



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

REGULAR MEETING MINUTES
SEPTEMBER 24, 2018

CALL TO ORDER

The September 24, 2018 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:01 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Sam Ciresi Mrs. Ann Maier
Mrs. Tiffany Osmanski Mr. Leonard Smith
Dr. Richard Thumann Mr. Vincent Siracusa
Mrs. Kimberley Quigley

ABSENT: Mr. Richard Prezioso Mrs. Cara Shenton

ALSO PRESENT: Brett Charleston, Ed.D., Superintendent of Schools
Rosalie Winning, Ed.D., Assistant Superintendent
Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary
Kerry L. Cunningham, Esq., Board Attorney

FLAG SALUTE

Recognitions: Staff Earning Tenure for the 2018/19 School Year

Student Representative Report – Cassidy Fairchild

- Reported that Habitat for Humanity students will volunteer to build at a site, display inspirational messages, and decorate the school for fall.
- Announced the following fundraising activities:
 - Paris/Barcelona trip is selling cammo shirts.
 - Boys and Girls Soccer is raising money for the Pancreatic Cancer Foundation.
 - Hockey is raising money for Play for the Cure.
- Reported that the Student Council is preparing to decorate the school for Spirit Week and the Pep Rally.
- Reported that freshman elections are upcoming.
- Explained that the Allied Health students are receiving support from student leaders to ensure that they are comfortable and accepted.
- Stated that the students are excited to welcome students from China.

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of September 18, 2018 - Mr. Sam Ciresi, Chair

The following was discussed: Capstone America/EDU-Link China Trip, Memorial Tree request for a former staff member.

- PMC-52-19 Accept Resignation - 2018-2019 School Year
- PMC-53-19 Approval of Appointments - 2018-2019 School Year
- PMC-54-18 Approval of Transfer of Staff - 2018-2019 School Year
- PMC-55-19 Approval of Extra-Curricular Stipend Positions - 2018-2019 School Year
- PMC-56-19 Approval of Elementary School Lunch Aide - 2018-2019 School Year
- PMC-57-19 Approval of Additional Period/Supervisory Assignments- 2018-2019 School Year
- PMC-58-19 Approval of Bus Duty Aide - 2018-2019 School Year
- PMC-59-19 Approval of District Substitutes for the 2018-2019 School Year

RESOLUTION NO. PMC-52-19

ACCEPT RESIGNATION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Bacher, Kathy	Lunch Aide North Boulevard Elementary School	9/13/2018

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-53-19

APPROVAL OF APPOINTMENTS - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Cohen, Nanci <i>Replacing Nicole Brennan</i>	.7 Special Education Aide North Boulevard Elementary School	10/1/2018-6/30/2019	Step 1, \$12,296
Reyes, Delia <i>Replacing Joanne Moloughney</i>	.7 Special Education Aide North Boulevard Elementary School	10/1/2018-6/30/2019	Step 3, \$12,786
Aviles, Jasmine <i>Replacing Patricia Dieckmann</i>	.68 Special Education Aide Pequannock Township High School	10/1/2018-6/30/2019	Step 1, \$11,944
Breitfeller, Jake	Volunteer - Marching Band Pequannock Township High School	9/25/2018-6/30/2019	N/A

bold print denotes change
*denotes new item on the agenda

Friedrich, Ashley	Volunteer - Color Guard Instructor Pequannock Township High School	9/25/2018-6/30/2019	N/A
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Motion by: Ciresi	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-54-19
APPROVAL OF TRANSFER OF STAFF - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the transfer of the following personnel in the Pequannock Township School District:

NAME	FROM	TO	EFFECTIVE DATES	SALARY
Seeber, Katia	.7 Special Education Aide North Boulevard Elementary School	.7 ABA Aide North Boulevard Elementary School	10/1/2018-6/30/2019	Step 3 \$13,486

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-55-19
APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2018-2019 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Pequannock Township High School

NAME	ASSIGNMENT	STIPEND
Dunn, Charles	Environmental Science League Advisor	\$1,122

Stephen J. Gerace Elementary School

NAME	ASSIGNMENT	STIPEND
Rentas, Jessica	STEM Club Advisor	\$1,093

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-56-19
APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDE - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following elementary school lunch aide on an as needed basis to be determined by each building principal for the 2018-2019 school year at the rate of \$8.60 per hour, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

bold print denotes change
 *denotes new item on the agenda

Stephen J. Gerace Elementary School
Zenepe Qira-Agolli

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-57-19

APPROVAL OF ADDITIONAL PERIOD/SUPERVISORY ASSIGNMENTS - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period/supervisory assignments for the 2018-2019 school year, prorated, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Freebody, Gillian	5th Period Assignment Pequannock Valley Middle School	60 minutes/day 5 days/week	Essentials of Language Arts	9/25/2018/-6/30/2019	\$6,900
Spezio, Roberta	5th Period Assignment Pequannock Valley Middle School	60 minutes/day 5 days/week	Essentials of Language Arts	9/25/2018/-6/30/2019	\$6,900

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-58-19

APPROVAL OF BUS DUTY AIDE- 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following aide for bus duty for the 2018-2019 school year at the hourly rate listed below, not to exceed 5 hours per week, upon submission of timesheets for bus duty:

NAME	ASSIGNMENT	HOURLY RATE
Struck, Catherine	AM Bus Duty Aide - Hillview Elementary School (As needed, not to exceed 20 minutes per day)	\$14.93

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. PMC-59-19

APPROVAL OF DISTRICT SUBSTITUTES FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following district substitutes for teachers, aides and nurses for the 2018-2019 school year at the approved rate for each category:

NAME
Foti, Sharon
Fox, Traci
Zahner, Cindy

Motion by: Ciresi	Second by: Maier	Roll Call Vote: 7-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Committee Report of September 17, 2018 - Ms. Tiffany Osmanski, Chair

The following was discussed: Special Education Courses and Transcripts, Research Request, Out of State Trips, Allied Health Update, Sunday Update, Title I Plan, STEM Video.

- CIS-23-19 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-24-19 Approval of Out-of-State Student Field Trips
- CIS-25-19 Approval of In-House Presenters for Google Summit 4.0 Workshop
- CIS-26-19 Approval of Enrichment Program and Facilitators
- CIS-27-19 Approval of Providers for Services to Students for 2018-2019

RESOLUTION NO. CIS-23-19

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
10/15- 10/23/18	B. Charleston	EDU Link Beijing, China	\$-0-	\$4,500	N/A	Not to exceed \$4,500
10/15- 10/23/18	A. Scelso	EDU Link Beijing, China	\$-0-	\$4,500	N/A	Not to exceed \$4,500
10/23 - 10/26/18	L. Habermas	Nonviolent Crisis Intervention Edison	\$3,049.00	\$66.96	n/a	\$3,115.96
10/1/18	T. Vacca	MUJC CST Training New Providence	\$45.00	\$-0-	N/A	\$45.00
10/3/18	A.Escudero	College Board Paramus	\$-0-	\$12.15	N/A	\$12.15
10/4/18	D. Andersen	Fujitsu Whippany	\$50.00	\$-0-	N/A	\$50.00
10/4/18	A. Jimenez	Fujitsu Whippany	\$50.00	\$-0-	N/A	\$50.00
10/5/18	A.Scelso	Project Acceleration S. Orange	\$-0-	\$13.21	N/A	\$13.21

10/5/18	R. Wining	Project Acceleration S. Orange	\$-0-	\$-0-	N/A	\$-0-
10/17/18	J. Seborowski	Real Life of Sch. Administrators New Providence	\$185.00	\$17.36	N/A	\$202.36
10/18/108	L. Corbett	MUJC CST Training New Providence	\$45.00	\$-0-	N/A	\$45.00
10/18, 10/19/18	L. Habermas	Autism NJ Conf. Atlantic City	\$500.00	\$84.94	N/A	\$584.94
10/19/18	A. Shea	Learning Consultant's Conf. Somerset	\$195.00	\$28.70	N/A	\$223.70
10/22/18	M. Fajardo	Grounded Special Needs & Teens Montclair	\$499.00	\$-0-	N/A	\$499.00
10/29/18	E. Sheridan	Bilingual ESL Training Trenton	\$-0-	\$57.40	N/A	\$57.40
10/8/18	C. Thomas	Sunday Training Verona	\$250.00	\$8.68	N/A	\$258.68
10/8/18	J. Freebody	Sunday Training Verona	\$250.00	\$8.68	\$95.00	\$353.68
10/8/18	C. DeStefano	Sunday Training Verona	\$250.00	\$8.68	\$95.00	\$353.68
10/8/18	T. Sica	Sunday Training Verona	\$250.00	\$8.68	\$95.00	\$353.68
10/8/18	T. Kaufhold	Sunday Training Verona	\$250.00	\$8.68	\$95.00	\$353.68
10/8/18	J. Hoogerhyde	Sunday Training Verona	\$250.00	\$8.68	\$95.00	\$353.68

Motion by: Osmanski	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-24-19
APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/13 - 3/17/19	Disney All-Star Music Resort Lake Buena Vista, FL	A. Streifer W. Arnold	PV-PTHS/-/90	Adjudicated Performance	\$1,675.00	\$-0-

3/15 - 3/20/19	ESPN Wide World of Sports Orlando, FL	M. Goodwin	PTHS/-/20	Softball Tournament	\$2,000.00	\$-0-
5/10/19	High Note Music Festival and Dorney Park Allentown, PA	J. Foth J. Heise J. Seborowski	PV/-/300	Adjudicated Performances	\$88.00	\$-0-
5/31/19	Pocono Valley Resort Reeders, PA	J. Heise	PV/8/150	8th Grade Class Trip	\$81.00	\$-0-

Motion by: Osmanski	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-25-19

APPROVAL OF IN-HOUSE PRESENTERS FOR GOOGLE SUMMIT 4.0 WORKSHOP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel as in-house presenters during school hours for the Google Summit 4.0 workshop as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association as the rate of \$92.00 for up to a four hour presentation and \$184 for more than four hours, as per Article 32, Paragraph A.6.o.

Victoria Aquino	Philip Hackett	Jeffrey Lindsay	Debra Schiano
Brian Biagiotti	Allen Kaye	Kimberly Luppino	Deidre Schmitt
Julie Budd	Angela Kohle	Yvette McBain	Alexa Trattou
Jana Cohen	Katelyn Kopacz	Shannon McKenna	Michael Zummo
Michele Crefeld	Edward Kopp	Melissa McNulty	Jessica Muzio-Rentas
Joseph Gennarelli	Justin Lefebvre	Michele Ruggiero	Jacqueline Griffith
Lorraine LaTempa	Cindy Wolkowitz		

Motion by: Osmanski	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-26-19

APPROVAL OF ENRICHMENT PROGRAM AND FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Enrichment Program sessions for the 2018-2019 school year to take place at the three elementary schools before regular school hours, 7:35 to 8:20 am on Tuesdays and Wednesdays, and instructional facilitators as listed at a salary prorated for 45 minutes based on 1/200 of the teacher's salary. Program to run October 2018 through May 2019 for Social Studies, Science, Language Arts and Math.

<u>NAME</u>	<u>BUILDING</u>	<u>SALARY PER 45 MINUTE SESSION</u>
Muzzio-Rentas, Jessica	SJG	\$45.40
Biagiotti, Brian	NB	\$33.11
McNulty, Melissa	NB	\$33.11
Budd, Julie	HV	\$46.48
Munro, Valerie	HV	\$48.73
Belardo, Joshua	HV	\$36.81

Motion by: Osmanski	Second by: Maier	Roll Call Vote: 7-0-0
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RESOLUTION NO. CIS-27-19

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2018-2019

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following providers for services to students for 2018-2019 School Year:

Provider	Service	Fee
St. Clare's Hospital Denville, NJ	Psychiatric Evaluation Contracted Rate	See Contract
Bergen County Special Services Paramus, NJ	Teacher of the Deaf Educational Audiologist	\$165/Consult \$188/hour

Motion by: Osmanski	Second by: Maier	Roll Call Vote: 7-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of September 18, 2018 - Mr. Vincent Siracusa, Chair - Given by Len Smith

The following was discussed: Facilities Update, Advance Media Streaming HS Athletic Competitions, Sale of Property, State Aid Continued Reduction, Update on Potential Receiving Relationships, Vacant Lot Adjacent to Central Offices.

- FFA-20-19 Transfer of Funds for July and August 2018
- FFA-21-19 Payment of Bills - September 11, 2018 to September 24, 2018
- FFA-22-19 Approval of Financial Reports/Monthly Certification for July
- FFA-23-19 Monthly Reports from Schools and Programs for July 2018
- FFA-24-19 Approval to Accept Donations to the Pequannock Township School District
- FFA-25-19 Approval of 2018-2019 Nonpublic Flow-Thru Aid Program Plans

RESOLUTION NO. FFA-20-19

TRANSFER OF FUNDS FOR JULY AND AUGUST 2018

RESOLVED, that the Board of Education approves the transfer of funds within the 2018-2019 budget from July 1, 2018 through July 31, 2018 and August 1, 2018 through August 31, 2018 in accordance with the attached list, which shall become a part of the record.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-21-19

PAYMENT OF BILLS – SEPTEMBER 11, 2018 TO SEPTEMBER 24, 2018

RESOLVED, that the Board of Education approves the Bills List, from September 11, 2018 to September 24, 2018, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$2,174,564.72
Capital Projects Fund 30	\$9,082.68
Food Service Fund 6x	\$16,129.63

Motion by: Smith	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-22-19

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JULY 2018

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for July 2018.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2018, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-23-19

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JULY 2018

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of July 2018 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-24-19

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Keyboard with Stand, Value \$225 Violin, Value \$100	PV School	Rich Kelly
Autoharp Package, Value \$430	PV School	Janice Javrud

Motion by: Smith	Second by: Thumann	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-25-19

APPROVAL OF 2018-2019 NONPUBLIC FLOW-THRU AID PROGRAM PLANS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the 2018-2019 Nonpublic Flow-Thru Aid Program Plans developed in consultation with Holy Spirit and Netherlands Christian school administration, as per the attached.

Motion by: Smith	Second by: Thumann	Roll Call Vote: 7-0-0
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POLICY

Committee Report of September 17, 2018 - Ms. Ann Maier, Chair

The following was discussed: Policy 5561 and Regulations 5561R Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, Policy 1210 Board-Superintendent Relations, Policy 2362 Media Center, Policy 4140 Termination.

P-06-19 Approval of New and Revised Board Policies and Regulations for First Reading

RESOLUTION NO. P-06-19

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised Board policies and regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5561 & 5561R - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Motion by: Maier	Second by: Siracusa	Roll Call Vote: 7-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

None

OLD BUSINESS

None

NEW BUSINESS

- Dr. Charleston shared the conversation that took place with State legislators.
- Mrs. Quigley shared the information that she, Dr. Charleston, and Mrs. Osmanski received at the September Hunterdon County School Board Association.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss legal and attorney-client privilege matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Siracusa	Second by: Thumann	Voice Vote: 7-0-0	Time: 7:52 pm
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The Board reconvened to public session at 9:54 pm.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Siracusa	Second by: Thumann	Voice Vote: 6-0-0	Time: 9:55 pm
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Respectfully,

Kateryna W. Bechtel. CPA
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

October 9, 2018 (Tuesday)	Cedar Crest	7:00 pm
October 22, 2018	PTHS	7:00 pm