

TOWNSHIP OF PEQUANNOCK BOARD OF EDUCATION

REGULAR MEETING MINUTES JULY 16, 2018

CALL TO ORDER

The July 16, 2018 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:

Mrs. Ann Maier

Mr. Richard Prezioso

Mr. Leonard Smith Mrs. Kimberley Quigley

ABSENT:

Mr. Sam Ciresi

Mr. Robert Singer

ALSO PRESENT:

Brett Charleston, Ed.D., Superintendent of Schools Rosalie Winning, Ed.D., Assistant Superintendent

Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary

Mrs. Tiffany Osmanski

Mrs. Cara Shenton

Mr. Vincent Siracusa

Amy E. Canning, Esq., Board Attorney

FLAG SALUTE

Superintendent Report – Brett Charleston, Ed.D.

- Reported that there are 125 kindergarten students registered for next year.
- Provided a Capital Projects update.
 - o The PTHS Chemistry Lab project is on schedule.
 - o Both North Boulevard and Hillview gym floor projects are on schedule.
 - o The PV gym was repainted and LED lights were installed.
 - o The PV Innovation Room has been gutted. New flooring and new furniture will be installed.
 - o The PV air conditioning project is on schedule.
 - o New carpeting has been installed in the PTHS faculty room.
- Reported that 22 students attended a full day training at Chilton as part of the Allied Health program.
- Announced that the Leadership Retreat will take place on Wednesday and Thursday, with various activities for the Administrators.
- Announced that the Future Ready Schools Bronze Certification has been applied for by all schools.
- Reported that the district lost \$121,861 in State Aid.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Melissa Stelmasik of Pompton Plains and affiliated with SEPAC, inquired about the following policies:
 - o Policy 2320 is Independent Study limited to honors students.
 - o Policy 9150 what will turn around time be for approval of parent classroom visitations.
- Megan Dempsey of Pompton Plains inquired what benefit will result from the administrative trip to China that is on this agenda for approval in CIS-01-19.
- Jennifer Jeffrey of Pompton Plains remarked that Pequannock is not a parent friendly district due to the classroom visitation policy. Amy Canning, Board Attorney, explained parental rights under FERPA.

2018-2019 UPCOMING COMMITTEE MEETINGS

| • | Curriculum, Instruction, and Special Services | August 13, 2018 |
|---|--|-----------------|
| • | Policy | August 13, 2018 |
| • | Personnel, Management, and Community Relations | August 14, 2018 |
| • | Finance, Facilities, and Athletics | August 14, 2018 |

APPROVAL OF MINUTES

June 25, 2018

| Motion by: Maier | Second by: Siracusa | Roll Call Vote: 5-0-2 |
|------------------|---------------------|--------------------------|
| | | Abstain: Maier, Osmanski |

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of July 10, 2018 - Mr. Sam Ciresi, Chair, report given by Ms. Kim Quigley

The following was reported: Review of Personnel Items, Increment Withholding Teacher, Athletic Director Job Description Revision, Maintenance Lead Sidebar and Job Description, Environmental Science League Club, PTHS and PV Student Handbook Revisions, RDT Summary, Boonton Student Participating in the Band.

| PMC-01-19 PMC-02-19 PMC-03-19 | Accept Resignations - 2018-2019 School Year Accept Resignation for the Purpose of Retirement Approval of Appointments - 2018-2019 School Year |
|-------------------------------------|---|
| PMC-04-19 | Approval of Sidebar Letter of Agreement between the Pequannock Township Board of Education |
| | and the Pequannock Township Education Association |
| PMC-05-19 | Approval of New Job Descriptions |
| PMC-06-19 | Approval of Appointment - 2018-2019 School Year |
| PMC-07-19 | Approval to Rescind Appointments - 2018-2019 School Year (PMC-233-18 & PMC-217-18) |
| PMC-08-19 | Approval to Amend Extra-Curricular Stipend Position - 2018-2019 School Year (PMC-217-18) |
| PMC-09-19 | Approval of Interscholastic Sports Stipend Positions - 2018-2019 School Year |
| PMC-10-19 | Approval of Coaches - 2018-2019 School Year |
| PMC-11-19 | Approval of Football Videographer |
| PMC-12-19 | Approval of Student to Serve in the Audio-Visual/Technology Department - 2018-2019 |
| PMC-13-19 | Approval of Movement on the Salary Guide - 2018-2019 School Year |
| PMC-14-19 | Approval of Child Study Team Hours |
| PMC-15-19 | Approval of the 2018-2019 Student Handbooks for Pequannock Township High School & |
| | Pequannock Valley Middle School |
| PMC-16-19 | Approval of the Withholding of Salary Increment |

RESOLUTION NO. PMC-01-19 ACCEPT RESIGNATIONS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

| NAME | POSITION | EFFECTIVE DATE |
|---------------------|--|----------------|
| Morisco, Tina Marie | Special Education Teacher Pequannock Township High School | 8/26/2018 |
| Quinn, Jennifer | .7 Special Education Aide North Boulevard Elementary School | 8/31/2018 |
| Spautz, Jenna | Special Education Teacher North Boulevard Elementary School | 8/27/2018 |
| Castro, Daniel | Custodian Pequannock Township High School | 6/30/2018 |

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. PMC-02-19

ACCEPT RESIGNATION FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

| NAME | POSITION | EFFECTIVE DATE |
|------------------|-------------------------------------|----------------|
| Carbone, Barbara | .7 Special Education Aide | 6/30/2018 |
| | Stephen J. Gerace Elementary School | |

| Motion by: Quigley | Second by: Sirac | sa Roll Call Vote: 7-0-0 |
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RESOLUTION NO. PMC-03-19

APPROVAL OF APPOINTMENTS - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

| NAME | ASSIGNMENT | EFFECTIVE DATES | SALARY |
|---|---|--------------------------------|---------------------------|
| Cohen, Chad Replacement for Christine Heinecke | Business Education Teacher Pequannock Township High School | 9/1/2018-6/30/2019 | BA, Step 6 \$55,805 |
| Tahan, Elizabeth Replacement for Sean Latino | School Psychologist Pequannock Township School District | 9/1/2018-6/30/2019 | MA+15, Step 1 \$63,005 |
| Tarabocchia, Nicole Replacement for Sharon Collins | School Nurse Hillview Elementary School | 9/1/2018-6/30/2019 | BA, Step 1 \$55,005 |
| Thomas, Carrie Anne Replacement for Dara Carr | Language Arts Supervisor - PreK-12 Pequannock Township School District | On or about 9/1/2018-6/30/2019 | \$101,689 |
| Gangi, Danielle | .7 Special Education Aide North Boulevard Elementary School | 9/1/2018-6/30/2019 | Step 1, \$12,296 |
| Klitch, Shannon | .7 Special Education Aide North Boulevard Elementary School | 9/1/2018-6/30/2019 | Step 1, \$12,296 |

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 | |
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RESOLUTION NO. PMC-04-19

APPROVAL OF SIDEBAR LETTER OF AGREEMENT BETWEEN THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION

BE IT RESOLVED that the Pequannock Township Board of Education approves a SideBar Agreement with the Pequannock Township Education Association regarding the creation of the new stipended position, Maintenance Lead;

BE IT FURTHER RESOLVED that the Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the SideBar Agreement, and any other documents necessary to effectuate same.

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 6-0-1 |
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| | | Abstain: Maier |

RESOLUTION NO. PMC-05-19

APPROVAL OF NEW JOB DESCRIPTIONS

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following new job descriptions, as per attached:

Maintenance Lead

Assistant Principal in Charge of Athletics/
Supervisor of Health & Physical
Education

Motion by: Quigley Second by: Siracusa Roll Call Vote: 7-0-0

RESOLUTION NO. PMC-06-19 APPROVAL OF APPOINTMENT - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel for the 2018-2019 school year:

| NAME | ASSIGNMENT | STIPEND |
|-------------------|------------------|---------|
| Andersen, Herbert | Maintenance Lead | \$2,000 |

Motion by: Quigley Second by: Siracusa Roll Call Vote: 7-0-0

RESOLUTION NO. PMC-07-19

APPROVAL TO RESCIND APPOINTMENTS - 2018-2019 SCHOOL YEAR (PMC-233-18 & PMC-217-18)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the appointments of the following personnel for the 2018-2019 school year:

| NAME | ASSIGNMENT | STIPEND | |
|-----------------------------------|--|---------|--|
| Morisco, Tina (PMC-233-18) | Assistant Cheer (Fall Season) Pequannock Township High School | \$1,922 | |
| Morisco, Tina (PMC-233-18) | Assistant Cheer (Winter Season) Pequannock Township High School | \$1,922 | |
| Lau-Muñoz, Krista (PMC-217-18) | Environmental Club Co-Advisor Pequannock Township High School | \$426 | |

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. PMC-08-19

APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND POSITION - 2018-2019 SCHOOL YEAR (PMC-217-18)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following extra-curricular stipend for the 2018-2019 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Pequannock Township High School

| NAME | ASSIGNMENT | STIPEND |
|----------------|---|---------|
| Resigno, Bryan | Environmental Club Advisor Pequannock Township High School | \$852 |

| Motion of Sandard | Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. PMC-09-19

APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches for the 2018-2019 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

FALL, 2018

| NAME | ASSIGNMENT | SCHOOL | STIPEND |
|-----------------|-------------------|---------------------------------|---------|
| Thomas, Deborah | Head Cheerleading | Pequannock Township High School | \$2,503 |

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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| Motion by: Quigley | Second by. Shacusa | Roll Call Vote. 7-0-0 |

WINTER, 2018

| NAME | ASSIGNMENT | SCHOOL | STIPEND |
|-----------------|-------------------|---------------------------------|---------|
| Thomas, Deborah | Head Cheerleading | Pequannock Township High School | \$2,503 |

SPRING, 2019

| NAME | ASSIGNMENT | SCHOOL | STIPEND |
|------------------|-------------------------|---------------------------------|-----------------|
| Mellea, Samantha | Assistant Track & Field | Pequannock Township High School | Step 1, \$3,250 |
| Brady, Keith | Assistant Golf | Pequannock Township High School | Step 4, \$3,223 |

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 | |
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RESOLUTION NO. PMC-10-19

APPROVAL OF COACHES - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches for the 2018-2019 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

FALL, 2018

| NAME | ASSIGNMENT | SCHOOL | STIPEND |
|----------------|--------------------|---------------------------------|-----------------|
| DeYoung, Brian | Assistant Football | Pequannock Township High School | Step 1, \$3,210 |

| Kershaw, Mark | Assistant Football | Pequannock Township High School | Step 6, \$5,244 |
|---------------------|------------------------|---------------------------------|-----------------|
| Faessinger, Colleen | Assistant Field Hockey | Pequannock Township High School | Step M, \$5,273 |
| Schmidt, Kimberly | Assistant Volleyball | Pequannock Township High School | Step 4, \$3,223 |

SPRING, 2019

| NAME | ASSIGNMENT | SCHOOL | STIPEND |
|--------------------|---------------------|---------------------------------|-----------------|
| Lafferman, Lindsay | Head Girls Lacrosse | Pequannock Township High School | Step M, \$6,991 |
| Donnelly, Stephen | Head Boys Lacrosse | Pequannock Township High School | Step M, \$6,991 |

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. PMC-11-19

APPROVAL OF APPOINTMENT OF FOOTBALL VIDEOGRAPHER

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following appointment of Eric Loeffler as the Football Videographer for the 2018-2019 Fall Season at the rate of \$110 per game.

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 | |
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RESOLUTION NO. PMC-12-19

APPROVAL OF STUDENT TO SERVE IN THE AUDIO-VISUAL/TECHNOLOGY DEPARTMENT - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following PTHS student to work with the Technology Department during the 2018-2019 school year, to assist in installing new computers throughout the District, assist with board meetings and Chromebook support at a rate of \$8.60 per hour, not to exceed a combined total of 200 hours as needed, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

• Michael Rodriguez

| Siracusa Roll Call Vote: 7-0-0 |
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| y: |

RESOLUTION NO. PMC-13-19

APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation, that they have earned additional graduate school credits:

Effective September 1, 2018

| NAME | ASSIGNMENT/SCHOOL | FROM | TO |
|---|---|----------------------------|----------------------------|
| Bonaccorso, Victoria | Math Teacher Pequannock Township High School | MA+30, Step 11 \$74,355 | MA+45, Step 11 \$76,355 |
| Corbett, Lindsay LDT-C Hillview Elementary School | | MA+15, Step 9 \$68,005 | MA+30, Step 9 \$70,005 |

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. PMC-14-19

APPROVAL OF CHILD STUDY TEAM SUMMER HOURS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Child Study Team personnel to perform approved services for up to 60 hours during the summer, not to exceed 60 hours, unless otherwise specified below, between July 1, 2018 and August 31, 2018.

| NAME | POSITION | SALARY | HOURLY RATE |
|-------------------|----------------|----------|----------------------|
| Oosterwyk, Ilona | Speech (Evals) | \$82,755 | \$68.96 |
| Oostel wyk, Holla | Speech (Evals) | \$62,733 | Not to exceed 15 hrs |

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 | |
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RESOLUTION NO. PMC-15-19

APPROVAL OF THE 2018-2019 STUDENT HANDBOOKS FOR THE PEQUANNOCK TOWNSHIP HIGH SCHOOL & PEQUANNOCK VALLEY MIDDLE SCHOOL

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2018-2019 student handbooks for the Pequannock Township High School and Pequannock Valley Middle School, *as per attached*.

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 | |
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RESOLUTION NO. PMC-16-19

APPROVAL OF THE WITHHOLDING OF SALARY INCREMENT

WHEREAS, the Superintendent has recommended that the Board of Education (the "Board") withhold the employment and adjustment increments of a teacher whose employee number is 3416 (the "Teacher") for the 2018-2019 school year; and

WHEREAS, the Teacher was provided an informal appearance before the Board, to have a representative appear on the Teacher's behalf and to present evidence in support of the Teacher's position; and

WHEREAS, the Board has considered the Superintendent's recommendation together with the entire record; and

WHEREAS, the Board has determined that the Superintendent's recommendation that the Teacher's employment and adjustment increments be withheld for the 2018-2019 school year is amply supported by the record as a whole.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts and affirms the Superintendent's recommendation to withhold the Teacher's employment and adjustment increments for the 2018-2019 school year thereby resulting in the Teacher receiving the same salary for the 2018-2019 school year as the Teacher received in the 2017-2018 school year; and

BE IT FURTHER RESOLVED that the Board hereby requests that the Board Secretary/Business Administrator provide the Teacher with written notice that the Teacher's employment and adjustment increments for the 2018-2019 school year were withheld, together with the reasons therefore, within 10 days of the date of this Resolution, all pursuant to *N.J.S.A.* 18A:29-14.

| Motion by: Quigley | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Committee Report of July 9, 2018 - Ms. Tiffany Osmanski, Chair

The following was discussed: Curriculum Modifications to meet New Jersey Requirements, Columbia Suicide Rating Scale, Special Education FAQ, Meeting with Morris County VoTech, Allied Health Medical Orientation, RDT Summary, Paris-Barcelona Trip, EDU-Link – Chinese Partnership.

| CIS-01-19 | Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses |
|-----------|---|
| CIS-02-19 | Approval of Practicum Teacher Placement in District |
| CIS-03-19 | Approval to Amend School Improvement Panel 2018-2019 (CIS-94-18) |
| CIS-04-19 | Approval of Student Field Trips |
| CIS-05-19 | Approval of Speech Language Pathology Intern - 2018-2019 School Year |
| CIS-06-19 | Approval of Settlement Agreement |

RESOLUTION NO. CIS-01-19

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

| Date(s) | Employee/ Board Member | Conference/ Workshop Location | Registra- tion | Travel | Sub Cost | Estimated Total Expense |
|-------------|---------------------------|---|-------------------|---------|----------|----------------------------|
| 7/17/18 | R. Hayzler | Leadershift 2018 Ramapo College | \$429.00 | \$9.61 | N/A | \$438.61 |
| 7/19/18 | P. Riffel | Rutgers - AHERA | \$150.00 | \$-()- | N/A | \$-0- |
| 7/23/18 | M. Reiner | Achieve NJ Training Lyndhurst | \$-0 - | \$-0- | N/A | \$-()- |
| 8/6-8/12/18 | B. Charleston | EDU Link Shanghai, China | \$-0- | \$4,500 | N/A | Not to exceed \$4,500 |
| 8/6-8/12/18 | A. Scelso | EDU Link Shanghai, China | \$-0- | \$4,500 | N/A | Not to exceed \$4,500 |
| 8/14/18 | S. Schroeter | Flipping the Math Classroom Montclair | \$149.00 | \$6.82 | N/A | \$155.82 |
| 8/21/18 | J. Seborowski | Role of the Affirmative Action Officer Monroe Twp. | \$150.00 | \$17,36 | N/A | \$167.36 |

| 8/21/18 | J. Mildner | Role of the Affirmative Action Officer Monroe Twp. | \$150.00 | \$34.84 | N/A | \$184.84 |
|---|---------------|---|--------------------------|----------|----------|------------|
| 8/24/18 | T. Loeffler | Bullying Educator's Symp. MetLife Stadium | \$-0- | \$5.89 | N/A | \$5.89 |
| 8/21, 8/22, 10/17/18, 1/16, 3/27/19 | P. Livesey | Tools of the Mind Mercerville | \$3,750.00 | \$198.71 | \$285.00 | \$4,233.71 |
| 8/21, 8/22, 10/17/18, 1/16, 3/27/19 | L. Veltre | Tools of the Mind Mercerville | Included w/Livesey | \$198.71 | \$204.00 | \$402.71 |
| 8/21, 8/22, 10/17/18, 1/16, 3/27/19 | J. Gencarelli | Tools of the Mind Mercerville | \$3,750.00 | \$198.71 | \$285.00 | \$4233.71 |
| 8/21, 8/22, 10/17/18, 1/16, 3/27/19 | J. Martins | Tools of the Mind Mercerville | Included w/Gencarelli | \$198.71 | \$204.00 | \$402.71 |
| 8/21, 8/22, 10/17/18, 1/16, 3/27/19 | D. Brogan | Tools of the Mind Mercerville | \$1,875.00 | \$198.71 | \$204.00 | \$2,277.71 |
| 10/13/18 | R. Hayzler | What Great Educators Do Differently Egg Harbor Twp. | \$179.00 | \$83.70 | N/A | \$262.70 |
| 10/13/18 | A. Scelso | What Great Educators Do Differently Egg Harbor Twp. | \$179.00 | \$83.70 | N/A | \$262.70 |
| 10/17/18 | T. Loeffler | Gold Support for Admin. Linden | \$-0- | \$18.29 | N/A | \$18.29 |
| 10/23-10/24/18 | E. Scillieri | NJ School Boards Conference Atlantic City | District Paid | \$267.20 | N/A | \$267.20 |

| 1/2 | | | |
|-----|---------------------|---------------------|-----------------------|
| | Motion by: Osmanski | Second by: Siracusa | Roll Call Vote: 7-0-0 |

RESOLUTION NO. CIS-02-19 APPROVAL OF PRACTICUM STUDENT PLACEMENT IN DISTRICT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of William Paterson practicum student, Kimberly Craven, in district for the fall 2018 semester in the grades 6-8 Physical Education/Health department.

| Motion by: Osmanski | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. CIS-03-19

APPROVAL TO AMEND SCHOOL IMPROVEMENT PANEL 2018-2019 (CIS-94-18)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Improvement Panel for school year 2018-2019, as follows:

- Hillview School: Sarah Diver, Michael Portas, Rosalie Winning
- North Boulevard School: Dana Vuolo, Theodore Loeffler, Rosalie Winning
- S.J. Gerace School: Yvette McBain, Matthew Reiner, Rosalie Winning
- Pequannock Valley School: Candace McCaffrey, Richard Hayzler, John Seborowski
- Pequannock Twp. High School: James Bermudez, Alicia Scelso, Jennifer Mildner

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| Motion by: Osmanski | Second by: Siracusa | Roll Call Vote: 7-0-0 |

RESOLUTION NO. CIS-04-19

APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

| DATE | DESTINATION | PERSON IN CHARGE | SCHOOL/ GRADE/ # STUDENTS | PURPOSE | COST TO STUDENT | COST TO DISTRICT |
|------------|--|------------------------|---------------------------------|---|-----------------------|-------------------------|
| 9/14/18 | Rutgers Business School Piscataway | E. Honig | PTHS/12/1 | FBLA State Officer Meeting | \$-0- | * \$95.00 Substitute |
| 4/18-26/19 | Paris, France Barcelona, Spain | M. Crefeld A. Kohle | PTHS/24 | Cultural and Language Development | \$3,200 | \$-0- |

| Motion by: Osmanski | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. CIS-05-19

APPROVAL OF SPEECH LANGUAGE PATHOLOGY INTERN FOR 2018-2019

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of Speech Language Pathology Intern Taylor Jordan from Montclair State University for the 2018-2019 school year under the supervision of Ms. Hope Liebes, Speech Therapist.

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| Motion by: Osmanski | Second by: Siracusa | Roll Call Vote: 7-0-0 | |

RESOLUTION NO. CIS-06-19

APPROVAL OF SETTLEMENT AGREEMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #2550395.

| Motion by: Osmanski | Second by: Siracusa | Roll Call Vote: 7-0-0 | |
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FINANCE, FACILITIES, AND ATHLETICS

Committee Report of July 10, 2018 - Mr. Vincent Siracusa, Chair

The following was discussed: Facilities Update, Security Update, Future Projects under Consideration, Reverse Auction for Natural Gas and Electricity, Local Government Energy Audit Review, Use of Facilities Agreement – PTHS Tennis Courts, Sports and Activities Transportation Contract.

| FFA-01-19 | Transfer of Funds for June 2018 |
|-----------|--|
| FFA-02-19 | Payment of Bills - June 26, 2018 to July 16, 2018 |
| FFA-03-19 | Approval of Financial Reports/Monthly Certification for June 2018 |
| FFA-04-19 | Monthly Reports from Schools and Programs for June 2018 |
| FFA-05-19 | Acceptance of Annual Emergency Operations Plans for the 2018-2019 School Year |
| FFA-06-19 | Approval of Resolution Authorizing the Purchase of Electricity Supply Services for Public Use on |
| | an Online Auction Website |
| FFA-07-19 | Approval of Resolution Authorizing the Purchase of Natural Gas Supply Services for Public Use |
| | on an Online Auction Website |
| FFA-08-19 | Approval of Lease Agreement Extension with Presbytery of the Palisades |
| FFA-09-19 | Approval of Use of Facilities Agreement with Pequannock Township for PTHS Tennis Courts |
| FFA-10-19 | Approval of Resolution to Transfer Unassigned General Fund Surplus |
| | |

RESOLUTION NO. FFA-01-19

TRANSFER OF FUNDS FOR JUNE 2018

RESOLVED, that the Board of Education approves the transfer of funds within the 2017-2018 budget from June 1, 2018 through June 30, 2018 in accordance with the attached list, which shall become a part of the record.

| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 |
|---------------------|---------------------|-----------------------|

RESOLUTION NO. FFA-02-19

PAYMENT OF BILLS – JUNE 26, 2018 TO JULY 16, 2018

RESOLVED, that the Board of Education approves the Bills List, from June 26, 2018 to July 16, 2018, submitted by the School Business Administrator/Board Secretary, as attached:

| FUND | AMOUNT |
|--------------------------|----------------|
| General Funds 10, 20, 40 | \$1,579,647.99 |
| Capital Projects Fund 30 | \$2,672.00 |
| Food Service Fund 6x | \$2,500.00 |

| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 | |
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RESOLUTION NO. FFA-03-19

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JUNE 2018

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for June 2018.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of June 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June 2018, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. FFA-04-19

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JUNE 2018

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of June 2018 for the High School Activities Account, the High School Interscholastic Athletic Account, and the Pequannock Valley School Student Activities Account; and Pomptonian Food Service.

| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 | |
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RESOLUTION NO. FFA-05-19

ACCEPTANCE OF ANNUAL EMERGENCY OPERATIONS PLANS FOR THE 2018-2019 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the annual Emergency Operations Plan for each school for the 2018-2019 school year. These plans identify emergency evaluation, emergency sheltering, facilities shutdowns, evacuee reception, media contact information, and school violence, pursuant to N.J.A.C. 6A:16-5.1.

| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 | |
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RESOLUTION NO. FFA-06-19

APPROVAL OF RESOLUTION AUTHORIZING THE PURCHASE OF ELECTRIC SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, Pequannock Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for Pequannock Board of Education; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Pequannock Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.0855/kWh or less for a 12 month term, a price of \$0.0865/kWh or less for an 18 month term, or a price of \$0.085/kWh or less for a 24 month term; Pequannock Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Pequannock Board of Education be and she hereby is authorized to execute on behalf of the Pequannock Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.0855/kWh or less for a 12 month term, a price of \$0.0865/kWh or less for an 18 month term, or a price of \$0.085/kWh or less for a 24 month term; Pequannock Board of Education may award a contract to the winning supplier for the selected term.

| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 |
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| Motion by. Shacusa | Second by. Osmanski | Roll Call Vote. 7-0-0 |

RESOLUTION NO. FFA-07-19

APPROVAL OF RESOLUTION AUTHORIZING THE PURCHASE OF NATURAL GAS SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, Pequannock Board of Education has determined to move forward with the EMEX Reverse Auction in order procure natural gas for Pequannock Board of Education; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, Pequannock Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.585/therm or less for a 12 month term, a price of \$0.615/therm or less for an 18 month term, or a price of \$0.595/therm or less for a 24 month term; Pequannock Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Pequannock Board of Education be and she hereby is authorized to execute on behalf of the Pequannock Board of Education any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.585/therm or less for a 12 month term, a price of \$0.615/therm or less for an 18 month term, or a price of \$0.595/therm or less for a 24 month term; Pequannock Board of Education may award a contract to the winning supplier for the selected term.

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| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 |

RESOLUTION NO. FFA-08-19

APPROVAL OF LEASE AGREEMENT EXTENSION WITH PRESBYTERY OF THE PALISADES

RESOLVED, that the Board of Education approves an extension to the Lease Agreement between the Pequannock Township Board of Education and the Presbytery of the Palisades, where the Presbytery of the Palisades will provide additional parking facilities for the Pequannock Township High School, as described in the agreement, at a cost to the district of \$2,500.00 per year, for the period of July 1, 2018 to June 30, 2019.

| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 |
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RESOLUTION NO. FFA-09-19

APPROVAL OF USE OF FACILITIES AGREEMENT WITH PEQUANNOCK TOWNSHIP FOR PTHS TENNIS COURTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a Use of Facilities Agreement with the Township of Pequannock for use of PTHS tennis courts as per attached.

Motion by: Siracusa Second by: Osmanski Roll Call Vote: 7-0-0

RESOLUTION NO. FFA-10-19

APPROVAL OF RESOLUTION TO TRANSFER UNASSIGNED GENERAL FUND SURPLUS

WHEREAS, the Governor and Legislature approved a Fiscal Year 2019 state budget which includes revised state aid for all school districts; and

WHEREAS, The New Jersey Department of Education has prepared revised state aid notices for districts for the 2018-19 school year; and

WHEREAS, 2018-19 state aid for Pequannock Township School District has been reduced by \$121,861.00; and

WHEREAS, local funding is required to provide the resources necessary to maintain a thorough and efficient education; and

WHEREAS, Pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.3(b) and (c), New Jersey Department of Education has granted approval to transfer/increase the amount of unassigned general fund surplus budgeted in the original budget certified for taxes by board resolution on or prior to August 1, 2018 to provide the resources necessary to offset the reduction to 2018-2019 state aid;

THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education approves a transfer of \$121,861.00 from unassigned general fund surplus to offset the 2018-19 reduction in state aid so as to maintain 2018-19 budgeted appropriations.

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| Motion by: Siracusa | Second by: Osmanski | Roll Call Vote: 7-0-0 |

POLICY

Committee Report of July 9, 2018 - Ms. Ann Maier, Chair

The following was discussed: Policy 5460 High School Graduation, Policy 2320 Independent Course of Study, Policy 2412 Home Instruction Due to Health Condition, Policy 5350 Student Suicide Prevention, Policy 5230 Late Arrival and Early Dismissal, Policy 9150 School Visitors, Policy 1110 Organizational Chart, Regulation 2431.2R Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad or Marching Band Members, Policy 5120 Assignment of Pupils, Policy 5514 Student Use of Vehicles on School Grounds, Policy 2431.8 Varsity Letters for Interscholastic Extracurricular Activities, District Enrollment/Elementary and Inequity Solutions.

P-01-19 Approval of New and Revised Board Policies and Regulations for First Reading

RESOLUTION NO. P-01-19

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised Board policies and regulations as listed for first reading:

| MANUAL SECTION | POLICY/REGULATION(R) |
|----------------|--|
| Administration | 1110 - Organizational Chart |
| Program | 2320 - Independent Course of Study |
| | 2412 - Home Instruction Due to Health Condition |
| | 2431.2R - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad or Band |
| Students | 5230 - Late Arrival and Early Dismissal |
| | 5350 - Student Suicide Prevention |
| | 5460 - High School Graduation |

| Motion by: Maier | Second by: Siracusa | Roll Call Vote: 7-0-0 |
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| | | |

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on <u>any topic</u> during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Renee Blustein of Pompton Plains remarked that the Policy 2460 statement made by Dr. Charleston is a direct result of not reconfiguring the elementary schools.
- Melissa Stelmasik of Pompton Plains and affiliated with SEPAC, discussed having transitions for special education students. She remarked that the current plan does not allow freedom of movement between LLD and the resource center.
- Julia McDevitt of Pompton Plains remarked that the strategic plan document indicates that research will be provided but, so far, no data has been provided.
- Richard Thuman of Pompton Plains thanked the Board for consistently striving for fiscal accountability and alternative revenue streams. He inquired if there is still a possibility of forming an Educational Foundation and if the Board will provide the seed money.
- Megan Dempsey of Pompton Plains supports investigating the partnership with schools in China.

OLD BUSINESS

- Dr. Charleston reported that solar panels are less expensive than when we solicited RFP's for a PPA agreement. He expects to save \$100,000 per year in utility costs, which will total about \$1.5 million over 15 years.
- Mrs. Maier complimented both the PTHS and PV graduations. There was a problem with the sound system, which needs to be addressed.

RESOLUTION NO. OB-01-19 APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the "Board") hereby affirms/modifies/rejects the Superintendent's decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

| INVESTIGATION NO. | |
|-------------------|--|
| SJG-12-18 | |
| NB-11-18 | |
| NB-12-18 | |
| NB-13-18 | |
| NB-14-18 | |
| PTHS-05-18 | |

| Motion by: Siracusa | Second by: Maier | Roll Call Vote: 5-0-2 |
|---------------------|------------------|--------------------------|
| | | Abstain: Maier, Osmanski |

NEW BUSINESS

None

ADJOURNMENT OF PUBLIC MEETING

Motion by: Siracusa Second by: Maier Voice Vote: 7-0-0 Time: 8:47 pm

Respectfully,

Kateryna W. Bechtel. CPA

Board Secretary

FUTURE PUBLIC BOARD MEETINGS

July 31, 2018 Board Retreat PTHS 5:00 pm August 20, 2018 Regular Meeting PTHS 7:00 pm