



TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION

REGULAR MEETING MINUTES  
JANUARY 22, 2019

**CALL TO ORDER**

The January 22, 2019 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:00 pm by Kenneth Hardaker, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:                    Mr. Sam Ciresi                    Ms. Megan Dempsey                    Mrs. Tiffany Osmanski  
                                  Mr. Richard Prezioso                    Mrs. Cara Shenton                    Dr. Richard Thumann  
                                  Mr. Leonard Smith                    Mr. Kenneth Hardaker

ABSENT:                    Mr. Joseph Blumert

ALSO PRESENT:                    Brett Charleston, Ed.D., Superintendent  
                                  Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary  
                                  Kerry L. Cunningham, Esq., Board Attorney

**FLAG SALUTE**

Superintendent Report – Brett Charleston, Ed.D.

- Reported that 85 students are registered for kindergarten and that registration continues by contacting Colleen Smith at the Central Office.
- Announced that the Fast Pass Visitor Management System is up and running at PV and that the other schools will be in place by the end of next week.
- Reported that several Pequannock Administrators will present at Techspo in Atlantic City.

**OPEN TO PUBLIC AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

**2018-2019 UPCOMING COMMITTEE MEETINGS**

- Curriculum, Instruction, and Special Services February 19, 2019
- Policy February 19, 2019
- Personnel, Management and Community Relations February 19, 2019
- Finance, Facilities, and Athletics February 20, 2019

**APPROVAL OF MINUTES**

Motion by: Osmanski	Second by: Thumann	December 10, 2018 Roll Call Vote: 6-0-2 Abstain: Dempsey, Hardaker  January 2, 2019 Roll Call Vote: 8-0-0
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**APPROVAL OF ACTION ITEMS**

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**Committee Report of January 14, 2019 - Mrs. Cara Shenton, Chair**

The following was discussed: Review of Personnel Items, 2019-2020 District Calendar, A-Capella Club and Secretary Vacation Sidebars, Education Foundation.

- PMC-105-19 Acceptance of Reports - 2018-2019 School Year
- PMC-106-19 Accept Resignations - 2018-2019 School Year
- PMC-107-19 Acceptance of Resignations for the Purpose of Retirement
- PMC-108-19 Approval of Appointments - 2018-2019 School Year
- PMC-109-19 Approval of Medical Leave of Absence - 2018-2019 School Year
- PMC-110-19 Approval of Medical Leave of Absence - 2018-2019 School Year
- PMC-111-19 Approval to Amend Medical Leave of Absence - 2018-2019 School Year
- PMC-112-19 Approval of Movement on the Salary Guide - 2018-2019 School Year
- PMC-113-19 Approval of the Statement of Assurance Regarding Use of Paraprofessional Staff - 2018-2019 School Year
- PMC-114-19 Approval of the Update to Uniform State Memorandum of Agreement & Understanding - 2018-2019 School Year
- PMC-115-19 Approval of Hourly Rate Increase to Comply With Federal Minimum Wage
- PMC-116-19 Approval of School District Calendar for 2019-2020 School Year

**RESOLUTION NO. PMC-105-19**  
**ACCEPTANCE OF REPORTS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-106-19**  
**ACCEPT RESIGNATIONS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Davis, Tricia	.7 Aide North Boulevard Elementary School	1/11/2019
Petriello, David	Social Studies Teacher Pequannock Township High School	3/10/2019
Terranova, Alyssa	.7 Aide Stephen J. Gerace Elementary School	1/4/2019

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-107-19****ACCEPTANCE OF RESIGNATION FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE
Dimetrosky, Marcia	School Psychologist Pequannock Township High School	6/30/2019
Dondero, Teresemary	Physical Education Teacher Stephen J. Gerace Elementary School	6/30/2019
Heise, Janelle	Music Teacher Pequannock Valley Middle School	6/30/2019

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-108-19****APPROVAL OF APPOINTMENTS - 2018-2019 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Aquino, Victoria	Track Coach Pequannock Valley Middle School	3/1/2019-6/30/2019 Spring Season	Step 1, \$3,527
Danyo, Veronica <i>New Position</i>	.68 Office Aide Pequannock Township High School	On or about 1/23/2019-6/30/2019	Step 3, \$12,420
Fields, Cheryl <i>New position/Budgeted</i>	.7 Office Aide Hillview Elementary School	On or about 1/23/2019-6/30/2019	Step 1, \$12,296
Smith, Richard <i>Replacing Michael Ernst</i>	Custodian Pequannock Valley Middle School	On or about 2/1/2019-6/30/2019	Step 2, \$37,365
Schuckalo, Catherine	Lunch Aide Hillview Elementary School	On or about 2/1/2019-6/30/2019	\$8.85/hour As needed
Hayzler, Richard	Volunteer - Baseball Pequannock Valley Middle School	3/1/2019-6/30/2019	N/A
Kaye, Allen	Volunteer - Baseball Pequannock Valley Middle School	3/1/2019-6/30/2019	N/A
Seborowski, John	Volunteer - Baseball Pequannock Valley Middle School	3/1/2019-6/30/2019	N/A
Zummo, Michael	Volunteer - Baseball Pequannock Valley Middle School	3/1/2019-6/30/2019	N/A

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-109-19**

**APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2018-2019 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #1652 from on or about January 24, 2019 through on or about February 18, 2019, using 17 sick days, returning to work on or about Tuesday, February 19, 2019.

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-110-19**

**APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2018-2019 SCHOOL YEAR**

WHEREAS, Employee #1227 has requested an intermittent leave of absence under the federal Family Medical Leave Act to care for an immediate family member with a serious health condition; and

WHEREAS, Employee #1227 has requested that this leave extend from January 23, 2019 through approximately June 30, 2019, during which time she anticipates being absent from work on average one to two days per week; and

WHEREAS, the FMLA authorizes the use of intermittent leave and directs that only the amount of leave actually taken will be counted towards an employee's twelve work-week entitlement; and

WHEREAS, so long as Employee #1227 does not consistently exceed two days per week of intermittent leave, she will not exhaust her twelve work week entitlement prior to the June 30, 2019 anticipated end date.

NOW THEREFORE BE IT RESOLVED that Employee #1227 be granted up to twelve work weeks of intermittent FMLA leave to be used from January 23, 2019 through June 30, 2019. This leave will be provided without pay but with a continuation of medical benefits.

BE IT FURTHER RESOLVED that if the serious health condition of Employee #1227's immediate family member changes such that she is required to use more than two days of intermittent leave each week, Employee #1227's leave will terminate upon the use of twelve work weeks of leave.

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-111-19**

**APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2018-2019 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend a medical leave of absence for Employee #1284 from on or about January 15, 2019 through on or about March 8, 2019, using 37 sick days, returning to work on or about Monday, March 11, 2019.

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-112-19**

**APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2018-2019 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation, that they have earned additional graduate school credits, effective February 1, 2019:

NAME	ASSIGNMENT/SCHOOL	FROM	TO
Andresen, Jillian	School Counselor/SAC Pequannock Township High School	MA, Step 5 \$61,805	MA+15, Step 5 \$63,805

Bermudez, James	Social Studies Teacher Pequannock Township High School	BA, Step 5 \$55,805	BA+15, Step 5 \$57,805
DiSalvo, Michele	Spanish Teacher Pequannock Valley Middle School	MA, Step 8 \$64,105	MA+15, Step 8 \$66,105
Goodson, Julia	Spanish Teacher Pequannock Valley Middle School	BA+15, Step 21 \$90,955	MA, Step 21 \$94,955
Honig, Elliott	Business Teacher Pequannock Township High School	BA+15, Step 10 \$64,105	MA+15, Step 10 \$70,105

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-113-19**

**APPROVAL OF THE STATEMENT OF ASSURANCE REGARDING USE OF PARAPROFESSIONAL STAFF - 2018-2019 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the biannual Statement of Assurance regarding the use of paraprofessional staff for the 2018-2019 school year for submission to the Executive County Superintendent by January 31, 2019.

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-114-19**

**APPROVAL OF THE UPDATE TO UNIFORM STATE MEMORANDUM OF AGREEMENT & UNDERSTANDING - 2018-2019 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the update to the Uniform State Memorandum of Agreement & Understanding between Education and Law Enforcement Officials for the Pequannock Township School District for the 2018-2019 school year.

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-115-19**

**APPROVAL OF HOURLY RATE INCREASE TO COMPLY WITH FEDERAL MINIMUM WAGE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the hourly rate increase to \$8.85 to comply with federal minimum wage for employees in the following categories, effective January 1, 2019.

Lunch Aides	Student Workers	Custodial Assistant
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Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-116-19**

**APPROVAL OF SCHOOL DISTRICT CALENDAR FOR 2019-2020 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Pequannock Township School District calendar for the 2019-2020 school year.

Motion by: Shenton	Second by: Ciresi	Roll Call Vote: 8-0-0
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**CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**

**Committee Report of January 14, 2019 - Mr. Rich Prezioso, Chair**

The following was discussed: Curriculum Writing, World Language Requirement, Sunday Parent University, Common Benchmarks – District Goals, Financial Literacy Bill, SEPAC Liaison Proposal.

- CIS-58-19 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-59-19 Approval of Student Field Trips
- CIS-60-19 Approval of Out-of-State Student Field Trips
- CIS-61-19 Approval of Title I Tutoring Facilitator
- CIS-62-19 Approval of District Mentors for the 2018-2019 School Year
- CIS-63-19 Approval of New and Revised Curriculum Writing for 2019-2020
- CIS-64-19 Approval of Parent University - Sunday
- CIS-65-19 Approval of Providers for Services to Students 2018-2019
- CIS-66-19 Approval of Out of District Placement of Students

**RESOLUTION NO. CIS-58-19**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

**WHEREAS**, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

**WHEREAS**, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
1/24, 2/4, 2/25, 3/1, 3/14, 3/20, 4/5, 4/11, 4/29/19	E. Scillieri	Development of Math Instructional Units NJ DOE Monroe Twp.	\$-0-	\$339.48	n/a	\$339.48
2/7/19	E. Scillieri	AMTNJ Monroe Twp.	\$-0-	\$34.10	n/a	\$34.10
2/11/19	M. Reiner	Section 504 FEA, Monroe Twp.	\$150.00	\$50.37	n/a	\$200.37
2/13/19	J. Seborowski	Vaping: Impact on Students Morristown	\$-0-	\$15.50	n/a	\$15.50
2/27/19	L. Diglio	PRISM Montclair Univ.	\$150.00	\$13.72	\$135.00	\$298.72
3/13/19	C. Garlasco	NGSS Conference Edison	\$269.00	\$24.99	\$135.00	\$428.99

3/13/19	J. Sapjeta	NGSS Conference Edison	\$269.00	\$24.99	\$135.00	\$428.99
3/26/19	D. Legregni	Argument Driven Inquiry Fairlawn	\$103.20	\$9.73	\$135.00	\$247.93
3/26/19	W. Mirra	Argument Driven Inquiry Fairlawn	\$103.20	\$11.35	\$135.00	\$249.55
3/27/19	Z. Khalil	Argument Driven Inquiry Saddle Brook	\$103.20	\$10.35	\$135.00	\$248.55
3/27/19	B. Rescigno	Argument Driven Inquiry Saddle Brook	\$103.20	\$10.35	\$135.00	\$248.55
3/27/19	E. Kopp	Argument Driven Inquiry Saddle Brook	\$103.20	\$-0-	\$135.00	\$238.20
3/28 - 3/29/19	D. Csakvary	NJ Pupil Trans. Conference Atlantic City	\$350.00	\$289.51	n/a	\$639.51
6/3 - 6/7/19	J. Cohen	AP Reading Salt Lake City, UT	\$-0-	\$-0-	\$675.00	\$675.00
6/3 - 6/7/19	N. Fernandez	AP Reading Tampa, FL	\$-0-	\$-0-	\$675.00	\$675.00
6/10 - 6/14/19	G. Crocco	AP Reading Kansas City, MO	\$-0-	\$-0-	\$675.00	\$675.00

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-59-19**  
**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
1/23/19	Law Offices Morristown	E. Resso J. Gennarelli	PTHS/-/11	Mock Trial Tournament	\$-0-	Transportation
1/24, 1/28, 1/30/19	Admin. Building Morristown	E. Resso J. Gennarelli	PTHS/-/11	Mock Trial Finals	\$-0-	Transportation
1/25/19	West Milford Twp. High School	W. Arnold	PTHS/-/25	A Cappella Vocal Festival	\$-0-	\$135.00 Substitute
1/26/19	Build Site Dover	J. Bermudez	PTHS/-/10	Habitat for Humanity	\$-0-	\$-0-
2/1/19	Kean University	E. Honig	PTHS/-/1	FBLA State Officer Meeting	\$-0-	\$135.00 Substitute



2/16/19	Grinin Center for the Arts Toms River	W. Arnold	PTHS/-/25	A Cappella Competition ICHSA	\$-0-	\$1,300.00 Transportation
3/7/19	Drew University Madison	J. Andresen K. Buscher	PTHS/-/8	MC Youth Wellness Summit	\$-0-	\$-0-
3/20 - 3/22/19	State Leadership Conference Atlantic City	E. Honig A.Kohle	PTHS/-/84	FBLA Competitions & Workshops	\$265.00	\$1,230.00 Plus \$810.00 Substitutes
3/28/19	PV Middle School	J. Andresen	PTHS/-/24	HOPE Peer Leaders	\$-0-	\$-0-
4/18/19	Liberty Science Center, Jersey City	C. Rodeiro J. Rentas	SJG/5/43	STEM Topics	\$29.22	\$-0-
4/18/19	Liberty Science Center, Jersey City	B. Biagiotti J. Murin M. McNulty	NB/5/66	STEM Topics	\$36.50	\$-0-
5/24/19	Liberty Science Center, Jersey City	P. Bellas S. Callaghan	HV/5/46	STEM Topics	\$20.35	\$-0-
9/25, 10/31, 11/30, 1/29, 2/28/19	C. Kirkland	Conquer Math, Algebra Pompton Plains	\$775.00	\$0.56	\$475.00	\$1,250.56

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-60-19**  
**APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
7/15 - 7/21/19	Wake Forest University Salem, NC	A.Kohle	PTHS/-/8	Operation Smile Leadership Conference	\$1,250.00	\$850.00
8/12 - 8/16/19	Chipinaw Camp Swim Lake, NY	A.Streifer	PTHS/-/65	Marching Band Camp	\$375.00	\$-0-

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-61-19**  
**APPROVAL OF TITLE I TUTORING FACILITATOR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2018-2019 school year to take place at Pequannock Township High School, Pequannock Valley School, Hillview School, and S.J. Gerace School before or after regular school hours, at \$30 per 30 minute session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Schools Act (ESEA) Title I funds.

<b>FACILITATOR</b>
Alice Galliano

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-62-19**  
**APPROVAL OF DISTRICT MENTORS FOR THE 2018-2019 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the Novice Provisional Teacher Program and mentors as assigned for the 2018-2019 school year. Further, mentoring fees of \$550.00 (prorated) for a Traditional Route Teacher holding a CEAS will be administered by Insight as the placement agency.

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Radke, Melissa	Formal/CEAS (prorated balance)	Zerden, Kristen	SJG
Nellessen, Kimberly	Formal/CEAS (prorated balance)	Luterzo, Meghan	SJG
Estremera, Estella	Informal	Newton, Lauren	SJG

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-63-19**  
**APPROVAL OF NEW AND REVISED CURRICULUM WRITING FOR 2019-2020**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the writing of the following new and revised curricula aligned to the New Jersey Student Learning Standards and payment to assigned writers as per PTEA Agreement Article 32, A.6.n, \$178 per diem, in a total amount not to exceed \$3,740:

<u>TITLE</u>	<u>DAYS ALLOTTED</u>
Seton Hall Life	New Half Year - 3 Days (\$534)
Intro to Teaching	New Half Year - 3 Days (\$534)
Bioethics for Allied Health	New Half Year - 3 Days (\$534)
Precalculus	New - 6 Days (\$1068)
Precalculus Honors	New - 6 Days (\$1068)

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-64-19**  
**APPROVAL OF PARENT UNIVERSITY - SONDAY**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Parent University night for the further introduction of the Sunday Reading Intervention Program to be held on January 23, 2019, at Pequannock Valley School. Teacher facilitators as listed will be compensated in accordance with PTEA Article 32, A.6.v.

FACILITATORS
Deirdre Schmitt
Roberta Spezio
Jenna DeMarco
Jean Bottino

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-65-19**  
**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2018-2019**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2018-2019 School Year:

PROVIDER	SERVICE	FEE
New Life Recovery	Home Instruction in Facility	\$600/wk.
Morris Psychological Group	Neuropsychological Evaluations	Not to Exceed \$3,000

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-66-19**  
**APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placements for 2018-2019 School Year:

STUDENT	PLACEMENT		FEE
#2220153	Sage Day (12/10/18 Start Date)	December-June	\$40,200 Pro-Rated
#202027	Burlington County Special Services School District Transportation (Residential – School)	January-June	\$40,424 Pro-Rated

Motion by: Prezioso	Second by: Ciresi	Roll Call Vote: 8-0-0
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**FINANCE, FACILITIES, AND ATHLETICS**

**Committee Report of January 15, 2019 - Mr. Joseph Blumert, Chair, given by Mr. Len Smith**

The following was discussed: Facilities Update, Facilities Walk-Throughs, Central Office Sewer Assessment Appeal, CEA School Lease Renewal, Tuition Rates for preschool program, 2019/2020 Budget Update, Send/Receive Contracts, Use of Facilities Fees, Review of Shared Services with Municipality, Possible Girls Wrestling Team.

Mr. Ciresi thanked the donors for their generosity.

- FFA-77-19      Transfer of Funds for December 2018
- FFA-78-19      Payment of Bills - December 11, 2018 to January 22, 2019
- FFA-79-19      Approval of Financial Reports/Monthly Certification for November
- FFA-80-19      Monthly Reports from Schools and Programs for November
- FFA-81-19      Approval to Accept Donations to the Pequannock Township School District
- FFA-82-19      Declaration of Obsolete Equipment
- FFA-83-19      Approval to Renew Contract with Atlantic Corporate Health Chilton Occupational Health Center
- FFA-84-19      Approval of Renewal of Interlocal Agreement for Vehicle Maintenance and Repair

**RESOLUTION NO. FFA-77-19**  
**TRANSFER OF FUNDS FOR DECEMBER 2018**

RESOLVED, that the Board of Education approves the transfer of funds within the 2018-2019 budget from December 1, 2018 through December 31, 2018 in accordance with the attached list, which shall become a part of the record.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-78-19**  
**PAYMENT OF BILLS – DECEMBER 11, 2018 TO JANUARY 22, 2019**

RESOLVED, that the Board of Education approves the Bills List, from December 11, 2018 to January 22, 2018, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General      Funds 10, 20, 40	\$7,174,049.91
Capital Projects Fund 30	\$0.00
Food Service      Fund 6x	\$120,949.47

Motion by: Smith	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-79-19**  
**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR NOVEMBER 2018**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for November 2018.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of November 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of November 2018, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-80-19**  
**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR NOVEMBER 2018**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of November 2018 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account; and Pomptonian Food Service.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-81-19**  
**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$750 towards batting cage	PTHS	Grand Slam Club
\$750 towards batting cage	PTHS	PTHS Softball Association
Scoreboard Controller Value \$1,120	PTHS	Richard T. Foley Defy the Odds Fund

Motion by: Smith	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-82-19**  
**DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Smith	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-83-19**  
**APPROVAL TO RENEW CONTRACT WITH ATLANTIC CORPORATE HEALTH CHILTON OCCUPATIONAL HEALTH CENTER**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to renew the professional services contract with Atlantic Corporate Health Chilton Occupational Health Center, to provide employee physicals, employee drug-testing, and employer related health services.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 8-0-0
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**RESOLUTION NO. FFA-84-19**

**APPROVAL OF RENEWAL OF INTERLOCAL AGREEMENT FOR VEHICLE MAINTENANCE AND REPAIRS**

WHEREAS, the Board of Education of the Township of Pequannock is in need of vehicle maintenance and repair services; and

WHEREAS, the Township of Pequannock is willing and able to provide such; and

WHEREAS, the Township and the Board have determined that it is in both entities best interest to enter into a Shared Services Agreement memorializing the terms and conditions in accordance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.;

WHEREAS, an interlocal agreement was approved by the Board of Education on January 23, 2017 for a one year term;

WHEREAS, the Board is desirous of continuing this interlocal agreement for an additional year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education, upon recommendation of the Superintendent, approves the renewal of an interlocal agreement for vehicle maintenance and repair services with the Township in the form attached hereto.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 8-0-0
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**POLICY**

**Committee Report of January 14, 2019 - Ms. Megan Dempsey, Chair**

The following was discussed: Policy 7102 and Regulations 7102R Site Selection and Acquisition, Policy 7130 School Closing, Policy 7300 and Regulations 7300.2, 7000.3, 7000.4 Disposition of Land, Policy 2425 Physical Education, Policy 5460 High School Graduation, Policy 5140 Tuition Students.

P-15-19 Approval of New and Revised Board Policies and Regulations for First Reading

P-16-19 Approval to Abolish Board Policy 2425

**RESOLUTION NO. P-15-19**

**APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for first reading:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION(R)</b>
<i>Students</i>	5140 - Tuition Students
	5460 - High School Graduation
<i>Property</i>	7102 & 7102R - Site Selection and Acquisition

Motion by: Dempsey	Second by: Osmanski	Roll Call Vote: 8-0-0
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**RESOLUTION NO. P-16-19**

**APPROVAL TO ABOLISH BOARD POLICY 2425**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the abolishment of Board policy 2425 - Physical Education, which has been updated and merged into Policy 2422 - Health and Physical Education.

Motion by: Dempsey	Second by: Osmanski	Roll Call Vote: 8-0-0
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**OPEN TO PUBLIC ANY TOPIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Ann Maier of Pequannock congratulated all the retirees. She inquired as to why there were changes made to the committee meeting times and how committee chairs were determined. She wanted to know what other means of communication needs to be exhausted to provide the public with information on the China exchange program. She expressed that if PTHS athletes are to receive special acknowledgement in the form of a bagel breakfast, then all students in clubs, activities, and honor roll should be given special recognition as well.
- Tom Salerno of Pequannock stated that he strongly supports having a liaison to SEPAC and suggested that the position be written into policy.

**OLD BUSINESS**

**RESOLUTION NO. OB-06-19**  
**APPROVAL OF HIB INVESTIGATION DECISION**

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

<b>INVESTIGATION NO.</b>
PV-05-19

Motion by: Thumann	Second by: Osmanski	Roll Call Vote: 8-0-0
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A motion was made to solicit RFPs for board attorney with a 10-day response time. Board members questioned the reasoning for soliciting proposals. Mr. Hardaker described the process: the Board Secretary receives the RFPs; the FFA Committee reviews the RFPs and makes a recommendation to the Board after interviewing the firms.

Motion by: Smith	Second by: Shenton	Roll Call Vote: 5-3-0 No: Ciresi, Osmanski, Thumann
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**NEW BUSINESS**

- Mr. Ciresi asked Dr. Charleston to discuss the anticipated enrollment and revenue from the Academies, next year’s shared time program with Morris County Vo-Tech, and the merits of the exchange program with China. Dr. Charleston responded that anticipated enrollment at the Academies is 20 students at a tuition of \$11,500 per student. Anticipated enrollment at the Vo-Tech is 40 students at a tuition of \$3,900 per student. The benefits of the China exchange program are additional revenues, diversity and educational opportunities for students, and placing additional students in hard to fill classes.
- Mrs. Dempsey reported that she attended the new board member orientation.
- Mr. Prezioso reported that he attended the Morris County Ed Services meeting and the Band pancake breakfast.
- Mrs. Osmanski reported that the PSAT night was very beneficial and that the Polar Plunge, organized by students, raised \$6,000.



- Dr. Thumann reported that the Pequannock Education Foundation meeting generated many good ideas for the benefit of Pequannock.

**CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss personnel matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Thumann	Second by: Osmanski	Roll Call Vote: 8-0-0	Time: 8:08 pm
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Mr. Smith departed at 8:08 pm.

The Board reconvened to public session at 8:50 pm.

**ADJOURNMENT OF PUBLIC MEETING**

Motion by: Hardaker	Second by: Thumann	Roll Call Vote: 7-0-0	Time: 8:50 pm
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Respectfully,

Kateryna W. Bechtel. CPA  
Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

February 4, 2019	PTHS	7:00 pm
February 25, 2019	PTHS	7:00 pm