



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

REGULAR MEETING MINUTES
OCTOBER 9, 2018

CALL TO ORDER

The October 9, 2018 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Woodland Common Conference Center at Cedar Crest Village, 1 Cedar Crest Drive, Pompton Plains, NJ 07444, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Sam Ciresi Mrs. Ann Maier (arrived 7:53 pm)
 Mrs. Tiffany Osmani Mr. Richard Prezioso
 Mrs. Cara Shenton Mr. Leonard Smith
 Dr. Richard Thumann Mr. Vincent Siracusa
 Mrs. Kimberley Quigley

ALSO PRESENT: Brett Charleston, Ed.D., Superintendent of Schools
 Rosalie Winning, Ed.D., Assistant Superintendent
 Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary
 Kerry L. Cunningham, Esq., Board Attorney

FLAG SALUTE

Board President Report - Kim Quigley

- Thanked our hosts at Cedar Crest Village.

Recognition of 2019 National Merit Scholars - Dr. Alicia Scelso, PTHS Principal

Recognition of Cedar Crest's Tori Heimall, Human Resources Senior Recruiter

Superintendent Report – Brett Charleston, Ed.D.

- Provided a Pequannock Technology Summit update.
- Reported that Dr. Winning's presentation to the Chilton Advisory Board regarding the Allied Health program was well received.
- Announced that the National Walk/Bike to School Day is scheduled for Wednesday, October 10.
- Reported on the following good news from schools:
 - PV participated in the Week of Respect last week with various challenges and activities.
 - SJG celebrated the Week of Respect and Johnny Appleseed Day.

Student Representative Report - Alyssa Romano

- Announced the following activities to take place at the high school:
 - The Orange Out for Gavin raised \$321.00.
 - The PTHS FBLA hosted the FBLA Summit.

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-60-19 Acceptance of Reports
- PMC-61-19 Approval to Rescind Appointments - 2018-2019 School Year (PMC-53-19)
- PMC-62-19 Approval to Amend Appointment - 2018-2019 School Year (PMC-53-19)
- PMC-63-19 Approval of Appointments - 2018-2019 School Year
- PMC-64-19 Approval of Personnel for Sporting Event Coverage - 2018-2019 School Year

RESOLUTION NO. PMC-60-19

ACCEPTANCE OF REPORT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Ciresi	Second by: Quigley	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-61-19

APPROVAL TO RESCIND APPOINTMENTS - 2018-2019 SCHOOL YEAR (PMC-272-18 & PMC-53-19)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following appointment:

NAME	ASSIGNMENT
DiSalvo, Michele	Track Coach - Spring Season Pequannock Valley Middle School
Aviles, Jasmine	.68 Special Education Aide Pequannock Township High School
Reyes, Delia	.7 Special Education Aide North Boulevard Elementary School

Motion by: Ciresi	Second by: Quigley	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-62-19

APPROVAL TO AMEND APPOINTMENT - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following appointment:

NAME	ASSIGNMENT	EFFECTIVE DATE
Cohen, Nanci	.7 Special Education Aide North Boulevard Elementary School	10/1/18-10/2/2018

Motion by: Ciresi	Second by: Quigley	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-63-19**APPROVAL OF APPOINTMENTS - 2018-2019 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Rusiniak, Karen <i>Replacement for Melissa Barcadepone</i>	Leave Replacement Elementary Teacher North Boulevard Elementary School	On or about 10/17/2018-2/14/2019	BA Step 3, \$55,405
Davis, Tricia <i>Replacement for Joanne Moloughney</i>	.7 Special Education Aide North Boulevard Elementary School	On or about 10/10/2018-6/30/2019	Step 1, \$12,296
LoPresti, Isabelle <i>Replacement for Nicole Brennan</i>	.7 Special Education Aide North Boulevard Elementary School	On or about 10/10/2018-6/30/2019	Step 1, \$12,296
Terranova, Alyssa <i>Replacement for Michelle Johnson</i>	.7 Special Education Aide Stephen J. Gerace Elementary School	On or about 10/10/2018-6/30/2019	Step 2, \$12,541
Benvenuto, Anthony	Volunteer - Weight Room Pequannock Township High School	10/10/2018-6/30/2019 Winter & Spring Seasons	N/A
LaPaglia, Jay	Volunteer - Weight Room Pequannock Township High School	10/10/2018-6/30/2019 Winter & Spring Seasons	N/A
Redd, Rickey	Volunteer - Weight Room Pequannock Township High School	10/10/2018-6/30/2019 Winter & Spring Seasons	N/A
Campbell, Emily	Lunch Aide North Boulevard Elementary School	On or about 10/10/2018-6/30/2019	\$8.60/hour As needed
Nativo, Rosa	Lunch Aide North Boulevard Elementary School	On or about 10/10/2018-6/30/2019	\$8.60/hour As needed
Leone, Joshua	Custodial Staff Pequannock Township High School	10/1/2018-6/30/2019	\$8.60/hour Not to exceed 29 hours/week

Motion by: Ciresi

Second by: Quigley

Roll Call Vote: 8-0-0

RESOLUTION NO. PMC-64-19

APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the Fall, Winter and Spring seasons for the 2018-2019 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association (Article 32, Paragraph A6-u), at a rate of \$67.00 per event:

Pequannock Township High School

NAME
Green, Daniel
Rudd, June
Valverde, Ariel

Motion by: Ciresi	Second by: Quigley	Roll Call Vote: 8-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Ms. Tiffany Osmanski, Chair

- CIS-28-19 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-29-19 Approval of Student Field Trips
- CIS-30-19 Approval of Out-of-State Student Field Trip
- CIS-31-19 Approval of Title I Program and Facilitators
- CIS-32-19 Approval of Practicum Student Placements
- CIS-33-19 Approval of Providers for Services to Students 2018-2019
- CIS-34-19 Approval of Out of District Placement of Student
- CIS-35-19 Approval of Settlement Agreement

RESOLUTION NO. CIS-28-19

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
10/18/18	A.Valverde	Rutgers School of Health Scotch Plains	\$-0-	\$24.70	\$95.00	\$119.70
10/18/18	N. Lazar	Rutgers School of Health Scotch Plains	\$-0-	\$24.70	\$95.00	\$119.70
10/23/18	J. Dornish	Sustainable NJ Awards Atlantic City	\$-0-	\$71.58	\$95.00	\$166.58
10/26/18	E. Scillieri	AMTNJ Conf. East Windsor	\$-0-	\$39.13	n/a	\$39.13
11/6/18	L. Diglio	AP Environmental Science New York, NY	\$235.00	\$47.36	\$95.00	\$377.36
11/30/18	R. Winning	Educational Technology, WPU Wayne	\$99.00	\$3.72	n/a	\$102.72
12/10 - 12/11/18	D. Harrison	NAETI North Mine Hill	\$295.00	\$-0-	n/a	\$295.00

Motion by: Osmanski	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-29-19
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
10/18-19 /18	Marotta Controls Boonton	R. Rolling B. Crocker	PTHS/-/22	STEM Student Internship	\$-0-	\$-0-
10/19/18	Demarest Farms Hillsdale	M. Rubino J. Gencarelli	NB/PreK/37	Zoo Character Education	\$24.00	\$125 Substitute Nurse
10/23/18	Pompton Plains Library	J. Drashinsky	PV/7-8/4	Library Tour/ Literacy Skills	\$-0-	None
10/23/18	Camp Vacamas West Milford	J. Andresen K. Buscher	PTHS/-/25	HOPE Peer Leaders Training	\$-0-	None
10/26/18	FBLA Leadership Conference Edison	E. Honig	PTHS/-/13	State Fall Training & Leadership	\$60.00	\$95.00 Substitute
10/30/18	Hillview School	J. Drashinsky	PV/7-8/4	Oral Reading Skills	\$-0-	None
11/21/18	PV Middle School	A.Streifer	PTHS/9-12/60	Performance & Recruitment	\$-0-	\$95.00 Substitute
12/14/18	Choir Tour Township Schools	W. Arnold	PTHS/-/60	Holiday Tour	\$-0-	None

Motion by: Osmanski	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-30-19
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
11/4/18	Allentown, PA	A.Streifer	PTHS & PV/8-12/73	Marching Band Performance & Adjudication	\$-0-	None

Motion by: Osmanski	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-31-19

APPROVAL OF TITLE I TUTORING PROGRAM AND FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Title I Tutoring Program and Facilitators for the 2018-2019 school year to take place at Pequannock Township High School, Pequannock Valley School, Hillview School, and S.J. Gerace School before or after regular school hours, at \$30 per 30 minute session or \$90 per 90 minute session for Language Arts and Math. Funding for this program is provided through Every Student Succeeds Act (ESSA) Title I funds.

<u>NAMES</u>		
Kathryn Barrows	Joshua Belardo	Sarah Diver
Kathleen Iraggi	Melissa Luterzo	Mary Raczko
Jacqueline Stringer	Alexa Trattou	Erin Westdyk
Christine DeStefano	Jeffrey Lindsay	Christina Marks
Janet Congleton	Meghan Lapone	Kristie Rodgers
James Zichelli		

Motion by: Osmanski	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-32-19

APPROVAL OF PRACTICUM STUDENT PLACEMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following Practicum Student Placements in district for the Fall 2018 semester:

From Caldwell University:

Kylie Balchan	S.J. Gerace School, Special Education
Samantha Murphy	Pequannock Valley School, Special Education

Motion by: Osmanski	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-33-19

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2018-2019

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for the 2018-2019 School Year:

PROVIDER	SERVICE	FEE
Center for Children's Behavior Health 356 Horseneck Road Fairfield, NJ 07004	Home Instruction in Facility	\$75/hr.
Beyond Communication 108 Straube Center Blvd. Pennington, NJ 609-737-3006	Evaluations	Not to exceed \$5,000 (legal settlement)
Educational Services Comm of NJ 1660 Stelton Road Piscataway, NJ 08854 732-777-9848	Various	See Rate Sheet

Motion by: Osmanski	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-34-19

APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement for the 2018-2019 School Year:

STUDENT	PLACEMENT	FEE
#3021179	Benway School - September-October	\$64,602.52 Prorated

Motion by: Osmanski	Second by: Thumann	Roll Call Vote: 8-0-0
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RESOLUTION NO. CIS-35-19

APPROVAL OF SETTLEMENT AGREEMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #2520217.

Motion by: Osmanski	Second by: Thumann	Roll Call Vote: 8-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Vincent Siracusa, Chair

Mr. Siracusa thanked the donors for their generosity.

- FFA-26-19 Payment of Bills - September 11, 2018 to September 24, 2018
- FFA-27-19 Approval to Accept Donations to the Pequannock Township School District
- FFA-28-19 Approval of Distribution of Gate Receipts for 2018 Home Football Games
- FFA-29-19 Authorization to Seek Proposals - Substitute Staffing and Paraprofessionals
- FFA-30-19 Approval of Change Order #1 and #2 PTHS Chemistry Lab Renovations

RESOLUTION NO. FFA-26-19

PAYMENT OF BILLS – SEPTEMBER 25, 2018 TO OCTOBER 9, 2018

RESOLVED, that the Board of Education approves the Bills List, from September 25, 2018 to October 9, 2018, submitted by the School Business Administrator/Board Secretary, as attached:

FUND		AMOUNT
General	Funds 10, 20, 40	\$1,768,173.24
Capital Projects	Fund 30	\$0.00
Food Service	Fund 6x	\$45,668.00

Motion by: Siracusa	Second by: Osmanski	Roll Call Vote: 8-0-0 Abstain: Quigley as it pertains to her
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RESOLUTION NO. FFA-27-19

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Mellophone with Case Value \$400	PTHS Music Department	PTHS Band Parents Association
Books and Miscellaneous School Supplies Value \$2,400	North Boulevard School	Wayne Subaru

Motion by: Siracusa	Second by: Osmanski	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-28-19

APPROVAL OF DISTRIBUTION OF GATE RECEIPTS FOR 2018 HOME FOOTBALL GAMES

RESOLVED that the Board of Education authorizes the following groups to collect and manage the gate receipts and concession stand for all 2018 football games; and

BE IT FURTHER RESOLVED that all receipts, net of food costs at the concession stands, be deposited into the Student Activities Account; and

BE IT FURTHER RESOLVED that the Band Parents Association shall be reimbursed 40% of the net proceeds; the Football Parents Association shall be reimbursed 40% of the net proceeds; and the Student Council shall receive 20% of the net proceeds.

Motion by: Siracusa	Second by: Osmanski	Roll Call Vote: 8-0-0
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RESOLUTION NO. FFA-29-19

AUTHORIZATION TO SEEK PROPOSALS - SUBSTITUTE STAFFING AND PARAPROFESSIONALS

RESOLVED, that the Board of Education authorizes the School Business Administrator to secure proposals for substitute staffing and paraprofessionals for the remainder of the 2018-19 school year.

Motion by: Siracusa	Second by: Osmanski	Roll Call Vote: 7-0-1 Abstain: Smith
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RESOLUTION NO. FFA-30-19

APPROVAL OF CHANGE ORDER #1 AND #2 PTHS CHEMISTRY LAB RENOVATIONS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and the School Business Administrator, in conjunction with Solutions Architecture, approves the following change order to the contract with Construction Contractors of NY.

ORIGINAL CONTRACT SUM	\$393,000.00
AMOUNT DECREASED DUE TO CHANGE ORDERS #1 AND #2 Return of unused allowance	\$2,961.35
NEW CONTRACT SUM	\$390,038.65

Motion by: Siracusa	Second by: Osmanski	Roll Call Vote: 8-0-0
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POLICY

Ms. Ann Maier, Chair

P-07-19 Approval of Revised Board Policy and Regulations for Second Reading and Adoption

RESOLUTION NO. P-07-19

APPROVAL OF REVISED BOARD POLICY AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board policy and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5561 & 5561R - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Motion by: Quigley	Second by: Siracusa	Roll Call Vote: 8-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Ann Marie Finnen, PTEA President, inquired if Resolution FFA-24-19 is for substitute teachers and paraprofessionals only.
- Sally Novack, Cedar Crest resident, commented that special education aides provide the best bang for the buck. She thanked the Board for holding the meeting at Cedar Crest.

OLD BUSINESS

- Dr. Charleston confirmed his support for all support staff. The current district sub pool will be hired by the contractor.

NEW BUSINESS

- Dr. Charleston and Mrs. Quigley attended the band competition on Saturday night and they commented that it was a wonderful event full of energy and enthusiasm.
- Mrs. Quigley wished Dr. Charleston and Dr. Scelso a safe and successful trip in developing partnerships in China.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss legal, negotiations, attorney-client privilege, and student matters. Said matters will be made public upon their disposition. Action will be taken regarding a student matter.

Motion by: Thumann	Second by: Siracusa	Voice Vote: 8-0-0	Time: 7:37 pm
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The Board reconvened to public session at 9:53pm.

RESOLUTION NO. OB-02-19

APPROVAL OF HIB INVESTIGATION DECISION

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

INVESTIGATION NO.
PTHS-01-19

Motion by: Quigley	Second by: Maier	Roll Call Vote: 8-0-0
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Motion to return to Executive Session.

Motion by: Siracusa	Second by: Ciresi	Voice Vote: 6-0-0	Time: 9:54 pm
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The Board reconvened to public session.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Siracusa	Second by: Thumann	Voice Vote: 6-0-0	Time: 10:10 pm
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Respectfully,



Kateryna W. Bechtel, CPA
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

October 22, 2018	PTHS	7:00 pm
November 12, 2018	PTHS	7:00 pm