shenton	Roll Call Vote: 7-0-0
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NEW BUSINESS

Mr. Prezioso attended the Jazz Festival at Livingston High school where the Pequannock Township High School Jazz Band did an outstanding job.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss student matters and legal matters. Said matters will be made public upon their disposition. Action will be taken.

Motion by: Blumert	Second by: Thumann	Roll Call Vote: 7-0-0	Time: 7:20 pm
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The Board reconvened to public session at 7:34 pm.

RESOLUTION NO. FFA-133-19
APPROVAL TO APPOINT SPECIAL COUNSEL

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to appoint Peter Fallon, Esq. as special counsel in a legal matter at the rate of \$165 per hour.

Motion by: Thuman	Second by: Shenton	Roll Call Vote: 7-0-0
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Thumann	Second by: Shenton	Roll Call Vote: 7-0-0	Time: 7:35 pm
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Respectfully,



Kateryna W. Bechtel, CPA
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

May 1, 2019 Public Budget Hearing	PTHS	7:00 pm
May 6, 2019	PTHS	7:00 pm